



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

**HIGHLIGHTS OF MEETING  
LAVAL ELEMENTARY AD HOC COMMITTEE  
SECTOR 3  
MAY 29, 2013**

**In attendance:**

Absolonne, Gaëlle – Director, School Organization and Transportation

Bomba, Roberto – Parent Commissioner – Elementary

Buckland, Cliff – Interim Assistant Director General

Chartier, Lisa – Governing Board Member – OLP

Duchesne, Marie-Claude – Governing Board Member – Twin Oaks

Kmec, Steve – Commissioner

Lattanzio, Elio – Commissioner

Maccarone, Jennifer – Chair, Parents Committee

Nesi, Grace – Commissioner

Pizzola, Mike – Commissioner

Noviello, Antoinette – Governing Board Member – Terry Fox

Wittebol, Laura – Governing Board Member – Twin Oaks

**1) Opening remarks**

Mr. Buckland opened the meeting by welcoming everyone and explained that this was the second meeting of the ad hoc committee and that the focus will be on the sector 3 of Laval, namely for Twin Oaks and Our Lady of Peace (OLP) schools.

**2) Overview of Situation**

Ms. Absolonne showed the ad hoc committee logo on the school board website saying that all information (documents and highlights) from this week's meetings will be posted soon after this meeting. Members of the committee can refer their school community to the website for up to date information. An e-push will also be sent to all Laval parents with the link to the website where they can access information.

A [map of the 3 Laval sectors as per MELS](#) was explained. The location of our schools is a challenge as they are very close to one another. Sector 3 includes two schools: Twin Oaks & OLP (these schools are 1 km apart).

[Enrollment by sector chart](#): There are three sectors in Laval as per MELS. The chart shows the actual enrollment from 2012-13 for all Laval elementary schools (sectors 1, 2 & 3) and the enrollment as predicted in the three-year plan for 2013-16. Although there are some schools in these sectors that are experiencing overcrowding, sectors 1 & 2 are not overcrowded as a whole. Sector 3 demonstrates a steady overcrowding, which is why the School Board is requesting an enlargement for Twin Oaks Elementary School, pending Council resolution.

[Powerpoint on Twin Oaks](#): The proposed vision for enlargement to Twin Oaks (TO) would include 14 additional classes and all additional specialised rooms as per MELS (resource room, gymnasium, etc.). In the meantime, for 2013-14, some renovations will take place at TO:

- Modify the staffroom into a classroom
- Modifying office space into a staffroom
- Add a divider in the gymnasium
- Modify a storage room to create office space

As well, the enrollment criteria was needed to be applied due to the overcrowding situation. Some out of zone students are being returned to their zoned school and new registrations for some levels are being re-directed to Our Lady of Peace (OLP).

For 2014-15, the School Board foresees continuing the application of its enrollment criteria.

A discussion took place regarding different possibilities to address overcrowding.

### **3) Enrolment criteria**

A draft of the 2014-15 enrollment criteria was presented to the committee members for feedback. It is not a public document as it has not been adopted by Council. It will be sent to the Parents Committee for the consultation period once it has been adopted. For the 2014-15 school year, the objective is to have the enrollment criteria ready as early as possible to inform all stakeholders before the registration period begins.

### **4) Discussion**

Members shared ideas in light of the overcrowding at TO, the impact on OLP and the two school communities:

- Send an additional letter to all out of zone students to explain that these requests are not automatically renewed from year to another.
- Suggest that the TO & OLP Governing Boards work collaboratively in sharing information.
- Inform parents through governing board meetings, website and various committees in order to keep communities aware of the current situation.

## 5) Timeline & next step

Mr. Buckland concluded by saying that the ad hoc committee is not a decision making body but rather an important partner in the communication prism whose feedback and comments will be considered prior to making a final recommendation to Council. Until then, it is important to keep sharing information.

Ms. Absolonne explained that the next step will be to present the enrollment criteria 2014-15 to Council to be adopted for a consultation period. We will keep everyone informed through our website throughout the process.