



Minutes of the FIRST (1st) meeting of the 2018-2019 Special Education Advisory Committee (SEAC) held on Tuesday, October 16th, 2018 in the Directorate Room (36A) at the SWLSB Administrative Centre, 235 montée Lesage, Rosemère, Québec

Members present:	<i>Stephane Henley, Justine Dansereau, Michael Quinn (Representing S. Patella), Julie Courtemanche, Samantha Rodgers, Laura Orzea, Ian Cavanagh, James Gore</i>
Alternate parent members present:	X
Also present were:	<i>Geoffrey Hipps, Gaëlle Absolonne, Jane Hillenbrand (not a member yet</i>
Regrets :	

The Chairperson called the session to order at ⇒ 7:03pm

1. Additions to & Approval of the Agenda

No additions

2. Approval of Minutes of Meeting held on September 18th, 2018

No official minutes taken.

Note: Susan O’Keeffe will not be available to take minutes this year. A Recording Secretary will have to be elected.

G. Hipps volunteered to take the minutes

3. Elections (2018-2020)

3.1 Chairperson ⇒	Stephane Henley
3.2 Vice-Chairperson ⇒	Samantha Rodgers
3.3 Treasurer ⇒	Julie Courtemanche
3.4 Delegate to the Parents Committee ⇒	Laura Orzea
3.5 Recording Secretary ⇒	No nomination

4. Business Arising

4.1 Presentation from Madame Gaëlle Absolonne – Director General of SWLSB

Mme Absolonne introduced herself and presented her priorities and expectations. She explained that this was the same information that each department has received – and she wanted to share it with a wide-range of SWLSB stakeholders. She explained the SB priorities are: The Commitment to Success Plan, Professional Growth, Partnerships, and Budget. She went on to explain that she has established her expectations and those are: Communication, Accountability, Rigour and Solution Oriented, an acronym that spells CARS. G. Absolonne remained for the entire meeting.

4.2 Chair’s Report

No report

4.3 School Board Report / PSD Report

a) 2018-2019 SEAC Meeting Dates

Meeting dates were presented.

b) Measure 30810 - Distribution

Assistive technology distribution. Three deployment evenings in which student received a device and training took place. If the meetings cannot be attended by the families the device is delivered to the school. L. Orzea asked about the process of the measure distribution. It was explained that the schools make the recommendations for students who would need the assistive technology and PSD analyzes to distribute to the students with the most needs.

c) Verification – (Former Validations)

G. Hipps explained the new process of Validation. No longer will the ministry review each file that is submitted by November 1st, but they will take a random sampling every year – a form of quality assurance. The ministry’s goal is to ensure that the boards conform to the submission criteria and that they harmonize practices in the province.

d) SEAC Evening Conference Dates
November 20, 2018 ⇒ IEP
January 15, 2019 ⇒ Financial Planning
February 19, 2019 ⇒ Dyslexia
May 21, 2019 ⇒ Anxiety

This is the second year of these presentations. Jenny Svetec – a new addition to the PSD team, will present the session on the IEP. I J. Dansereau presented the Wellness initiative we have in our school board. We will have to change the date in May because Dr. Perlin who will give the workshop is not available. If she is not available to do this presentation, we will find someone from the Centre of Excellence on Mental Health.

4.4 Treasurer’s Report

\$1,000.00 is the 2018-19 allocated budget. \$240.00 was spent last year on the hiring of a secretary. S. Henley encouraged members to use the funds to pay for their mileage or need of a babysitter. J. Dansereau will send the expense form to S. Henley.

4.5 PC Delegate Report

No report

5. New Business

5.1 Membership / Recruitment

S. Henley requested that people solicit others to become members. Other ideas: distribute leaflets, promote on Facebook, e-push, announcements at workshops, etc. We could put contact information on each video presented at the SEAC evenings.

The website needs to be updated with new dates and new information.

The SWLSB APP should be explored in terms of communication

It was explained that each screening of new students meeting the parents are given the SEAC IEP package.

6. Correspondence

None

7. Varia

None

8. Adjournment

7:57pm

Minutes approved: _____, 2018.

Chairperson: Stéphane Henley

Respectfully submitted by: Geoff Hipps, Recording Secretary