



Date : September 16, 2015

Special Education Advisory Committee
Membership Terms & Responsibilities

SEAC membership Term & Responsibilities:

- There are 9 PARENT REPRESENTATIVES and 9 ALTERNATE PARENT REPRESENTATIVES
 - REGULAR PARENT REPRESENTATIVES
 - Expected to attend every meeting
 - Confirm attendance/Absence via e-mail
 - Have voting privileges
 - Term: 2 years (2015-2017)
 - Travelling expenses and babysitting fees are reimbursed according to the policy.
 - ALTERNATE PARENT REPRESENTATIVES
 - Can attend every meeting
 - Don't have voting privileges. An ALTERNATE representative can ONLY vote in absence of a REGULAR representative.
 - Term: 1 year (2015-2016)
 - Alternates need to re-apply every year to either become REGULAR or ALTERNATE representatives the following year.
 - Travelling expenses are reimbursed ONLY if the alternate replaces a regular representative.

Once your application form is reviewed and accepted by the Central Parents Committee, you shall be receiving notices of meetings every month by e-mail. All parent representatives are required to confirm their attendance/absence by responding to the email.

We hope we can count on your support.

Sincerely,

Tina Korb

Tina Korb
Interim Director
Complementary Services Department