



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

TRAVEL & REPRESENTATION EXPENSES CLAIM - REGULAR FORM

NAME:	Nick Milas		SCHOOL:	Board Office		PERIOD:	July / August					
EMPL.#:	██████	PHONE #:	JOB TITLE:	President		YEAR:	2014					
DATE (Day/Mth/Year) (00/00/00)	LOCATION		DESCRIPTION/ NATURE OF-BUSINESS	302 TRAVEL**		302 LODGING		302 MEALS		302 PARKING	30216 MISCELLANEOUS	
	FROM	TO		KM	AMOUNT	# DAYS	AMOUNT	#	COST	COST	PHONE	OTHER
07/07/14	Home	Board Office	Meeting	44	\$ 21.12							
08/07/14	Home	██████	Meeting	40	\$ 19.20							
09/07/14	Home	Board Office	Council	44	\$ 21.12				paid 145.92			
15/07/14	Home	Board Office	Meeting	44	\$ 21.12							
16/07/14	Home	Board Office	Office work	44	\$ 21.12				25 2014			
28/08/14	Home	Board Office	ENGAGE	44	\$ 21.12							
10/08/14	Home	Board Office	Meeting	44	\$ 21.12							
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					\$ -							
GRAND TOTAL:					\$ 145.92		\$ -		\$ -		\$ -	\$ -

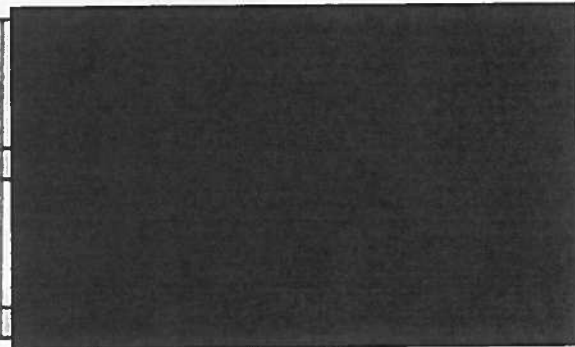
ENTERED SEP 16 2014

REC'D RECEIVED FINANCE

BUDGET CODES		PROJECT CODE
TRAVEL	\$ 145.92	203-1-51110-302
LODGING/MEALS	\$ -	203-1-51110-302
PARKING	\$ -	203-1-51110-302
PHONE/CELLULAR	\$ -	-592
PIC (MEALS & TRAVEL)	\$ -	203-1-55500-302
CONFERENCE		203-1-55500-812
OTHER		
TOTAL	\$ 145.92	145.92

IMPORTANT

- Attach ORIGINAL receipts to this form
- This form must be signed by claimant and duly approved
- Kilometers are calculated at \$0.48/kmas of March 1st, 2008
- To receive this Excel sheet by E-Mail, please contact Francine Thérien at: ftherien@swlauriersb.qc.ca





COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

RECEIVED
FINANCE

DEC - 2 2014

C.S. SIR-WILFRID-LAURIER
SIR WILFRID LAURIER S.C.

TRAVEL & REPRESENTATION EXPENSES CLAIM - REGULAR FORM

NAME:	Nick Milas		SCHOOL:	Board Office		PERIOD:	Sept./Oct./Nov.					
EMPL.#:		PHONE #:	JOB TITLE:	President		YEAR:	2014					
DATE (Day/Mth/Year) (00/00/00)	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL**		302 LODGING		302 MEALS		302 PARKING	30216 MISCELLANEOUS	
	FROM	TO		KM	AMOUNT	# DAYS	AMOUNT	#	COST	COST	PHONE	OTHER
03/09/14	Home	Board Office		44	\$ 21.12							
05/09/14	Home	Board Office		44	\$ 21.12							366.72
06/09/14	Home	Board Office		44	\$ 21.12							
13/09/14	Home	aut. 440		16	\$ 7.68							
15/09/14	Home	Board Office		44	\$ 21.12							
22/09/14	Home	Board Office	Office work	44	\$ 21.12							
27/09/14	Home	Board Office		44	\$ 21.12							
17/09/14	Home	Board Office	Council Meeting	44	\$ 21.12							
08/09/14	Home	Board Office	Executive Meeting	44	\$ 21.12							
10/09/14	Home	Board Office	Corporate Meeting	44	\$ 21.12							2014
02/10/14	Home	Board Office	Parents Committee	44	\$ 21.12							
14/10/14	Home	Board Office	Office work	44	\$ 21.12							
20/10/14	Home	Board Office	Press Release	44	\$ 21.12							
21/10/14	Home	Board Office	Office work	44	\$ 21.12							
22/10/14	Home	Board Office	Office work	44	\$ 21.12							
02/11/14	Home	Board Office	Office work	44	\$ 21.12							
04/11/14	Home	Board Office	Office work	44	\$ 21.12							
06/11/14	Home	Board Office	Parents Committee	44	\$ 21.12							
GRAND TOTAL:					\$ 366.72		\$ -		\$ -		\$ -	\$ -

BUDGET CODES		
TRAVEL	\$ 366.72	203-1-51110-302
LODGING/MEALS	\$ -	203-1-51110-302
PARKING	\$ -	203-1-51110-302
PHONE/CELLULAR	\$ -	-592
PIC (MEALS & TRAVEL)	\$ -	203-1-55500-302
CONFERENCE		203-1-55500-812
OTHER		
TOTAL	\$ 366.72	366.72

PROJECT CODE

IMPORTANT

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- Kilometers are calculated at \$0.48/kms as of March 1st, 2008
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