

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2005-10-26

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2005-10-26 at 19:30 hours, at which were present:

Carolyn Curiale, Vice-Chair; Natalie Auclair, Georges Benoit, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, and Morten Schrier, Commissioners; Linda Iaconetti and Tom Mouhteros, Parent Commissioners; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Donna Abel, Assistant Director of Financial Resources; François Badin, Director of Human Resources; Anna Ciccotosto, Assistant Director of Educational Services; Christina Flynn, Coordinator of Information Technology; Daniel Hogue, Director of Material Resources; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization & Transportation; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Steve Bletas, Chairman; Walter Fogel, Peter MacLaurin, and Edward Turchyniak, Commissioners.

The Vice-Chair called the meeting to order at 19:32 hours.

The Vice-Chair welcomed Dominic Martini, retired Director General of the Sir Wilfrid Laurier School Board, to the meeting.

She also welcomed the Assistant Directors of Educational Services and Financial Resources and Coordinator of Information Technology to the meeting.

1.0 ACCEPTANCE OF AGENDA:

5.0 BUSINESS ARISING:

5.7 EligibilityINFO

051026-CA-0039

Albina Pace MOVED THAT the agenda be accepted as amended in document #SWLSB-2005/10/26-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

In a verbal notice, Carolyn Curiale advised that in the minutes of the meeting held on 2005-09-28 the following required correction:

- Page 1339, item 3.0, 1st paragraph, 2nd line - the word “prevue” is to be replaced with the word “purview”.
- Page 1352, item 11.1, 3rd paragraph - the entire paragraph is to be replaced by the following: “She went on to inquire if all Commissioners are receiving the “Monday Message” from the QESBA and asked that the Secretary General distribute this item upon receipt, as well as the “Monthly Message” from the CSBA Conference Steering Committee, to all Commissioners.”

In a written notice, Merle Parkinson advised that in the same minutes the following required correction:

- Page 1340, item 4.0, 4th paragraph, 1st line - the first “*the*” is to be replaced with the word “*he*”.
- Page 1341, item 4.0, 9th paragraph, 1st line - the words “*is the date has been chosen*” are to be replaced with “*is the date that has been chosen*”.
- Page 1346, 1st paragraph, 3rd line - the word “*to*” is to be inserted after the word “*them*”.
- Page 1347, item 7.1, 2nd paragraph, 5th line - the word “*that*” is to be replaced with the word “*than*”.

The following Secretarial error was also noted in the same minutes:

- Page 1340, item 4.0, 4th paragraph, 3rd line - the word “*is*” is to be replaced with the word “*in*”.

051026-CA-0040

Nick Milas MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2005-09-28, having been received by all members prior to this meeting, be approved as written.

Carried unanimously

3.0 QUESTION PERIOD

There were no questions.

4.0 CHAIRMAN'S REPORT

4.1 *Report of the Chairman:*

The Vice-Chair advised the Council that Lauraine Langlois, directrice régionale Laval-Laurentides-Lanaudière, has sent out a notice to all school boards advising that the education reform is still being implemented in the elementary sector.

The Director General noted that Mme Langlois had sent this notice due to an article in the Journal La Presse that indicated that the implementation of the Reform had been suspended in the elementary sector and that is not the case. Reform is still being implemented in the elementary sector and a system of evaluation is being developed to assess its effectiveness. It is anticipated that the evaluation will be done in the spring of 2006.

The Vice-Chair advised that the Quebec English School Boards Association (QESBA) will be issuing a press release in the next few days that will comment on the provincial negotiations and it will note that the English sector teachers are lending their support to the French sector teachers.

5.0 BUSINESS ARISING

5.1 *Update on Tel-jeunes:*

David McKinley advised the Council that an analysis of the programs and the costs involved is being drafted and that Tel-jeunes is interested in a joint venture. Discussions with Tel-jeunes will continue.

In response to a question from Steve Kmec, Mr. McKinley indicated that an agreement has not yet been reached with Tel-jeunes so it is not known at this time how the costs for the joint venture would be distributed.

Mr. McKinley also indicated that perhaps there is another similar service to that of Tel-jeunes that may already be offered in English and that Quebec English School Boards Association (QESBA) should be contacted to see if they have any information on this type of service and if they would be interested in being involved in this project.

5.2 Update on Provincial Negotiations:

The Director General advised the Council that the English sector has an agreement in principle but the fact that there is a cartel with the French sector is preventing them from signing the agreement. If the political will is present on the part of the Treasury Board there is a possibility that the English sector could sign its contract without the French sector.

In response to a question from David McKinley, the Director General noted that it is the position of the teachers not to participate in any extra-curricular activities (ECA) that occur outside of school but that does not prevent them from organizing activities during the school day, such as Halloween parties, etc.

5.3 Special Education Expenditures for 2001-2002:

The Director of Financial Resources commented on a report recently received from the Ministère de l'Éducation, du Loisir et du Sport (MELS) that indicates that the Sir Wilfrid Laurier School Board has been investing 2 000 000\$ more annually in special education than the allocation received from the MELS. The figures in the report were based on the 2001-2002 school year.

5.4 Monetary Gain with Modifications to Administrative Organizational Chart:

In response to a question from Walter Fogel at the 2005-09-28 meeting of the Council of Commissioners, the Director of Financial Resources advised that the monetary gain with the modifications to the 2005-2006 Administrative Organizational Chart would be in the neighbourhood of 110 000\$.

5.5 2005-2006 Administrative Organizational Chart:

The Director General advised the Council that the consultation on the modifications to the 2005-2006 Administrative Organizational chart has been completed. The Association des cadres scolaires du Québec (ACSQ) was in agreement with the changes and the Sir Wilfrid Laurier Administrators Association (SWLAA) were in agreement once some questions had received satisfactory answers.

051026-CA-0041

WHEREAS the Directorate has reviewed the Administrative Organizational Chart of the Sir Wilfrid Laurier School Board for the 2005-2006 school year;

WHEREAS the Sir Wilfrid Laurier Administrators Association, the Association des cadres scolaires du Québec - Sir Wilfrid Laurier Section, and the Non-Teaching Professionals have been consulted;

Nazario Facchino MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners approve the Administrative Organizational Chart as presented in Document #SWLSB-2005/10/26-HR-001.

AND THAT this resolution replace resolution #050622-HR-0196 upon final approval.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

5.6 Commissioner's Report on Hurricane Katrina:

There was no report.

5.7 Eligibility:

The Director General advised the Council that of the 100 plus students who had not yet received confirmation of eligibility at the time of the last meeting of the Council of Commissioners, the majority have now received their eligibility and have returned to school. There are still some outstanding cases but none that are related to the Sir Wilfrid Laurier School Board.

In response to a question from Steve Kmec, the Director General noted that he would contact the Quebec English School Boards Association (QESBA) for information on this eligibility dossier as it had been handled through that office.

6.0 FINANCIAL RESOURCES**6.1 Report of Committee Chairperson:**

Merle Parkinson, Chair of the Financial Resources Committee, commented on the most recent meeting of the committee noting that the internal 2004-2005 Financial Statement was reviewed thoroughly and the allocation of the surplus in terms of the Strategic Plan was discussed.

She also noted that a special meeting of the Financial Resources Committee was held on 2005-10-17 where the financial statements were reviewed and questions were answered by the auditor.

Mrs. Parkinson extended congratulations to the Director of Financial Resources and her staff for their part in the smooth audit of the 2004-2005 school year.

6.2 2004-2005 Financial Statements:

The Director of Financial Resources commented on the 2004-2005 Financial Statement highlighting various items.

She went on to review the resolution to accept the 2004-2005 Financial Statement noting that the resolution is structured to show the Ministère de l'Éducation, du Loisir et du Sport (MELS) exactly where the school board's surplus will be allocated.

051026-FR-0042

WHEREAS the Education Act (R.S.Q., Chapter I-13.3) requires that a school board submit annual financial statements;

WHEREAS the firm Gagnon, Roy, Brunet, Chartered Accountants, has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending 2005-06-30;

WHEREAS in accordance with section 286 of the Education Act (R.S.Q., Chapter I-13.3) a public notice was given on 2005-10-08 and the financial statements were published on 2005-10-19;

WHEREAS the financial statements show revenues of 111 572 799\$, expenses of 110 382 445\$, and a net accumulated surplus of 3 123 568\$, including 647 268\$ in school surpluses;

WHEREAS the Sir Wilfrid Laurier School Board has deemed it necessary to reserve a portion of the accumulated surplus as follows:

- An amount of 175 000\$ for operating expenses which represents unspent sums with respect to Ministère de l'Éducation, du Loisir et du Sport (MELS) allocations;
- An amount of 175 000\$ for Village Branchés and Library Books capital projects;
- An amount of 1 565 000\$ for costs to be incurred with respect to the Sir Wilfrid Laurier School Board's Strategic Plan as follows;

Goal #1 -	Early Literacy Support	315 000\$
Goal #2 -	Wide Variety of Learning Opportunities	190 000\$
Goal #3 -	Safe School Environments	510 000\$
Goal #4 -	Students Involved in their own Learning	550 000\$

AND THAT:

- An amount of 415 000\$ for Special Centralized Projects.

Merle Parkinson MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the **2004-2005 Financial Statements** for the period ending 2005-06-30, subject to final approval by the Ministère de l'Éducation, du Loisir et du Sport.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

NAY: Steve Kmec

6.3 Long Term Debt:

The Director of Financial Resources noted that the long-term debt is an annual resolution that authorizes the MELS to complete loan documents on behalf of the school board.

051026-FR-0043

WHEREAS pursuant to Section 78 of the Financial Administration Act (R.S.Q., c. A-6.001), the bodies referred to under Section 77 of said Act, which have the power to borrow, may, within the scope of a borrowing plan established by the body and with the authorizations or approvals required by law to exercise their power to borrow, where such plan sets out the maximum amount and the characteristics and limits related to borrowings to be effected, conclude, without further authorization or approval, any borrowing transaction under said plan and establish the amounts and other characteristics and fix or accept the terms and conditions relating to each such transaction;

WHEREAS pursuant to Section 83 of the Financial Administration Act, a body referred to under Section 77 of said Act may, notwithstanding any provision of any other act applicable to it, determine, within the scope of a borrowing plan referred to in the foregoing section, that the power to borrow or to approve the terms and conditions thereof, may be exercised on behalf of the body by two or more of its officers authorized by the body;

WHEREAS the Sir Wilfrid Laurier School Board (the "School Board") is a body referred to under Sub-section 77(2) of the Financial Administration Act, for the purposes of the application of the foregoing provisions;

WHEREAS it is necessary to authorize a borrowing plan related to the borrowings of the School Board, to establish the maximum amount of the borrowings that may be effected there under, to set the characteristics and limits related to the borrowings to be effected and to authorize the School Board's officers to conclude any borrowing transaction under such plan, to determine the amounts and other characteristics thereof and to accept the terms and conditions relating to each such transaction;

WHEREAS the Minister of Education has authorized the School Board to establish a borrowing plan in accordance with the terms and conditions referred to his letter dated September 16, 2005;

Grace Nesi MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve

1. to establish a borrowing plan pursuant to which the School Board, subject to the limits set out hereinafter, may conclude from time to time before June 30, 2006 some borrowing transactions of no more than **SIX MILLION FOUR HUNDRED AND SIXTY-NINE THOUSAND dollars (6 469 000,00\$)** in legal Canadian tender;
2. that the borrowing transactions effected by the School Board pursuant to this borrowing plan be subject to the following limits:
 - a) notwithstanding the provisions of above Article 1, the School Board shall not, during each of the twelve-month periods running from July 1st to June 30th of each year and falling within the period referred to in Article 1, effect borrowing transactions that would exceed the total amount approved for the School Board for such period by the Conseil du Trésor (Treasury Board) under the long-term school board borrowing program;
 - b) the School Board shall not effect a borrowing transaction unless it benefits from a Gouvernement du Québec subsidy in compliance with standards established by the Treasury Board pursuant to the granting or the promise of subsidies to school boards as well as pursuant to terms and conditions determined by the Minister of Education and providing for the payment in principal and interest of the borrowing in question even if, moreover, the payment thereof is subject to the annual vote by Parliament regarding the sums required for this purpose;
 - c) the proceeds from each borrowing transaction shall only be used, besides the payment of the inherent borrowing costs, to finance the investment expenditures and the inherent investment expenses of the School Board subsidized by the Minister of Education in accordance with budget rules;
 - d) each borrowing transaction shall only be effected in legal tender in Canada, on the Canadian market or with Financement-Québec;
3. that for the purposes of determining the sum referred to in above Article 1 and the amount referred to in above Sub-section 2(a), only the face value of the borrowings effected by the School Board are taken into account;
4. that the borrowing transactions under this borrowing plan are effected by the issue of debt securities ("bonds") or by loan agreements reached, in this latter case, with Financement-Québec;
5. that to the extent a borrowing transaction under this borrowing plan is effected by bond issue:

- a) the trust company designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall act as trustee for the bondholders;
 - b) the legal advisor designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall prepare the relevant documents and issue a legal opinion on the validity of the borrowing and the bond issue;
 - c) the printer designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall print the bond certificates that may, under the circumstances referred to in Sub-section 9(h) hereinafter, be issued in exchange for the aggregate certificate;
 - d) the School Board shall issue an offering circular relating to the bond issue;
 - e) the School Board shall create a private utility trust pursuant to the master trust agreement or, as the case may be, the supplementary trust agreement in favour of bondholders and the trust company to be designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall be responsible for supervising the allocation of the School Board's debt ensuing from the government subsidy to be granted to it, for administering the trust estate to be created and for applying the relevant trust agreement;
 - f) the following signing officers authorized by the School Board are empowered to deliver the aggregate certificate and the bond certificates which, as the case may be, may be issued in exchange for the aggregate certificate to the aforementioned trust company to enable the latter to certify them, to sign all documents required for this purpose and for the ultimate delivery to The Canadian Depository for Securities Limited ("CDS") or, as the case may be, in accordance with CDS instructions;
6. that the School Board irrevocably mandates the Minister of Finance, Economy and Research, throughout the term of this borrowing plan, to:
- a) invest, on behalf of the School Board, the borrowings authorized pursuant to this plan, subject to the limits and characteristics set out herein, by means of bond issues unless these borrowings are contracted with Financement-Québec;
 - b) agree, on behalf of the School Board, to the financial terms and conditions of the bond issues with the underwriters of such issues which it shall have chosen;
 - c) retain, on behalf of the School Board, the services of any legal advisor whom it shall choose to prepare the borrowing documents and provide the requisite legal opinions;
 - d) retain, on behalf of the School Board, the services of a trust company and, as the case may be, a printer in the event of borrowing by means of a bond issue;
 - e) agree, on behalf of the School Board, to the terms and conditions of retaining the services of the legal advisor, the trust company and, as the case may be, the printer;
7. to authorize the School Board to pay, from the proceeds of each borrowing contracted by bond issue and as per the rate structure established by the Minister of Finance, Economy and Research, the fees and disbursements of the trust company, the legal advisors and the printer whose services shall have been retained by the Minister of Finance, Economy and Research, acting on behalf of the School Board;

8. to authorize, as the case may be, the School Board to pay the annual fees of the trust company whose services shall have been retained as per the rate schedule established by the Minister of Finance, Economy and Research;
9. that to the extent the borrowing transactions under this borrowing plan are effected by bond issue, each of such transactions comprise the following characteristics:
 - a) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement reached between the School Board, the trust company and, as intervenor, the Minister of Education and the bonds shall be governed by such trust agreements;
 - b) to the extent the School Board has already concluded a master trust agreement with the trust company and the Minister of Education allowing for the issue of bonds book-based with CDS, the master trust agreement referred to above shall be such trust agreement already entered into;
 - c) moreover, to the extent the School Board has not entered into any such master trust agreement, the aforementioned master trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the Minister of Finance, Economy and Research, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the Minister of Education;
 - d) the aforementioned supplementary trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the Minister of Finance, Economy and Research, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the Minister of Education;
 - e) the bonds shall be sold pursuant to the underwriting contract to be reached between the Minister of Finance, Economy and Research, acting on behalf of the School Board and the bond underwriters in accordance with the prices, terms and conditions to which they shall have agreed;
 - f) the bonds shall be book-based with CDS, as long as the latter remains a self-regulatory organization recognized by the Quebec Securities Commission, or with any deposit and clearing corporation having taken over from CDS provided it is a self-regulatory organization recognized as such;
 - g) the bonds shall be issued in denominations of \$1,000 or whole multiples thereof and shall be represented by an aggregate certificate for their full face value or by an aggregate certificate for each portion of bonds, where there are several tranches, deposited with CDS and registered in the name of the nominal owner designated by CDS, to the benefit of the non-registered bondholders whose respective interests therein shall be evidenced by registration in the ledgers;
 - h) where CDS would cease to act as depository of the aggregate certificate, where it would cease to be a self-regulatory organization recognized by the Quebec Securities Commission without being replaced by another such organization within thirty (30) days or where the School Board would want to replace the aggregate certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1,000 or whole multiples thereof;
 - i) CDS shall credit the payment of the principal and interest on the bonds book-based with CDS and represented by an aggregate certificate into the respective account of its members who hold the bonds, who in turn shall credit the payment into the respective account of the non-registered bondholders whom they represent;
 - j) where bond certificates would be issued to replace the aggregate certificate, the interest on the bond certificates would be paid either by cheque or bank draft payable at par and drawn from a bank governed by the Act Respecting Banks and Banking (S.C. 1991, c. 46) or from a financial services cooperative governed by the Act Respecting Financial Services Cooperatives (R.S.Q., c. C-67.3), or by a transfer of funds into an

account held by the registered holder of the bond certificate in question with a financial institution, the identification of which shall have been conveyed to the trust company;

- k) where the bonds are book-based with CDS and represented by an aggregate certificate, the trust company shall be the paying agent;
 - l) where the bonds are represented by bond certificates, the paying agent shall be the trust company with regard to the payment of interest and, with regard to the payment of principal, any branch of the School Board's bankers in Canada or, at the School Board's choice, any financial services cooperative governed by the Act Respecting Financial Services Cooperatives and La Caisse centrale Desjardins du Québec, in Montreal;
 - m) any interest instalment outstanding on the bonds shall bear interest at the same rate as the bonds in question;
 - n) the School Board shall not redeem the bonds but it shall, however, be able to buy them on the market by tender, by mutual agreement or by any other method which the School Board shall deem appropriate, the School Board may re-issue the bonds so purchased at any time before maturity;
 - o) to the extent bond certificates would be issued, they shall be exchangeable at no cost to their registered holders, for an equal aggregate face value of bond certificates of all authorized denominations and same characteristics as long as the claimed number of bond certificates is, in the opinion of the trust company, reasonable under the circumstances;
 - p) the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be signed, in the School Board's name, by either one of the signing officers authorized hereinafter, as long as both are acting jointly, such signatures may be replaced by a printed or otherwise reproduced facsimile which shall have the same effect as a hand-written signature; the aggregate certificate and bond certificates, if any, shall also bear a certificate from the trust company, signed by one of its authorized representatives;
 - q) the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be drafted in the form, shall bear the serial numbers and include statements substantially compatible with the provisions hereof as determined by the School Board's representatives who shall sign them;
 - r) the bonds shall be secured by the transfer to a trust estate held by the trust company of the debt which, for the School Board, represents the subsidy to be granted to the School Board by the Minister of Education, on behalf of the Gouvernement du Québec, to provide for the payment in principal and interest of the bonds of such issue, it being understood that neither the School Board nor the trust company shall require that the sums to be deposited with the Minister of Finance, Economy and Research, to form a sinking fund be remitted to them by the Minister of Finance, Economy and Research, before the dates scheduled for the payment of the principal on the bonds;
 - s) the bonds shall include the financial terms and conditions approved by the Minister of Finance, Economy and Research, acting on behalf of the School Board and by the underwriters of the bonds when they are sold;
10. that to the extent the borrowing transactions under this borrowing plan are effected by a loan agreement reached with Financement-Québec, each of such transactions shall include the following characteristics:
- a) the borrowing shall be contracted under a loan agreement to be reached between the School Board, Financement-Québec and, as intervenor, the Minister of Education, and it shall be governed by such loan agreement and by the promissory note set out hereinafter;
 - b) the borrowing shall further be evidenced by a promissory note made out to the order of Financement-Québec;

- c) the wording of the loan agreement and the promissory note shall substantially comply with the wording of the sample loan agreement and sample promissory note annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;
 - d) the borrowing shall include the financial terms and conditions acceptable to Financement-Québec and the signing officers authorized by the School Board, in accordance with the criteria established by the Government pursuant to Order-in-council 238-2000 dated March 8, 2000;
 - e) any instalment of principal or interest outstanding on the contracted borrowing shall bear interest at the same rate as the borrowing in question or at the prime rate equal, for any interest period, to the arithmetic average of the prime rates or base rate, calculated by Financement-Québec, of three of the six major Canadian chartered banks listed in Schedule I of the Act Respecting Banks and Banking, whichever rate is higher;
 - f) unless the financial terms and conditions of the borrowing expressly provide otherwise, the borrowing shall not be redeemed in whole or in part;
 - g) the promissory note shall be signed, on behalf of the School Board, by either one of the signing officers authorized hereinafter, provided both are acting jointly;
 - h) to ensure payment of the principal of the borrowing and the interest owed thereon at maturity, the debt which, for the School Board, represents the subsidy to be granted to it by the Minister of Education, on behalf of the Gouvernement du Québec, shall be allocated to a movable hypothec without delivery in favour of Financement-Québec;
 - i) the wording of the movable hypothec deed shall substantially comply with the wording of the sample movable hypothec annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;
11. that to the extent a borrowing transaction under this borrowing plan is effected by loan agreement concluded with Financement-Québec:
- a) the legal advisor designated by the Minister of Finance, Economy and Research, shall prepare the relevant documents and, as the case may be, issue a legal opinion on the validity of the borrowing;
 - b) the School Board shall pay the issue expenses and management fees and shall assume the discount calculated on the principal of the borrowing agreed upon by the Minister of Finance, Economy and Research, and the School Board's authorized signing officers;
 - c) the School Board signing officers authorized hereinafter are empowered to deliver the promissory note evidencing the borrowing to the lender;
12. to authorize the School Board to pay, from the proceeds of each borrowing contracted by loan agreement, the agreed upon issue expenses and management fees;
13. to authorize, for and on behalf of the School Board, one of the following officers: the Chairperson, and in his absence or with his knowledge the Vice-Chairperson, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, of the School Board, provided both are acting jointly, to sign the master and supplementary trust agreements, the loan agreements, the aggregate certificates, the individual bond certificates, the promissory notes and all other contracts and documents pertaining to the borrowings contracted under this plan, to agree to all clauses and warranties substantially compatible with the provisions hereof, to accept the net proceeds from the borrowings or, as the case may be, to allow such proceeds to be accepted by the trust company whose services shall have been retained and to give good and valuable release and discharge, to make all amendments to such documents

substantially compatible herewith, to do all things and sign all documents, necessary or useful to give full effect hereto;

14. that to the extent the School Board has already passed a resolution establishing a borrowing plan, this resolution supersedes the prior resolution.

Carried unanimously

7.0 CORPORATE AFFAIRS

7.1 Report of Communications Sub-Committee Chairperson:

Natalie Auclair, Chair of the Communications & Public Relations Sub-Committee, commented on the last meeting of the committee noting that the 2005 Focus Session, school success plans, ideas to improve upon the teacher contract signing ceremony, the new version of the school board map, the annual report and committee priorities for the 2005-2006 school year were discussed.

7.2 Report of Adult & Vocational Education Sub-Committee Chairperson:

The Vice-Chair advised that the next meeting of the Adult & Vocational Education Sub-Committee would be held on 2005-10-31.

7.3 Partnership with Ville de Rosemère - RHS Playing Field:

The Director General advised that the Ville de Rosemère is interested in negotiating a protocol for the installation of artificial turf on the Rosemere High School playing field. The Deputy Director General has been mandated to pursue this project to see where it may lead.

7.4 Hillcrest Daycare:

The Director General provided background information on the Hillcrest Academy private daycare situation noting that a complaint has been filed with the Ministère de l'Éducation, du Loisir et du Sport (MELS) by the Hillcrest Academy Home & School stating that the fees being charged by the school board for the rental of space by the private daycare are unreasonable. The school board has received a direct request from Cabinet through the Directeur général du financement et équipements, Jean Bouchard, for the formula on which the school board bases the rental fee structure for private daycares.

He went on to advise the Council that he had met with M. Bouchard on 2005-10-19 to discuss the dossier. The meeting was positive and the school board is within its rights to assess costs and the costs currently being charged are being calculated in an appropriate manner. The next step in the process is to have the dossier finalized at the Cabinet level which will provide the school board with a report which in turn it will present to Hillcrest Academy.

He continued noting that the Principal of Hillcrest Academy is discussing a MELS based daycare program with the Governing Board but a decision will not be made until a response is received on the complaint made by its home and school.

7.5 2005 Focus Session:

The Director General reminded everyone that some pre-focus session literature had been distributed and that it was required reading for the session.

7.6 Conflict of Interest Forms:

The Vice-Chair reminded everyone present to complete their respective Conflict of Interest forms and return them to Jocelyne Thompson-Ness as soon as possible.

The Director General noted that these forms must be completed as they are audited annually.

7.7 Commissioner Professional Improvement:

050824-CA-0044

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference;

WHEREAS one Commissioner has submitted a request to attend the Snow Walkers' Rendezvous 2005 being held from 2005-11-11 to 2005-11-13 in Fairlee, Vermont;

Robert Dixon MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of William Pollock, to the Snow Walkers' Rendezvous 2005 being held in Fairlee, Vermont, from 2005-11-11 to 2005-11-13.

AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 500\$ Canadian.

Carried unanimously

In response to a question from Steve Kmec, the Director General advised that the fees for this workshop for the Foreman of the Arundel Nature Centre will be covered by this person's professional improvement allocation.

The Council entered into discussion.

7.8 Mobile Computer Labs & Rental of Portables:

The Director General noted that the following resolution is being presented in order to formulate an update on the mobile computer lab project to assist the Ministère de l'Éducation, du Loisir et du Sport (MELS) in making a decision on the school board's funding request for this project.

050824-CA-0045

WHEREAS the Sir Wilfrid Laurier School Board has put in place an innovative solution to ease the overcrowding in its schools by using mobile computer labs thus freeing space for classrooms;

WHEREAS this solution is financially advantageous to the Ministère de l'Éducation, du Loisir et du Sport (MELS) who do not have to fund the rental of portable classrooms for some of the Sir Wilfrid Laurier School Board schools;

WHEREAS the Sir Wilfrid Laurier School Board presented the mobile computer lab project to the Ministère de l'Éducation, du Loisir et du Sport (MELS) during the 2004-2005 year;

WHEREAS this solution was found most appropriate by the Ministère de l'Éducation, du Loisir et du Sport (MELS) at that time;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has expressed its intent to finance part of the mobile computer labs costs in September 2005;

WHEREAS the Sir Wilfrid Laurier School Board has already proceeded with the purchase of 18 mobile computer labs to date;

Linda Iaconetti MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request a meeting with the appropriate persons at the Ministère de l'Éducation, du Loisir et du Sport (MELS).

AND THAT a update of the mobile computer lab project be forwarded to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for consideration.

Carried unanimously

7.9 Complaint from Parents - Dress Code at Laurier Senior H.S.:

The Director General provided an update on the complaint received from a parent at Laurier Senior High School concerning the dress code that was presented at the 2005-09-28 meeting noting that the student has returned to school. An additional letter was received from the student's father.

In response to a question from Steve Kmec, the Director General advised that the only way the student could return to school was to comply with the dress code.

7.10 2006-2007 School Calendars:

The Director General commented on the draft 2006-2007 school calendars noting that there is an agreement in principle with the Laurier Teachers' Union as well as an understanding with other school boards in the Laval-Laurentides-Lanaudière area concerning the placement of the spring break.

Nick Milas left the meeting.

TIME: 20:40 hours

The Council of Commissioners entered into discussion.

Nick Milas returned to the meeting.

TIME: 20:43 hours

051026-ED-0046

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS the Laurier Teachers Union and the Sir Wilfrid Laurier School Board were able to negotiate and agree on a draft proposal;

WHEREAS the Directorate has endorsed the proposed calendar for the presentation to the Council of Commissioners for approval;

Steve Kmec MOVED THAT, on the recommendation of the Director of Human Resources and the Directorate; the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the 2006-2007 school calendars, as presented in the following documents:

- Document #SWLSB-2005/10/26-ED-001 for all schools except Arundel Elementary School, Joliette Elementary School, Rawdon Elementary & Middle School, Joliette High School and Ste-Agathe Academy.
- Document #SWLSB-2005/10/26-ED-002 for Arundel Elementary School and Ste-Agathe Academy.
- Document #SWLSB-2005/10/26-ED-003 for Joliette Elementary School, Joliette High School and Rawdon Elementary & Middle School.

- Document #SWLSB-2005/10/26-ED-004 for Adult Education – General Education in Chomedey & Lachute Centres.
- Document #SWLSB-2005/10/26-ED-005 for Adult Education – Vocational Education in Chomedey & Lachute Centres.

AND THAT these calendars be used for consultation purposes.

Carried unanimously

8.0 HUMAN RESOURCES

8.1 Report of Committee Chairman:

Nazario Facchino, Chairman of the Human Resources Committee, commented on the most recent meeting of the committee noting the 2005-09-30 strike by the CSN, the negotiations on the 2006-2007 school calendar, the establishment of a inclement weather policy, and the additional 90 minutes of class time at the elementary level to be implemented in 2006-2007.

Teacher engagements were also discussed and it has been suggested that all of the necessary paperwork must be presented and that the person must meet all of the requirements of the job prior to being hired.

8.2 Creation of Position:

The Director General advised that the Information Technology department requires an additional position of Analyst and that it is a professional position, therefore, the Council of Commissioners must approve the creation of the position. The position will be filled through the normal engagement process.

050824-HR-0047

WHEREAS Information Technology has determined that there is a need for an Analyst to oversee the network and telecommunication infrastructures;

Nancy Rupnik MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the creation of the position of Analyst in Information Technology, effective 2005-11-01.

AND THAT this position be filled through the regular engagement process.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

ABST: Albina Pace

9.0 INFORMATION TECHNOLOGY

9.1 Report of Committee Chairperson:

Nancy Rupnik, Chair of the Information Technology Committee, commented on the last meeting of the committee noting an update on projects, some problems with the IP telephones, the completion of the Fibre Optic Network, the handheld computer pilot project, the new Analyst position, the purchase of a new taxation program from GRICS and the purchase of a generator were discussed.

The Director General noted that the purchase of a generator for the Administrative Centre will be covered by the school board's surplus as it relates to the Strategic Plan.

9.2 Call to Tender - Qualified Desktop & Laptop Suppliers:

The Director General advised the Council that the current agreement for qualified desktop and laptop computer suppliers expires on 2005-12-31 and that in order to have qualified computer suppliers in place for the new year tenders needs to be called.

050824-IT-0048

WHEREAS it is stipulated in Policy #99-MR-01: Supply of Goods and Services that public tenders must be called for any purchase over 50 000\$;

WHEREAS the Sir Wilfrid Laurier School Board plans the purchase of desktop computers to fulfill the needs of the schools, the Adult Education Centres and the services;

WHEREAS the Information Technology Committee and the Executive Committee endorse the proposed tendering procedure to qualify a supplier for desktop computer purchases for the period ending December 31, 2006;

WHEREAS the Sir Wilfrid Laurier School Board reserves the right to extend the mandate of the qualified supplier for a period of up to twelve (12) months ending December 31, 2007;

WHEREAS the Information Technology Committee and the Executive Committee endorse the purchase and installation of up to 200 desktop computers before June 30, 2006 subject to the availability of a Ministère de l'Éducation measure for a financing partnership;

Tony De Lauri MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that public tenders be called for the qualification of a desktop computer supplier and the purchase of up to 200 desktop computers as per the tender specifications.

Carried unanimously

050824-IT-0049

WHEREAS it is stipulated in Policy #99-MR-01: Supply of Goods and Services that public tenders must be called for any purchase over 50 000\$;

WHEREAS the Sir Wilfrid Laurier School Board plans the purchase of equipment and services to supply its schools with mobile computer labs;

WHEREAS the Information Technology Committee endorses the proposed tendering procedure to qualify a supplier for laptop computer, wireless network equipment and services purchases for the period ending December 31, 2006;

WHEREAS the Sir Wilfrid Laurier School Board reserves the right to extend the mandate of the qualified supplier for a period of up to twelve (12) months ending December 31, 2007;

WHEREAS the Information Technology Committee and the Executive Committee endorse the purchase and installation of up to 460 laptop computers and the necessary wireless networks before June 30, 2006, subject to the availability of a Ministère de l'Éducation measure for a financing partnership;

Tom Mouhteros MOVED THAT, on the recommendation of the Information Technology Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that public tenders be called for the qualification of a laptop computer and wireless network equipment and services

supplier and the purchase of up to 460 laptop computers and the necessary wireless networks as per the tender specifications.

Carried unanimously

10.0 SCHOOL ORGANIZATION

10.1 Report of Committee Chairperson:

George Benoit, Chairman of the School Organization Committee, noted that at the last meeting of the committee the majority of the meeting was spent discussing the use of Laval high schools and the use of the Genesis Elementary School building for the 2006-2007 school year. The Commission scolaire de Laval does have some buildings available that would suit the needs of the Genesis Elementary School community. The new audit for daycare, and a workshop for daycare employees being presented by Crayola were also discussed.

The Council entered into discussion on the buildings that may be available from the Commission scolaire de Laval and how they could be used to alleviate the overcrowding situation at Genesis Elementary School.

In response to a question from Steve Kmec, the Director General advised that any building selected would be assessed to see that it meets the needs of the school board and is in satisfactory condition. There is no guarantee that the Commission scolaire de Laval will agree to negotiating a deal for one of its buildings but discussions are going well.

He went on to note that the Ministère de l'Éducation, du Loisir et du Sport (MELS) will not authorize the construction of a new school if there are buildings available from another school board in the general area.

10.2 Update on 2004-2005 Enrollment:

The Director of School Organization advised the Council that the September 30 enrollment figure was 14 555, which is down somewhat from the 2004-2005 school year. Due to the strike day on 2005-09-30 attendance for the September 30 numbers was taken on 2005-09-29 and 2005-10-03.

10.3 Consultation on the Use of Genesis E.S. for 2006-2007:

In response to a question from Steve Kmec, the Director of School Organization noted that this consultation only concerns Genesis Elementary School and there is no law that says a consultation must be 60 days.

In response to a question from Merle Parkinson, the Director General noted that it is hoped that the Commission scolaire de Laval will respond to the school board's request very shortly so the school board needs to involve the Genesis Elementary School community in the process and ensure that the registration process will not be delayed.

050824-TS-0050

WHEREAS enrollment at Genesis Elementary School currently exceeds its functional capacity;

WHEREAS fourteen Genesis kindergarten students were transferred to St-Paul Elementary School for the 2005-2006 school year because of the current overcrowding at Genesis Elementary School;

WHEREAS Ministère de l'Éducation, du Loisir et du Sport (MELS) enrollment forecasts suggest that enrollment in the Genesis Elementary School attendance zone will continue to grow beyond 2010;

WHEREAS the School Organization Committee and the Executive Committee have reviewed the situation and have recommended that the school board consult the Genesis Elementary School community for its input on possible solutions to the overcrowding;

Steve Kmec MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General and the Director of School Organization to begin an immediate consultation with the Genesis Elementary School community for its input on possible solutions to the overcrowding in the school.

AND THAT that the period of consultation end on 2005-12-02.

Carried unanimously

11.0 PARENT COMMISSIONERS REPORT

11.1 Parents' Committee Report:

The Vice-Chair extended congratulations to Linda Iaconetti and Tom Mouhteros on their respective re-election as parent Commissioners for the Sir Wilfrid Laurier School Board.

Mr. Mouhteros advised the Council that Francisco Couto, Parent Delegate from Laval Junior High School, had been elected Chairman of the Parents Committee for the 2005-2006 school year.

Linda Iaconetti noted that Melanie Craig, Parent Delegate from Arundel Elementary School, will be the parent representative to the Advisory Committee on Transportation.

12.0 EDUCATIONAL SERVICES

12.1 Report of Committee Chairperson:

The Vice-Chair advised the Council that Peter MacLaurin had been elected Chairman of the Education Committee for the 2005-2006 school year.

The Director General drew the Council's attention to the extensive information on school success rates contained in the report of the Director of Educational Services.

13.0 QESBA

13.1 Report of the QESBA :

The Vice-Chair advised that a report is being prepared on the Quebec English School Boards Association (QESBA) workshop held at the Far Hills Inn on 2005-10-01 and will be distributed when completed.

14.0 MATERIAL RESOURCES

14.1 Report of Committee Chairperson:

David McKinley, Chairman of the Material Resources Committee, noted that at the last meeting capital projects, the potential acquisition of land for an extension to the Pierre Elliott Trudeau Elementary school yard, the request received from Joliette Elementary School for an independent evaluation of the school, the selection process of professionals, the new GRICS SARRA system for monitoring buildings and the library projects were discussed.

The Director of Material Resources presented a short PowerPoint on the renovations done to the library at Crestview Elementary School as a part of the library project plan.

Nancy Rupnik left the meeting.

TIME: 21:22 hours

14.2 Upgrade on Capital Projects:

The Director of Material Resources commented on the capital expenditures and drew the Council's attention to the report contained in the package.

14.3 Engagement of Contractor - Mountainview Elevator Project:

The Director General noted that the installation of the elevator is to assist a handicapped student.

051026-MR-0051

WHEREAS Mountainview Elementary School does not have handicapped access to all floors of the school building;

WHEREAS the school has a student enrolled who is in a wheelchair and requires the use of a elevator to access classrooms;

WHEREAS a public tender was called and opened on 2005-10-17;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Natalie Auclair MOVED THAT, on the recommendation of the Directorate, the Material Resources Committee and the Executive Committee; the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the elevator project at Mountainview Elementary School to Ingépro Inc. for a total cost of 106 835,00\$, taxes included.

Carried unanimously

14.4 Heating Invoice - LRHS:

The Director General noted that the invoice reflects the Laurentian Regional High School portion of the annual heating costs.

Nancy Rupnik returned to the meeting.

TIME: 21:26 hours

The Council entered into discussion on the cost of heating and the rise in oil and gas prices.

051026-MR-0052

WHEREAS Laurentian Regional High School shares a heating system with the Polyvalent Lavigne of the Commission scolaire de la Rivière-du-Nord;

WHEREAS the heating costs are billed to the Commission scolaire de la Rivière-du-Nord;

WHEREAS the Commission scolaire de la Rivière-du-Nord invoices the Sir Wilfrid Laurier School Board for the heating costs incurred by Laurentian Regional High School;

David McKinley MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of

the invoice received from Commission scolaire de la Rivière-du-Nord for heating costs at Laurentian Regional High School for the 2004-2005 school year, in the amount of 139 569,93\$, taxes included.

Carried unanimously

In response to a question from David McKinley, the Director of Material Resources advised that the fuel suppliers approach the Régie annually to seek an increase for the price of fuel but it is not always granted. Any increases that occur with Hydro-Québec for heating is based on the cost of living.

15.0 CORRESPONDENCE

The Vice-Chair drew the Council's attention to the correspondence received during the past month.

In order to respond to a question from Steve Kmec, the Director General asked permission of the Vice-Chair to allow Mr. Martini to respond to this question concerning the one-year teaching certificate as Mr. Martini is involved in this issue at the university level.

Mr. Martini advised that the Deans of Education of various universities in Québec are looking into this issue as many requests supporting the establishment of a one-year teaching certificate have been received from school boards. A one-year teaching certificate was available up until 1994 when the Ministère de l'Éducation, du Loisir et du Sport (MELS) changed the requirements.

He went on to note that it is highly unlikely that the Ministère de l'Éducation, du Loisir et du Sport (MELS) will change the requirements for a teaching certificate, but is hoped that it might be willing to bend the rules somewhat in order to provide a fast track for the certification of teachers.

16.0 QUESTION PERIOD

There were no questions.

17.0 VARIA

There was no varia.

18.0 ADJOURNMENT OF MEETING

Morten Schrier MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:33 hours

NEXT MEETING ⇌ REGULAR ⇌ 2005-11-23

Girodano Rosa-del-Vecchio, Director General

Carolyn Curiale, Vice-Chair