

**PROVINCE OF QUEBEC**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2006-02-22**

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2006-02-22 at 19:30 hours, at which were present:

Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Natalie Auclair, Georges Benoit, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, and Morten Schrier, Commissioners; Linda Iaconetti and Tom Mouhteros, Parent Commissioners; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; Line Desgroseilliers, Director of Information Technology; Alain Guay, Director of Adult & Vocational Education; Daniel Hogue, Director of Material Resources; Effie Maniatis, Director of Educational Services; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization & Transportation; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Edward Turchyniak, Commissioner

The Chairman called the meeting to order at 19:46 hours.

The Chairman welcomed the Director of Adult & Vocational Education to the table.

**1.0 ACCEPTANCE OF AGENDA:**

The following additions and changes to the agenda were proposed:

**5.0 BUSINESS ARISING:**

5.1 ~~Update on Tel-jeunes~~.....*INFO*

**6.0 CORPORATE AFFAIRS:**

6.2 ~~Deputy Director General & Secretary General~~ Director of Educational Services Positions .....*RES*

6.5 ~~Organization of Adult & Vocational Education~~.....*RES*

6.5 2006-2007 Administrative Organizational Chart .....*RES*

**13.0 MATERIAL RESOURCES:**

13.4 ~~Sale of Land - Roland Durand~~.....*RES*

**060222-CA-0129**

Morten Schrier MOVED THAT the agenda be accepted as amended in document #SWLSB-2006/02/22-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES**

In a verbal notice, Walter Fogel, advised that in the minutes of the meeting held on 2006-01-25, the following required correction:

- Page 1423, 1<sup>st</sup> paragraph, 1<sup>st</sup> line, the words “to some” are to be deleted and the word “from” is to be replaced by “made by”.
- Page 1426, 1<sup>st</sup> paragraph, 1<sup>st</sup> line, the word “de” is to be replaced with the word “be”. In the 2<sup>nd</sup> line the “s” on the word “representatives” is to be deleted.

Item 6.10 - in the section title and throughout the item the words “*formation professionnelle*” and “*Centre formation professionnelle*” are to be replaced with the words “*Vocational Education*” and “*Vocational Education Centre*”.

In a verbal notice, Carolyn Curiale, advised that in the minutes of the meeting held on 2006-01-25, the following required correction:

- Page 1435, item 12.1, last paragraph, the following is to be added at the end of the paragraph:

*“in order for the students to receive the recognition that they deserve.”*

Due to a secretarial error the page numbers of the above mentioned minutes are to be replaced in both the English and French versions of the minutes starting with page number 1417.

### 060222-CA-0130

George Benoit MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2006-01-25, having been received by all members prior to this meeting, be approved as corrected.

#### THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: **Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier**

ABST: **Walter Fogel, Grace Nesi**

### 3.0 QUESTION PERIOD

There were no questions.

### 4.0 CHAIRMAN'S REPORT

#### 4.1 *Report of the Director General Selection Committee:*

The Chairman advised the Council that ten applications for the position of Director General were received and that five had been retained for an interview.

He advised that an industrial psychologist had been added to the Selection Committee and that each candidate had to complete an on-line test composed of 400 questions. The test was evaluated by the industrial psychologist.

The Selection Committee was unanimous in its recommendation for the position of Director General.

The Chairman turned the chair over to the Vice-Chair and left the table in order to speak to the following resolution.

Steve Bletas advised the Council that he is very pleased to announce that the unanimous recommendation of the Director General Selection Committee is to appoint Effie Maniatis to the position, effective 2006-07-01.

**060222-CA-0131**

WHEREAS the position of Director General will be vacant as of 2006-06-29;

WHEREAS a Selection Committee was formed comprised of the Commissioner members of the Executive Committee and the Chairs of the Standing Committees to interview and recommend a Director General to the Council of Commissioners;

WHEREAS the Selection Committee conducted interviews on Saturday, 2006-02-18;

WHEREAS the members of the Selection Committee were unanimous in its recommendation for the position of Director General;

Steve Bletas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Eustathia Effie Maniatis to the position of Director General, effective 2006-07-01.

**Carried unanimously**

Effie Maniatis, Director of Educational Services, thanked the Council of Commissioners for its confidence in her and noted that she accepts the position with a great sense of humility.

The Chairman resumed the chair.

**5.0 BUSINESS ARISING****5.1 2006-2007 School Calendars:**

The Director General advised the Council that all of the school calendars for the 2006-2007 school year have been finalized, after consultation with the Laurier Teachers Union and the Parents Committee, with the exception of the calendar for the Rawdon and Joliette schools. The calendar for these schools is set by the Commission scolaire des Samares due to a shared transportation system and it has not yet approved its calendar for the 2006-2007 school year. The calendar will be presented to the Council upon receipt.

The Chairman left the meeting.

**TIME: 19:59 hours**

The Council entered into discussion.

The Chairman returned to the meeting.

**TIME: 20:01 hours**

In response to a question from Merle Parkinson, the Director General advised that the calendars must be approved at this time because they are required for the 2006-2007 staffing process.

Walter Fogel recommended that the resolution be split in two so that the calendars for Adult & Vocational Education are separate from the youth sector.

William Pollock accepted Mr. Fogel's recommendation.

**060222-ED-0132**

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS the Laurier Teachers Union and the Sir Wilfrid Laurier School Board were able to negotiate and agree on a draft proposal;

WHEREAS the Directorate has endorsed the proposed calendar for the presentation to the Council of Commissioners for approval;

WHEREAS the Sir Wilfrid Laurier School Board Parents Committee was consulted and endorses the proposed calendars for the 2006-2007 school year;

William Pollock MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee; the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2006-2007 school calendars, as presented in the following documents:

- Document #SWLSB-2006/02/22-ED-001 for all schools except Arundel Elementary School, Joliette Elementary School, Rawdon Elementary & Middle School, Joliette High School and Ste-Agathe Academy.
- Document #SWLSB-2006/02/22-ED-002 for Arundel Elementary School and Ste-Agathe Academy.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

**NAY:** Walter Fogel

### **060222-ED-0133**

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS the Laurier Teachers Union and the Sir Wilfrid Laurier School Board were able to negotiate and agree on a draft proposal;

WHEREAS the Directorate has endorsed the proposed calendar for the presentation to the Council of Commissioners for approval;

WHEREAS the Sir Wilfrid Laurier School Board Parents Committee was consulted and endorses the proposed calendars for the 2006-2007 school year;

William Pollock MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee; the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2006-2007 school calendars, as presented in the following documents:

- Document #SWLSB-2006/02/22-ED-003 for Adult Education – General Education in Chomedey & Lachute Centres.
- Document #SWLSB-2006/02/22-ED-004 for Adult Education – Vocational Education in Chomedey & Lachute Centres.

**Carried unanimously**

### **5.2 QESBA “Think Tank” on Public Education:**

The Vice-Chair drew the Council's attention to the Quebec English School Boards Association (QESBA) “Monday Message” pointing out the people who have agreed to be a part of the “Think Tank” on Public Education. The “Think Tank” will focus on ideas and provide feedback on English education in Québec

### **5.3 QESBA Regional Focus Groups:**

The Chairman advised that Don Taylor, retired Deputy Director General at Lester B. Pearson School Board, would be meeting with himself and the Vice-Chair to discuss the Regional Focus Groups and how the groups will function. Each school community will be asked to suggest people who would be a viable asset to this type of group. Once names are received the groups will be established.

#### **5.4 Future of Joliette E.S.:**

The Director of Material Resources advised the Council that the future of Joliette Elementary School has been discussed at length with the school's Governing Board and that the school board has received its support to continue with the possible sale of the property and building. There is continued resistance from the Ministère de l'Éducation, du Loisir et du Sport (MELS) concerning a new school in the Joliette area as the Commission scolaire des Samares will have buildings available for rent/sale in a few years.

The Council entered into discussion.

In response to an observation by Walter Fogel, David McKinley, Chairman of the Material Resources Committee, noted that the property evaluation has been completed and the report provides the fair market value at this time. In order to test the marketability of the property it must be put up for sale to see what sort of offers are received and if there is a good offer and an agreement to abide by the government process for the selling of buildings, the offer will be sent to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for consideration.

He went on to note that the Ville de Joliette would provide the land on which to build the new school, similar to the agreement with the Ville de Repentigny for Franklin Hill Elementary School. The cost of the new school would be in the neighbourhood of 3 600 000\$. If a building becomes available from Commission scolaire des Samares the MELS building transfer process would be implemented.

He continued advising that the project needs to move ahead and if the property is put up for sale it would provide some solid figures to present to the MELS.

In response to a question from the Chairman, Merle Parkinson indicated that the Joliette school community supports the plan of action established by the school board for a new school.

#### **060222-MR-0134**

WHEREAS the Sir Wilfrid Laurier School Board has submitted a formal request to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for a new elementary school in Joliette;

WHEREAS the location of the current Joliette Elementary School continues to be a safety and security concern for the school board;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has advised the Sir Wilfrid Laurier School Board that there will be no funding for the construction of a new school when there will be buildings available in the region in the near future;

WHEREAS the Material Resources Committee considers this project a priority and continues to review all other options available to the school board;

WHEREAS the Material Resources Committee mandated the Director of Material Resources to procure a professional evaluation on the Joliette Elementary School building and property;

WHEREAS the report of the professional evaluator has been received and reviewed;

WHEREAS the evaluation report stipulates that the real value of the property is the amount attained through its sale;

WHEREAS the Joliette Elementary School community will be consulted on any offers received for the building as well as being a part of the planning process on the future of the school;

WHEREAS no action on the future of Joliette Elementary School will be taken without the support and ratification of the Council of Commissioners of the Sir Wilfrid Laurier School Board or the approval of the Ministère de l'Éducation, du Loisir et du Sport (MELS);

David McKinley MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that Joliette Elementary School be listed for sale in order to solicit any serious offers to purchase on this property.

AND THAT these offers will be presented to Sir Wilfrid Laurier School Board and Ministère de l'Éducation, du Loisir et du Sport for analysis.

AND THAT a final non-conditional acceptance of any offer to purchase Joliette Elementary School will be issued only upon having received final approval and a determined timeline of completion of a new school project from Sir Wilfrid Laurier School Board and Ministère de l'Éducation, du Loisir et du Sport (MELS).

AND THAT these procedures be part of a plan to relocate the existing school into a new location which will to be presented to the Ministère de l'Éducation, du Loisir et du Sport (MELS).

FURTHER THAT the Deputy Director General and the Director of Material Resources be mandated to carry out the necessary procedures required to list the property on the real estate market.

**Carried unanimously**

#### **5.5 Update on Ste-Agathe Academy Enlargement/Renovation Project:**

The Director of Material Resources advised the Council that a meeting with the Ministère de l'Éducation, du Loisir et du Sport (MELS) was held last week concerning the enlargement/renovation project at Ste-Agathe Academy and the significant increase in the cost of the project from the original budget. The increase in the cost is due to many upgrades that need to be completed within the school in order to meet the provincial building code. The additional cost to the school board will be spread out over a two year period.

The Council entered into discussion.

In response to a question from Walter Fogel, the Director General indicated that the registration is higher at the secondary level of Ste-Agathe Academy and it is in that part of the school where the increase in space is needed. This project will also give the school some more modern facilities.

In response to a suggestion from Walter Fogel, the Director General indicated that the resolution should not be tabled as the school board has the original funding from the MELS and should use it to improve the school and not risk the retraction of the funding due to indecision.

#### **060222-MR-0135**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #050525-MR-0181 and #050525-MR-0182 approving a call for invitational tenders for an enlargement/renovation project for Ste-Agathe Academy;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) authorized the enlargement/renovation project for Ste-Agathe Academy in the amount of 789 951,00\$;

WHEREAS the study of Ste-Agathe Academy by the architect and engineer has shown that the enlargement/renovation project is more extensive than originally forecast;

WHEREAS the total budget for the enlargement/renovation project is now estimated at 2 170 346,00\$;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has agreed to increase its financial participation for this enlargement/renovation project to 1 512 097,00\$;

Natalie Auclair MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources to increase the budget of the Ste-Agathe Academy enlargement/renovation project to 2 170 346,00\$.

AND THAT this resolution replaces the cost estimates of resolutions #050525-MR-0181 and #050525-MR-0182.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

**ABST:** Walter Fogel

**5.6 2006-2007 Budget Building Process:**

The Director General advised the Council that the 2006-2007 Budget Building Process has been reviewed by all the stakeholders and is now ready for consultation with the Governing Boards. The responses received from this consultation will provide the school board with what the schools feel are priorities and this feedback assists in the development of the 2006-2007 budget.

**060222-FR-0136**

WHEREAS the Sir Wilfrid Laurier School Board is commencing its budget building process for the 2006-2007 school year;

WHEREAS section 275 of the Education Act (R.S.Q., Chapter I-13.3) requires that a school board make public the objectives and principles governing budget allocations;

WHEREAS the Sir Wilfrid Laurier School Board has drafted its "2006-2007 Budget Building Process";

WHEREAS the Sir Wilfrid Laurier School Board Management Advisory Committee, Executive Committee and Financial Resources Committee have reviewed the "2006-2007 Budget Building Process";

WHEREAS the Sir Wilfrid Laurier School Board will conduct a sixty-day consultation on this document;

Walter Fogel MOVED THAT, on the recommendation of the Management Advisory Committee, Financial Resources Committee and Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the "2006-2007 Budget Building Process", as contained in document #SWLSB-2006/02/22-FR-001.

**Carried unanimously**

Nick Milas left the meeting.

**TIME: 20:43 hours**

On appoint of "business arising", Walter Fogel noted that on page 1418 of the minutes of the meeting held on 2006-01-25, item 3.0, 5<sup>th</sup> paragraph, the reference to "retain all of the recommendations" would require a correction.

The Director General indicated that the minutes of 2006-01-25 would be corrected to indicate that certain recommendations received from the Governing Board of Genesis Elementary School could not be retained.

On an additional "point of business arising", Walter Fogel indicated that on page 1420 of the same minutes there is a reference to the overcrowding at Laval Junior High School and that it has come to his attention that in some classes there are not enough places to sit.

The Director General indicated that this would be looked into.

On a final "point of order" from Walter Fogel concerning page 1421, the Director of Material Resources indicated that the report of the expert concerning the damage to Rawdon Elementary & Middle School would not be available until August 2006.

## **6.0 CORPORATE AFFAIRS**

### **6.1 Report of Communications Sub-Committee Chairperson:**

Natalie Auclair, Chair of the Communications & Public Relations Sub-Committee, advised that at its last meeting the Director of Adult & Vocational Education had made a presentation on the marketing of the services of the Adult & Vocational Education Centres. The presentation was very informative and the sub-committee has recommended that a tender be called for marketing services.

The sub-committee also discussed the graphic norms for the school board logo, the final version of the Communications Policy, the results of the survey on the Laurier Express, the annual report and the updating of the corporate Web site. The results of the survey on the Laurier Express indicate that the presentation of the quarterly magazine needs to be revised.

Nick Milas returned to the meeting.

**TIME: 20:46 hours**

The Council entered into discussion on the marketing of Adult & Vocational Education and the Annual Report.

### **6.2 Deputy Director General & Director of Educational Services Positions:**

The Deputy Director General advised the Council that this item should be changed to reflect the nomination of the current Director of Educational Services as Director General, in that it is now necessary for the position of Director of Educational Services to be posted.

In response to a question from Walter Fogel, the Deputy Director General advised that the position of Secretary General cannot be posted until the consultation of the 2006-2007 Administrative Organizational Chart is concluded as it is no longer a shared position.

Mr. Fogel indicated that he does not see the need to shift Secretary General to a separate position and recommends that the resolution authorizing the split be rejected.

Tom Mouhteros and Morten Schrier left the meeting.

**TIME: 20:57 hours**

The Council entered into discussion and it was noted that the position of Deputy Director General/Secretary General has grown considerably over the past eight years.

In response to a request from the Chairman, the Deputy Director General indicated that there are areas under the Secretary General that need attention that the position of Deputy Director General cannot provide due to work load and the school board is becoming more visible within the education community and its presence at various tables is being solicited. The time is right to divide the position.

Tom Mouhteros returned to the meeting.

**TIME: 21:00 hours**

Morten Schrier returned to the meeting.

**TIME: 21:01 hours**



**060222-CA-0137**

Peter MacLaurin MOVED THAT a vote on the motion be called.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

**NAY:** Walter Fogel

**060222-CA-0138**

WHEREAS the Deputy Director General has advised the Council of Commissioners of the Sir Wilfrid Laurier School Board of his intention to retire, effective 2006-06-28;

WHEREAS the Deputy Director General position also encompasses the position of Secretary General;

WHEREAS the workload of the Deputy Director General has increased significantly since the amalgamation of school boards on 1998-07-01;

WHEREAS the Directorate is recommending that the position of Deputy Director General/Secretary General be split into two separate positions;

Steve Kmec MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the position of Deputy Director General/Secretary General be split into two separate positions, effective 2006-07-01.

AND THAT the position of Deputy Director General be posted, effective 2006-02-23.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

**NAY:** Walter Fogel

**060222-CA-0139**

WHEREAS the Council of Commissioners has appointed a new Director General, effective 2006-07-01;

WHEREAS this appointment will leave a vacancy for the position of Director of Educational Services;

Tom Mouhteros MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the posting of the position of Director of Educational Services, effective 2006-02-23.

**Carried unanimously**

**6.3 Policy #2005-CA-12: Communications Policy:**

Natalie Auclair, Chair of the Communications & Public Relations Sub-Committee, advised the Council that the consultation period had expired and that the sub-committee had reviewed the responses received and are recommending that the proposed policy be approved.

**060222-CA-0140**

Tony De Lauri MOVED THAT, on the recommendation of the Communication & Public Relations Sub-Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2005-CA-12: Communication Policy.

**Carried unanimously**

**6.4 Nomination of 2007 Elections Returning Officer:**

The Chairman advised that although the school board elections will not be held until 2007 the process has begun. The school board has received notice from the Directeur général des élections du Québec (DGE) that it must divide its territory accordingly with respect to its electoral population. The Sir Wilfrid Laurier School Board qualifies for 17 electoral divisions and a resolution has been sent to the Ministère de l'Éducation, du Loisir et du Sport (MELS) requesting that the status quo of 19 electoral divisions be maintained for the 2007-11-04 school elections

In response to a question from Walter Fogel, the Director General advised that he does not want to act in this capacity and has asked the Deputy Director General to act as the elections Returning Officer and he has accepted. An appointment to the position needs to be made so as to advise the DGE who will need to receive all the information concerning the school elections.

**060222-CA-0141**

WHEREAS section 22 of An Act respecting school elections (chapter E-2.3) appoints the Director General of a school board as the returning officer ex officio;

WHEREAS the Director General has the right to refuse this appointment with the authorization of the Council of Commissioners;

WHEREAS the Council of Commissioners can appoint another person to replace the Director General as returning officer ex officio;

Tony De Lauri MOVED THAT, on the recommendation of the Director General and Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint **Robert Vallerand** as Returning Officer for the November 2007 school board elections.

AND THAT upon his retirement, effective 2006-06-28, Robert Vallerand continue to act as Returning Officer for the Sir Wilfrid Laurier School Board for the November 2007 school board elections and be compensated in accordance with the salary scale developed by the Directeur générale des élections du Québec (DGE) for the November 2007 school board elections.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Morten Schrier

**ABST:** Merle Parkinson

**6.5 2006-2007 Administration Organizational Chart:**

The Director General presented the proposed 2006-2007 Administrative Organizational Chart highlighting such changes as the division of the positions of Deputy Director General and Secretary General. Discussions have been held with the Sir Wilfrid Laurier Administrators Association (SWLAA) and the Association des cadres scolaires du Québec (ACSQ) - Sir Wilfrid Laurier Chapter with respect to the consultation period and both associations have agreed to waive the normal 60-day period and provide opinions as soon as possible in order for the positions to be posted at the earliest possible date.

The Council entered into discussion and Walter Fogel recommended that the organizational chart be amended to indicate that the Secretary General reports to the Director General rather than the Deputy Director General.

*WHEREAS the Directorate has reviewed the Administrative Organizational Chart of the Sir Wilfrid Laurier School Board for the 2006-2007 school year;*

*Carolyn Curiale MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners approve in principle the 2006-2007 Administrative Organizational Chart as presented in document #SWLSB-2006/02/22-HR-001.*

*AND THAT this document be used for the purposes of consultation with the Sir Wilfrid Laurier Administrators Association and the ACSQ - Sir Wilfrid Laurier Chapter.*

*FURTHER THAT the Sir Wilfrid Laurier Administrators Association and the ACSQ - Sir Wilfrid Laurier Chapter submit their respective recommendations, in writing, no later than 2006-03-16.*

The Vice-Chair did not accept the amendment of Mr. Fogel.

#### **060222-CA-0142**

Walter Fogel MOVED THAT the 2006-2007 Administrative Organizational Chart be amended to indicate that the position of the Secretary General report to the Director General

#### **THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

**YEA:** Walter Fogel, Steve Kmec, Albina Pace, Merle Parkinson

**NAY:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier

#### **060222-HR-0143**

WHEREAS the Directorate has reviewed the Administrative Organizational Chart of the Sir Wilfrid Laurier School Board for the 2006-2007 school year;

Carolyn Curiale MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners approve in principle the 2006-2007 Administrative Organizational Chart as presented in document #SWLSB-2006/02/22-HR-001.

AND THAT this document be used for the purposes of consultation with the Sir Wilfrid Laurier Administrators Association and the ACSQ - Sir Wilfrid Laurier Chapter.

FURTHER THAT the Sir Wilfrid Laurier Administrators Association and the ACSQ - Sir Wilfrid Laurier Chapter submit their respective recommendations, in writing, no later than 2006-03-16.

#### **THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Robert Dixon, Nazario Facchino, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier

**NAY:** Tony DeLauri, Walter Fogel, Steve Kmec, Albina Pace, Merle Parkinson

### **6.6 Transfer of Building from CS de Laval for Vocational Education Centre:**

The Deputy Director General advised the Council that written confirmation has been received from the Commission scolaire de Laval accepting to transfer École St-Christophe to the Sir Wilfrid Laurier School Board, pending the approval of the Ministère de l'Éducation, du Loisir et du Sport (MELS).

A meeting was held with the members of the National Assembly for Fabre and Vimont to discuss the Vocational Education Centre and the need for renovations to accommodate the centre. Both members were very supportive of the project and would lobby on the school board's behalf for funding.

#### **6.7 Call to Tender - Public Relations Project for Adult & Vocational Education:**

The Deputy Director General advised the Council that, as per the report of the Chair of the Communications & Public Relations Sub-Committee, the marketing plan for the Adult & Vocational Education Centres needs to be update and that the plan presented by the Director of Adult & Vocational Education indicates that the upgrade would cost in the neighbourhood of 60 000\$, which, in accordance with the Goods & Services Policy, requires a call for public tender.

In response to questions from Walter Fogel, the Director of Adult & Vocational Education indicated that it is hard to estimate what a new marketing plan will generate but a survey has revealed that the current advertising tools are not as effective as they could be.

The Deputy Director General noted that another issue discussed in the recent meeting with the members of the National Assembly for Fabre and Vimont, was the Ministère de l'Éducation, du Loisir et du Sport (MELS) decision not to grant the Sir Wilfrid Laurier School Board's request for additional ETPs. The members of the National Assembly for Fabre and Vimont agreed to look into the matter.

#### **060222-AE-0144**

WHEREAS the Director of Adult & Vocational Education, in agreement with the Communications & Public relations Sub-Committee, has requested a review of all public relations and communications information related to Adult & Vocational Education AND THAT it be updated;

WHEREAS this review would include the Adult & Vocational Education logo, Web site, publicity pamphlets on course options, brochures on Vocational education options, as well as the services available from Adult & Vocational Education;

WHEREAS the preliminary cost estimate of such an undertaking is 60 000\$;

WHEREAS Policy #1999-MR-01: Supply of Good & Services requires that the Council of Commissioners approve a call for public tenders;

Nancy Rupnik MOVED THAT, on the recommendation of the Communications & Public relations Sub-Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a call for public tenders for the marketing of the services of Adult & Vocational Education.

**Carried unanimously**

The Chairman called for a 10 minutes break.

**TIME: 21:26 hours**

The meeting resumed.

**TIME: 21:41 hours**

#### **7.0 FINANCIAL RESOURCES**

##### **7.1 Report of Committee Chairperson:**

Merle Parkinson, Chair of the Financial Resources Committee, advised that at the last meeting there was no quorum.

### **7.2 School & Daycare Surpluses:**

The Director of Financial Resources reviewed the school and daycare surpluses as of 2006-01-30.

The Council entered into discussion.

### **7.3 Seizure of Property:**

The Director of Financial Resources provided background information on the property to be seized.

#### **060222-FR-0145**

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes plus all applicable interest for the following property:

<i>Municipal Roll #</i>	<i>Name &amp; Address</i>	<i>Property Address</i>	<i>Amount</i>
073020-8356-05-1261	DEFOY, Yvon 595, rue Chambertin Rosemère, QC J7A 4N9	<b>595</b> Chambertin, rue du Rosemère	3 597,28\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes, including all applicable interest, is 3 597,28\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Linda Iaconetti MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

**Carried unanimously**

## **8.0 SCHOOL ORGANIZATION**

### **8.1 Report of Committee Chairperson:**

Nick Milas, a member of the School Organization Committee, advised that there was no quorum at the last meeting.

### **8.2 Update on 2006-2007 Enrollment:**

The Director of School Organization reviewed the preliminary enrollment figures for the 2006-2007 school year.

In response to a concern expressed by Walter Fogel, the Director of School Organization advised that various scenarios for resolving the constraints being placed on Hillcrest Academy due to the increase in enrollment are being studied.

### **8.3 Policy #2006-CA-02: Deeds of Establishment & Three Year Plan:**

The Director of School Organization reviewed the changes to the deeds of establishment and the three-year plan.

#### **060222-CA-0146**

WHEREAS section 211 of the Education Act (R.S.Q., chapter I-13.3) requires the school board each year to establish a three-year plan of allocation and destination of its immovables;

WHEREAS section 211 also requires the school board to draw up, in accordance with the plan, a list of its schools and of its vocational training and adult education centres and issue a deed of establishment to them;

Robert Dixon MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle proposed policy #2006-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables.

**Carried unanimously**

The Deputy Director General advised that a provisional Governing Board would be elected from the parents whose children would be attending the new school in the east end of Laval. A general meeting of parents will be held on 2006-03-28 to elect the provisional Governing Board. The role of the provisional Governing Board will be to establish the criteria for the selection of a Principal, establish a day care, if required, establish time allocations and start the process of choosing a name for the school. The mandate of the provisional Governing Board ends on the first day of classes of the 2006-2007 school year.

#### **9.0 QESBA**

##### **9.1 Report of the QESBA :**

Carolyn Curiale advised the Council that for the Canadian School Boards Association (CSBA) Annual Conference being held in Montréal in May the Quebec English School Boards Association (QESBA) is organizing school visits at schools with special programs for those attending the conference. The Steering Committee for the conference has selected Laval Junior and Laval Liberty High Schools as a showcase for sports programs.

She went on to remind everyone of the QESBA professional development session on 2006-03-10 in Aylmer.

#### **10.0 HUMAN RESOURCES**

##### **10.1 Report of Committee Chairman:**

The Chairman advised that at its last meeting the committee discussed the new collective agreements, the staffing process for Vice-Principal positions, and the 2006-2007 school calendars.

##### **10.2 Proposed Policy #2006-HR-07: Inclement Weather:**

The Deputy Director General presented the proposed policy on Inclement Weather noting that the policy has been designed to treat all employees of the school board in an equitable manner. The proposed policy also conforms to the various Collective Agreements of the board.

The Council entered into discussion and it was noted that the manner in which the school closures were announced on 2006-02-17 was perceived to have been handled very poorly as there was a lot of confusion among parents.

In response to a question from David McKinley, the Deputy Director General advised that the decision to close schools is taken at the earliest possible time after speaking with the Director General. Once the school closure process has begun it is recommended that schools activate their respective phone chains as there are times when the information is delayed in getting on the radio. The Web site and the board office telephone message are also updated as soon as possible.

#### **060222-HR-0147**

Peter MacLaurin MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle proposed policy #2006-HR-07: Inclement Weather.

AND THAT it be subject to a 60-day consultation.

**Carried unanimously**

### **11.0 INFORMATION TECHNOLOGY**

#### **11.1 Report of Committee Chairperson:**

Nancy Rupnik, Chair of the Information Technology Committee, advised that at the last meeting there was a presentation on the operation of the Fibre Optic Network.

The committee also discussed the purchase of mobile computer labs and the request of Mother Teresa Junior High School for an Apple mobile lab. All Commissioners are invited to attend the 2006-03-13 meeting as there will be a presentation on portals and the GRICS systems.

#### **11.2 Purchase of Mobile Lab - Mother Teresa Junior H.S.:**

The Director of Information Technology reviewed the request for an Apple mobile computer lab noting that the school has agreed to pay the difference between the cost of the regular mobile lab and the Apple mobile lab. The school had received a regular mobile lab during the last year which was not used.

The Council entered into discussion.

In response to a question from Walter Fogel, the Chairman advised that it is the decision of the Governing Board to purchase a mobile computer lab and that the school surplus usually covers the costs.

In response to a question from David McKinley, the Director of Information Technology noted that the infrastructure already exists for Apple technology at the school because its music lab is run by Apple technology.

In response to a question from Merle Parkinson, the Director of Information Technology advised that the regular mobile lab originally provided to Mother Teresa Junior High School has been purchased by Laurentian Elementary School.

In response to a question from Peter MacLaurin, the Director of Information Technology advised that the purchase of a mobile computer lab for Ste-Adèle Elementary School was approved last evening.

#### **060222-IT-0148**

WHEREAS Mother Teresa High School wishes to acquire an Apple mobile lab;

WHEREAS the purchase of a mobile lab was already approved for that school in October 2005 and that the requested Apple lab exceeds the authorized amount by \$10,000.00;

WHEREAS Mother Teresa High School has agreed to pay the 10 000.00\$ difference this school year;

Grace Nesi MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of 33 Apple iBook laptop computers and 1 charging cart from Apple Canada Inc. at a cost of 66 523.26 \$, all taxes included.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

**ABST:** Walter Fogel

## **12.0 EDUCATIONAL SERVICES**

### **12.1 Report of Committee Chairperson:**

Peter MacLaurin, Chairman of the Education Committee, commented on the last meeting noting that the proposed field trip policy was discussed at length and that it was agreed that if a field trip request is not submitted within a reasonable amount of time the request will be refused.

### **12.2 Proposed Policy #2006-ED-07: Field Trips:**

The Director of Educational Services presented and reviewed the proposed field trip policy noting that this policy was developed in order to clarify the existing process for requesting authorization for a field trip.

## **060222-ED-0149**

Merle Parkinson MOVED THAT, on the recommendation of the Education Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle proposed policy #2006-ED-07: School Field Trips.

AND THAT it be subject to a 60-day consultation.

**Carried unanimously**

## **13.0 MATERIAL RESOURCES**

### **13.1 Report of Committee Chairperson:**

David McKinley, Chairman of the Material Resources Committee, noted that at its last meeting the committee discussed the Joliette Elementary School situation, phase II of the library project whereby three more schools are being considered and the engagement of an engineering firm to evaluate the school board's energy systems and advise how it can better control its energy costs.

Morten Schrier excused himself for the evening.

**TIME: 22:25 hours**

### **13.2 Call to Tender - Arundel Nature Centre:**

The Director of Material Resources advised that the plans for the additional accommodations at the Arundel Nature Centre have been completed and tenders now need to be called for the services of a contractor.



**060222-MR-0150**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to construct cabins for additional accommodations at the Arundel Nature Centre;

WHEREAS the cost to construct these cabins for additional accommodations is estimated at 150 000\$, excluding taxes;

WHEREAS the specifications, drawings and tendering documentation have been completed for the architecture;

WHEREAS the Directorate and the Material Resources Committee recommend that public tenders be called;

Nazario Facchino MOVED THAT, on the recommendation of the Directorate, the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board call for public tenders for the services of a contractor for the construction of cabins for additional accommodations at the Arundel Nature Centre.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik

**NAY:** Walter Fogel

**13.3 Call to Tender - Ste-Agathe Academy:****060222-MR-0151**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to enlarge/renovate Ste-Agathe Academy;

WHEREAS the cost to enlarge/renovate Ste-Agathe Academy is estimated at estimated at 2 200 000\$, all taxes included;

WHEREAS the architectural and engineering specifications, drawings and tendering documentation have been completed;

WHEREAS the Directorate and the Material Resources Committee recommend that public tenders be called;

Nick Milas MOVED THAT, on the recommendation of the Directorate, the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board call for public tenders for the services of a contractor for the enlargement/construction of Ste-Agathe Academy.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier

**ABST:** Walter Fogel

In response to a question from Walter Fogel, the Director of Material Resources indicated that there are no new developments with the pyrite situation at Laval Liberty High School, although the cement slab has shifted slightly in the last few weeks. The school board must wait until the damage made by the pyrite is severe enough for the Ministère de l'Éducation, du Loisir et du Sport (MELS) to authorize a grant for repairs.

**14.0 PARENT COMMISSIONERS REPORT****14.1 Parents' Committee Report:**

Linda Iaconetti extended thanks to the Director of Financial Resources and the Director of Material Resources for their respective presentations to the Parents Committee at its last meeting. She also thanked the Information Officer for the update to the Parents Committee Web page.

**15.0 QUESTION PERIOD**

There were no questions.

**16.0 CORRESPONDENCE**

The Chairman drew the Council's attention to the correspondence contained in the package.

**17.0 VARIA**

There was no varia.

**18.0 ADJOURNMENT OF MEETING**

Albina Pace MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 22:29 hours**

**NEXT MEETING ⇨ REGULAR ⇨ 2006-03-22**

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**Robert Vallerand, Secretary General**

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**Steve Bletas, Chairman**