

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2012-10-24

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2012-10-24

Present: Commissioners Nick Milas, Chairman (via telephone); Nazario Facchino, Vice-Chairman; Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Peter MacLaurin, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik and Edward Turchyniak; Parent Commissioners Roberto Bomba and Angelo Grasso; and Robert Vallerand, Director General.

Also present were: Clifford Buckland, Interim Assistant Director General; Marie-Claude Drouin, Secretary General; Gaëlle Absolonne, Director of School Organization; Robin Bennett, Director of Information Technology; Johanne Brabant, Strategic Plan Advisor; Linda Di Domenico, Director of Human Resources; Frédéric Greschner, Director of Complementary Services; Heather Halman, Director of Adult Education & Vocational Training; Daniel Hogue, Director of Material Resources; Tina Korb, Director of Educational Services; Livia Nassivera, Director of Financial Resources; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Commissioner Mario Di Domenico and Tom Mouhteros.

The Vice-Chairman called the meeting to order at 19:27 hours.

0.0 PRESENTATIONS

The Strategic Plan Advisor reminded the Council that in the spring a motion was approved to dissolve FormaClé. As of 2012-07-01, the services are now offered directly by the Commission scolaire de Laval, CÉGEP Montmorency and the Sir Wilfrid Laurier School Board under the name of Consortium Formation. The office of this group is located at 3200; boul. Souvenir Ouest, Laval and the Sir Wilfrid Laurier School Board is the acting fiduciary.

Commissioner George Benoit and Parent Commissioner Roberto Bomba entered the meeting.

TIME: 19:29 hours

She introduced Frédéric Berthézène, an Advisor with Consortium formation. Mr. Berthézène and the Strategic Plan Advisor provided an informative overview of the services offered by Consortium formation.

Commissioner Mike Pizzola left the meeting.

TIME: 19:36 hours

The Vice-Chairman thanked Mr. Berthézène and the Strategic Plan Advisor for their informative presentation.

Commissioner Mike Pizzola returned to the meeting.

TIME: 19:38 hours

On a "point of privilege", Commissioner Steve Kmec requested that there be a moment of silence In Memory of Walter Fogel.

A moment of silence was held In Memory of Commissioner Walter Fogel, who passed away on 2012-10-11.

In response to a question from Parent Commissioner Angelo Grasso, the Director General advised that he would address the honouring of Commissioner Walter Fogel during his monthly report.

The Vice-Chairman welcomed the staff and students of Rosemere High School who assisted the Education & Information Technology Services in the huge success of the Upload Conference held on 2012-10-05. He made special mention of Suzanne Charbonneau, Teacher; Christine Minty, Special Education Technician; and the students present.

The Director of Educational Services presented a video of the activities of the Upload Conference.

Certificates were presented to the teachers and students and photos were taken.

A special presentation was made to Kurtis Di Virgilio, a Rosemere High School student, for designing the T-Shirts for the Upload Conference that was worn by all the volunteers.

Commissioner Mike Pizzola left the meeting. **TIME: 19:48 hours**

The Director General expressed his appreciation to all of the employees and students who were involved in making this day a huge success as the feedback has been very positive.

Commissioner Mike Pizzola returned to the meeting. **TIME: 19:51 hours**

1.0 ACCEPTANCE OF AGENDA:

The following addition to the agenda was proposed:

10.0 VARIA:

10.1 Renovations at Laurier Senior H.S. INFO

CC-121024-CA-0033

Commissioner Nancy Rupnik MOVED THAT the agenda be approved as amended in document #SWLSB-2012/10/24-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

CC-121024-CA-0034

Commissioner George Benoit MOVED THAT the minutes of the REGULAR meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2012-09-24, having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Albina Pace

3.0 QUESTION PERIOD

Commissioners Steve Kmec and Edward Turchyniak left the meeting. **TIME: 19:55 hours**

In response to questions from Lisa Chartier, Laval Liberty High School (LLHS) Governing Board Chairman, the Director General noted that some of the staffing reductions have been due to the decrease in enrolment at the school. In the most recent situation, everything is being done to rectify the problem.

Commissioners Steve Kmec and Edward Turchyniak returned to the meeting. **TIME: 19:58 hours**

In response to questions concerning the problem at LLHS, the Director General noted that someone with knowledge of the GPI scheduling program was needed so it took some time to find someone qualified to temporarily fill the **position**.

4.0 REPORT FROM THE CHAIRMAN:

4.1 *Report from the Chairman:*

The Vice-Chairman advised that he and the Chairman had both attend several graduation ceremonies and the Upload Conference.

4.2 *Report of the Director General:*

The Director General commented on his monthly report noting that to honour Commissioner Walter Fogel a commemorative plaque will be placed in his honour at Hillcrest Academy, a school very close to his heart. Further information on the presentation of the plaque will be provided when available.

He went on to note that an investigation on the possibility of forming a Vocational Training partnership with Commission scolaire de Laval, a meeting with the Ministre responsable de la Charte le la langue française, the inauguration of the new locker room at 3200 boul. du Souvenir, Laval; the positive audit results, and concerns about the minority Parti Québécois Government.

He also expressed his appreciation to the Director of School Organization and her staff for its handling of a recent bus incident involving students from Rawdon Elementary School and Joliette High School,

5.0 BUSINESS ARISING:

5.1 *Policy on the Recruitment & Hiring of a DG & an ADG:*

The Secretary General presented the final version of the policy and reviewed the results received from the consultation.

CC-121024-CA-0035

WHEREAS the Sir Wilfrid Laurier School Board approved resolution #CC-120911-CA-0017, approving in principle policy #2012-CA-21: Policy for the Recruitment & Hiring of a Director General and a Assistant Director General;

WHEREAS consultation period expired on 2012-10-11;

WHEREAS the feedback received was reviewed and taken into consideration;

Commissioner Edward Turchyniak MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2012-CA-21: Policy for the Recruitment & Hiring of a Director General and an Assistant Director General.

Carried unanimously

5.2 Commencement of Process to Recruit & Hire a DG:

Process:

The Secretary General explained the process selected for the recruitment and hiring of a Director General.

Commissioner Steve Mitchell noted that, in his opinion, the entire process should be outsourced so as to maintain transparency.

CC-121024-CA-0036

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of a Director General;

WHEREAS, in accordance with policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, the Council of Commissioners must select the method to be used for this process ;

Commissioner Merle Parkinson MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board select to carry out part of the process by itself and engage external support for the recruitment and hiring of a Director General.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Steve Kmec, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Guy Gagnon, Peter MacLaurin, Steve Mitchell, Mike Pizzola, William Pollock

Criteria:

The Secretary General explained that with the decision of how the process will take place it is now necessary to decide on the criteria for the position of Director General.

Commissioner Guy Gagnon proposed that the criteria be changed to indicate that both English and French, spoken and written, are a part of the minimum qualifications for the Director General. Commissioner Steve Mitchell accepted this amendment.

The Council entered into discussion and several felt that by making written French one of the minimum qualifications it might make the pool of potential candidates smaller than if it was not indicated.

Commissioner Guy Gagnon withdrew his amendment.

Discussion continued.

Commissioner Steve Bletas called for the vote.

CC-121024-CA-0037

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of a Director General;

WHEREAS, in accordance with policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, the Council of Commissioners must decide, by resolution, on the specific criteria for the post of Director General;

WHEREAS, in accordance with said policy, the Council of Commissioners must first consult with the Human Resources Committee in conformity with section 193.1 of the Education Act, and the Sir Wilfrid Laurier School Board Unions and Associations, on the specific criteria for the post of Director General;

WHEREAS, the Human Resources Committee was consulted and feedback received;

WHEREAS the consultation period for policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, including the criteria contained in Appendix 1, expired on 2012-10-11, and the feedback received by the Council of Commissioners was reviewed and taken into consideration;

Commissioner Steve Mitchell MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the criteria as contained in Appendix 1 of policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, as the specific criteria for the post of Director General.

Carried unanimously

Selection Committee

The Secretary General reviewed the proposed composition of the Selection Committee.

The Council entered into discussion.

In response to a question from Commissioner Robert Dixon, the Secretary General commented that if someone who is not present this evening is named to the Selection Committee then declines, the item would have to be brought back to Council so that a replacement can be named. This would delay the start of the process.

In response to a question from Parent Commissioner Angelo Grasso, the Secretary General indicated that the time of day for the Selection Committee to conduct interviews has yet to be determined.

Parent Commissioner Angelo Grasso volunteered to be the parent representative on this committee.

Commissioner Grace Nesi nominated Commissioner Albina Pace as a representative for Laval. Commissioner Pace accepted the nomination.

Commissioner Edward Turchyniak nominated Commissioner Robert Dixon to represent the Laurentides. Commissioner Dixon accepted the nomination.

Commissioner Peter MacLaurin nominated himself to represent the Laurentides.

Commissioner Steve Bletas nominated Commissioner Nancy Rupnik. Commissioner Rupnik declined the nomination.

Nominations ceased.

CC-121024-CA-0038

Commissioner William Pollock MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board agree that the vote for open positions of the Selection Committee for the position of Director General be by a show of hands.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Merle Parkinson

The vote was taken and Commissioner Peter MacLaurin was elected to represent the Laurentides region on the Selection Committee for the position of Director General.

Commissioner Steve Bletas nominated Commissioner Merle Parkinson to represent the Lanaudière region on the Selection Committee for the position of Director General. Commissioner Parkinson accepted the nomination.

CC-121024-CA-0039

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of a Director General;

WHEREAS, in accordance with policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, the Council of Commissioners must name a Selection Committee which must include the Chairman and Vice-Chairman of the Council, the Chairman and Vice-Chairman of the Executive Committee, a Parent Commissioner and three Commissioners representing Laval, Laurentides and Lanaudière;

Commissioner George Benoit MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name the following to the Selection Committee for the position of Director General:

Chairman – Council:	Nick Milas
Vice-Chairman, Council:	Nazario Facchino
Chairman - Executive Committee:	Edward Turchyniak
Vice-Chairman - Executive Committee:	Steve Mitchell
Parent Commissioner:	Angelo Grasso
Commissioner – Laval:	Albina Pace
Commissioner – Laurentides:	Peter MacLaurin
Commissioner – Lanaudière:	Merle Parkinson

Carried unanimously

Parent Commissioner Angelo Grasso requested that the meetings of the Selection Committee be held in the evening as much as possible.

Selection of the External Support:

The Secretary General explained the role of external support.

CC-121024-CA-0040

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of a Director General;

WHEREAS the Council of Commissioners approved resolution #CC-121014-CA-0036, selecting to carry out part of the process by itself and engage external support for the recruitment and hiring of a Director General;

WHEREAS the Council of Commissioners approved resolution #CC-121024-CA-0039, naming the Selection Committee;

WHEREAS the Council of Commissioners received four (4) quotes from Human Resources Consulting Firms, three (3) of which offer external support at an hourly rate;

Commissioner Albina Pace MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School mandate the Selection Committee to bring back to the Council of Commissioners at its next meeting, a recommendation regarding the services of external support for the recruitment and hiring of a Director General

AND THAT said recommendation includes a service proposal, a timeline and a quote.

Carried unanimously

Commissioner Albina Pace left the meeting.

TIME: 20:52 hours

5.3 Transition Period:

The Council agreed to table this item to the next meeting of Council.

5.4 Interboard Agreements:

The Director General advised that the school board would agree to status quo for an Interboard Agreement with certain stipulations such as, the family is asked why they wish to have an Interboard Agreement and the school board can inform families of what it has to offer.

Commissioner Albina Pace returned to the meeting.

TIME: 20:54 hours

CC-121024-TS-0041

WHEREAS the Sir Wilfrid Laurier School Board approved resolution # CC-120523-CA-0142, mandating the Director of School Organization to establish a procedure for Interboard Agreement applications;

WHEREAS this topic was addressed at the School Organization & Transportation Committee and the Executive Committee;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board approved resolution #EC-121016-CA-0018, recommending to the Council of Commissioners that the current procedure for Interboard Agreements be maintained with the addition of steps to be completed prior to approving the application;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board maintain the current procedure for Interboard Agreements.

AND THAT Interboard Agreement applicants be required to provide the reason(s) behind the application to attend a school board other than the Sir Wilfrid Laurier School Board prior to the request being granted.

FURTHER THAT Interboard Agreement applicants be informed of the services offered by the Sir Wilfrid Laurier School Board.

Carried unanimously

The Council entered into discussion and it was suggested that the School Organization Committee establish a clearly written procedure or policy for Interboard Agreements.

CC-121024-TS-0042

WHEREAS the Council of Commissioners wishes to provide clarity and transparency to its stakeholders;

Commissioner Steve Mitchell MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the School Organization Committee to enumerate the current procedure for Interboard Agreements.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Robert Dixon, Nazario Facchino, Guy Gagnon, Peter MacLaurin, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Steve Kmec
Commissioners ABSTAINING:	Steve Bletas, Nick Milas

6.0 DECISION ITEMS:

6.1 FINANCIAL RESOURCES

6.1.1 2011-2012 Financial Statement:

The Vice-Chairman welcomed Alexandre Joly, Auditor, Raymond Chabot Grant Thornton; to the meeting.

The Director of Financial Resources presented a PowerPoint on the audited financial statements for the 2011-2012 school year noting that the year finished with a surplus and thanks was expressed to all the departments for this positive result. Work on the revised budget is now underway while a response on the school board's request to delay the deposit of its recovery plan has yet to be received.

Mr. Joly provided background information on the report noting that three audits are conducted: 1) as per the Canadian Audit Standards (Ministère de l'Éducation, du Loisir et du Sport (MELS) norms and GAAP), 2) the MELS audit of student files and 3) on the procedures that the school board follows to ensure that the MELS guidelines are being adhered to. There were no errors found in the three areas and there were only six administrative errors. Overall, it was a very positive audit.

Commissioner Mike Pizzola left the meeting.

TIME: 21:07 hours

Mr. Joly expressed his appreciation to the Director of Financial Resources and her team noting that it a pleasure to work with all of them.

The Chairman thanked Mr. Joly for his professional opinion and the Director of Financial Resources and her team for the successful audit.

Commissioner Mike Pizzola returned to the meeting.

TIME: 21:09 hours

The Council entered into discussion on the recovery plan and Mr. Joly, the Director General and Director of Financial Resources entertained and answered several questions concerning the audit and the recovery plan with respect to the GAAP process.

CC-120829-FR-0043

WHEREAS the Education Act (R.S.Q., Chapter I-13.3) requires a school board to submit annual financial statements;

WHEREAS the firm Raymond Chabot Grant Thornton s.e.n.c.r.l., has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending 2012-06-30;

WHEREAS in accordance with section 286 of the Education Act (R.S.Q., Chapter I-13.3) a public notice was given on 2012-09-25 and the financial statements were published on 2012-10-18

WHEREAS the 2011-2012 Financial Statements, prepared according to the Canadian Public Sector Accounting Standards, show the following:

Beginning Accumulated Surplus	\$ 5,515,688
Current Year:	
Revenues	147,011,217
Expenses	<u>146,845,447</u>
Net surplus(deficit) from operations	165,770
Variation in Government Financing	<u>920,316</u>
Total Current Year Surplus	1,086,086
Ending Accumulated Surplus	\$ 6,601,774

Commissioner Merle Parkinson MOVED THAT **2011-2012 audited Financial Statements** of the Sir Wilfrid Laurier School Board for the period ending 2012-06-30 be received by the Council of Commissioners of the Sir Wilfrid Laurier School Board as submitted by the Director General.

Carried unanimously

Commissioner Merle Parkinson left the meeting.

TIME: 21:19 hours

6.2 SCHOOL ORGANIZATION

6.2.1 2013-2014 Enrollment Criteria:

The Director General presented the 2013-2014 enrollment criteria noting that this is for approval in principle and will be sent for consultation and returned for final approval at the 2012-12-12 regular meeting of Council. He pointed out that one of the changes in the criteria is that there will be an official re-registration period in the first week of February only and an official registration during the second week of February until the end of March for new students and for those who may have missed the re-registration period.

Commissioner Merle Parkinson returned to the meeting.

TIME: 21:21 hours

In response to a statement from Commissioner Steve Bletas, the Director General advised that students will be registered in school in accordance with 10 criteria, in priority order, which will allow for the process to be fair when taking into consideration the capacity of the school and the space available.

CC-121024-TS-0044

WHEREAS section 239 of the Education Act (R.S.Q., Chapter I-13.3) states that each year, the school board must adopt an enrolment criteria;

WHEREAS the section 193 (6) of the Education Act requires that the Parents' Committee be consulted on the enrolment criteria;

WHEREAS the registration period for students for 2013-2014, as per the policy, is as follows:

- The first week of February for re-registrations (February 4 – 8, 2013); and
- The second week of February until the last working day of March for (new) registrations (February 11 – March 29, 2013);

Commissioner Mike Pizzola MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle Policy #2013-TS-04: Enrollment Criteria.

AND THAT this enrollment criteria be subject to a 45-day consultation with the Parents Committee.

Carried unanimously

6.2.2 Use of St-Paul & Terry Fox ES:

The Director General advised that Terry Fox Elementary School is again facing an overcrowding situation, even though rezoning was undertaken for the 2010-2011 school year, and that St-Paul Elementary School is underused. It is the recommendation of the School Organization Committee to undertake a public consultation with the two school communities to look for the scenario that will benefit both of their situations.

He drew the Council's attention to the information on the consultation contained in the meeting package, including the letter to the parents of both schools. All this information will also be available on the Corporate Web site.

In response to a question from Commissioner Mike Pizzola, the Director General indicated that meeting would be set up with the Governing Boards of the two schools at their request.

CC-121024-TS-0045

WHEREAS Terry Fox Elementary School was rezoned in 2009-2010 for the 2010-2011 school year to address the issue of overcrowding;

WHEREAS Terry Fox Elementary School continues to exceed its functional capacity as determined by the Ministère de l'Éducation, du Loisir et du Sport (MELS);

WHEREAS an independent study by AMERESCO projects that enrolment at Terry Fox Elementary School will increase considerably by the 2017-2018 school year;

WHEREAS an independent study by AMERESCO projects that enrolment at St-Paul Elementary School will decrease considerably by the 2017-2018 school year;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) projects an increase over the next 5-years in the East end sector of Laval which includes St-Paul and Terry Fox Elementary Schools;

WHEREAS the Governing Board of Terry Fox Elementary school adopted a resolution to "...begin discussions on a possible redistribution of students to reduce the overcrowding forecasted for Terry Fox in 2012-2013.";

WHEREAS the School Organization Committee has reviewed the situation and is recommending that a consultation be undertaken to address the overcrowding at Terry Fox Elementary School;

Commissioner Steve Mitchell MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director of School Organization to consult the communities of St-Paul and Terry Fox Elementary Schools for its input on how their schools can be used to resolve the overcrowding at Terry Fox Elementary School and increase enrolment at St-Paul Elementary School.

AND THAT the period of consultation will begin October 25, 2012 and end December 10, 2012.

Carried unanimously

6.3 COMMUNICATIONS & CORPORATE AFFAIRS

6.3.1 Process for Replacement of Vacancy:

The Secretary General advised that with the passing of Commissioner Walter Fogel the seat in Electoral Division #19 is now vacant and must be filled. The vacancy will be posted on the Corporate Web site tomorrow. Once applications are received they will be sent to the Parents Committee for consultation and recommendation. The recommendation will be brought to the 2012-11-28 meeting of the Council.

WHEREAS the passing of Commissioner Walter Fogel of Electoral Division 19 has left a Commissioner seat vacant;

WHEREAS in accordance with the Act to defer the November 2011 general school election, the Council of Commissioners must fill the vacancy within 30 days, after consultation with the Parents Committee by appointing a person of its choice who has the qualifications required of a school board Commissioner;

WHEREAS this is not a delay of forfeiture;

WHEREAS it is in the best interest of the school board to extend this delay to fill this position;

Commissioner Edward Turchyniak MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board ask its members to invite potential candidates to submit their interest to the Secretary General prior to 2012-11-10 explaining what they could contribute to the school board and the Council of Commissioners.

AND THAT in addition, this position of Commissioner be posted on the Corporate Web site of the Sir Wilfrid Laurier School Board.

AND THAT the Chairman of the Sir Wilfrid Laurier School Board calls for a caucus meeting on 2012-11-13 to review the applications.

AND THAT the Parents Committee be consulted from 2012-11-14 to 2012-11-27 inclusively;

FURTHER THAT a new Commissioner be appointed at the regular meeting of the Council of Commissioners on 2012-11-28.

Commissioner Merle Parkinson proposed that the resolution be amended by adding that a short resume should be included with the letter so as to have more information on the candidate. Commissioner Edward Turchyniak accepted the amendment.

CC-121024-CA-0046

WHEREAS the passing of Commissioner Walter Fogel of Electoral Division 19 has left a Commissioner seat vacant;

WHEREAS in accordance with the Act to defer the November 2011 general school election, the Council of Commissioners must fill the vacancy within 30 days, after consultation with the Parents Committee by appointing a person of its choice who has the qualifications required of a school board Commissioner;

WHEREAS this is not a delay of forfeiture;

WHEREAS it is in the best interest of the school board to extend this delay to fill this position;

Commissioner Edward Turchyniak MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board ask its members to invite potential candidates to submit their interest and a short résumé to the Secretary General prior to 2012-11-10 explaining what they could contribute to the school board and the Council of Commissioners.

AND THAT in addition, this position of Commissioner be posted on the Corporate Web site of the Sir Wilfrid Laurier School Board.

AND THAT the Chairman of the Sir Wilfrid Laurier School Board calls for a caucus meeting on 2012-11-13 to review the applications.

AND THAT the Parents Committee be consulted from 2012-11-14 to 2012-11-27 inclusively;

FURTHER THAT a new Commissioner be appointed at the regular meeting of the Council of Commissioners on 2012-11-28.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Peter MacLaurin, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Mike Pizzola

6.3.2 Amendment to Communications Sub-Committee Resolution:

The Secretary General explained that the Communications Sub-Committee would like to have the Director General sit on the committee and proposes that the resolution forming the committee be amended to include the Director General.

The Council entered into discussion and several questions were raised about the composition of the sub-committee.

Commissioner Grace Nesi left the meeting.

TIME: 21:30 hours

CC-121024-CA-0047

Commissioner Edward Turchyniak MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board table the resolution concerning the amendment to the composition of the Communications Sub-Committee to its next meeting.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Nazario Facchino, Guy Gagnon, Steve Kmec, Peter MacLaurin, Steve Mitchell, Nick Milas, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Robert Dixon, Merle Parkinson
Commissioners ABSTAINING:	Mike Pizzola

6.3.3 Acceptance of Standing Committees for 2012-2013:

The Secretary General presented the composition of the Standing Committees for 2012-2013.

Commissioner Grace Nesi returned to the meeting.

TIME: 21:32 hours

WHEREAS the Sir Wilfrid Laurier School Board adopted policy #2009-CA-08: Standing & Statutory Committees, in order to establish structure and procedure to assist the Council of Commissioners in its decision making process;

WHEREAS this policy establishes the committees, their composition, schedule of meetings, rules of order and remuneration;

Commissioner Nancy Rupnik MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the membership of the 2012-2013 Standing Committees as per document #SWLSB-2012/10/24-CA-01.

AND THAT incoming Commissioners be allowed to sit on Standing Committees whose membership is less than 9 Commissioners.

The Council entered into discussion and changes were made to the membership on the Standing Committees.

Commissioner Steve Mitchell proposed that the resolution be amended by striking the “*AND THAT*”. Commissioner Nancy Rupnik accepted the amend

The Assistant Director General left the meeting.

TIME: 21:39 hours

CC-121024-CA-0048

WHEREAS the Sir Wilfrid Laurier School Board adopted policy #2009-CA-08: Standing & Statutory Committees, in order to establish structure and procedure to assist the Council of Commissioners in its decision making process;

WHEREAS this policy establishes the committees, their composition, schedule of meetings, rules of order and remuneration;

Commissioner Nancy Rupnik MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the membership of the 2012-2013 Standing Committees as per document #SWLSB-2012/10/24-CA-01.

Carried unanimously

Commissioners George Benoit and Edward Turchyniak left the meeting. **TIME: 21:41 hours**

6.3.4 MRC des Laurentides – Position Concerning New Québec Government:

The Director General advised the Council that the Chairman of the school board had received a letter and resolution from the MRC des Laurentides expressing its displeasure to the Premier of Québec, Pauline Marois, on the lack of representation from the Laurentides region of Québec in her new Provincial Cabinet.

Commissioner Peter MacLaurin left the meeting.

TIME: 21:42 hours

The MRC des Laurentides is seeking support from various groups, including school boards located in the Laurentides, concerning this situation, as the Laurentides region has the right to be represented at the Conseil des ministres, which represents the interests of all the regions within Québec. It feels that without representation in the Provincial Cabinet there is the possibility that the needs of the Laurentides region will be ignored.

Commissioners Peter MacLaurin and Edward Turchyniak returned to the meeting.

TIME: 21:43 hours

The Council entered into discussion.

The Assistant Director General returned to the meeting.

TIME: 21:45 hours

CC-121024-CA-0049

WHEREAS the MRC des Laurentides adopted a resolution expressing its displeasure to the Premier of Québec, Pauline Marois, on the lack of representation from the Laurentides region of Québec in her new Provincial Cabinet;

WHEREAS the MRC des Laurentides is seeking support from various groups, including school boards located in the Laurentides, concerning this situation;

WHEREAS the Laurentides region has the right to be represented at the Conseil des ministres, which represents the interests of all the regions within Québec;

WHEREAS without representation in the Provincial Cabinet there is the possibility that the needs of the Laurentides region will be ignored;

Commissioner William Pollock MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board support the position of the MRC des Laurentides concerning the lack of representation in the Provincial Cabinet.

AND THAT the Council of Commissioners notify the Premier of Québec, Pauline Marois, of its dissatisfaction regarding the lack of representation for the Laurentides region in the Provincial Cabinet and the Conseil des ministres.

Carried unanimously

The Chairman called for a 5 minutes recess.

TIME: 21:46 hours

Commissioner Grace Nesi excused herself for the evening.

TIME: 21:46 hours

The meeting resumed.

TIME: 21:52 hours

6.4 MATERIAL RESOURCES

6.4.1 Change Orders – Phase II of LLHS Locker Room Project:

The Director of Material Resources reviewed the change orders on phase II of the Laval Liberty High School locker room project.

Commissioners George Benoit and Nancy Rupnik returned to the meeting. **TIME: 21:53 hours**

CC-121024-MR-0050

WHEREAS, in conformity with the public call for tenders and the bid retained, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-120125-MR-0069 awarding the contract for phase 2 (construction) of the locker rooms and showers renovation project at 3200 Souvenir to Trempro Construction Inc. for a total amount of 1 122 016,69\$, (1 278 257,51\$, taxes included);

WHEREAS, during the construction, change orders occurred to address specific issues, amounting to 75 355,02\$, before taxes;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 75 355,02\$, before taxes (85 848,20\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 1 197 371,71\$, before taxes (1 364 105,71\$, taxes included).

FURTHER THAT, the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning these change orders.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Edward Turchyniak
Commissioners ABSTAINING:	Georges Benoit, Nancy Rupnik

6.4.2 Engagement of Contractor – Roofing Project 2323 Daniel-Johnson:

The Director of Material Resources explained that the tender for this project was opened earlier today and that there are some questions about one of the tenders that needs to be looked into further before a final recommendation can be made.

CC-121024-MR-0051

Commissioner Guy Gagnon MOVED THAT the resolution concerning the engagement of the contractor for the roofing project at 2323 boul. Daniel-Johnson be tabled to the next meeting of the Council.

Carried unanimously

7.0 INFORMATION ITEMS

7.1 Reports of Committee Chairs:

7.1.1 Financial Resources

The report of the Chairman of the Audit Committee commented on the positive results of the audit on the 2011-2012 year.

7.1.2 Material Resources

The report of the Chairman of the Material Resources Committee noted that at the last meeting there was an update on various projects, the capital budget for 2012-2013, discussion on the disposal of the former Joliette Elementary School, the CSST report on CDC St-Eustache, a proposed partnership project with the Ville de Laval for defibrillators for the schools in Laval, the draft entente with the Ville de Laval, and the conditions of the washrooms at 2323 boul., Daniel-Johnson.

7.2 SWL Foundation:

Commissioner Edward Turchyniak advised everyone present that the Sir Wilfrid Laurier Foundation named a new president at its most recent meeting. He welcomed and introduced Christian Fréchette, the new President of the Sir Wilfrid Laurier Foundation.

Mr. Fréchette thanked the Council for its warm reception and proceeded to provide a brief presentation on his background and how he feels he can benefit the Foundation.. He invited everyone to attend the Foundation gala on 2013-01-17. Tickets for the event are 225\$ and the entertainment will be acrobatics and music.

7.3 Parent Commissioners Report

The Vice-Chairman congratulated Parent Commissioners Roberto Bomba and Angelo Grasso on their re-election. He also extended congratulations to Jennifer Maccarone, Chairman, and to Lisa Chartier, Vice-Chairman, of the 2012-2013 Parents Committee.

The report of the Parent Commissioners commented on the annual elections and various general items.

7.4 Report of the QESBA:

The Vice-Chairman reminded the Council of the Quebec English School Boards Association (QESBA) Professional Development Session and Annual General meeting this weekend in Vaudreuil. The Chairmen of the English school boards will be having a meeting with the new Ministre de l'Éducation, du Loisir et du Sport.

Commissioner Nancy Rupnik noted that Carolyn Curiale, former Commissioner, will be honoured for her work in education at dinner on Friday evening.

8.0 QUESTION PERIOD:

In response to a question from Elio Lattanzio, the Chairman of the Laurier Senior High School (LSHS) Governing Board, the Director General advised that the school board has not received a request from the school concerning the need for an intercom system. This matter should be brought to the attention of the Principal.

On a "point of order", Parent Commissioner Angelo Grasso noted that the issue of the washrooms at LSHS are to be discussed further.

The Director General noted that the parent has a right to address the Council.

Parent Commissioner Angelo Grasso withdrew his "point of order".

In response to a question from a Laurier Senior High School parent, the Director General indicated that the washrooms are not in the shape that is perceived and asked the Director of Material Resources to present the PowerPoint.

On a "point of order", Parent Commissioner Angelo Grasso moved that the Council go "in camera".

The Director General reminded everyone present that an "in camera" is used only to discuss matters involving an individual and that this is not the case.

The Vice-Chairman intervened and stated that at the 2012-10-16 meeting of the Executive Committee the Director of Material Resources presented a PowerPoint on the state of the washrooms at 2323, boul. Daniel-Johnson which showed that they are in better shape than what the Council was led to believe by several parents during the question period at the 2012-09-24 meeting of Council. There are some repairs to be completed and they are being handled by Material Resources.

Discussions continued between the parent, Vice-Chairman and the Director General, with the result being that the Principal will be asked to increase supervision of the washroom in question during peak periods.

In response to comments from Lisa Chartier, Laval Liberty High School (LLHS) Governing Board Chairman, the Vice-Chairman assured that the consultation on the use of St-Paul and Terry Fox Elementary Schools will be conducted in a transparent manner.

In response to a question from Kevin Wilkinson, a parent, the Director General advised that if the criteria is met for an Interboard Agreement one will be granted.

In response to questions from Sergio Di Marco, a parent from Terry Fox Elementary School, the Director General explained that it is the wish of the school board to have the decision concerning the use of St-Paul and Terry Fox Elementary Schools in place for the registration period at the beginning of February 2013. He also noted that the report completed by AMERESCO was only reviewed with its representatives two weeks ago which provided a better understanding of the situation facing the two schools.

The Director General also noted that the school board began the process to look at the use of these two schools as per a unanimous resolution by the Terry Fox Elementary School Governing Board in February 2012 and sent to his attention.

9.0 CORRESPONDENCE:

The Chairman drew the Council's attention to the correspondence contained in the meeting package.

10.0 VARIA:

10.1 Renovations at Laurier Senior H.S.:

In response to comments from Parent Commissioner Angelo Grasso, the Director General advised that the school board is not prepared to go to tender for professionals on this project until an entente is established with the Ville de Laval. The proposed timeline for the renovation and auditorium project is the summer of 2013.

11.0 ADJOURNMENT OF MEETING:

Commissioner George Benoit MOVED adjournment of the meeting.

Carried unanimously

TIME: 22:29 hours

NEXT MEETING ⇨ REGULAR ⇨ 2012-11-28