

## PROVINCE OF QUEBEC

## MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2002-05-22

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2002-05-22 at 19:30 hours, at which were present:

Steve Bletas, Chairman; William Pollock, Vice-Chairman; Mary Austin (Svotelis), Carolyn Curiale, Nazario Facchino, Walter Fogel, Linda Gagnon, Pierre Garofano, Glen Haines; Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, Nancy Rupnik, Morten Schrier, and Edward Turchyniak, Commissioners; Linda Iaconetti, Parent Commissioner; and Dominic Martini, Director General.

Also present were: François Badin, Director of Human Resources; Jean-Guy Messier, Director of Information Services; Livia Nassivera, Director of Financial Resources; Raymond Thivierge, Director of Material Resources; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Natalie Auclair, Commissioner; Ghislaine Tanner, Parent Commissioner; and Robert Vallerand, Deputy Director General.

Guests: Effie Maniatis and Giordano Rosa-del-Vecchio.

The Chairman called the meeting to order at 19:30 hours.

**1.0 INTRODUCTION**

The following additions and changes to the agenda were proposed:

**6.0 CORPORATE AFFAIRS:**

6.7	<i>Student Suspension</i> .....	INFO
6.8	<i>Day Care</i> .....	INFO
6.9	<i>Award of Merit</i> .....	INFO

**13.0 FINANCIAL RESOURCES:**

13.5	<i>Authorization to Adopt a Deficit Budget</i> .....	RES
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**15.0 HUMAN RESOURCES:**

15.1	<i>SWL Organizational Chart &amp; Staffing Plan</i> .....	INFO
15.2	<i>Abolition of Positions</i> .....	RES
15.3	<i>Creation of Positions</i> .....	RES
15.4	<i>Placement of Availability (Adult Education - Tech Voc)</i> .....	RES
15.5	<i>Engagement of Coordinator of Curriculum Services</i> .....	RES
15.6	<i>Engagement of Vice-Principal</i> .....	RES
15.7	<i>Engagement of Principals</i> .....	INFO

Peter MacLaurin entered the meeting.

**TIME: 19:31 hours**

Mary Austin MOVED THAT the agenda be accepted as amended in document #2002/05/22-CA-001.

**Carried unanimously**

**0690**

## **2.0 APPROVAL OF MINUTES**

In a verbal notice Walter Fogel advised that on page 0679 of the minutes of the meeting held on 2002-04-24 under item 6.1, paragraph 3, 2<sup>nd</sup> line the words "...stage curtain..." are to be replaced by the word "gymnasium curtain".

He also noted that on page 0682, 3<sup>rd</sup> paragraph, 1<sup>st</sup> line, of the same minutes, the word "of" should be inserted after the words "Governing Board".

He further note that on page 0685, under item 11.2, 2<sup>nd</sup> paragraph, 2<sup>nd</sup> line, the words "throughout the period of the agreement" should be inserted at the end of the sentence.

### **020522-CA-0128**

Walter Fogel MOVED THAT the following correction be made to page 0679, item 6.1 of the minutes of the Council of Commissioners meeting held on 2002-04-24 by inserting after the 4<sup>th</sup> paragraph the following:

*"Walter Fogel reiterated that a motion had been placed on the floor and the Education Act (R.S.Q., Chapter I-13.3) requires that all decisions taken by the board must be taken by resolution and that the board's own rules of procedure through Robert's Rules of Order requires a vote of the Council as well. The Chairman replied that he did not care what the Education Act (R.S.Q., Chapter I-13.3) or Robert's Rules of Order stated."*

#### **THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

**YEA:** Walter Fogel

**NAY:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**ABST:** Steve Kmec, Morten Schrier

### **020522-CA-0129**

Morten Schrier MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2002-04-24, having been received by all members prior to this meeting, be approved as corrected.

#### **THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

**NAY:** Walter Fogel

### 3.0 QUESTION PERIOD

In response to a request from a parent of a student who had been suspended from school for the Council of Commissioners to go in camera to discuss a personal issue, the Chairman explained the process for going “in camera” and the appeals process.

0691

#### 020522-CA-0130

Walter Fogel MOVED THAT the Council go in camera.

TIME: 19:45 hours

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Walter Fogel, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, Nancy Rupnik, Morten Schrier, Edward Turchyniak

NAY: Linda Gagnon, Pierre Garofano, William Pollock

The meeting resumed.

TIME: 20:14 hours

In response to a question from Sylvia Notte, a parent from Twin Oaks Elementary School, the Chairman explained that it is the decision of the Governing Board of a school whether to have Ministère de l'Éducation funded day care services or private day care services.

Sylvia Christou, a private day care operator, expressed concerns over the promotion of Ministère de l'Éducation funded day care services versus private day care services.

### 4.0 CHAIRMAN'S REPORT

The Chairman advised the Council that graduation ceremonies would be held at Ste-Agathe Academy on Friday, 2002-05-31 and at the Lachute Vocational Education Centre on Wednesday, 2002-06-12.

He went on to advise that the Chairs of the nine English school boards had met to discuss Bill 104 that proposes amendments to the Charter of the French Language which will further limit access to English schools in Québec and read a letter outlining the reasons for the board's opposition to what are considered mean spirited and prejudicial amendments.

Linda laconetti left the meeting.

TIME: 20:29 hours

The Council entered into discussion.

Linda laconetti returned to the meeting.

Time: 20:33 hours

#### 020522-CA-0131

Walter Fogel MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the text of the letter contained in documents #SWLSB-2002/05/22-CA-001F and #SWLSB-2002/05/22-CA-001A which outline the opposition of the Sir Wilfrid Laurier School Board to Bill 104: An Act to amend the Charter of the French Language.

AND THAT the letter be addressed to the Premier, Leader of the Opposition, Ministre de l'Éducation, Ministre de la Justice du Québec, the Ministre responsable de la Charte de la langue française and all Members of the National Assembly whose electoral divisions are on the territory of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

On behalf of the Council of Commissioners, the Chairman extended sympathies to the family of Johanne and Robert Vallerand, on the death of Mrs. Vallerand's father.

**0692**

## **5.0 BUSINESS ARISING**

### **5.1 Page 0647 of the Minutes of 2002-02-27:**

In response to a question from Walter Fogel concerning follow-up to a question asked on page 0647 of the minutes of the meeting held on 2002-02-27, the Director General noted that the Laurier Teachers Union has not officially responded to the invoice sent to them by the board for the reimbursement of deposits on field trips lost to schools due to the teachers job action but it has indicated that it did not consider that it had an obligation to cover these losses.

## **6.0 CORPORATE AFFAIRS**

### **6.1 Committee Calendar 2002-2003:**

The Chairman advised Commissioners to address any questions or changes for the 2002-2003 Council Committee Calendar to Jocelyne Thompson-Ness as soon as possible.

### **6.2 Elementary School Guide Book:**

The Director General presented the Elementary School Guide Book to the Council of Commissioners noting that it was a portrait of all the elementary schools of the board and thanked Line Desgroseilliers for her work in preparing this first publication.

### **6.3 Sale of Land:**

The Director General advised the Council that, on the recommendation of the Executive Committee, the board would not be selling the land on boul. Roland-Durand to any party at this time.

In response to a question from Steve Kmec, the Director General advised that the issue of the land at Laval Catholic High School is still in the discussion phase with the Ville de Laval and the Commission scolaire de Laval.

### **6.4 SWL Scholarship:**

The Director General explained that the school board wished to grant a small monetary scholarship to accompany the medals awarded by the board.

The Council entered into discussion.

## **020522-CA-0132**

Walter Fogel MOVED THAT the proposed resolution concerning the Sir Wilfrid Laurier School Board Scholarship be amended by removing the words "...to help defray costs related to their attendance at CEGEP or other post secondary institutions".

**THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

**YEA:** Carolyn Curiale, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Nancy Rupnik, Morten Schrier,

**NAY:** Mary Austin, Steve Bletas, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, James McDougall, Grace Nesi, William Pollock, Edward Turchyniak

**020522-CA-0133**

WHEREAS the Sir Wilfrid Laurier School Board annually awards Gold, Silver and Bronze Medals to the high school graduating students as per the criteria contained in document #SWLSB-2002/05/22-CA-001;

**0693**

WHEREAS the Sir Wilfrid Laurier School Board wishes to support students who pursue post secondary studies by awarding them a scholarship to help defray costs related to their attendance at CEGEP or other post secondary institutions;

James McDougall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an annual award of 300\$ to accompany the Gold Medal, 200\$ to accompany the Silver Medal and 100\$ to accompany the Bronze Medal.

AND THAT these scholarships be presented at the school's annual Graduation Ceremonies together with the appropriate medal.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**ABST:** Walter Fogel, Steve Kmec, Morten Schrier

The Chairman advised the Council that this scholarship would be retroactive to those 2002 graduating students who had already received their medals at graduation exercises held in early May.

#### **6.5 August Executive Committee Meeting:**

**020522-CA-0134**

Pierre Garofano MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the meeting of the Executive Committee scheduled for Tuesday, 2002-08-13 be changed to Tuesday, 2002-08-20.

**Carried unanimously**

#### **6.6 CSBA Conference 2002:**

**020522-CA-0135**

Linda Gagnon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **Carolyn Curiale** at the Canadian School Boards Association Congress 2002 from July 4 – 6, 2002 in St-John's, Newfoundland and Labrador. AND THAT a budget of 2 000\$ be approved to cover travel, accommodations and meals.

**Carried unanimously**

#### **6.7 Student Suspension:**

Discussed under item 3.0.

#### **6.8 Day Care:**

In response to a question from Steve Kmec, the Director General advised that the day care surpluses are given back to the MEQ school day care and that this surplus is part of the school's operating budget.

#### **6.9 Award of Merit:**

Peter Haldimand thanked the Council for nominating him for the Quebec English School Boards Association (QESBA) Award of Merit which was presented to him on 2002-05-11 noting that it was an honour to receive such an award.

**0694**

William Pollock also extended his appreciation to the Council for his Quebec English School Boards Association (QESBA) Award of Merit.

The Chairman advised the Council that Morten Schrier had also been honoured by the Quebec English School Boards Association (QESBA) with a Long Service Award.

Nancy Rupnik left the meeting.

**TIME: 21:02 hours**

### **7.0 PARENT COMMISSIONERS REPORT**

Linda Iaconetti reported on the May meeting noting that the Parents Committee had approved the budget parameters with certain recommendations and that the proposed policy on services to students with special needs was not supported because it was not specific enough as to the support measures which the board would put in place.

She went on to advise the Council that the Parents Committee has created an Outstanding Effort Award of 100\$ that will be given annually to each school and that the Governing Board of each school, in accordance with the guidelines set out by the Parents Committee, will determine the format of the award, i.e. book, gift certificate, etc.

### **8.0 USE OF SCHOOLS**

There was no business to be discussed.

### **9.0 TRANSPORTATION**

There was no business to be discussed.

### **10.0 EDUCATIONAL SERVICES**

#### **10.1 Modification to Time Allocation – Elementary:**

The Director General explained the request for a change in the time allocations for Laurentia Elementary School.

**020522-ED-0136**

Grace Nesi MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board modify the time allocation approved by the Governing Board of Laurentia Elementary School, as per document #SWLSB-2002/05/22-ED-001.

**Carried unanimously**

**10.2 2001 June Examination Results:**

The Director General reviewed the 2001 June examination results, which ranked it first among English school boards and advised that the graduation rate of the Sir Wilfrid Laurier School Board placed it 1<sup>st</sup> in the Laval-Laurentides-Lanaudière region once more and 11<sup>th</sup> in the province.

**10.3 Progressive Entry for Kindergarten:**

The Director General advised that the Education Committee has recommended that progressive entry for Kindergarten students for 2002-2003 take place as follows:

- Kindergarten classes of 11 students or less ➤ 2 days
- Kindergarten classes of 16 students or less ➤ 3 days
- Kindergarten classes of 17 students or more ➤ 4 days

**0695**

Nancy Rupnik returned to the meeting.

**TIME: 21:07 hours**

The Chairman called for a 10 minutes recess.

**TIME: 21:07 hours**

Linda Iaconetti excused herself for the evening.

**TIME: 21:07 hours**

The meeting resumed.

**TIME: 21:22 hours**

**11.0 MATERIAL RESOURCES**

**11.1 Engagement of Contractor – RHS Window Project:**

The Director General advised that the Material Resources Committee and the Executive Committee have examined and support the tenders for the following projects.

**020522-MR-0137**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to replace the windows at Rosemere High School;

WHEREAS the public tenders were opened on 2002-05-13;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

William Pollock MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the replacement of the windows at Rosemere High School to Construction de la Croisette for a total cost of 514 000,00\$, taxes included.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

**ABST:**

**Walter Fogel**

### 11.2 *Engagement of Contractor – St-Paul Annex Roofing Project:*

020522-MR-0138

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake the rebuilding of the St-Paul Elementary School Annex roof;

WHEREAS the public tenders were opened on 2002-05-13;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Nancy Rupnik MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the rebuilding of the roof at the St-Paul Elementary School Annex to **Toiture Couture** for a total cost of 208 747,00\$, taxes included.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

ABST: Walter Fogel

**0696**

### 11.3 *Engagement of Contractor – LTMHS Water Infiltration Correction:*

020522-MR-0139

WHEREAS the Sir Wilfrid Laurier School Board has resolved to correct the water infiltration membrane at Lake of Two Mountains High School;

WHEREAS the public tenders were opened on 2002-05-14;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Peter Haldimand MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the correction to the water infiltration membrane at Lake of Two Mountains High School to **Isolation Confort** for a total cost of 56 900,00\$, taxes included.

**Carried unanimously**

### 11.4 *Request for Authorization to Disperse Funds:*

The Director General advised that the Ministère de l'Éducation now requires a board resolution to request authorization for the disbursement of funds from the sale of property.

In response to a question from Walter Fogel, the Director General explained that revenues from the sale of property can only be used towards capital projects approved by the Ministère de l'Éducation.

020522-MR-0140



WHEREAS the Sir Wilfrid Laurier School Board sent letters to the Ministère de l'Éducation requesting authorization to utilize a portion of the revenues received from the sale of T.H. Bowes School for various capital projects of the board carried out in 2000-2001;

WHEREAS the Ministère de l'Éducation has requested that these requests be supported by a resolution;

Linda Gagnon MOVED THAT, on the recommendation of the Material Resources Committee, Executive Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a request to the Ministère de l'Éducation for authorization to disperse a portion of the revenues received from the sale of T.H. Bowes School as follows:

◇ Rebuilding of the roof at Our Lady of Peace Elementary School	120 000\$
◇ Rebuilding the gymnasium floor at Laval Catholic High School	120 000\$
◇ Fibre Optic Network	100 000\$

AND THAT the Deputy Director General be mandated to submit this request in writing to the Ministère de l'Éducation.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

**NAY:** Walter Fogel

**0697**

**11.5 Snow Removal contracts 2002-2003, 2003-2004, 2004-2005:**

The Director General advised the Council that the Material Resources Committee supported the awarding of 3-year contracts for snow removal and that it had reviewed the tenders received.

The Council entered into discussion.

In response to a question from Nick Milas, the Director General advised that the board will be receiving a 20% credit on this past year's snow removal contracts due to the reduced amount of snowfall this past winter.

**020522-MR-0141**

WHEREAS the Sir Wilfrid Laurier School Board has called invitational tenders for snow removal service contracts for some of its buildings;

WHEREAS tender documentation was in compliance with the Board's specifications;

WHEREAS the Material Resources Committee has recommended the acceptance of the tenders listed below;

Linda Gagnon MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the following tenders for snow removal service contracts for the 2002-2003, 2003-2004 and 2004-2005 winter season, taxes excluded:

Contractor	Building	Cost / Removal	Cost / Salting
Déneigement Bidule	Grenville	3 300,00\$	100,00\$/trip

Demitrie Dumoulin	Pierre Elliott Trudeau	6 500,00\$	60,00\$/hr
Denis Lamoureux	Ste-Agathe Academy	3 500,00\$	500,00\$/season
Don McKenna	Lewis King	2 900,00\$	45,00\$/hr
Entreprises Charles Maisonneuve Ltée	Board Office / Ed. Services McCaig Rosemere	2 850,00\$ 2 500,00\$ 4 950,00\$	300,00\$/season
Entreprises Forestieres T & W Seale	Adult Education - Lachute Laurentian Laurentian Regional	1 669,00\$ 5 389,00\$ 11 509,00\$	126,00\$/hr For all buildings
Entreprises Lavallée	John F. Kennedy Lake of Two Mountains Laval Catholic Mountainview Souvenir St-Jude	2 900,00\$ 6 500,00\$ 14 300,00\$ 2 500,00\$ 3 500,00\$ 4 150,00\$	60,00\$/hr For all buildings
Entreprises P.E. Lebeau Inc.	Holy Rosary	8 500,00\$	Included
Entreprises S.V.S.	Rawdon Elementary & Middle	1 800,00\$	40,00\$/hr
George Daoust Inc.	Jules Verne Terry Fox	5 474,00\$ 4 875,00\$	65,00\$/hr For all buildings
Gérand Trépanier & Fils Inc.	Crestview Genesis Hillcrest Academy Our Lady of Peace Phoenix St-Paul St-Paul Annex Twin Oaks Western Laval	2 415,00\$ 2 678,00\$ 2 415,00\$ 3 098,00\$ 4 148,00\$ 1 575,00\$ 2 468,00\$ 2 468,00\$ 9 450,00\$	65,00\$/hr For all buildings

**0698**

Gilbert P. Miller & Fils Ltée	Arundel ANSC	625,00\$ 925,00\$	52,00\$/hr
Michael Carruthers	Morin Heights	4 750,00\$	90,00\$/hr
Pavage Jérômien Inc.	Laurentia	6 500,00\$	300,00/season
Excavation William Ogilvie et Fils Inc.	Ste-Adèle	1 900,00\$	Included

**Carried unanimously**

#### **11.6 Insurance 2002-2003:**

The Director General reviewed the tender received for the 2002-2003 board insurance.

#### **020522-MR-0142**

WHEREAS the tender for the annual insurance were reviewed by the Material Resources Committee;

Linda Gagnon MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board, pursuant to the analysis of the tenders, authorize the administration to enter into an insurance agreement for the 2002-2003 school year for all the Sir Wilfrid Laurier School Board's insurance needs with the firm Lemieux, Ryan & Ass. for a total premium of 34 632,57\$, including taxes.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this purchase.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

NAY: Walter Fogel

## 12.0 INFORMATION TECHNOLOGY

### 12.1 Designated Computer Supplier:

The Director General commented on the following proposed resolution noting that the board has been satisfied with the service received from Hypertec during its last contract as designated computer supplier.

#### 020522-IT-0143

WHEREAS the Council of Commissioners approved the call for public tenders to qualify a supplier for computer purchases for the period ending 2003-12-30 with the option of a one-year extension subject of both parties, as adopted by resolution #020424-IT-0123;

WHEREAS tenders were received and opened on 2002-05-08;

WHEREAS the Information Technology Committee recommends that the contract be awarded to the lowest conformable bidder;

**0699**

Glen Haines MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that **Hypertec Systèmes Inc. / CIARA Technologie Inc.** be named as the qualified computer supplier for the period ending 2003-12-30, subject to the conditions and stipulations adopted in resolution #020424-IT-0123.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

ABST: Walter Fogel

### 12.2 Purchase of Computers:

The Director General commented on the following proposed resolution noting that Measure 30085 is a temporary measure and does not replace the defunct Measure 50590, which supported computer purchases over the last five years.

**020522-IT-0144**

WHEREAS the Sir Wilfrid Laurier School Board plans to purchase computers to fulfil the needs of its schools and centres;

WHEREAS the Ministère de l'Éducation has established *Measure 30085: Acquisition d'équipements informatiques pour la formation générale*;

WHEREAS the rules and the budget set out in Measure 30085 must be respected;

WHEREAS the cost of the purchase of computers must not exceed 100 000,00\$, before taxes;

Peter MacLaurin MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of computers, peripherals and related equipment in accordance with *Measure 30085: Acquisition d'équipements informatiques pour la formation générale* from **Hypertec Systèmes Inc. / CIARA Technologie Inc.**

AND THAT the cost to purchase these computers not exceed 100 000,00\$ before taxes.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

**NAY:** Walter Fogel

**13.0 FINANCIAL RESOURCES**

**13.1 Seizure for Non-Payment of Taxes:**

The Director General explained the steps taken to date for the recovery of the following tax accounts.

**0700**

**020522-FR-0145**

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes for the following property:

<b>Municipal Roll #</b>	<b>Name &amp; Address</b>	<b>Property Address</b>	<b>Amount</b>
077060-3983-03-9432	Herbert Ebner 381 Principale, Wentworth Nord, QC J0T 1Y0	381 Principale Wentworth Nord, QC	1 979,91\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes is \$1 979,91\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Edward Turchyniak MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the individual property owner assumes all legal costs related to these seizures.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning these seizures.

**Carried unanimously**

**020522-FR-0146**

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes for the following property:

<b>Municipal Roll #</b>	<b>Name &amp; Address</b>	<b>Property Address</b>	<b>Amount</b>
078115-0417-87-8520	Donald A. Cole 111 Highgate Ave. Pointe-Claire, QC H9R 2X5	2287 Chenes Est La Conception, QC	2 119,85\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes is \$2 119,85\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Edward Turchyniak MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

**0701**

AND THAT the individual property owner assumes all legal costs related to these seizures.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning these seizures.

**Carried unanimously**

**13.2 Rate of Interest on Unpaid Taxes:**

The Director General advised that the Financial Resources Committee is recommending the status quo for the rate of interest on unpaid taxes.

The Council entered into discussion.

**020522-FR-0147**

Edward Turchyniak MOVED THAT, on the recommendation of the Financial Resources Committee, and in accordance with Article 316 of the Education Act, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the **rate of interest on unpaid taxes be set at 15% per annum** for the school year 2002-2003.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Walter Fogel, Steve Kmec, Morten Schrier

**13.3 Travel Rate 2002-2003:**

The Director General advised that the Financial Resources Committee is recommending that the board maintain the current travel rate of 0,36\$ per kilometre for the 2002-2003 school year.

**020522-FR-0148**

Nick Milas MOVED THAT, on the recommendation of the Financial Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a **travel rate of 0,36\$ / kilometre** for the 2002-2003 school year for all its employees.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

**NAY:** Walter Fogel

**13.4 Budget Parameters 2002-2003:**

The Director General presented the proposed budget parameters for the 2002-2003 school year.

The Council entered into discussion.

**0702**

**020522-FR-0149**

Walter Fogel MOVED THAT the proposed budget parameters for 2002-2003 be amended by striking out section 5.9 relating to Daycare.

**THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

**YEA:** Walter Fogel, Steve Kmec

**NAY:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**ABST:** Morten Schrier

Discussion continued.

#### **020522-FR-0150**

Edward Turchyniak MOVED THAT, on the recommendation of the Financial Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the budget parameters for schools and centres for 2002-2003, as contained in Document #SWLSB-2002/05/22-FR-001.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Walter Fogel

**ABST:** Morten Schrier

#### **13.5 Authorization to Adopt a Deficit Budget :**

The Director General explained that the board will be adopting a deficit budget for 2002-2003 and in order to do so authorization must be sought from the Ministère de l'Éducation.

Morten Schrier excused himself for the evening.

**TIME: 22:15 hours**

#### **020522-FR-0151**

WHEREAS section 279 of the Education Act (R.S.Q., Chapter F-13.3) requires that a school board obtain the authorization of the Ministre de l'Éducation prior to adopting a budget where expenditures exceed the revenues of the school board;

WHEREAS the Sir Wilfrid Laurier School Board plans to absorb its projected accumulated deficit of 1 158 000\$ over a two-year period;

WHEREAS the Sir Wilfrid Laurier School Board anticipates the need to adopt a budget where expenditures exceed revenues;

Nick Milas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board make a request to the Ministre de l'Éducation to authorize the Sir Wilfrid Laurier School Board to adopt a budget where expenditures exceed the revenues. AND THAT the authorization be subject to terms and conditions that will be indicated.

**Carried unanimously**

Walter Fogel left the meeting.

**TIME: 22:16 hours**

**0703**

#### **14.0 QESBA**

Carolyn Curiale reported on the recent meetings of the Quebec English School Boards Association (QESBA) noting that a press release had been issued expressing extreme disappointment with the proposed amendments to the Charter of the French Language, the approval of the QESBA 2002-2003

budget, the approval of the audited financial statements of the QESBA and recommendations for Honourary Membership to be presented in May 2003.

Walter Fogel returned to the meeting.

**TIME: 22:18 hours**

In response to a question from Walter Fogel, Carolyn Curiale advised that the actual cost of the spring conference was not currently available but that she would request the final figures from the QESBA.

The Director General reminded the Council that the Sir Wilfrid Laurier School Board must start planning for the 2003-2004 spring conference, as this board will be hosting the event to be held in May 2004.

## **15.0 HUMAN RESOURCES**

### **15.1 SWL Organizational Chart & Staffing Plan:**

The Director General reviewed the proposed organizational chart and staffing plan for 2002-2003 and noted that the resolution to adopt it will be put forth for the council's consideration at the next meeting.

The Chairman turned the chair over to the Vice-Chairman and left the meeting.

**TIME: 22:16 hours**

The Council entered into discussion.

Carolyn Curiale left the meeting.

**TIME: 22: 26 hours**

## **020522-CA-0152**

Grace Nesi MOVED THAT the meeting be extended until the agenda is completed.

### **THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA: Mary Austin, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak**

**ABST:**

**Walter Fogel**

The Chairman returned to the meeting and assumed the chair.

**TIME: 22:31 hours**

Carolyn Curiale returned to the meeting.

**TIME: 22:31 hours**

Mary Austin left the meeting.

**TIME: 22:33 hours**

Mary Austin returned to the meeting.

**TIME: 22:36 hours**

### **15.2 Abolition of Positions:**

The Director General reviewed the proposed abolition of positions.

Walter Fogel excused himself for the evening.

**TIME: 22:41 hours**

**0704**

## **020522-HR-0153**



WHEREAS the Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Carolyn Curiale MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2002-07-01, as per Article 7-3.00 of the FTQ Local 57 Collective Agreement covering support staff.

POSITION	HRS/WK	LOCATION
Maintenance Workman, Class II	38.75	Laurentian Elementary School (20 hrs) Laurentian Regional HS (18.75 hrs)
Caretaker	38.75	Curriculum Centre / Phoenix Alternative

**Carried unanimously**

**020522-HR-0154**

WHEREAS the Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Carolyn Curiale MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective 2002-07-01, as per Article 7-3.00 of the FTQ Local 57 Collective Agreement covering support staff.

POSITION	HRS/WK	LOCATION
Library Technician	35	Lake of Two Mountains HS (28 hrs) Twin Oaks Elementary School (7 hrs)
School Secretary	25	Lewis King Elementary School

**Carried unanimously**

**020522-HR-0155**

WHEREAS the Non Teaching Professionals local union has been consulted on the effects of the modified requirements of its schools and offices;

Carolyn Curiale MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2002-07-01, as per Articles 5-9.01 & 5-9.03 of the Union of Professionals Collective Agreement (CSQ).

POSITION	PERCENTAGE	LOCATION
Consultant & Supervisor of Moral & Religious Instruction	60%	Elementary & Secondary Levels
Spiritual Care Animator	39%	Multiple Schools
Spiritual Care Animator	39%	Rosemere High School
Spiritual Care Animator	39%	Vacant Position, Western Laval H.S.

**Carried unanimously**

**15.3 Creation of Positions:**

The Director General commented on the proposed positions to be created.

**020522-HR-0156**

WHEREAS the Support Staff local unions has been consulted on the effects of the modified requirements of its schools and offices;

Peter MacLaurin MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective 2002-07-01:

POSITION	HRS/WK	LOCATION
Maintenance Workman, Class II	38.75	Lachute Vocational Training Centre (20 hrs) Laurentian Regional HS (18.75 hrs)
Caretaker	20.00	Phoenix Alternative (1105 Victor-Morin)

**Carried unanimously**

**020522-HR-0157**

WHEREAS the Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Peter MacLaurin MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective 2002-07-01:

POSITION	HRS/WK	LOCATION
Library Technician	35	Lake of Two Mountains HS
Office Agent, Class I	20	Adult Education – Lachute Centre
Office Agent, Class I	20	Transportation
School Secretary	35	Lewis King Elementary School

**Carried unanimously**

**020522-HR-0158**

WHEREAS the Non Teaching Professionals Local union has been consulted on the effects of the modified requirements of its schools and offices;

Peter MacLaurin MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective 2002-07-01:

POSITION	PERCENTAGE	LOCATION
Spiritual Care Animator	80%	Elementary & Secondary Levels
Spiritual Care Animator	100%	Elementary & Secondary Levels
Spiritual Care Animator	100%	Elementary & Secondary Levels
Spiritual Care Animator	100%	Elementary & Secondary Levels

**Carried unanimously**

**020522-HR-0159**

WHEREAS the Non Teaching Professionals Local union has been consulted on the effects of the modified requirements of its schools and offices;

**0706**

Peter MacLaurin MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective 2002-07-01:

POSITION	HRS/WK	LOCATION
Consultant (RECIT)	35	Educational Services

**Carried unanimously**

**15.4 Placement on Availability (Adult Education –Tech Voc):**

The Director General reviewed the placements on availability noting that the individuals involved would be recalled by seniority.

**020522-HR-0160**

Nazario Facchino MOVED THAT, on the recommendation of the Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the placement of the teachers named below on availability for the 2002-2003 School Year as per Article 13-11.00 of the Quebec Provincial Association of Teachers' Collective Agreement.

Name	School
Brooks, Gemma	Chomedey Centre
Duranleau, Françoise	Lachute Centre
Gauvreau, Yolande	Chomedey Centre
Morrisseau, Ginette	Joliette Centre
Pagé, Michelle	Chomedey Centre

**Carried unanimously**

**15.5 Engagement of Coordinator of Curriculum Services:**

The Director General commented on the selection process noting that the Selection Committee was comprised of two Commissioners, the incoming Director General and the incoming Director of Educational Services.

**020522-HR-0161**

WHEREAS the position of Coordinator of Curriculum Services is vacant;

WHEREAS this position is governed by the "Conditions of Employment of Management Staff of School Boards";

WHEREAS this position has been posted and a selection committee was convened, as per the "Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators Association";

Mary Austin MOVED THAT, on the recommendation of the Selection Committee, that the Council of Commissioners of the Sir Wilfrid Laurier School Board promote **Heather Halman** to the position of Coordinator of Curriculum Services, effective 2002-07-01 in accordance with the Regulation Respecting the Conditions of Employment of Management Staff of School Boards and the Management Policy of the Board.

**Carried unanimously**

### 15.6 *Engagement of Vice-Principal:*

The Director General commented on the selection process noting that the Selection Committee was comprised of two Commissioners, the incoming Director General, the Principal and the Chair of the Governing Board of Rosemere High School.

0707

#### 020522-HR-0162

James McDougall MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Serge-Édouard Jeanniton** to the position of Vice-Principal, effective 2002-07-01, in accordance with the Regulation Respecting the Conditions of Employment of Management Staff of School Boards and the Management Policy of the Board; AND THAT he be assigned to **Rosemere High School**.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

ABST: Steve Kmec

### 15.7 *Engagement of Principals:*

The Director General advised that the interviews for Principals would take place on 2002-05-29 and he asked for the board's indulgence that due to the late date he will announce those selected for the positions prior to the approval of the Council of Commissioners at its next regularly scheduled meeting.

#### 16.0 QUESTION PERIOD

There were no questions.

#### 17.0 CORRESPONDENCE

The Chairman drew the Council's attention to the reports included in the meeting package.

#### 18.0 VARIA

In response to a question from Nick Milas, the Chairman noted that the next meeting of the Communications and Public Relations Committee would be held on 2002-05-27.

He also reminded the Council that this committee reports to the Executive Committee.

#### 19.0 ADJOURNMENT OF MEETING

Steve Kmec MOVED adjournment of the meeting.

Carried unanimously

TIME: 22:52 hours

NEXT MEETING ⇨ REGULAR ⇨ 2002-06-26

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**Robert Vallerand, Secretary General**

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**Steve Bletas, Chairman**