

## PROVINCE OF QUEBEC

## MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2002-12-11

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2002-12-11 at 19:30 hours, at which were present:

Steve Bletas, Chairman; William Pollock, Vice-Chairman; Mary Austin, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Steve Kmec, Peter MacLaurin, Nick Milas, Grace Nesi, Nancy Rupnik, Morten Schrier, and Edward Turchyniak, Commissioners; Mike Possian, Parent Commissioner; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Jean-Guy Messier, Director of Information Services; Effie Maniatis, Director of Educational Services; Livia Nassivera, Director of Financial Resources; Raymond Thivierge, Director of Material Resources; and Jocelyne Thompson-Ness, Administration Officer. Several other persons were also in the audience.

Absent: Natalie Auclair, Walter Fogel, Glen Haines, Peter Haldimand, and James McDougall, Commissioners; and Linda Iaconetti, Parent Commissioner.

The Chairman called the meeting to order at 19:34 hours.

**1.0 ACCEPTANCE OF AGENDA:**

The following additions and changes to the agenda were proposed:

**7.0 CORPORATE AFFAIRS:**

7.6	<i>Strategic Planning Meeting</i> .....	RES
7.7	<i>Recognition of Webmaster</i> .....	INFO
7.8	<i>Deed of Establishment – Adult Education</i> .....	RES

**8.0 USE OF SCHOOLS:**

8.2	<i>Update on New Schools</i> .....	INFO
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**9.0 QESBA:**

9.2	<i>Future Directions of QESBA</i> .....	RES
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**11.0 FINANCIAL RESOURCES:**

11.2	<i>Seizure of Property</i> .....	RES
11.3	<i>Enquiries on Tax Accounts</i> .....	RES

**16.0 INFORMATION TECHNOLOGY:**

16.1	<i>Laptop Experimental Project</i> .....	RES
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**021211-CA-0053**

Steve Kmec MOVED THAT the agenda be accepted as amended in document #2002/12/11-CA-001.

**Carried unanimously**



## 5.0 CHAIRMAN'S REPORT

The Chairman advised the Council that meetings had been held with Gilles Labbé, député de Masson, and Jean-Claude St-André, député de l'Assomption, concerning the urgent need for a new school in lower Lanaudière.

Carolyn Curiale entered the meeting.

**TIME: 19:58 hours**

The Chairman went on to present a letter from the Chairman of the Parents Committee concerning a letter from Joliette Elementary School and its feelings that the schools outside of the Ville de Laval have been neglected over the past few years. The Chairman of the Parents Committee suggested that a round table meeting be organized with the Governing Boards of the northern schools and the Council of Commissioners to allow for discussion of various issues.

The Director General commented that the idea of a meeting with Governing Boards outside of Laval was one of merit and that it will be pursued in the new year.

## 6.0 BUSINESS ARISING

### 6.1 *Clarification of Electoral Divisions:*

The Deputy Director General reviewed the modifications to the explanations in the descriptions of the electoral divisions with respect to the thoroughfares in the Ville de Laval.

The Chairman turned the chair over to the Vice-Chairman and left the meeting.

**TIME: 20:01 hours**

Carolyn Curiale left the meeting.

**TIME: 20:01 hours**

### 6.2 *Update on Legal Costs:*

The Deputy Director General provided an update on legal costs with respect to the Baumholtz et al. vs. the Sir Wilfrid Laurier School Board case noting that it has cost the board just under 50 000\$

The Chairman and Carolyn Curiale returned to the meeting.

**TIME: 20:03 hours**

He went on to comment on other legal costs noting various cases and the normal costs incurred by the board.

The Chairman resumed the chair.

### 6.3 *QESBA Steering Committee Report:*

Carolyn Curiale provided the Council with an explanation of the role of the Quebec English School Boards Association (QESBA) since the merger of the school boards in July 1998 noting that since that time the English sector has become important enough to be consulted and to have briefs requested of them. She also highlighted some of the successes achieved on various issues.

She went on to ask that the Council seriously consider option "A" of the report as the 1\$ increase in fees per student would allow for the QESBA to engage additional personnel on a consultative basis to assist in research and to represent the association on various government committees.

### 6.4 *Focus Session Budget:*

In response to a question raised by Walter Fogel at the 2002-11-27 meeting, the Deputy Director General advised that the cost of the Commissioners Focus Session was 29 000\$ excluding taxes and that 42 people had participated.

**0785**

**6.5 Collection Agency Contract:**

In response to a point raised by Walter Fogel at the 2002-11-27 meeting, the Director General advised that the contract with the collection agency had been made by the former Director General and that it was within the powers of this office to contract such services when under the amount of 25 000\$.

In response to a question from Steve Kmec concerning Remembrance Day activities in the schools, the Deputy Director General advised that a list is still being compiled.

**7.0 CORPORATE AFFAIRS**

**7.1 2004 QESBA/AAESQ Spring Conference:**

The Director General advised that the next meeting for the Steering Committee would be held on 2002-12-12 to receive proposals on theme, speakers and location.

**7.2 Focus Session Report:**

The Deputy Director General advised that the Focus Session Report has been distributed and that it will be placed on the agenda of the February Council meeting for further discussion.

**7.3 QESBA Fees for 2002-2003:**

The Director General reviewed the Quebec English School Boards Association (QESBA) fees for the 2002-2003 school year.

**021211-CA-0055**

WHEREAS the Sir Wilfrid Laurier School Board is a member of Quebec English School Boards Association (QESBA);

WHEREAS the Sir Wilfrid Laurier School Board must pay its QESBA membership fees for the 2002-2003 school year based on enrollment of 14 044 students at a cost of 5,99\$ per student;

Mary Austin MOVED THAT, on the recommendation of the Executive Committee and the Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amount of 84 123,56\$, which represents the annual dues for 2002-2003, be paid to the Quebec English School Boards Association (QESBA).

**Carried unanimously**

**7.4 School Board Elections – Designation of Returning Officer:**

The Director General advised that he is recommending that the Deputy Director General be named a Returning Officer for the 2003-11-16 school board elections.

**021211-CA-0056**

WHEREAS section 22 of An Act respecting school elections (chapter E-2.3) appoints the Director General of a school board as the returning officer ex officio;

WHEREAS the Director General has the right to refuse this appointment with the authorization of the Council of Commissioners;

WHEREAS the Council of Commissioners can appoint another person to replace the Director General as returning officer ex officio;

**0786**

Pierre Garofano MOVED THAT, on the recommendation of the Executive Committee and the Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint **Robert Vallerand** as returning officer for the November 2003 school board elections.

**Carried unanimously**

**7.5 P2000-CA-08: Standing Committee Procedures:**

The Deputy Director General advised the Council that starting in January 2003, as a result of the Focus Session, all members of the Council will receive copies of agendas and draft minutes for all Standing Committees and that these will be distributed via e-mail or a hard copy will be placed in the Commissioner's Administrative Centre mail box.

**7.6 Strategic Planning Meeting:**

The Director General provided information on the upcoming Strategic Planning Meeting scheduled for 2003-01-13 at Pierre Elliott Trudeau Elementary School.

The Chairman called for volunteers to attend the Strategic Planning Meeting.

**021211-CA-0057**

WHEREAS document #SWLSB-2002/12/11-CA-002 calls for the creation of a Focus Group on Strategic Planning;

WHEREAS the composition of this Focus Group on Strategic Planning requires that three Commissioners be named in addition to the Chairman of the Council of Commissioners and the Chairman of the Executive Committee;

Linda Gagnon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Peter MacLaurin, William Pollock and Edward Turchyniak to the Focus Group on Strategic Planning.

**Carried unanimously**

**7.7 Recognition of Webmaster:**

This item was addressed under item 2.0.

**7.8 Deed of Establishment – Adult Education:**

The Deputy Director General advised the Council that a deed of establishment is required for a Vocational Education Centre in Charlemagne that is leased by the Adult Education Centre, in order for the board to be reimbursed by the Ministère de l'Éducation for the rent.

**021211-CA-0058**

WHEREAS the Education Act (R.S.Q., Chapter I-13.3) specifies that the school board is responsible for the education of students residing within its territory;

WHEREAS section 100 of the Education Act (R.S.Q., Chapter I-13.3) obliges a school board to provide a deed of establishment to its established centres;

WHEREAS Adult Education has a rented vocational centre known as the Charlemagne Centre located in Charlemagne, Québec, which is located on the territory of the Sir Wilfrid Laurier School Board;

Mike Possian MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board issue a deed of establishment for the Charlemagne Centre.

**Carried unanimously**

**0787**

## **8.0 USE OF SCHOOLS**

### **8.1 Update on Use of Schools for 2003-2004:**

The Director General commented on the extensive consultation on the "*Use of Schools for 2003-2004*" noting the tremendous participation at all levels that helped create a successful process.

The data received is currently being reviewed and there is no firm recommendation at this time.

There will be additional meetings to analyze the data and to formulate recommendations for presentation to the Council of Commissioners on 2003-01-22. Prior to the meeting of 2003-01-22 a closed meeting will be held with the Chairs of Governing Boards to advise them of what will be recommended to the Council.

The Chairman stressed the importance of Commissioner attendance at these upcoming meetings.

In response to a question from Steve Kmec, the Director General indicated that the briefs received from interested parties on the consultation are not confidential.

### **8.2 Update on New Schools:**

The Chairman advised the Council of the following events surrounding the need for a new school in the lower Lanaudière region:

- ❖ November 18, 2002: The Chairman and the Deputy Director General met with Gilles Labbé, député de Masson.
- ❖ November 19, 2002: The Deputy Director General, the Director of Material Resources and the Coordinator of School Organization & Transportation met with the Director General and the Director of Urbanism for the Ville de Repentigny to examine the offer of land received from the Ville. Two potential sites were visited.  
  
The Ville de Repentigny has since confirmed its offer of land in writing.
- ❖ November 25, 2002: The Deputy Director General and Natalie Auclair, Commissioner, met with Jean-Claude St-André, député de L'Assomption.
- ❖ December 6, 2002: The Director General and the Deputy Director General met at the offices of the Ministre de l'Éducation in Québec City with Gilles Marchand, Direction de l'équipement scolaire for the MEQ, Eric de la Sablonnière, Political Attaché to the Ministre de l'Éducation; and Gilles Labbé, député de Masson; to review the board's request for an additional building in the Lanaudière region.
- ❖ December 13, 2002: The Deputy Director General, the Director of Material Resources and the Coordinator of School Organization & Transportation will be meeting with the Ville de Terrebonne to look at the lots the Ville would be willing to transfer to the board for a new school.

The Director General extended his appreciation to the Deputy Director General for all of his work on this dossier.

He went on to advise that the Ministère de l'Éducation is aware of the urgent need for the Sir Wilfrid Laurier School Board to have a school in this region but there is no guarantee that the Minister will be announcing any new schools for the coming year.

**0788**

In closing, he informed the Council that Heritage Canada no longer has an agreement with the provinces for minority language schools, therefore, the province would have to cover the entire cost of the construction of a new school.

Discussion ensued and it was suggested that the QESBA lobby to have this agreement with Heritage Canada renewed.

## **9.0 QESBA**

### **9.1 QESBA Group Insurance:**

The Deputy Director General reviewed the offer from the QESBA for additional insurance for Commissioners.

### **9.2 Future Directions of QESBA:**

The Chairman advised the Council that a meeting of the English Chairs had been held on 2002-12-06 where a lengthy discussion took place on the future directions of QESBA. He presented the letter that was prepared to the Chairman of the Quebec English School Boards Association (QESBA) listing concerns and recommendations.

## **021211-CA-0059**

WHEREAS the Quebec English School Boards Association (QESBA) is undergoing an internal review of its structures and operations;

WHEREAS the Chairpersons of the nine English school boards have met several times to discuss the same issues;

WHEREAS the transition to linguistic school boards has created a more political role for Provincial educational organizations;

WHEREAS there was a major change in the Fédération des commissions scolaires du Québec (FCSQ) to ensure representation by the French school board Chairpersons within that body;

WHEREAS those same political needs in the English sector could be filled by the direct participation of the member board chairpersons within the current structure of the Quebec English School Boards Association (QESBA);

Carolyn Curiale MOVED THAT the Quebec English School Boards Association (QESBA) constitution be amended to include each of the member board's Chairpersons as one of the designated delegates to the Board of Directors;

AND THAT such an amendment be prepared by the QESBA Constitution Committee to be proposed at a Special General Meeting of the Association prior to the May 2003 Annual General Meeting;

FURTHER THAT the provisions of the amendment become effective at the May 2003 Annual General Meeting to be held in Québec City.

**Carried unanimously**

The Deputy Director General reviewed Option "A" of the Quebec English School Boards Association (QESBA) Steering Committee Report.

Nazario Facchino left the meeting.

**TIME: 20:55 hours**

**0789**

The Council entered into discussion

Nazario Facchino returned to the meeting.

**TIME: 20:58 hours**

#### **021211-CA-0060**

WHEREAS at the 2002-11-27 meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board Carolyn Curiale, as a member of the Quebec English School Boards Association (QESBA) Board of Directors, presented the report of the Steering Committee on Future Directions of the organization;

WHEREAS at this meeting the various options were reviewed and Commissioners were asked to submit comments to the attention of Mrs. Curiale;

WHEREAS the Executive Committee met on 2002-12-10 and again reviewed the Steering Committee report and supported Option "A" (to increase financial and human resources through an increase in membership fees) and recommends this option to the Council of Commissioners;

William Pollock MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the implementation of Option "A" by the Quebec English School Boards Association (QESBA).

AND THAT an increase of fees in the amount of 1\$ per student registered as of 30 September 2003 be supported.

**Carried unanimously**

The Chairman called for a 10 minute recess.

**TIME: 21:04 hours**

The meeting resumed.

**TIME: 21:20 hours**

#### **10.0 MATERIAL RESOURCES**

##### **10.1 Québec Construction Code:**

The Director General provided the Council with background information on the following resolution.

In response to a question from the Chairman, the Director of Material Resources advised that the installation of sprinklers would cost in the neighbourhood of 25 000\$ and up per school.

#### **021211-MR-0061**

WHEREAS Order-in-Council #953-2000, concerning the Québec Construction Code, was approved on 2000-11-07;

WHEREAS the Québec Construction Code applies to all construction and alteration work performed on public buildings;

WHEREAS some of the new requirements established by this Order-in-Council will generate additional costs for school boards undertaking construction and alteration work in its buildings, specifically the second paragraph of section 10.3.2.2 which stipulates that sprinklers must be installed in all the sections of a building under construction or alteration;

WHEREAS all Québec school boards are required to comply with the Québec Construction Code;

**0790**

WHEREAS the additional costs incurred for the installation of sprinklers in educational institutions, as described in group A, section 2 of the Québec Construction Code, should be financed by the Ministère de l'Éducation;

Nancy Rupnik MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request that the Quebec English School Boards Association (QESBA) petition the proper government agencies to finance to school boards either all costs or part of the costs related to the installation of sprinklers in a building or part of a building under construction or alteration.

AND THAT this resolution be sent to the Ministre de l'Éducation and all English school boards.

**Carried unanimously**

## **11.0 FINANCIAL RESOURCES**

### **11.1 2002-2003 Revised Budget:**

The Director of Financial Resources provided the Council with an update on the progress of the 2002-2003 revised budget.

In response to a question from Steve Kmec, the Director of Financial Resources advised that if a school does not submit its budget by June 30 annually the school board will only authorize expenses of up to 1/12 per month of the previous years budget until such a time as the school budget is approved.

### **11.2 Seizure of Property:**

The Director of Financial Resources advised the Council that all regular avenues of collection of the following taxes have been exhausted forcing the board to seize moveable property.

In response to a question from Steve Kmec, the Director of Financial Resources advised that one seizure is for three years back payment and two are for 1997/98.

## **021211-FR-0062**

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes for the following property:

<b>Municipal Roll #</b>	<b>Name &amp; Address</b>	<b>Property Address</b>	<b>Amount</b>
076043-3656-05-9716	Louis Charbonneau 182, rue Lanthier Brownsburg-Chatham, QC J8G 1Z7	182, rue Lanthier Brownsburg-Chatham, (Québec)	1 058,09\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes is 1 058,09\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

**0791**

Edward Turchyniak MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

**Carried unanimously**

**021211-FR-0063**

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes for the following property:

<b>Municipal Roll #</b>	<b>Name &amp; Address</b>	<b>Property Address</b>	<b>Amount</b>
065005-8543-35-55159	Loukas Kaltsoudas 290, 89ieme Ave Laval (Québec) H7W 3H1	290, 89ieme Ave Laval (Québec)	660,36\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes is 660,36\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Nick Milas MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

**Carried unanimously**

**021211-FR-0064**

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes for the following property:

<b>Municipal Roll #</b>	<b>Name &amp; Address</b>	<b>Property Address</b>	<b>Amount</b>
076008-3847-08-25200	Michael Thomas Joann Johnson 59 Route du Long Sault St-André d'Argenteuil, QC J0V 1X0	59 Route du Long Sault St-André d'Argenteuil, (Québec)	765,04\$

**0792**

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes is 765,04\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Carolyn Curiale MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

**Carried unanimously**

### **11.3 Enquiries on Tax Accounts:**

The Director of Financial Resources advised the Council that Financial Resources is currently charging 5,00\$ per enquiry but that due to the amount of time and the number of requests received for information on tax accounts the Financial Resources Committee is recommending that the fee be raised to 10,00\$ per enquiry from notaries and banks.

## **021211-FR-0065**

WHEREAS enquiries on tax accounts are numerous and in depth;

Peter MacLaurin MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that a 10,00\$ service fee be charged for enquiries on tax accounts received from notaries and banks.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Mary Austin, Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**ABST:** Steve Kmec, Morten Schrier

## **12.0 HUMAN RESOURCES**

### **12.1 Abolition of Position:**

The Director General provided background information on the abolition and creation of the following positions at the Adult Education Centre in Lachute.

#### **021211-HR-0066**

WHEREAS the Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

**0793**

Nazario Facchino MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following position, effective 2002-12-11, as per Article 7-3.00 of the FTQ Local 57 Collective Agreement covering support staff.

<b>POSITION</b>	<b>HRS/WK</b>	<b>LOCATION</b>
Executive Secretary	35	Adult Education – Lachute Centre

**Carried unanimously**

#### **12.2 Creation of Position:**

#### **021211-HR-0067**

WHEREAS the Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Steve Kmec MOVED THAT, on the recommendation of the Human Resources Committee and Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective 2002-12-11:

<b>POSITION</b>	<b>HRS/WK</b>	<b>LOCATION</b>
Secretary	35	Adult Education – Lachute Centre

**Carried unanimously**

#### **13.0 TRANSPORTATION**

There was no business to be discussed.

#### **14.0 PARENT COMMISSIONERS REPORT**

##### **14.1 Parent Commissioners Report:**

Mike Possian advised the Council that the Parents Committee had named nine parents to the Advisory Committee on Special Education, the committee is working on a plan of action and that the 2002-2003 operating budget of the committee was adopted.

#### **15.0 EDUCATIONAL SERVICES**

There was no business to be discussed.

#### **16.0 INFORMATION TECHNOLOGY**

##### **16.1 Laptop Experimental Project:**

The Director of Information Technology presented a proposal for a joint Educational Services/Information Technology "*Laptop Computer Pilot Project*" for one Secondary I class. He advised that the tenders would be for the least expensive laptop best suited to the project.

#### **021211-IT-0068**

WHEREAS a laptop computer experimental project has been developed to experiment a one-to-one wireless laptop computer model in a real class environment for one secondary I school group;

**0794**

WHEREAS the budget required for this experimental project is already reserved in the 2002-2003 budget;

WHEREAS this experimental project has been reviewed and is recommended by the Directorate, the Information Technology Committee and the Education Committee;

William Pollock MOVED THAT, on the recommendation of the Information Technology Committee, the Education Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director General to prepare a tender in order to select a laptop supplier provider to become a partner of the Sir Wilfrid Laurier School Board in its technology pedagogical project.

**Carried unanimously**

#### **17.0 QUESTION PERIOD**

There were no questions.

#### **18.0 CORRESPONDENCE**

The Chairman drew the Council's attention to the reports contained in the meeting package.

#### **19.0 VARIA**

The Chairman advised the Council that he had received a letter from the Chairman of the Sir Wilfrid Laurier School Board Parents Committee advising him of the appointment of nine parents to the Advisory Committee on Special Education. The letter also expressed disappointment on behalf of the Parents Committee for the non-fulfilment of the Advisory Committee's mandate during the last school year and asked for the Council's assurance that this mandate would be met in the current school year as the needs of the students involved must be addressed.

The Director General assured the Council and those present that the Advisory Committee on Special Education would be convened.

Grace Nesi advised the Council that several members of the Laval Catholic High School girls handball team have been selected to represent the region in a provincial handball event.

#### **20.0 ADJOURNMENT OF MEETING**

The Chairman extended best wishes to everyone for a happy, healthy and safe holiday season.

Morten Schrier MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 21:45 hours**

**NEXT MEETING ⇨ REGULAR ⇨ 2003-01-22**

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**Robert Vallerand, Secretary General**

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**Steve Bletas, Chairman**