

## PROVINCE OF QUEBEC

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2004-04-28**

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2004-04-28 at 19:30 hours, at which were present:

Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Natalie Auclair, Georges Benoit, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, and Edward Turchyniak, Commissioners; Linda Iaconetti and Sandra Rouleau, Parent Commissioners; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Daniel Hogue, Director of Material Resources; Effie Maniatis, Director of Educational Services; Jean-Guy Messier, Director of Information Services; Livia Nassivera, Director of Financial Resources; George Paquette, Coordinator of School Organization & Transportation; Barry Hannah, Educational Consultant and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Walter Fogel, Commissioner

The Chairman called the meeting to order at 19:38 hours.

**1.0 ACCEPTANCE OF AGENDA:**

The following additions and changes to the agenda were proposed:

**7.0 CORPORATE AFFAIRS:**

7.7	<i>Sale of Alcohol – Souvenir E.S.</i> .....	RES
7.8	<i>Regional Forums</i> .....	INFO

*NOTE: Item 15.0 – Human Resources was moved to Item 8.0, therefore, the numbering of the items appearing after 8.0 were changed accordingly.*

Sandra Rouleau entered the meeting.

**TIME: 19:42 hours**

**040428-CA-0168**

Grace Nesi MOVED THAT the agenda be accepted as amended in document #SWLSB-2004/04/28-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES**

In a verbal notice, Carolyn Curiale advised that in the minutes of the regular meeting held on 2004-03-24, on page 1038, item 10.1, the last sentence is to be replaced with the following: *“In the unlikely event that a school or Governing Board’s web site is targeted by the Office de la langue française (OLF), the school should immediately contact the Quebec English School Boards Association (QESBA).”*

In a verbal notice, Steve Kmec advised that in the same minutes, on page 1044, item 18.0, 2<sup>nd</sup> paragraph, 1<sup>st</sup> line, the “s” is to be replaced with an “a”.

040428-CA-0169

Peter MacLaurin MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2004-03-24, having been received by all members prior to this meeting, be approved as corrected.

**Carried unanimously**

### 3.0 RECOGNITION OF ACHIEVEMENT

The Chairman invited Barry Hannah, who acted as coordinator of the Bell Regional Science and Technology Fair, to comment on the event.

Mr. Hannah advised the Council that the fair was very successful noting that it was the first time that the event had been held north of Montréal and that 39 schools had submitted 171 projects. The event also set an attendance record with 7 100 visitors.

He noted that on Sunday, 2004-03-28, there was an opportunity for the elementary school students to experience the science fair by submitting projects in a non-competitive forum.

He went on to express thanks to Thomas Mulcair, Membre de l'Assemblée Nationale for Chomedey, for sponsoring a banquet for the participants in the fair.

Nancy Rupnik presented certificates of achievement to the students, staff and the Principal of Western Laval High School for their participation in the Bell Regional Science and Technology Fair.

Robert Dixon presented certificates of achievement to the students, staff and the Principal of Laurentian Regional High School for their participation in the Bell Regional Science and Technology Fair.

Carolyn Curiale, Vice-Chair, presented certificates of achievement to the students, staff and the Principal of Lake of Two Mountains High School for their participation in the Bell Regional Science and Technology Fair.

Steve Bletas, Chairman, presented certificates of achievement to the students, staff and the Principal of Rosemere High School for their participation in the Bell Regional Science and Technology Fair.

Edward Turchyniak, Chairman of the Executive Committee, presented certificates of achievement to the students, staff and the Principal of Sacred Heart Middle School for their participation in the Bell Regional Science and Technology Fair.

In closing, Mr. Hannah thanked all who assisted in the organization of this event and extended special appreciation to Heather MacPhearson, who acted as chief judge.

The Director General presented special certificates of recognition to Barry Hannah, as organizer of the event; Heather MacPhearson, as chief judge; and to Eric Ruggi, Principal, and the entire staff and student body of Western Laval High School.

The Chairman thanked everyone for coming and encouraged the students to continue with their projects as they have a bright future.

### 4.0 QUESTION PERIOD

There were no questions.

The Chairman called for a 2 minute break.

**TIME: 19:59 hours**

The meeting resumed.

**TIME: 20:01 hours**

## 5.0 CHAIRMAN'S REPORT

### 5.1 *United Talmud Torah School:*

The Chairman brought the attention of the Council to the recent events of racism and anti-Semitism that occurred at the United Talmud Torah School – St-Laurent Campus; where the school library was fire bombed.

In response to a question from Steve Kmec, the Chairman advised that incidents such as this have not taken place in any of the Sir Wilfrid Laurier schools and if such an event occurred the police would be contacted immediately.

#### 040428-CA-0170

WHEREAS there has been a recent fire bombing in the library of one of the United Talmud Torah Schools of Montreal;

WHEREAS this fire bombing is considered to be racist and anti-Semitic;

Carolyn Curiale MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board condemn this act of racism and anti-Semitism and express its support for the students, parents and employees of the United Talmud Torah Schools of Montreal.

**Carried unanimously**

The Director General advised that through Educational Services the schools are being asked to support the United Talmud Torah School by making a donation of a book to assist in the refurbishing of the library which was badly damaged by the fire-bombing.

The Chairman reminded the Council of the invitation to attend the Laurentian Regional High School graduation ceremonies on Friday, 2004-05-14 and asked that the Council show its support for this special evening.

Nick Milas returned to the meeting.

**TIME: 20:05 hours**

The Chairman asked that if any Commissioner plans on attending a meeting of the Executive Committee to please contact Jocelyne Thompson-Ness so that a laptop can be provided for the visiting Commissioner.

Edward Turchyniak also noted that the Executive Committee meeting package will be projected on the screen throughout the meeting.

The Chairman reminded the Council that the 2004 QESBA/AAESQ Spring Conference would begin on Thursday, 2004-05-06 and that Pierre Reid, Ministre de l'Éducation, would be visiting the conference and meeting with the school board Chairs and Directors General to discuss issues such as "Villages branchés".

He went on to note that the Gouvernement du Québec will be holding regional forums throughout Québec to gather feedback on areas such as education and health services. The Sir Wilfrid Laurier School Board will be represented at these forums.

He advised those present that rumours have been circulating that the school board has taken a position on the organization of high schools in Laval and that at this time he would like to state that no

decision has been taken on this issue, as briefs have not yet been received and no discussion has taken place.

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## **6.0 BUSINESS ARISING**

### **6.1 Report on 2004 ASCD Annual Conference:**

The Chairman advised that the reports on the conference have been distributed and asked that if anyone had any questions to please direct them to the conference attendees.

The Vice-Chair noted that the group had brought back a lot of material on various issues and would be distributing the information to the appropriate Administrators.

### **6.2 Collection of Day Care Fees:**

The Director General drew the Council's attention to the information contained in the meeting package on the collection of the day care fees noting that a response to the latest correspondence has been requested for 2004-04-30.

## **7.0 CORPORATE AFFAIRS**

### **7.1 2004 QESBA/AAESQ Spring Conference:**

The Deputy Director General advised that the Steering Committee has held its final meeting before the conference noting that approximately 370 registrations have been received and that all speakers, satellite sessions and exhibitors have been confirmed.

The Chairman, on behalf of the board, extended appreciation to all members of the various organizing committees of the conference for all of their hard work and extended a special thank you to Ken Prokosh and Edward Turchyniak who are acting as Co-Chairmen of the conference.

### **7.2 2004-2005 School Calendars:**

The Director General presented the proposed 2004-2005 school calendars noting that there is a problem with the location of the spring break as it will mean additional transportation expenses of approximately 260 000\$ as the spring break in the French school boards with whom we share transportation is the week before ours.

He advised that the Laurier Teachers' Union has been approached to negotiate a change in the spring break and that they have agreed to change the break in exchange for leeway in other areas, therefore, a "Memo of Agreement" has been drawn up to this effect.

He went on to comment that the Deputy Director General was advised by a Director General in the French sector that in its collective agreement the date in determining when the spring break falls is the first Thursday in March whereas in our agreement it is the first Monday in March.

## **040428-ED-0171**

WHEREAS the Sir Wilfrid Laurier School Board wishes to minimize additional transportation costs that may be incurred in the scheduling of the annual spring break;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board wishes its students to participate in community activities during this period;

WHEREAS the Executive of the Laurier Teachers Union has expressed that it is prepared to examine a *“Memorandum of Agreement”* in order to schedule the annual spring break for the 2004-2005 and 2005-2006 school years, so as to minimize the expenses to the school board and to have spring break coincide with the French school boards of the Laval-Laurentides-Lanaudière region;

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WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board wishes to maintain the current standard of how all employees of the school board are on the same spring break;

WHEREAS the *“Memorandum of Agreement”* is based on the following principles:

- All employees of the Sir Wilfrid Laurier School Board have the same spring break;
- That the *“Memorandum of Agreement”* is for two years;
- That transportation costs for the Sir Wilfrid Laurier School Board will not increase;
- That the *“Memorandum of Agreement”* will include a less restrictive interpretation to clause 5-14.02.2 (n);
- That the Sir Wilfrid Laurier School Board analyze costs and services to evaluate if an independent transportation system for schools currently sharing transportation with a French school board would be feasible;

WHEREAS recent discussions have lead the Executive of the Laurier Teachers Union to agree to the possibility of rectifying the difficulties related to the annual spring break and transportation costs;

Robert Dixon MOVED THAT, on the recommendation of the Director of Human Resources, the Directorate and the Executive Committee; the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the 2004-2005 school calendars, as presented in the following documents:

- Document #SWLSB-2004/04/28-ED-001 for all schools except Arundel Elementary School, Joliette Elementary School, Rawdon Elementary & Middle School, Joliette High School and Ste-Agathe Academy.
- Document #SWLSB-2004/04/28-ED-002 for Arundel Elementary School and Ste-Agathe Academy.
- Document #SWLSB-2004/04/28-ED-003 for Joliette Elementary School, Rawdon Elementary & Middle School, and Joliette High School.
- Document #SWLSB-2004/04/28-ED-004 for Adult Education – General Education in Chomedey & Lachute Centres.
- Document #SWLSB-2004/04/28-ED-005 for Adult Education – Vocational Education in Chomedey & Lachute Centres.

AND THAT these calendars be used for consultation purposes.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign the *“Memorandum of Agreement”*.

**Carried unanimously**

### **7.3 Lot Adjustment to Transfer of Land – Repentigny:**

The Deputy Director General informed the Council that he and the Director of Material Resources had met with the Directeur d’Urbanism for the Ville de Repentigny to discuss modifications to the land being transferred to the board by the Ville. Homeowners with property backing on the new school in Repentigny have requested that the Ville extend the depth of their respective lots to allow for more

privacy. The Ville de Repentigny has supported this request and if the Sir Wilfrid Laurier School Board accepts this change the Ville will provide the board more frontage for the school. This change will not effect the construction of the school as the property in question exceeds what is required for the school yard and lies outside where the fence will be.

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He went on to note that accepting this proposal is in the best interest of the school board as we are a new corporate citizen in the Ville de Repentigny and will assist in creating a good corporate relationship.

The Director of Material Resources provided a visual presentation of the proposed change to the land in Repetigny.

The Council entered into discussion.

In response to a question from Steve Kmec concerning the cost of adjusting the location of the new school in Repentigny on the land, the Chairman asked that this question be brought to the next meeting of the Material Resources Committee.

**040428-CA-0172**

WHEREAS the Ville de Repentigny has agreed to transfer the lots for the construction of the new school in Repentigny;

WHEREAS the Ville de Repentigny has requested a minor adjustment to the dimensions of these lots;

WHEREAS the Director of Administrative Services for the Ville de Repentigny has met with the Director of Material Resources and the Deputy Director General to review the details of the adjustment;

WHEREAS the Director of Material Resources and the Deputy Director General are unanimous in recommending that this adjustment be authorized by the Council of Commissioners;

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the adjustments to the lots on which the new elementary school in Repentigny is being built.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning this adjustment.

**Carried unanimously**

**7.4 Strategic Plan:**

The Director General presented a preliminary draft of the Strategic Plan and asked for feedback to assist in the preparation of the final version for consultation in Fall 2004.

In response to a question from Steve Kmec, the Director General advised that life long learning is a goal of the Ministère de l'Éducation.

Sandra Rouleau left the meeting.

**TIME: 20:45 hours**

**7.5 Membership on Adult Education Sub-Committee:**

The Chairman advised that at the last meeting of the Executive Committee the Adult Education Sub-Committee was re-established and that three volunteers from the Council are needed to complete the sub-committee, which already includes himself, William Pollock and Edward Turchyniak.

Carolyn Curiale, Peter MacLaurin and Albina Pace volunteered to sit on the Adult Education Sub-Committee.

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**7.6 Research on Adolescent Tobacco Use:**

The Deputy Director General provided background information on the board's involvement with research on the use of tobacco by adolescents noting that this upcoming study is being conducted nationally and that the Sir Wilfrid Laurier School Board has been selected to represent the English sector in Québec. The research will be conducted with secondary IV and V students and involves a 20 minute questionnaire.

Laurentian Regional, Laval Catholic and Western Laval High Schools have been selected to take part in the research.

Sandra Rouleau returned to the meeting.

**TIME: 20:49 hours**

In response to a question from Merle Parkinson, the Deputy Director General advised that the three high schools were selected randomly by the universities conducting the research.

**040428-CA-0173**

WHEREAS resolution #990713-CA-0005 authorized the participation of Sir Wilfrid Laurier School Board high school students in a research project on "nicotine dependence in children"

WHEREAS Rosemere High School was selected and has participated in this research program for the past five years;

WHEREAS both the researchers and the Rosemere High School community have been pleased with the participation as well as with the reports and presentations;

WHEREAS research on adolescent tobacco use is deemed to be beneficial to the Sir Wilfrid Laurier School Board community as well as Québec youth in general;

WHEREAS the University of British Columbia and the University of Waterloo have embarked on a national research project entitled "*The Impact of Control Programs, Policies, and Community Environments on Adolescent Tobacco Use*";

WHEREAS the Sir Wilfrid Laurier School Board has been randomly selected to participate in this national research project;

WHEREAS the research will be conducted with Secondary 4 and 5 students, Administrators and Teachers;

Nancy Rupnik MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the participation of its high schools in this national research project.

**Carried unanimously**

## **7.7 Sale of Alcohol – Souvenir E.S.:**

The Deputy Director General noted that resolutions concerning the sale of alcohol normally are disposed of by the Executive Committee, but as the event is being held this weekend approval is required. A copy of the request and permit was received, with apologies, earlier today.

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### **040428-CA-0174**

Tony De Lauri MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the sale of alcoholic beverages at a fundraising activity of the Souvenir Elementary Home & School as part of the lease arrangements for 2004-05-01. AND THAT the lease only be valid upon receipt of a copy of the issued permit required to conform to provincial law.

**Carried unanimously**

## **7.8 Regional Forums – Laurentians:**

In response to a question from Robert Dixon, the Chairman advised that the Gouvernement du Québec is holding “Regional Forums” in all areas of Québec and that the school board will name representatives to attend when an invitation is received.

The Council entered into discussion and the following Commissioners volunteered to represent the school board at the “Regional Forum” for their respective areas:

Laval	▶	Steve Kmec and Grace Nesi
Laurtentides	▶	Robert Dixon and Peter MacLaurin
Lanaudière	▶	Natalie Auclair and Merle Parkinson

In response to a question from the Chairman, the Director General advised that those who will be selected to represent the school board at these forums will receive background information from the school board on issues before attending.

Nick Milas left the meeting.

**TIME: 21:01 hours**

## **8.0 HUMAN RESOURCES**

### **8.1 Report of Committee Chairperson:**

Nazario Facchino, Chairman of the Human Resources Committee, noted that at the last meeting of the committee issues such as teacher staffing for 2004-2005, declaration of excess, the assignment and transfer of in-school administrators, and the payment of teachers under Bill 111; were discussed.

Nick Milas returned to the meeting.

**TIME: 21:06 hours**

### **8.2 Assignment & Transfer of In-School Administrators:**

The Chairman moved that the Council go in camera.

**TIME: 21:07 hours**

The meeting resumed.

**TIME: 21:44 hours**

The Director General reviewed the assignment and transfer of in-school Administrators.

### **040428-HR-0175**

WHEREAS it is the responsibility of the Director General to recommend to the Council of Commissioners the assignment of the in-school and centre administrators prior to May 1 annually in accordance with the Management Policy adopted by the board;

WHEREAS principals and vice-principals have submitted their career plans for 2004-2005 to the Director General as requested;

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WHEREAS these plans have been reviewed by the Director General and taken into consideration;

Sandra Rouleau MOVED THAT, on the recommendation of the Director General, the Council of Commissioners approve the assignment of the in-school and centre administrators, effective 2004-07-01:

ELEMENTARY	PRINCIPAL	VICE-PRINCIPAL
ARUNDEL	Darlene Reeves (50%)	
CRESTVIEW	Gloria Kadonoff	Suzanne Longpré
GENESIS	Jennifer Kurta	
GRENVILLE	Darlene Reeves (50%)	
HILLCREST ACADEMY	Howard Shapiro	
JOHN F. KENNEDY	John McGrail	
JOLIETTE	Robert Berry	
JULES VERNE	Mark Massarelli	
LAURENTIA	Bill MacLeod	
LAURENTIAN	Frédéric Greschner	
MASCOUCHE	Stephanie Krenn	André Gionet
McCAIG	Doug Clarke	Darlene Miller
MORIN HEIGHTS	Anne Poland	
MOUNTAINVIEW	Laird Bracken	
OUR LADY OF PEACE	Carole Léger	
PIERRE ELLIOTT TRUDEAU	Karen Moore	
RAWDON	Ann Cohen	
REPENTIGNY	Cliff Buckland	
SOUVENIR	Linda DiDomenico	Jeanne Bourdon
STE-ADELE	Josée Côté (50%)	
STE-AGATHE	Johanne Vallerand	
ST-JUDE	Don Muir	
ST-PAUL	Mary Sorrentino	Dan Tremblay
TERRY FOX	Therese Dufresne	Helen Kalipolidis
TWIN OAKS	Judy Freedman	
SECONDARY	PRINCIPAL	VICE-PRINCIPAL
BATSHAW	Josée Côté (50%)	
JOLIETTE HIGH	Doug Morrison	
LAKE OF TWO MOUNTAINS	Johanne Brabant	Serge-Édouard Jeanniton
LAVAL CATHOLIC	Willy Speeckaert	Robert Bennett
LAURENTIAN REGIONAL	Glenn Cuggy	Scott Traylen
PHOENIX	Anne-Marie Roigt (60%)	
RAWDON MIDDLE	Ann Cohen	
ROSEMERE HIGH	Alain Guay	Gaëlle Absolonne, Hazel Milley
SACRED HEART	Ken Prokosh	1 REPLACEMENT VACANCY
STE-AGATHE ACADEMY	Johanne Vallerand	
WESTERN LAVAL	Eric Ruggi	1 VACANCY 1 REPLACEMENT VACANCY
CENTER	DIRECTOR	ASSISTANT CENTER DIRECTOR
CHOMEDEY EDUCATION CTR.	Mireille Ménard	Marité Perron

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Nancy Rupnik, Morten Schrier, Edward Turchyniak  
NAY: Natalie Auclair, Steve Kmec, Merle Parkinson  
ABST: Albina Pace, William Pollock

Carolyn Curiale left the meeting.

TIME: 21:54 hours

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### 8.3 *Administrative Positions:*

The Director General reviewed up coming postings for senior management positions.

#### 040428-HR-0176

Natalie Auclair MOVED THAT, on the recommendation of the Directorate, the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the following positions be opened for posting, effective 2004-07-01:

Coordinator of Complementary Services  
Director of Information Technology & Communications

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak  
ABST: Albina Pace

### 8.4 *Reclassification:*

The Director General advised the Council that the position of Coordinator of School Organization & Transportation has been examined closely and that he recommending that the position be re-classified to that of Director, effective 2004-07-01. He noted that the re-classification would be in principle until the completion of consultation.

#### 040428-HR-0177

Georges Benoit MOVED THAT, on the recommendation of the Directorate, the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the re-classification of **George Paquette**, Coordinator of School Organization & Transportation, and assign him to the position of Director of School Organization & Transportation, effective 2004-07-01.

Carried unanimously

Carolyn Curiale returned to the meeting.

TIME: 21:56 hours

The Chairman called for a 10 minute break.

TIME: 21:57 hours

The meeting resumed.

TIME: 22:11 hours

## 9.0 EDUCATIONAL SERVICES

### 9.1 *Report of Committee Chairperson:*

There was no report

### **9.2 Proposed Policy #2004-ED-06: Special Education:**

The Director of Educational Services provided background information on the proposed policy noting that a lot of time was put into developing the policy.

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#### **040428-ED-0178**

David McKinley MOVED THAT, on the recommendation of the Education Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle proposed policy #2004-ED-06: Policy Outlining the Organization of Services for Students with Handicaps, Social Maladjustments or Learning Difficulties.

**Carried unanimously**

### **9.3 Régime pédagogique Consultation:**

The Director General advised that the Ministère de l'Éducation is holding a consultation on the new Régime pédagogique and that feedback is required by 2004-05-07. He indicated that the board would respond to the consultation and that a copy of the response would be distributed at the next meeting.

## **10.0 INFORMATION TECHNOLOGY**

### **10.1 Report of Committee Chairperson:**

There was no report.

### **10.2 Purchase of Computers:**

The Director General advised the Council that the board has a budget of 200 000\$ for the purchase of computers in 2003-2004 and that the in-school Administrators have recommended that the schools that are the most needy of computer equipment receive computers in accordance with their needs.

#### **040428-IT-0179**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier Schools Board has designated Hypertec Systèmes Inc. / CIARA Technologie Inc. as qualified desktop computer supplier per resolution #031210-IT-0100 for a period ending 2004-06-30;

WHEREAS the Sir Wilfrid Laurier School Board plans to purchase computers to fulfill the needs of its schools and centres;

WHEREAS an amount of 200 000\$ has been reserved to this effect in the 2003-2004 budget;

WHEREAS the cost of the purchase of computers must not exceed 200 000\$ all taxes included;

William Pollock MOVED THAT, on the recommendation of the Information Technology Committee the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of desktop computers from **Hypertec Systèmes Inc. / CIARA Technologie Inc.**

AND THAT the cost of the computers purchased under this allocation not exceed 200 000\$, all taxes included.

**11.0 USE OF SCHOOLS /  
TRANSPORTATION**

**11.1 Report of Committee Chairperson:**

Georges Benoit, Chairman of the Committee on the Use of Schools & Other Facilities and Transportation, advised the Council that at its last meeting the committee discussed the consultation on the organization of Laval high schools, enrollment for 2004-2005 and the new *Geobus* software from GRICS.

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The Coordinator of School Organization & Transportation advised the Council that a meeting of the Advisory Committee on Transportation will be meeting on 2004-05-12. He also noted a meeting with the board contractors to discuss the additional funding received from the Ministère de l'Éducation.

Sandra Rouleau returned to the meeting.

**TIME: 22:24 hours**

In response to a question from Steve Kmec, the Coordinator of School Organization & Transportation advised that the information contained in the new GRICS software would only be of a statistical nature.

**11.2 Update on 2004-2005 Enrollment:**

The Coordinator of School Organization & Transportation advised that enrolment continues to increase and that the enrolment as of 2004-04-21 stands at 13 427 and does not include numbers being held back at the school level due to missing documentation.

He continued noting that in the next few weeks out of zone and cluster requests will be reviewed in order to provide answers by the end of May. He advised that some schools are full, therefore, requests for certain schools will be denied.

In response to a question from Nazario Facchino, the Chairman advised that if Commissioners receive telephone calls concerning cluster or out of zone requests that these people should be referred to the school board.

**040428-CA-0180**

Albina Paced MOVED THAT the meeting be extended until the completion of the agenda.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak

**ABST:** Morten Schrier

The Director General noted that when the decisions are made on cluster and out of zone requests some people will not be happy as their request was denied and there is no way the board can create space in schools with portables as the Ministère de l'Éducation will not approve the funbding of portables if space is available nearby.

The Council entered into discussion.

In response to a question from Linda Iaconetti, the Director General advised that the process of establishing a Provisional Governing Board for the new school in Mascouche would begin on 2004-04-29.

### **11.3 Update on Organization of High School in Laval for 2005-2006:**

The Director General advised that briefs on the organization of high schools in Laval are due on 2004-05-25 and that the board remains open to requests for information concerning this consultation.

Linda Iaconetti advised the Council that the Laval elementary schools have met and are drafting their own brief from the elementary point of view and that they will meet with the high schools to exchange ideas before the brief is submitted.

**1057**

## **12.0 PARENT COMMISSIONERS REPORT**

### **12.1 Parents' Committee Report:**

There was no report.

## **13.0 QESBA**

### **13.1 Report of the QESBA:**

The Chairman advised that there was no report.

## **14.0 MATERIAL RESOURCES**

### **14.1 Report of Committee Chairperson:**

David McKinley, Chairman of the Material Resources Committee, circulated pictures of the construction sites at Joliette High School and at the new school in Repentigny. He went on to comment on the last committee meeting where different projects, the land bank, and the need for a new heating system at Arundel Natural Science Centre were discussed.

### **14.2 Update on Projects:**

Mr. McKinley continued noting that it is expected that the board will receive some change orders from the contractor for the new school in Repentigny evolving from the moving of the building from its original site. He advised that the professionals have looked at the potential cost of this type of change order and feel that the contractor may be out of line with his estimate.

Linda Iaconetti left the meeting.

**TIME: 22:45 hours**

In response to a question from Edward Turchyniak, the Director of Material resources advised that if a change order in the amount of 126 000\$ is received the project in Repentigny will be over budget.

In response to a question from the Chairman, the Director of Material Resources noted that the board will not get sued over the change in location of the school on the site as a change order was made.

Nick Milas left the meeting.

**TIME: 22:47 hours**

The Council entered into discussion.

Linda Iaconetti and Nick Milas returned to the meeting.

**TIME: 22:49 hours**

The Director of Material Resources advised the Council that the renovation/construction project at Joliette High School is currently one week ahead of schedule.

In response to a question from Steve Kmec, the Director of Material Resources noted that at this time blame cannot be assigned on the issue of the extra excavation done on the site of the new school in Repentigny and that the issue is still being looked into.

#### **14.3 Call to Tender – Insurance:**

The Director of Material Resources advised the Council that this is the annual call to tender for the insurance needs of the board.

**1058**

Morten Schrier excused himself for the evening.

**TIME: 22:56 hours**

#### **040428-MR-0181**

WHEREAS the insurance policy of the Sir Wilfrid Laurier School Board expires on 2004-06-30;

WHEREAS the Material Resources Committee recommends that a public tender be called for insurance services;

Albina Pace MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board call for public tenders for insurance services for the 2004-2005 school year.

**Carried unanimously**

#### **14.4 Proposed Capital Projects:**

The Director of Material Resources reviewed the proposed capital projects for 2004-2005.

In response to a question from Merle Parkinson, the Chairman advised that this time the Ministère de l'Éducation has not committed to any new projects and will not do so until the Treasury Board releases funding to them.

He noted that the proposed projects for Joliette Elementary School and Ste-Agathe Academy are up in the air but he hopes to discuss these two projects with the Ministre de l'Éducation's attaché in St-Sauveur next week, as the space situation in Ste-Agathe is becoming critical.

### **15.0 FINANCIAL RESOURCES**

#### **15.1 Report of Committee Chairperson:**

Peter MacLaurin, Chairman of the Financial Resources Committee, advised that the regular meeting of the Finance Committee would be rescheduled due to the 2004 QESBA/AAESQ Spring Conference.

#### **15.2 Engagement of Auditors:**

The Director of Financial Resources advised the Council that three tenders were received for auditing services and reviewed the process used by the Selection Committee to determine the best candidate to conduct the auditing services of the board. The Selection Committee and the Financial Resources Committee are recommending that the board continue using the services of Gagnon, Roy, Brunet et Associés.

#### **040428-FR-0182**



The Director of Financial Resources reviewed the school surpluses as of 2004-03-31.

The Council entered into discussion.

In response to a question from Edward Turchyniak, the Director General advised that a school sends out the requests for school fees, does the follow-up to try to collect unpaid fees and when it has exhausted all avenues of collection they make a request to the board to send a bailiff.

Carolyn Curiale requested that at the next meeting of the Financial Resources Committee the process of collecting schools fees be explained in detail.

**1060**

**15.6 Establishment of an Audit Committee:**

The Director of Financial Resources advised that the Financial Resources Committee has recommended that an Audit Committee be established and it meet during the audit period to review any issues arising from the audit and to meet with the auditors to discuss the audit.

Peter MacLaurin, Chairman of the Financial Resources Committee, suggested that the committee include some members of the Financial Resources Committee, a Commissioner not on the committee and an Administrator. He noted that the committee would probably meet 2-3 times during the audit.

The Chairman suggested that the Chairman of the Financial Resources Committee recruit the members of the Audit Committee.

**15.7 2004-2005 MEQ Budget Consultation:**

The Director of Financial Resources presented the Sir Wilfrid Laurier School Board's response to the Ministère de l'Éducation's 2004-2005 budget consultation. She noted that there will be a different method used for calculating teacher and transportation funding and that school boards will receive additional funding for village schools.

William Pollock thanked the Director of Financial Resources for preparing this document on behalf of the school board.

**16.0 QUESTION PERIOD**

There were no questions.

**17.0 CORRESPONDENCE**

The Chairman drew the Council's attention to the correspondence contained in the meeting package.

**18.0 VARIA**

There was no varia.

**19.0 ADJOURNMENT OF MEETING**

Grace Nesi MOVED adjournment of the meeting.

Carried unanimously

**TIME:** 23:22 hours

**NEXT MEETING ⇒ REGULAR ⇒ 2004-05-26**

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**Robert Vallerand, Secretary General**

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**Steve Bletas, Chairman**