

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2004-05-26

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, 2004-05-26 at 19:30 hours, at which were present:

Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Georges Benoit, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, and Edward Turchyniak, Commissioners; Linda Iaconetti and Sandra Rouleau, Parent Commissioners; and Giordano Rosa-del-Vecchio, Director General.

Also present were: Robert Vallerand, Deputy Director General; François Badin, Director of Human Resources; Daniel Hogue, Director of Material Resources; Effie Maniatis, Director of Educational Services; Mireille Ménard, Centre Director of Adult & Technical Vocational Education; Jean-Guy Messier, Director of Information Services; Livia Nassivera, Director of Financial Resources; George Paquette, Coordinator of School Organization & Transportation; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Natalie Auclair and Peter MacLaurin, Commissioners.

The Chairman called the meeting to order at 19:37 hours.

The Chairman welcomed everyone to the meeting.

1.0 ACCEPTANCE OF AGENDA:

The following additions and changes to the agenda were proposed:

8.0 CORPORATE AFFAIRS:

8.7 Naming of "Mascouche" Elementary SchoolRES

NOTE: Item 9.0 – Financial Resources was moved to Item 7.0, therefore, the numbering of the items appearing after 7.0 were changed accordingly.

040526-CA-0184

Robert Dixon MOVED THAT the agenda be accepted as amended in document #SWLSB-2004/05/26-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

In a verbal notice, Carolyn Curiale advised that in the minutes of the meeting held on 2004-04-28 on page 1056, under item 11.3, 1st paragraph, 2nd line, the date should read "2004-05-25" not "2004-05-21".

040526-CA-0185

Linda Iaconetti MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2004-04-28, having been received by all members prior to this meeting, be approved as corrected.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

ABST: Walter Fogel

3.0 RECOGNITION OF ACHIEVEMENT

The Chairman welcomed Ingrid Hove Gust, Guidance Counsellor, and invited her to comment on the Québec Young Entrepreneur contest.

Ms. Hove Gust advised the Council that the Québec Young Entrepreneur contest is an annual event open to adult and student entrepreneurs. This year 37 projects were submitted and included robotics, Web design, artistic skills, theatre set design, and documentary videos, just to name a few.

She went on to note that these projects involve students, teachers and support staff and that the students take on the key responsibilities and are supervised by the teachers. The students must develop and demonstrate entrepreneurial skills in order to participate in the contest.

She noted that the students being honoured this evening have achieved the contest requirements and are to be congratulated for their efforts.

Ms. Hove Gust advised the Council that Western Laval High School had won 2nd prize for their project whereby senior students are matched with junior students and the senior students organize activities to welcome the junior students to the school. This project promotes mentorship and team building.

Carolyn Curiale presented certificates of achievement to the students, teachers and Eric Ruggi, Principal of Western Laval High School.

Ms. Hove Gust continued by advising the Council that 1st prize went to IRS Productions at Laval Catholic High School. She noted that IRS Productions had also won 1st prize in the 2003 contest. This project runs several businesses within the school and also participates in extensive charity work.

The Chairman presented certificates of achievement to the students, teachers and Willy Speeckaert, Principal of Laval Catholic High School.

The Chairman congratulated all the participants in the Québec Young Entrepreneur contest.

4.0 QUESTION PERIOD

There were no questions.

5.0 CHAIRMAN'S REPORT

The Chairman advised the Council that at the QESBA / AAESQ Spring Conference a meeting was held with Pierre Reid, Ministre de l'Éducation; the Chairs of English school boards and the Directors General. The issues discussed were technology, a capital improvement plan, support to small schools, upcoming teacher negotiations, the role of school boards in the Ministère de l'Éducation planning process, the upcoming Regional Forums and complementary services to students.

He went on to note that the issue of complementary services available to students was of interest to Mr. Reid as he appeared to be unaware of the lack of services available to the English rural community.

He also advised that Mr. Reid indicated that he is very open to additional meetings with the Chairs of English school boards and the Directors General so as to keep abreast of the activities of the schools boards.

He continued noting that he spoke with Mr. Reid's attaché about the Sir Wilfrid Laurier School Board's request for additional space at Ste-Agathe Academy and for a new elementary school in Joliette. He was advised that the Ministère has received nineteen requests for additional space, renovation and/or construction and that Ste Agathe Academy's request for additional space will most probably be considered as a project for 2004-2005 but that a new elementary school in Joliette would be considered at a later date. The school board may have to resubmit its request for a new elementary school in Joliette.

The Chairman noted that he had received a letter from the Chairman of the English Montreal School Board congratulating the Sir Wilfrid Laurier School Board organizing committee of the 2004 QESBA / AAESQ Spring Conference for a job well done.

He went on to present a thank you card received by Edward Turchyniak, Co-Chairman of the conference, from Debbie Silver, one of the conference's keynote speakers, thanking the organizing committee for inviting her to speak.

The Chairman reminded the Council of an invitation received for the Ste-Agathe graduation ceremonies on 2004-06-22 and encourage everyone to attend.

6.0 BUSINESS ARISING

6.1 2004-2005 School Calendars:

The Director General advised the Council that a "*Memo of Agreement*" had been negotiated with the Laurier Teachers' Union to resolve the difficulty in the location of the spring break on the school calendar. This agreement will be in effect for the 2004-2005 and 2005-2006 school years.

He noted that in accordance with the Education Act the Parents Committee was consulted and that no comments have been received at this time, therefore, the consultation is now completed.

Edward Turchyniak left the meeting.

TIME: 20:00 hours

In response to a question from Steve Kmec, the Director General indicated that 2004-10-08 and 2005-02-21 are the board-wide pedagogical days for 2004-2005 and that in-servicing for teachers is planned for these pedagogical days as they coincide on all of the calendars of the board.

Edward Turchyniak returned to the meeting.

TIME: 20:02 hours

In response to questions from Walter Fogel, the Director General advised that there are 180 instructional days on the 2004-2005 school calendars and that the examination period at the high school level is considered as instructional time.

040526-ED-0186

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS the Laurier Teachers Union and the Sir Wilfrid Laurier School Board were able to negotiate and agree on a draft proposal;

WHEREAS the Parents' Committee has been consulted on the proposed calendar for 2004-2005;

WHEREAS the Directorate and the Educational Services Committee have endorsed the proposed calendar for the presentation to the Council of Commissioners for approval;

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Nancy Rupnik MOVED THAT, on the recommendation of the Director of Human Resources, the Education Committee, the Directorate and the Executive Committee; the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2004-2005 school calendars, as presented in the following documents:

- Document #SWLSB-2004/05/26-ED-001 for all schools except Arundel Elementary School, Joliette Elementary School, Rawdon Elementary & Middle School, Joliette High School and Ste-Agathe Academy.
- Document #SWLSB-2004/05/26-ED-002 for Arundel Elementary School and Ste-Agathe Academy.
- Document #SWLSB-2004/05/26-ED-003 for Joliette Elementary School, Rawdon Elementary & Middle School, and Joliette High School.
- Document #SWLSB-2004/05/26-ED-004 for Adult Education – General Education in Chomedey & Lachute Centres.
- Document #SWLSB-2004/05/26-ED-005 for Adult Education – Vocational Education in Chomedey & Lachute Centres.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

ABST: Walter Fogel

6.2 MEQ Consultation on the Régime pédagogique:

The Director General presented the document prepared by the Administration that was sent to the Ministère de l'Éducation in response to its consultation on the Régime pédagogique. He noted that the general feeling across the province on the consultation is that too little time was given.

7.0 FINANCIAL RESOURCES

7.1 Report of Committee Chairperson:

There was no report.

7.2 Withdrawal of Power from Executive Committee:

The Director General noted that due to the postponement of the Financial Resources Committee meeting due to the spring conference it would be necessary to withdraw certain powers from the Executive Committee in order to dispose of the resolutions concerning the refunds of taxes and the approval of disbursements.

040526-CA-0187

Carolyn Curiale MOVED THAT the powers delegated to the Executive Committee of the Sir Wilfrid Laurier School Board by the Council of Commissioners, concerning refunds of taxes and approval of disbursements be withdrawn for the following resolutions.

7.3 Refunds of Taxes:

The Director of Financial Resources reviewed the refunds of taxes.

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040526-FR-0188

Tony De Lauri MOVED THAT on the recommendation of the Financial Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the following refunds of taxes totaling 1 717,23\$.

Municipality/Roll #	Name	Amount Refunded	Reason for Refund
065005-8544-59-2335-3	LOW DAVID, McDONALD HEATHER	218.04	MINISTER–NON TAXABLE AS OF NOV03
065005-8343-36-2420-8	RUIMY SUZANNE	453.63	EVALUATION REDUCTION
065005-8953-83-6975-5	MAGLIERI BIASE	151.20	VALUATION REDUCTION
065005-8745-75-8240-8	PARASKEVAS TSEMES IN TRUST	232.31	OVERPAYMENT
065005-8443-36-6800-5	BANQUE ROYALE DU CANADA	496.15	OVERPAYMENT
000791-1111-11-1111	VILLE DE LAVAL AS: SERV.DES FINANCES	165.90	SHERIFF'S SALE
TOTAL		1,717.23 \$	

Carried unanimously

7.4 Approval of Disbursements:

The Director of Financial Resources advised the Council that the disbursements had been reviewed by the Financial Resources Committee.

040526-FR-0189

Sandra Rouleau MOVED THAT on the recommendation of the Financial Resources Committee, the Council of Commissioners the Sir Wilfrid Laurier School Board approve the disbursements listed in the List of Cheques dated 2004-04-01 to 2004-04-30 as follows:

OPERATING CHEQUES	#116591 to 117382	\$3,986,045.71
SCHOOL CHEQUES	#48230 to 48297	23,595.25
LESS: Cancelled cheques for prior months	#109617, 115759, 115771, 116063, 116476	(2,196.51)
PLUS: Deductions at Source and Payroll	APRIL 2004	5,350,953.63
FOR A TOTAL OF:		\$9,358,398.08

Carried unanimously

7.5 Reinstatement of Power to the Executive Committee:

On a “point of order”, Walter Fogel indicated that there was no need to reinstate the powers withdrawn from the Executive Committee as item 7.2 was specific as to what resolutions the withdrawal applied to.

The Chairman indicated that the Council would proceed with the reinstatement of the powers to the Executive Committee.

040526-CA-0190

David McKinley MOVED THAT the power delegated to the Executive Committee of the Sir Wilfrid Laurier School Board, by the Council of Commissioners, concerning refunds of taxes and approval of disbursements be reinstated.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, David McKinley, Nick Milas, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak

ABST: Walter Fogel, Steve Kmec, Albina Pace, Morten Schrier

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7.6 Rate of Interest on Unpaid Taxes:

The Director of Financial Resources advised the Council that the 2004-2005 school tax bills would be going to the printer at the end of May so it is necessary to approve a rate of interest on unpaid taxes so that this information can be printed on the school tax bills. The Financial Resources Committee has discussed the rate of taxes on unpaid school tax bills and recommends that a rate of 15% per annum be applied.

She further noted that she has inquired with other area school boards and the rate of 15% is being maintained by many of them.

040526-FR-0191

William Pollock MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, and in accordance with Article 316 of the Education Act, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the rate of interest on unpaid taxes be set at **15%** per annum for the school year 2004-2005.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, David McKinley, Nick Milas, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak

NAY: Walter Fogel, Steve Kmec

ABST: Morten Schrier

7.7 Write-Off of Tax Accounts:

The Director of Financial Resources noted that the request to write-off school tax accounts is being made in preparation for the 2004-2005 billing and that these are taxpayers that the board has been unable to locate for several years.

In response to a question from David McKinley, the Director of Financial Resources concurred that it is the responsibility of the notary to ensure that all taxes are paid when processing the sale of property but in these cases there is a lot of background history going back as far as the amalgamation of school boards in July 1998 and before. As well, the board has attempted to collect these unpaid taxes but the point has now been reached whereby all efforts have been exhausted.

040526-FR-0192

WHEREAS an analysis has been conducted on the tax accounts of the Sir Wilfrid Laurier School Board;

WHEREAS certain tax accounts have been deemed prescribed;

WHEREAS it has been recommended by the Financial Resources Committee that the taxes be written off;

WHEREAS the amount of the taxes to be written off totals 9 436,45\$;

Georges Benoit MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the write off of the accounts for a total of 9 436,45\$.

Carried unanimously

The Director of Financial Resources indicated that the approval of the write-off of taxes will clean up approximately 200 accounts.

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040526-FR-0193

WHEREAS an analysis has been conducted on the tax accounts of the Sir Wilfrid Laurier School Board;

WHEREAS certain tax accounts have been deemed immaterial;

WHEREAS it has been recommended by the Financial Resources Committee and the Executive Committee that the taxes be written off as the amounts are between -0,99\$ and 0,99\$;

WHEREAS the amount of the taxes to be written off totals 464,78\$;

Georges Benoit MOVED THAT, on the recommendation of the Financial Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the write off of the accounts for a total of 464,78\$.

Carried unanimously

8.0 CORPORATE AFFAIRS

8.1 2004 QESBA/AAESQ Spring Conference:

The Deputy Director General advised the Council that the 2004 QESBA/AAESQ Spring Conference drew 362 delegates, 5 non-member participants, 13 partner program participants, 59 banquet participants and 48 exhibitors. The overall feedback received either in writing, verbally or via the evaluation sheets indicates that the entire event was an unqualified success. Many comments that were received spoke to all aspects of the conference and the location. The organizing committee should be very proud of its work on this event.

The Chairman, on behalf of the board, extended congratulations to Ken Prokosh and Edward Turchyniak, Co-Chairmen of the conference; and to all members of the organization committee who worked tirelessly on the event as well as on their daily responsibilities.

8.2 Regional Forum – Laval:

The Chairman advised the Council that the Vice-Chair had attended the Gouvernement du Québec Regional Forum in Laval in his place.

The Vice-Chair noted that this forum was to hear opinions and concerns of the Laval area on issues relating to various government departments, such as education and health. The Government representatives listened and took notes as invited guests made presentations. The invited guests were asked to submit, in writing, to the Government any issues that they were unable to present.

She went on to note that she had spoken on issues such as the expansion of vocational education, the aging technology structures in schools, and the economical and social issues facing education. A written report will be distributed to the Council.

8.3 2004 CSBA Conference:

The Deputy Director General advised that he had received two written requests to attend the Canadian School Boards Association (CSBA) Congress 2004.

Robert Dixon indicated that he would leave the table.

1068

040526-CA-0194

Steve Kmec MOVED THAT the Council of Commissioners authorize **Walter Fogel** to attend the Canadian School Boards Association (CSBA) Congress 2004 from July 8 – 10, 2004 in Toronto, Ontario. AND THAT a budget of 2 000\$ be approved to cover conference registration, travel, accommodations and meals.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:

YEA: Tony De Lauri, Walter Fogel, Steve Kmec, Albina Pace, Merle Parkinson, Morten Schrier

NAY: Steve Bletas, Carolyn Curiale, Nazario Facchino, David McKinley, Nick Milas, William Pollock, Nancy Rupnik, Edward Turchyniak

ABST: Georges Benoit

040526-CA-0195

Morten Schrier MOVED THAT the Council of Commissioners authorize **Steve Kmec** to attend the Canadian School Boards Association (CSBA) Congress 2004 from July 8 – 10, 2004 in Toronto, Ontario. AND THAT a budget of 2 000\$ be approved to cover conference registration, travel, accommodations and meals.

Carried unanimously

Robert Dixon returned to the table.

8.4 Books for the United Talmud Torah School:

The Deputy Director General commented on the recommendation of the Education Committee for the school board to make a donation of books to the United Talmud Torah School (St-Laurent campus) and advised that the schools will also be making donations of books. This gesture shows solidarity.

Edward Turchyniak left the meeting.

TIME: 20:32 hours

040526-CA-0196

WHEREAS the Council of Commissioners adopted resolution #040428-CA-0170 which states its support of the United Talmud Torah School;

WHEREAS the library at the United Talmud Torah School (St-Laurent Campus) was devastated by an act of racism and anti-Semitism;

Walter Fogel MOVED THAT, on the recommendation of the Education Committee and Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board donate a book or set of books to the United Talmud Torah School (St-Laurent Campus) library.

Carried unanimously

8.5 Summer School Principal:

The Deputy Director General commented on the 2004 Summer School and the need for a Principal to oversee the courses and examinations provided during the summer months.

Edward Turchyniak returned to the meeting.

TIME: 20:34 hours

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040526-HR-0197

Albina Pace MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Denis Lapierre** as Principal for the 2004 Summer School, effective 2004-07-05 to 2004-08-13. AND THAT he be paid in accordance with his personal contract. AND THAT the Deputy Director General be mandated to sign the contract.

Carried unanimously

8.6 Modification to Resolution – GESTELIN Inc.

The Deputy Director General provided background information on the original offer to purchase land in Laval from GESTELIN Inc. He noted that since the original offer to purchase was negotiated GESTELIN Inc. had divided its assets and wish to cede the offer to purchase to Pièces d'Autos Kenny Inc., which is part of the parent company.

He went on to state that the board has consulted with its notary and that the notary does not see any problem with the board modifying the original resolution to sell the land by changing the name of the purchaser.

In response to a question from Edward Turchyniak, the Deputy Director General noted that there will be no additional costs to the board if it proceeds with the modification.

In response to a question from Walter Fogel, the Deputy Director General indicated that he believes that the board came to be co-owners of this land through non-payment of taxes many years ago.

Grace Nesi entered the meeting.

TIME: 20:40 hours

In response to a question from Steve Kmec, the Deputy Director General advised that the proceeds from the sale of this land would be applied to the board deficit and that no approval from the Ministère de l'Éducation is required as the municipal evaluation of the land is under 100 000\$.

040526-MR-0198

WHEREAS the Sir Wilfrid Laurier School Board has been notified that GESTELIN Inc. has ceded its right to purchase property co-owned by GESTELIN Inc. and the Sir Wilfrid Laurier School Board to Pièces d'Autos Kenny Inc.;

Nick Milas MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board modify resolution #030618-MR-0180 by changing the name from "*GESTELIN Inc.*" to "*Pièces d'Autos Kenny Inc.*".

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, David McKinley, Nick Milas, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

ABST:

Grace Nesi

8.7 Naming of "Mascouche" Elementary School:

The Deputy Director General provided background information on the merging of Holy Rosary and Lewis King Elementary Schools noting that one of the mandates of the Provisional Governing Board is the selection of a new name for the new school.

In response to a comment from Steve Kmec, the Deputy Director General indicated that he had spoken with the Principal of the new school and that she indicated that pine trees are well represented in the Mascouche area.

1070

040526-CA-0199

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board has undertaken to merge Holy Rosary and Lewis King Elementary Schools and create a new elementary school, effective 2004-07-01;

WHEREAS this new school will require a new name;

WHEREAS the Provisional Governing Board of "Mascouche" Elementary School, in accordance with the terms of its mandate, undertook this project by requesting names from all parents of students who will be attending this new school;

WHEREAS the Provisional Governing Board of "Mascouche" Elementary School has reviewed the list of suggested names and at a meeting held on 2004-05-25 has recommended the following, in priority order:

- (1) Pinewood Elementary School
- (2) Mascouche Heights Elementary School

Nazario Facchino MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board assign the name of **Pinewood Elementary School** to its school buildings situated at 412, ch. des Anglais and 1728 Thacker, Mascouche (Québec).

Carried unanimously

9.0 MATERIAL RESOURCES

9.1 Report of Committee Chairperson:

David McKinley, Chairman of the Material Resources Committee, commented on the committee's recent meeting noting that construction is progressing at the new school in Repentigny, the renovation/construction project at Joliette High School is going very well, operating and capital budgets were discussed, and change orders received for the new school in Repentigny were reviewed and discussed.

He noted that the committee is concerned about the change orders received for the new school in Repentigny and it has concluded that these requests must be investigated thoroughly and all paperwork concerning the project verified.

The Council entered into discussion on the change orders and it was agreed that an investigation of the entire project needs to be conducted to ensure that the change requests are legitimate.

Linda Iaconetti left the meeting.

TIME: 20:54 hours

In response to a statement from Steve Kmec, the Director General indicated that Mr. Kmec's statement was partially right in that the Ville de Repentigny did not have clear rights to some of the land been given to the board on which to build the school and that is why the location of the school building was moved 30 feet so that the necessary construction permits could be obtained and the project started in order that the construction timelines could be respected.

He went on to remind the Council that there are two change orders relating to two separate issues.

Linda Iaconetti returned to the meeting.

TIME: 20:56 hours

Discussion continued.

In response to a question from Steve Kmec, the Director General indicated that the cost of the change orders may cause a budget overrun but the board could approach the Ministère de l'Éducation with a request for financing for the additional costs. If this scenario occurs the cost overrun will have to be deemed legitimate before the board can approach the Ministère with a request for additional funding.

1071

The Chairman indicated that before anything can be done the facts are required and when it is determined who is responsible for the cost overrun that party will cover the costs.

9.2 Update on Projects:

David McKinley indicated that this item was discussed under item 9.1.

The Director of Material Resources advised the Council that the renovation/construction project at Joliette High School is currently five days ahead of schedule, while the construction of the new school in Repentigny is three weeks behind schedule. An update of the critical path for Repentigny will be available next week.

The Chairman called for a 15 minute recess.

TIME: 21:02 hours

The meeting resumed.

TIME: 21:14 hours

Walter Fogel and Morten Schrier excused themselves for the evening.

TIME: 21:14 hours

10.0 HUMAN RESOURCES

10.1 Report of Committee Chairperson:

Nazario Facchino, Chairman of the Human Resources Committee, commented on the recent meeting of the committee noting that the following was discussed: teacher staffing for 2004-2005, declaration of excess teachers of which there are none now that the vacant positions for 2004-2005 have been filled, the abolition and creation of positions with reference to the reduction in hours of the maintenance support staff with the merging of part-time positions into full-time, the agreement in principle on the local arrangements with the administrative support staff and summer hours.

Nick Milas returned to the meeting

TIME: 21:16 hours

10.2 Abolishment of Maintenance Support Positions:

The Director of Human Resources commented on the abolition and creation of the maintenance support positions and the administrative support positions noting that part-time maintenance support positions were merged to create full-time positions with stability.

040526-HR-0200

Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2004-07-01, as per Clause 7-3.08 of the Maintenance Support Staff Collective Agreement (CSN-S18):

POSITION	HRS/WK	LOCATION
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Maintenance Workman Class II	15	Adult Education (Laval)
Maintenance Workman Class II	30	Crestview Elementary School
Maintenance Workman Class II	20	John F. Kennedy E. S.
Maintenance Workman Class II	20	Joliette Elementary School
Maintenance Workman Class II	30	Holy Rosary Elementary School
Caretaker	30	Lewis King Elementary School
Maintenance Workman Class II	20	Pierre Elliott Trudeau E.S.
Maintenance Workman Class II	20	St-Paul Elementary School
Maintenance Workman Class II	35	Ste-Agathe Academy

Carried unanimously

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10.3 Abolishment of Administrative Support Positions:

The Director of Human Resources commented on the abolition of administrative support positions noting that several of the positions being abolished will be recreated as new positions due to the reorganization of the schools in Mascouche and the construction of a new school in Repentigny.

040526-HR-0201

WHEREAS the Administrative Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Merle Parkinson MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2004-07-01, as per Article 7-3.00 of the FTQ Local 57 Collective Agreement covering support staff:

POSITION	HRS/WK	LOCATION
Office Agent, Class I	20	School Organization
Office Agent, Class II	10	Holy Rosary Elementary School
School Secretary	35	Holy Rosary Elementary School
Secretary	25	Holy Rosary Elementary School
Office Agent, Class II	10	Lewis King Elementary School
School Secretary	35	Lewis King Elementary School

Carried unanimously

10.4 Abolishment of Non-Teaching Professional Position:

The Director of Human Resources commented on the following resolution noting that the position is currently vacant.

040526-HR-0202

WHEREAS the Non Teaching Professionals local union has been consulted on the effects of the modified requirements of its schools and offices;

Grace Nesi MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following position, effective on 2004-07-01, as per Article 5-6.04 of the Union of Professionals Collective Agreement (CSQ).

POSITION	PERCENTAGE	LOCATION
Spiritual Care Animator	40%	Vacant Position

Carried unanimously

10.5 Abolishment of Management Position:

The Director of Human Resources provided background information on the abolishment of the management position noting that the person currently in the position will begin pre-retirement on 2004-07-01.

In response to a question from Steve Kmec, the Director General indicated that a pre-retirement agreement had been entered into with the employee and the cost to the school board is a year of salary. Once the position has been abolished the board will make a request to the Ministère de l'Éducation for 50% of the salary for this position.

1073

040526-HR-0203

WHEREAS the Director of Special Projects will begin pre-retirement on 2004-07-01, in accordance with articles 279 to 285 of the Règlement sur les conditions d'emploi des gestionnaires des commissions scolaires, AND as per the agreement signed with him in November 2003;

WHEREAS the position of Director of Special Projects (Construction & Renovation) will no longer be required;

Robert Dixon MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following position, effective 2004-07-01.

POSITION	PERCENTAGE	LOCATION
Director of Special Projects (Construction & Renovation)	100%	Administration Centre

Carried unanimously

10.6 Creation of Administrative Support Positions:

The Director of Human Resources provided background information on the creation of the following administrative support positions.

040526-HR-0204

WHEREAS the Administrative Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Linda Iaconetti MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2004-07-01:

POSITION	HRS/WK	LOCATION
Office Agent, Class I	28	School Organization
Office Agent, Class II	10	Pinewood Elementary School
School Secretary	35	Pinewood Elementary School
Secretary	25	Pinewood Elementary School
Office Agent, Class II	10	"Repentigny" Elementary School
School Secretary	35	"Repentigny" Elementary School
Secretary	10	"Repentigny" Elementary School

Carried unanimously

10.7 Creation of Maintenance Support Positions:

The Director of Human Resources provided background information on the creation of the following maintenance support positions.

In response to a question from Steve Kmec, the Director General indicated that although some of the combined positions require the person in the position to work in two locations it will result in a more satisfied employee as there is stability in the position. The maintenance support staff union was consulted and supported the merging of positions.

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040526-HR-0205

WHEREAS the Maintenance Support Staff local union has been consulted on the effects of the modified requirements of its schools and centres;

Nancy Rupnik MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2004-07-01:

POSITION	HRS/WK	LOCATION
Maintenance Workman Class II	38.75	Adult Education –Laval (13.75 hrs) John F. Kennedy E.S. (25 hrs)
Maintenance Workman Class II	25	Crestview Elementary School
Maintenance Workman Class II	38.75	Joliette E. S. (19 hrs) Joliette H.S. (19.75 hrs)
Maintenance Workman Class II	15	Jules Verne E.S.
Maintenance Workman Class II	20	Laurentian Elementary School
Caretaker	38.75	Pinewood E.S. "A" (19.75 hrs) Pinewood E.S. "B" (19.00hrs)
Maintenance Workman Class II	15	Morin Heights E.S.
Maintenance Workman Class II	22.50	Pierre Elliott Trudeau E.S.
Maintenance Workman Class II	15	Rawdon Elem. & Middle School
Maintenance Workman Class II	38.75	St-Paul E.S. Annex (16.25hrs) St-Paul E.S. (22.50)
Maintenance Workman Class II	38.75	Ste-Agathe Academy

Carried unanimously

10.8 2004-2005 Maintenance Support Staffing Plan:

The Director of Human Resources advised the Council that it was necessary to request the Executive Committee to approve the "2004-2005 Maintenance Support Staffing Plan" as the plan needs to be in place by May 15th annually. The plan integrates the abolition and creation of the maintenance support staff positions.

040526-HR-0206

WHEREAS the 2004-2005 Maintenance Staffing Plan needed to be adopted prior to 2004-05-15;

WHEREAS the Maintenance Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Carolyn Curiale MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board, reaffirm the decision taken by the Executive Committee on 2004-05-11 on the 2004-2005 Staffing Plan for Maintenance Personnel, as contained in Document #SWLSB-2004/05/26-HR-001.

Carried unanimously

10.9 Local Arrangements – Administrative Support Staff:

The Director of Human Resources commented that the local arrangements with the administrative support staff is the result of two years of negotiations and that both parties are satisfied with the arrangements.

040526-HR-0207

WHEREAS the Sir Wilfrid Laurier School Board ratified the agreement in principle with the Syndicat des employees et employés professionnel-les et de bureau – FTQ, Local 577, SWLSB; on those matters subject to local arrangements;

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WHEREAS the negotiations have been completed to the satisfaction of the representatives of the Sir Wilfrid Laurier School Board;

WHEREAS the Syndicat des employees et employés professionnel-les et de bureau – FTQ, Local 577, SWLSB has advised that the negotiations have been completed and wishes to sign the agreement with the Sir Wilfrid Laurier School Board;

Tony De Lauri MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Local Arrangements between the Sir Wilfrid Laurier School Board and the Syndicat des employees et employés professionnel-les et de bureau – FTQ, Local 577, SWLSB; as they appear in document #SWLSB-2004/05/26-HR-002.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in his absence or with his knowledge the Deputy Director General, be authorized to sign all documentation concerning these negotiations.

Carried unanimously

10.10 2004-2005 Organizational Chart & Staffing Plan:

The Director of Human Resources reviewed the organizational chart and staffing plan highlighting the proposed changes.

040526-HR-0208

WHEREAS the Human Resources Committee has reviewed the Organizational Chart of the Sir Wilfrid Laurier School Board for the 2004-2005 school year;

Sandra Rouleau MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners approve in principle the Organizational Chart as presented in Documents #SWLSB-2004/05/26-HR-003.

Carried unanimously

The Chairman reminded the Council of the retirement dinner being held on 2004-06-09 and encouraged Commissioners to attend.

11.0 EDUCATIONAL SERVICES

11.1 Report of Committee Chairperson:

Carolyn Curiale, Chair of the Education Committee, commented on the most recent meeting of the committee noting the review of the Ministère de l'Éducation consultation on the Régime pédagogique,

the attendance of fifteen teachers at an education conference in July, potential roadblocks with the Secondary Reform, and summer school.

She noted that History will be piloted as a distance education course program over the summer and if it is successful other courses will be added to the program.

12.0 INFORMATION TECHNOLOGY

12.1 Report of Committee Chairperson:

There was no report.

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The Chairman extended congratulations to the Director of Information Technology on the success of the first paperless meeting of the Executive Committee.

13.0 USE OF SCHOOLS / TRANSPORTATION

13.1 Report of Committee Chairperson:

Georges Benoit, Chairman of the Committee on the Use of Schools & Other Facilities/Transportation, presented a report on the last meeting of the committee noting that the following was discussed: 2004-2005 enrollment, the consultation on the organization of Laval high schools for 2005-2006, the preparation for a strike by one of the board's transporters that was averted at the last minute, the public hearing on 2004-05-31 for people to present their briefs on the organization of Laval high schools, interboard agreements for 2004-2005 and the mandate to the Coordinator of School Organization and Transportation to negotiate transportation contracts for the 2004-2005 school year.

He went on to advise the Council that the committee had been invited by the Société de transport de la Ville de Laval (STL) to visit the metro construction site and circulated pictures from the visit. He also noted that the service provided by STL for the transportation of secondary students was examined and it was agreed that the service is very good.

In response to a question from Nick Milas, the Chairman advised that the public hearings on the briefs concerning the organization of Laval high schools will be held in the boardroom of the Administration Centre as a large crowd is not expected.

13.2 Update on 2004-2005 Enrollment:

The Coordinator of School Organization and Transportation informed the Council that enrollment is down from the figures presented in the meeting package as some registrations were counted twice and there have been some withdrawals. There are forty-four incomplete dossiers that have not been factored in as they are missing some of the necessary documents required to process the registration.

13.3 Update on Organization of High Schools in Laval for 2005-2006:

The Coordinator of School Organization and Transportation advised the Council that a workshop will be held on 2004-06-03 for the Commissioners to examine the briefs received. The elementary schools in Laval as a group, except Hillcrest Academy; Laval Catholic and Western Laval High Schools, Sacred Heart Middle School and the Sir Wilfrid Laurier Administrators Association have all submitted

briefs on the consultation. The briefs received appear to reflect a consensus on how the organization should be carried out.

In response to a question from the Chairman, Linda Iaconetti advised that Hillcrest Academy did not return a survey that had been prepared and distributed by the elementary school group.

14.0 PARENT COMMISSIONERS REPORT

14.1 Parents' Committee Report:

The Parent Commissioners advised the Council that there was no report as the last meeting of the Parents Committee did not have quorum.

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15.0 QESBA

15.1 Report of the QESBA :

The Chairman advised the Council that the reports of the QESBA were contained in the meeting package.

16.0 QUESTION PERIOD

There were no questions.

17.0 CORRESPONDENCE

The Chairman reminded the Council of the Lachute Adult Education graduation on 2004-06-11 at 19:30 hours.

In response to a request from Edward Turchyniak, the Coordinator of School Organization and Transportation asked Linda Iaconetti to e-mail a copy of the elementary school brief on the organization of Laval high schools to his attention for distribution to the Council.

18.0 VARIA

There was no varia.

19.0 ADJOURNMENT OF MEETING

Steve Kmec MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:59 hours

NEXT MEETING ⇒ REGULAR ⇒ 2004-06-23

Robert Vallerand, Secretary General

Steve Bletas, Chairman