

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2006-09-27

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2006-09-27 at 19:30 hours, at which were present:

Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Natalie Auclair, Georges Benoit, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, Morten Schrier, and Edward Turchyniak, Commissioners; Linda Iaconetti, Parent Commissioner; and Effie Maniatis, Director General.

Also present were: Anne-Marie Lepage, Assistant Director General; Josephine Battista, Secretary General; François Badin, Director of Human Resources; Line Desgroseilliers, Director of Information Technology; Alain Guay, Director of Adult & Vocational Education; Heather Halman, Director of Educational Services; Daniel Hogue, Director of Material Resources; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization & Transportation; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: William Pollock and Nancy Rupnik, Commissioners; and Tom Mouhteros, Parent Commissioner.

The Chairman called the meeting to order at 19:30 hours.

The Chairman asked for a moment of silence to remember the students and staff of Dawson College who were injured or died during the tragic event of 2006-09-13.

1.0 ACCEPTANCE OF AGENDA:

The Assistant Director General requested that item 5.4, Modifications to the 2006-2007 Administrative Organizational Chart, be removed from the agenda.

5.0 CORPORATE AFFAIRS:

- 5.4 ~~Modification to the 2006-2007 Administrative Organizational Chart~~ RES
- 5.4 Ratification of Decision - Request to Change Vote on a Motion RES

CC-060927-CA-0016

Albina Pace MOVED THAT the agenda be accepted as corrected in document #SWLSB-2006/09/27-CA-001.

Carried unanimously

Nazario Facchino entered the meeting.

TIME: 19:32 hours

2.0 APPROVAL OF MINUTES

CC-060927-CA-0017

Nick Milas MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2006-08-23, having been received by all members prior to this meeting, be approved as written.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Merle Parkinson, Morten Schrier, Edward Turchyniak

ABST: Walter Fogel, Albina Pace

3.0 QUESTION PERIOD

There were no questions.

4.0 CHAIRMAN'S REPORT**4.1 Presentation on St-Vincent E.S.:**

The three logo finalists from St-Vincent Elementary School opened the presentation by thanking the Sir Wilfrid Laurier School Board for the new school. A PowerPoint presentation was given on the opening day of the school and its activities to date. Each member of the Council of Commissioners was presented with a St-Vincent Elementary School mug and pencil.

The Chairman thanked the Principal, staff and students of St-Vincent Elementary School for the lovely presentation and the school mementos. He presented each of the three logo finalists with a certificate of appreciation for their involvement in the logo contest.

The Chairman called for a 5 minute break.

TIME: 19:53 hours

The meeting resumed.

TIME: 19:55 hours

4.2 Chairman's Report:

The Chairman advised the Council that a letter was written to the Dean of Dawson College expressing the Sir Wilfrid Laurier School Board's deepest sympathy concerning the recent tragedy at the school. He noted that the student killed at Dawson College was a former student of the school board.

He went on to extend appreciation to the administration at Lake of Two Mountains High School (L.T.M.H.S.) on its treatment of the recent bullying incident. He asked that the Director General send a letter of appreciation to the administration of L.T.M.H.S. and that she establish a committee to look into the safety and security of schools so that similar incidents can be prevented.

The Director General advised that a meeting had been held earlier in the day concerning the establishment of such a committee. The Sir Wilfrid Laurier Administrators' Association (SWLAA) is supporting the creation of this committee. A report is expected from the committee for 2006-11-01.

The Chairman reminded the Council of the need for each member to complete the annual conflict of interest form. He went on to note that L'Actualité has done an article/survey on alternative schools and that Phoenix Alternative School ranks second across Quebec. The article/survey will be published in L'Actualité in November.

He also commented on the Sir Wilfrid Laurier School Board's participation in the Tables d'Éducation within the Laval-Laurentides-Lanaudière region and the 2006-10-23 meeting with Jean-Marc Fournier, Ministre de l'Éducation, du Loisir et du Sport, to discuss funding for various dossiers that are crucial to the school board.

The Council entered into discussion on other needs of the school board that should be brought forth to the Ministre for future consideration.

In response to a request from David McKinley, the Chairman asked the Directorate to ensure that a letter was sent to the family of a student from McCaig Elementary School who lost his life in a recent car accident.

5.0 BUSINESS ARISING

5.1 Update on Tel-jeunes:

David McKinley advised that the critical path for the translation of the Tel-jeunes Web site is on target and that the bilingual service will be available in late November.

5.2 Proposed Policy #2006-MR-02: Rental:

The Director of Material Resources presented the proposed rental policy noting that the results of the consultation were reviewed by the Material Resources Committee and that it supports the final version of the policy.

CC-060927-MR-0018

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved in principle proposed policy #2006-MR-02: Rental Policy at its 2005-12-14 meeting;

WHEREAS the proposed policy was subject to a 60-day consultation;

WHEREAS the Material Resources Committee reviewed the results of the consultation and incorporated some of the recommendations received into the policy;

Nazario Facchino MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2006-MR-02: Rental Policy.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Merle Parkinson, Morten Schrier, Edward Turchyniak

ABST: Albina Pace

5.3 Modifications to Policy #2006-CA-02: Deeds of Establishment & Three Year Plan:

The Director of School Organization advised that the transfer of property from the Commission scolaire de Laval to the Sir Wilfrid Laurier School Board has been concluded and that the deeds for Genesis and St-Vincent Elementary Schools require modification to reflect the transfer and new building numbers.

CC-060927-CA-0019

WHEREAS the Sir Wilfrid Laurier School Board has been renting the building located at 2450, rue Rosemère, Laval (Québec) to accommodate Genesis Elementary School from the Commission scolaire de Laval for many years;

WHEREAS the Commission scolaire has agreed to transfer the property located at 2450, rue Rosemère, Laval (Québec) to the Sir Wilfrid Laurier School Board;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has authorized this transfer;

Edward Turchyniak MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the modification of the deed of establishment for Genesis Elementary School located at 2450, rue Rosemère, Laval (Québec) by changing the building number to 885-048 and updating the notes.

AND THAT this modification be included in policy #2006-CA-02: Deeds of Establishment & Three Year Plan for the Allocation and Destination of Immovables.

Carried unanimously

CC-060927-CA-0020

WHEREAS the Sir Wilfrid Laurier School Board approved resolution # 051214-TS-0089, which divided the Genesis Elementary School zone into two separate attendance zones;

WHEREAS the Sir Wilfrid Laurier School Board negotiated with the Commission scolaire de Laval to acquire the school building located at 4481, rue Saint-Jacques, St-Vincent-de-Paul, Laval (Québec) in order to establish a new school in that area;

WHEREAS the Commission scolaire agreed to transfer the property located at 4481, rue St-Jacques, Laval (Québec) to the Sir Wilfrid Laurier School Board;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has authorized this transfer;

Edward Turchyniak MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the modification of the deed of establishment for St-Vincent Elementary School located at 4481, rue Saint-Jacques, St-Vincent-de-Paul, Laval (Québec) by changing the building number to 885-049 and updating the notes.

AND THAT this modification be included in policy #2006-CA-02: Deeds of Establishment & Three Year Plan for the Allocation and Destination of Immovables.

Carried unanimously

5.4 Ratification of Decision - Request to Change Vote on a Motion:

The Assistant Director General noted that at the end of the regular meeting of the Council of Commissioners held on 2006-08-23, William Pollock requested that his vote be changed from "Nay to "Yea" on resolution #060823-CA-0003. This request does not conform with policy #2000-CA-04: Rules of Order and Procedure for the Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board, therefore, requiring a resolution to change the vote.

CC-060927-CA-0021

WHEREAS William Pollock, as per item 18 of the minutes of the meeting of the Council of Commissioners held on 2006-08-23, expressed his desire to change his vote on resolution #060823-CA-0003

WHEREAS the Council of Commissioners agrees to accept this change of vote;

Merle Parkinson MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board modify resolution #060823-CA-0003 by changing the vote of William Pollock from "NAY" to "YEA".

Carried unanimously

In response to a question from Steve Kmec, the Secretary General advised that a response to a question from the Elementary Parent Commissioner concerning the Governing Board's involvement with contract of more than one year was given directly to that individual and that if a contract with a supplier is more than one year, a resolution from the Council of Commissioners is required.

On a point of "business arising" concerning page 1547, item 5.0 of the minutes of the Council meeting held on 2006-08-23, Walter Fogel inquired if the Laval schools would also be receiving copies of The Chomedey News on a regular basis. The Chairman advised that he would speak with the editor of that newspaper.

Mr. Fogel also requested copies of the resolutions ratified as per resolution # 060823-CA-0003 of the same minutes and asked that a more detailed format for the ratification of decisions be used in the future.

Mr Fogel also expressed concern over comments on page 1556, item 13.2 of the above mentioned minutes, in that with the decline of the student population at Ste-Agathe Academy, why was the school board investing funds in renovations. The Chairman noted that the decline is at the kindergarten level and that the renovations are being conducted to the high school section of the building.

Albina Pace left the meeting.

TIME: 20:20 hours

The Council entered into discussion on the status of enrollment in certain areas and it was noted that this will be a topic of discussion for the Directorate and the School Organization Committee.

Albina Pace returned to the meeting.

TIME: 20:22 hours

6.0 CORPORATE AFFAIRS & COMMUNICATIONS

6.1 Report of Communications Committee Chairperson:

There was no report.

6.2 SWL Foundation:

Edward Turchyniak advised that ticket sales are going well for the 2007-01-11 Sir Wilfrid Laurier Foundation Gala and encouraged Commissioners to attend the event.

6.3 Commissioners' Professional Development:

In response to a question from Steve Kmec, the Chairman noted that those who have recently attended conferences would be asked to submit a written report.

Walter Fogel noted that he would not be producing a report on the 2006 National School Board Association Annual Conference he attended in Chicago until he attends the 2006 Contingency & Disaster Planning for Schools, Colleges & Universities Conference in Toronto, as he would like to compare his experiences at both conferences in his report.

Robert Dixon excused himself from the table.

CC-060927-CA-0022

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference;

WHEREAS a Commissioner has submitted a request to attend the Association for Experiential Education Conference being held from 2006-11-01 to 2006-11-05 in St. Paul, Minnesota;

Tony De Lauri MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **William Pollock** at the Association for Experiential Education Conference in St. Paul, Minnesota from 2006-11-01 to 2006-11-05.

AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 2 500,00\$ Canadian.

Carried unanimously

Robert Dixon returned to the table.

The Chairman informed the Council that the school board is hosting the 2006 PROCEDE Conference from October 18 - 20, 2006 at the Manoir St-Sauveur.

CC-060927-CA-0023

WHEREAS the Adult & Vocational Education department of the Sir Wilfrid Laurier School Board will be hosting the 2006 PROCEDE Conference at the Manoir St-Sauveur, St-Sauveur, QC from 2006-10-18 to 2006-10-20;

Robert Dixon MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the following Commissioners:

Steve Bletas
Nazario Facchino

Peter MacLaurin
Edward Turchyniak

to attend the 2006 PROCEDE Conference at the Manoir St-Sauveur, St-Sauveur, QC from 2006-10-18 to 2006-10-20.

AND authorize a maximum expenditure of 1 000, 00\$ per Commissioner, to cover the cost of registration, accommodation and travel expenses.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, Morten Schrier, Edward Turchyniak

ABST: Walter Fogel

6.4 Division of Territory for School Elections:

The Chairman advised that a meeting was held prior to the Council meeting to review the division of territory for the 2007-11-04 school elections.

CC-060927-CA-0024

WHEREAS the Act respecting school elections (R.S.Q., chapter E-2.3) was modified and approved by the Assemblée Nationale on 2001-12-11;

WHEREAS this law has been further modified in that school elections are now scheduled for the 1st Sunday in November (2007-11-04);

WHEREAS the Directeur général des élections du Québec has advised the Sir Wilfrid Laurier School Board that, for the purposes of the distribution of electoral divisions, a provisional electoral list of 31 491 electors has been recognized for the board;

WHEREAS section 6 of the Act assigned 17 electoral divisions for school boards with more than 30 000 but less than 40 000 electors;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board petitioned the Ministère de l'Éducation, du Loisir et du Sport (MELS) to derogate from section 6 and authorize the board 19 electoral divisions;

WHEREAS the Sir Wilfrid Laurier School Board received a letter dated 2006-05-23 from the Ministère de l'Éducation, du Loisir et du Sport (MELS) authorizing 19 electoral divisions for the November 2007 school elections;

WHEREAS section 7.5 of the Act requires school boards to adopt a division proposal, as contained in document #SWLSB-2006/09/27-CA-001, for the purposes of the election prior to 1 November of the year preceding school elections;

WHEREAS section 9 of the Act requires school boards to consult the general population on the division proposal within 15 days of its adoption;

Peter MacLaurin MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the distribution of electoral divisions as contained in document #SWLSB-2006/09/27-CA-001.

Carried unanimously

In response to a question from **Nick Milas**, the Chairman noted that if any Commissioner has questions concerning the 2007-11-04 school elections to please contact the Secretary General.

The Chairman congratulated Natalie Auclair on her re-election as Chair of the Communications & Public Relations Committee for the 2006-2007 school year.

7.0 FINANCIAL RESOURCES**7.1 Report of Committee Chairperson:**

The Chairman congratulated Merle Parkinson on her re-election as Chair of the Financial Resources Committee for the 2006-2007 school year.

Mrs. Parkinson noted that, at its last meeting, the committee discussed school surpluses, building conservation, security, the financial statements for 2005-2006 and the 2006-2007 revised budget.

7.2 School Surpluses:

The Director of Financial Resources reviewed the report on school surpluses noting that 98% of school fees have been collected within the system and that many schools have done well in collecting outstanding school fees. The reduction in the number of daycares in deficit was also noted.

Tony De Lauri left the meeting.

TIME: 20:40 hours

8.0 MATERIAL RESOURCES

8.1 Report of Committee Chairperson:

The Chairman extended congratulations to David McKinley on his re-election as Chairman of the Material Resources Committee for the 2006-2007 school year.

Mr. McKinley commented on the most recent meeting of the committee noting that capital projects, the Ste-Agathe Academy renovation/enlargement project and the renovations at the Arundel Nature Centre were discussed.

Peter MacLaurin left the meeting.

TIME: 20:41 hours

In response to a concern expressed by Walter Fogel, the Chairman advised that the Director of Material Resources would look into the number of change orders to date on the Ste-Agathe Academy renovations/enlargement project and report back to him.

Tony De Lauri returned to the meeting.

TIME: 20:42 hours

8.2 Modification to Resolution - Terry Fox School Yard Project:

The Director of Material Resources noted that a modification is required to resolution #060713-MR-0029, as the taxes were mistakenly omitted from the total cost of the project.

CC-060927-MR-0025

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board approved resolution #060713-MR-0029 authorizing a call to tender for a school yard project (mini soccerfield) for Terry Fox Elementary School;

WHEREAS resolution #060823-MR-0013 specifies that the amount for this project included taxes when, in fact, it should have said that taxes were excluded;

Linda Iaconetti MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a modification to resolution #060823-MR-0013 by rectifying the total amount to supply and install the school yard project (mini soccer field) for Terry Fox Elementary School, to read "102 327,10\$, all taxes included".

Carried unanimously

Peter MacLaurin returned to the meeting.

TIME: 20:45 hours

8.3 Rescind Resolution - Rental of CDC Repentigny:

The Assistant Director General advised that the original resolution for the rental of space for the Competency Development Centre (CDC) Repentigny will need to be rescinded as during the negotiations the owner of the property changed from Immodev Courtier Immobilier to Immeuble 454 St-Paul S.N.C.

CC-060927-MR-0026

WHEREAS negotiations have been ongoing with IMMODEV Courtier Immobilier agréé, as per resolution #060823-MR-0009;

WHEREAS this resolution became invalid since the owner of the property changed;

WHEREAS the new parties have continued the negotiations for leasing the property located at 454, rue Saint-Paul, Repentigny, QC;

WHEREAS the negotiations have lead to the possibility of renting immediately two floors instead of just one;

WHEREAS the estimated cost for the new lease is 3 478 sq/ft x 15,00\$ sq/ft for a total cost of 59 447,72\$,all taxes included;

Carolyn Curiale MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board rescind resolution #060823-MR-0009.

Carried unanimously

8.4 Lease of CDC Repentigny:

The Assistant Director General advised the Council that the new owner of the property located at 454, rue St-Paul, Immeuble 454 St-Paul S.N.C., was agreeable to continuing the lease negotiations with the school board and an agreement was reached to lease both the first and second floors of the property.

CC-060927-MR-0027

WHEREAS the Adult & Vocational Education services currently leases space in Charlemagne;

WHEREAS the space leased in Charlemagne is no longer conducive to the education of adult students;

WHEREAS the Adult & Vocational Education Sub-Committee has been advised of the need for space to house the services currently provided in Charlemagne;

WHEREAS the Adult & Vocational Education Sub-Committee recommends that the effectiveness of opening an Adult Education & Vocational Centre in the Repentigny area be investigated;

WHEREAS Material Resources has looked into locations in the Repentigny area;

WHEREAS the Material Resources Department has reviewed the proposed locations and recommends that the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, with a renewal option, with Immeuble 454 St-Paul S.N.C.;

Carolyn Curiale MOVED THAT, on the recommendation of the Material Resources Committee, the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, with a renewal option, with **Immeuble 454 St-Paul S.N.C.** for the rental of space, first and second floors, at 454, rue Saint-Paul, Repentigny, QC, to establish an Adult & Vocational Education Centre.

AND THAT the lease amount of 59 447,72\$,all taxes included, (3 478 sq/ft x 15,00\$ sq/ft, plus taxes) for the 2006-2007 school year be approved.

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this lease agreement.

Carried unanimously

8.5 Engagement of Contractor - Repair of Asphalt at Genesis E.S.:

The Director of Material Resources provided background information on the need to repair the school yard asphalt at Genesis Elementary School.

CC-060927-MR-0028

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board approved resolution #060713-MR-0030 authorizing the repair of the school yard asphalt at Genesis Elementary School;

WHEREAS public tenders were called for the services of a contractor and subsequently opened on 2006-09-11;

WHEREAS the Material Resources department has reviewed and evaluated the tenders received and recommends that the contract be awarded to the lowest conformable bidder;

Grace Nesi MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of **Asphalt, Béton, Carrières Rive-Nord Inc.** to complete the work at Genesis Elementary School at a cost of 78 511,55\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

8.6 Engagement of Contractor - Energy Project:

The Director of Material Resources provided background information on the energy project and the pre-qualification process for companies interested in the project. The group selected was one of three companies that presented a proposal for a feasibility study that was best suited to the needs of the school board.

In response to Walter Fogel's objections to the process of selecting the company for the energy project, the Director of Material Resources advised that there is a specific process set out by the Ministère de l'Éducation, du Loisir et du Sport (MELS) for this type of project.

The Council entered into discussion and Walter Fogel urged the Council to reject the proposed resolution as the selection process is not equitable.

CC-060927-MR-0029

WHEREAS the Council of Commissioners adopted resolution #060322-MR-0170, approving in principle the 2006-2007 Energy Project and resolution #060426-MR-0205, approving the pre-qualification process for Energy Project;

WHEREAS the Material Resources Committee established a sub-committee to review and evaluate the three proposals presented;

Steve Kmec MOVED THAT, on the recommendation of Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of **Ecosystem**, the firm that presented the most advantageous proposal and who will perform a detailed feasibility study.

AND THAT upon the completion of the feasibility study, which must include the establishment of the final cost of the project, this project be reviewed with the Material Resources Committee and brought back to the Council of Commissioners for final approval.

8.8 Engagement of Contractor - Renovations of CDC Repentigny:

The Director of Material Resources reviewed the renovation project for the Competency Development Centre (CDC) Repentigny.

CC-060927-MR-0032

WHEREAS the Sir Wilfrid Laurier School Board has negotiated a rental agreement to establish the Competency Development Centre (CDC) Repentigny, an Adult & Vocational Education Centre, in the Repentigny area;

WHEREAS invitational tenders were called for the services of a contractor and subsequently opened on 2006-09-12;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Walter Fogel MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of **Larco Construction** to complete the required renovations for the Competency Development Centre (CDC) Repentigny (Phase 1 = 36 925,00\$, phase 2 = 16 000,00\$) at a total cost of 52 925,00\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning these renovations.

Carried unanimously

8.9 Three-Year Investment Plan (PTI):

The Director of Material Resources presented the Sir Wilfrid Laurier School Board's requests to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for consideration of its three-year plan (PTI).

The Director General left the meeting.

TIME: 21:03 hours

In response to a question from Carolyn Curiale, the Director of Material Resources noted that the MELS would prioritize the school board's requests for its PTI.

CC-060927-MR-0033

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) requires that school boards submit their respective « Three-year Investment Plans » no later than 2006-09-30 annually;

George Benoit MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Three-year Investment Plan as presented in document #SWLSB-2006/09/27-MR-001.

AND THAT this Three-year Investment Plan be submitted to the Ministère de l'Éducation, du Loisir et du Sport (MELS) no later than 2006-09-30.

Carried unanimously

9.0 SCHOOL ORGANIZATION

9.1 Report of Committee Chairperson:

The Chairman congratulated George Benoit on his re-election as Chairman of the School Organization Committee for the 2006-2007 school year.

Mr. Benoit commented on the most recent meeting of the committee noting that bus driver training, good behaviour tickets, late bussing and the distribution of bus safety pamphlets were discussed.

David McKinley left the meeting.

TIME: 21:05 hours

9.2 Update on 2006-2007 Enrollment:

The Director of School Organization advised the Council that as of 2006-09-21 enrollment for the 2006-2007 school year stands at 14 633.

In response to a question from Walter Fogel, the Chairman advised that the issue of Hillcrest Academy would be discussed in detail under item 9.4.

The Director General returned to the meeting.

TIME: 21:09 hours

The Director of School Organization noted that if the 22 students had not been transferred from Hillcrest Academy to Souvenir Elementary School for the 2006-2007 school year, enrollment would have been over 500. The issue of lack of student places at Hillcrest Academy has been addressed by the School Organization Committee and a plan of action is being presented for the Council's consideration this evening.

David McKinley returned to the meeting.

TIME: 21:11 hours

9.3 2007-2008 Enrollment Criteria:

The Director of School Organization reviewed the proposed 2007-2008 enrollment criteria.

CC-060927-ED-0034

WHEREAS section 239 of the Education Act (R.S.Q., Chapter I-13.3) states *"Each year, every school board shall enroll students in its schools in keeping with the choice of each student's parents or the choice of the student, if of full age. However, if the number of applications for enrollment in a school exceeds the capacity of the school, enrollment shall be effected according to the criteria established by the school board after consultation with the parents' committee"*;

WHEREAS section 239 of the Education Act states *"Enrollment criteria must give priority to students coming under the jurisdiction of the school board and, as far as possible, to students whose place of residence is nearest to the school premises. They must be adopted, put into force and sent to each governing board at least 15 days before the beginning of the student enrollment period"*;

WHEREAS section 239 of the Education Act states *"The conditions or criteria for participation in a special project may not serve as criteria for enrollment in a school; nor may they operate to exclude a student from the school of the student's choice if the student has a right to enroll in that school pursuant to the criteria referred to in the first paragraph"*;

WHEREAS the section 193 (6) of the Education Act requires that the Parents' Committee be consulted annually on the criteria for the enrollment of students in schools, which exceed the capacity of the school;

WHEREAS the registration period for students for 2007-2008 is the week of February 5, 2007;

Morten Schrier MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve, in principle, the establishment of the criteria for enrollment of students in its schools, subject to the availability of space, for the 2007-2008 school year.

Carried unanimously

9.4 Consultation on the Use of Hillcrest Academy for 2007-2008:

The Director of School Organization presented a proposal on the use of Hillcrest Academy for the 2007-2008 school year noting that the communities of Hillcrest Academy and Souvenir Elementary School, as well as the Parents' Committee, would be consulted. Souvenir Elementary School is being included in the consultation as 22 Hillcrest Academy students currently attend that school and the school has space available to accommodate additional students.

The Council entered into discussion and it was suggested that Crestview Elementary School be included in the consultation but it was noted that this school is one that has many coded students and any additional space in that school is used for these students.

CC-060927-TS-0035

WHEREAS enrollment at Hillcrest Academy currently exceeds its functional capacity;

WHEREAS enrollment simulations based on the current enrollment trends suggest that overcrowding will continue through to 2010;

WHEREAS twenty-two kindergarten students living in the Hillcrest Academy attendance zone were transferred to Souvenir Elementary School for one year as a temporary measure to reduce overcrowding at Hillcrest Academy;

WHEREAS Souvenir Elementary School is currently under capacity and would have space to receive students living in the current Hillcrest Academy attendance zone;

WHEREAS the School Organization Committee and the Executive Committee have reviewed the situation and have recommended that the school board consult the Hillcrest Academy and Souvenir Elementary School communities for their input on possible solutions to the overcrowding at Hillcrest Academy;

Albina Pace MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General or her delegate to consult with the Hillcrest Academy and Souvenir Elementary School communities for their input on possible solutions to the overcrowding at Hillcrest Academy.

AND THAT the period of consultation begin on 2006-10-02 and end on 2006-12-04.

Carried unanimously

10.0 INFORMATION TECHNOLOGY

10.1 Report of Committee Chairperson:

The Chairman congratulated Nancy Rupnik, in absentia, on her re-election as Chair of the Information Technology Committee for the 2006-2007 school year.

The Director of Information Technology commented on the last meeting of the committee noting that the Allô Prof project, department activities and a joint project with Educational Services to look at the needs of the schools were discussed.

10.2 Modification to Resolution - Purchase of SAN:

The Assistant Director General advised that the an omission was made in the original resolution concerning the purchase of the Storage Area Network (SAN) as the carry over of funds for the project from the 2005-2006 budget to the 2006-2007 budget was excluded. Funds cannot be reserved (transferred) without a Council resolution.

CC-060927-IT-0036

WHEREAS the Sir Wilfrid Laurier School Board has recognized the need to increase the storage space for its users as the current space is insufficient;

WHEREAS the Council of Commissioners has adopted the resolution #060628-IT-0280 approving the purchase of a **Storage Area Network (SAN)**;

WHEREAS the Information and Technology Department has received an allocation of 50 000\$ from the 2005-06-30 reserved surplus' to partly fund the Storage Area Network (SAN) in the 2005-2006 fiscal year ;

WHEREAS the Information and Technology Department has made provisions in the 2006-2007 budget to cover the remainder of the costs for this project;

WHEREAS the resolution did not specify that funds should be reserved from that fiscal year at the time of the resolution;

Nick Milas MOVED THAT, on the recommendation of the Information and Technology Committee, the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board amend resolution 060628-IT-0280 to include that the 50 000\$ budgetary reserve from the 2005-2006 fiscal year for the Storage Area Network (SAN) project be carried forward to 2006-2007.

Carried unanimously

11.0 ADULT & VOCATIONAL EDUCATION:

11.1 Report of Committee Chairperson:

The Chairman congratulated Nazario Facchino on his election as Chairman of the Adult & Vocational Education Committee for the 2006-2007 school year.

Mr. Facchino commented on the most recent meeting of the committee noting that the public image of the service, the renovations of the Competency Development Centre (CDC) Laurier and the 2006 PROCEDE Conference were discussed.

Carolyn Curiale left the meeting.

TIME: 21:29 hours

11.2 CDC Laurier - Renovations:

The Director of Adult & Vocational Education provided an overview of the renovation project noting that the Adult & Vocational Education Committee, the Material Resources Committee and the Executive Committee have discussed the project and agree that it would be more cost effective to complete the entire renovation project in one phase.

Carolyn Curiale returned to the meeting.

TIME: 21:32 hours

CC-060927-MR-0037

WHEREAS the Sir Wilfrid Laurier School Board is encountering overcrowding problems in the high schools of the Laval area;

WHEREAS the space utilized by the Adult Education students of the Competency Development Centre (CDC) Laurier **will be** required by the youth sector, starting July 1st, 2007;

WHEREAS the Sir Wilfrid Laurier School Board has acquired a school building from the Commission scolaire de Laval referred to as « École St-Christophe »;

WHEREAS the previous utilization of this building was for elementary education purposes and it is not deemed suitable for use by adult students;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS), authorized this transfer of property for adult and vocational education purposes;

WHEREAS in the letter dated 2006-06-12, the MELS has indicated that the funding for this project would be considered in the 2007-2010 triennial plan;

WHEREAS renovation work must be done prior to the opening of the facilities for student use as they are unsuitable in the present condition;

Nazario Facchino MOVED THAT, on the recommendation of the Adult Education Committee, the Material Resources Committee, the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize that these renovations take place all in one project in order to create inviting facilities for students registering in the new Competency Development Centre (CDC) Laurier.

AND THAT given the scope of the renovations to be undertaken, the Sir Wilfrid Laurier School Board go to public tender for renovation of the new Competency Development Centre (CDC) Laurier facilities for an estimated **cost** of 2 800 000\$.

FURTHER THAT the Director of Financial Resources and the Director of Material Resources be mandated to pursue financing avenues with the Ministère de l'Éducation, du Loisir et du Sport (MELS) for the total project.

Carried unanimously

11.3 Reaffirmation of 5-Year English Adult & Vocational Education Strategic Plan:

The Assistant Director General commented on the need to reaffirm the "5-Year English Adult & Vocational Education Strategic Plan" noting that it is necessary for all school boards to advise the Ministère de l'Éducation, du Loisir et du Sport (MELS) annually of its support of this plan.

CC-060927-AE-0038

WHEREAS the Sir Wilfrid Laurier School Board adopted resolution #041124-AE-0056 approving the "Five-Year Strategic Plan for the Québec-wide delivery of English Language Vocational Training" in an effort to improve educational opportunities for the English community;

WHEREAS since the adoption of that plan, the Sir Wilfrid Laurier School Board has been experiencing **significant** growth in the youth sector in the Laval area;

WHEREAS the Laval Adult & Vocational Education Centre is currently located in a high school;

WHEREAS the need for that space has become pressing for the youth sector;

WHEREAS the Sir Wilfrid Laurier School Board has acquired a building from the Commission scolaire de Laval, as per resolution #060125-CA-0114, that will accommodate the needs of the Adult & Vocational Education sector;

WHEREAS the Sir Wilfrid Laurier School Board reaffirms its support of the initial plan in light of the changes in the use of space in the Laval schools;

Edward Turchyniak MOVED THAT, on the recommendation of the Adult Education Committee, the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board reaffirm its support of the "Five-Year Strategic Plan for the Québec-wide delivery of English Language Vocational Training".

FURTHER THAT a copy of this resolution be sent to the Ministre de l'Éducation, du Loisir et du Sport (MELS) and the Quebec English School Boards Association (QESBA).

Carried unanimously

Walter Fogel left the meeting.

TIME: 21:36 hours

12.0 QESBA

12.1 *Report of the QESBA:*

Carolyn Curiale provided an update on the activities of the Quebec English School Boards Association (QESBA) and reminded the Council of the QESBA Professional Development Workshop on October 13 - 14, 2006 at the Plaza Valleyfield.

12.2 *Nomination of Directors to QESBA for 2006-2007:*

Merle Parkinson **proposed the nomination of** Steve Bletas and Carolyn Curiale to the QESBA Board of Directors for the 2006-2007 school year. Both Mr. Bletas and Mrs. Curiale accepted the nomination.

CC-060927-CA-0039

WHEREAS the Chair of the Quebec English School Boards Association (QESBA) Nominations Committee has requested member boards to advise the Association of their delegates to the Board of Directors of the QESBA;

Merle Parkinson MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board name **Steve Bletas** and **Carolyn Curiale** to the Board of Directors of the Quebec English School Boards Association (QESBA) for 2006-2007.

Carried unanimously

Walter Fogel returned to the meeting.

TIME: 21:40 hours

13.0 PARENT COMMISSIONERS REPORT

13.1 *Parents' Committee Report:*

Linda Iaconetti advised that the first meeting of the Parents' Committee for 2006-2007 would be held on 2006-10-05.

14.0 HUMAN RESOURCES

14.1 *Report of Committee Chairman:*

The Chairman congratulated Grace Nesi on her election as Chair of the Human Resources Committee for the 2006-2007 school year.

Mrs. Nesi commented on the last meeting of the committee noting that teacher staffing, the implementation of the teachers' collective agreement, pamphlets for employee rights and work accidents were discussed. The application of a criminal background check for all employees of the Sir Wilfrid Laurier School Board was also discussed.

15.0 EDUCATIONAL SERVICES

15.1 *Report of Committee Chairperson:*

The Chairman congratulated Peter MacLaurin on his re-election as Chairman of the Education Committee for the 2006-2007 school year.

Mr. MacLaurin advised that at its last meeting, the committee discussed the new Educational Services brochure, summer school results, the new secondary cycle I report card, and the development of an action plan with Information Technology to assess the needs of schools. He invited the Council of Commissioners to attend the next meeting of the committee.

Nazario Facchino returned to the meeting.

TIME: 21:43 hours

Carolyn Curiale advised the Council that the Advisory Committee on Services for Handicapped Students and Students with Social Maladjustments or Learning Disabilities (SEAC) will be sending a request to the Council of Commissioners to consider extending its mandate for two years instead of one and that the committee be permitted to carry over excess funds from one budget year to the next in order to have the funds available to invite guest speakers and send members to related workshops. **Mrs. Curiale** noted that she advised the committee to submit a plan to the Council supported by a resolution.

16.0 QUESTION PERIOD

In response to questions from David Modlin, a parent from Rosemere High School, the Chairman explained that the lack of student places at Hillcrest Academy is due to the population growth in the area of the school. He also stated that a letter was sent to Sir Wilfrid Laurier School Board parents concerning the incident at Dawson College to reassure the community.

Nick Milas left the meeting.

TIME: 21:51 hours

Walter Fogel extended appreciation to the school board for its actions on the Dawson College incident and taking the time to draft a letter to the community as it shows that the school board is concerned for the safety of its students and staff, and shows that there is a communication process in place.

In response to a question from Franca Celli, a stakeholder, on the disciplining of a Principal, the Chairman advised that she should direct her questions to the Director General.

17.0 CORRESPONDENCE

The Chairman drew the Council's attention to the Quebec English School Boards Association (QESBA) Constitution, a letter to the Ville de Repentigny, the monthly reports, a letter to parents concerning the Dawson College incident, and a letter to the Lake of Two Mountains High School community concerning the recent bullying incident.

18.0 VARIA

Nazario Facchino advised that the next meeting of the Adult & Vocational Education Committee would be held on 2006-11-13.

19.0 ADJOURNMENT OF MEETING

Tony De Lauri MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:56 hours

NEXT MEETING ⇨ REGULAR ⇨ 2006-10-25

Josephine Battista, Secretary General

Steve Bletas, Chairman