

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2006-10-25

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2006-10-25 at 19:30 hours, at which were present:

Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Natalie Auclair, Georges Benoit, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, and Edward Turchyniak, Commissioners; Linda Iaconetti and Tom Mouhteros, Parent Commissioners; and Effie Maniatis, Director General.

Also present were: Anne-Marie Lepage, Assistant Director General; Josephine Battista, Secretary General; François Badin, Director of Human Resources; Alain Guay, Director of Adult & Vocational Education; Heather Halman, Director of Educational Services; Daniel Hogue, Director of Material Resources; George Paquette, Director of School Organization & Transportation; Donna Abel, Assistant Director of Financial Resources; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

The Chairman called the meeting to order at 19:32 hours.

1.0 ACCEPTANCE OF AGENDA:

The following additions and changes to the agenda were proposed:

5.0 BUSINESS ARISING:

- 5.3 *Division of Territory for the 2007 School Elections* RES
 5.4 *Modification to the 2006-2007 Administrative Organizational Chart* RES

10.0 MATERIAL RESOURCES:

- 10.3 *Call to Tender - Air Conditioning at MTJHS & LSHS* RES

CC-061025-CA-0040

Albina Pace MOVED THAT the agenda be accepted as corrected in document #SWLSB-2006/10/25-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

CC-061025-CA-0041

Nick Milas MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2006-09-27, having been received by all members prior to this meeting, be approved as written.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, Morten Schrier, Edward Turchyniak

ABST: William Pollock, Nancy Rupnik

3.0 QUESTION PERIOD

In response to several questions from Laura Battisti, Chair of the Genesis Elementary School Governing Board, the Director General advised that when Genesis Elementary School was established in the 1998-1999 school year, there were allocations for the start-up of the school for areas such as the library, Kindergarten, etc.

The Chairman asked that the Director General provide more extensive figures directly to Mrs. Battisti.

In response to a question from Michael Weiner, President of the Laurier Teachers' Union (LTU), the Chairman asked that the Director General and the Director of Educational Services provide the requested information on the financing of the 2005-2006 intensive intervention program directly to Mr. Weiner.

4.0 CHAIRMAN'S REPORT

The Chairman advised that the meeting with the ministre de l'Éducation, du Loisir et du Sport on 2006-10-13 had gone very well. Discussion focused around the Mobile Computer Lab Project, the St-Vincent Elementary School Project, the renovations to the Competency Development Centre (CDC) - Laurier and the needs assessment to be conducted on the services of Adult & Vocational Education. He thanked Michelle Courchesne, Member of the Québec National Assembly for Fabre, the Director General and the Assistant Director General for being present to provide valuable input to the meeting.

The Assistant Director General noted that the ministre expressed an interest in the needs assessment of Adult & Vocational Education, which will involve looking into the feasibility of ententes between the Francophone and Anglophone sectors for shared services. If ententes could be established it would decrease, in some cases, the duplication of services and would allow for courses to be more accessible to adult students. The needs assessment is expected to be completed by the December, 2006 break.

The Chairman noted that he expects to receive feedback on the Mobile Computer Lab Project relatively quickly, while the other requests of the Sir Wilfrid Laurier School Board will be considered for the "plan triennal" of the Ministère de l'Éducation, du Loisir et du Sport (MELS).

The Council of Commissioners entered into discussion on the projects that have been submitted to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for consideration for its "plan triennal" and the Chairman noted that all of the projects submitted will be subject to a thorough examination. The "plan triennal" for 2007-2010 will be announced in the Spring of 2007.

The Chairman informed the Council that tonight was Linda Iaconetti's last meeting as the Elementary Parent Commissioner, as she is no longer eligible to be named to **that** post. He thanked her for all of her time and dedication to the Sir Wilfrid Laurier School Board over the past seven years. A plaque of appreciation and gifts were presented to Mrs. Iaconetti.

Linda Iaconetti extended her appreciation to everyone who assisted her in carrying out her role as Elementary Parent Commissioner for the last seven years noting that it has been an educational experience. She welcomed Lisa Chartier, Parent Delegate from Our Lady of Peace Elementary School, who will be taking over as Elementary Parent Commissioner, and wished her well.

The Chairman noted the recent PROCEDE Conference went very well and introduced a PowerPoint presentation on the conference. He extended congratulations to the Director of Adult & Vocational Education and his staff for all the time and effort that was required to make the conference a success.

5.0 BUSINESS ARISING

5.1 *Update on Tel-jeunes:*

David McKinley noted that a meeting was held with Tel-jeunes on 2006-10-23 where the overall relationship between the school board and the service was reviewed. The English site is currently under construction and, in the meantime, students can use the French site, which is very informative. Tel-jeunes is very proud to be expanding its site to include the English population.

5.2 *Safety & Security:*

The Director General advised the Council that a committee has been established to examine safety and security within the Sir Wilfrid Laurier School Board. A meeting has been held to discuss the short-term concerns and needs and it is hoped that at the 2006-11-01 Management Advisory Committee meeting, suggestions will be presented and prioritized. A report will be made once the priorities have been established.

The Council entered into discussion on issues of safety and security and the Director General noted that a flu vaccination program for the school board will be held during the month of November for all employees of the school board who wish to participate. The Ministère de l'Éducation, du Loisir et du Sport (MELS) is encouraging participation in this program and is conducting seminars on the potential flu pandemic.

Morten Schrier left the meeting.

TIME: 20:18 hours

5.3 *Division of Territory for the 2007 School Elections:*

The Chairman advised the Council that the consultation period on the division of territory for the purposes of school elections has ended and that no responses from the public were received by the Chief Returning Officer.

CC-061025-CA-0042

WHEREAS the Act respecting school elections (R.S.Q., chapter E-2.3) was modified and approved by the Assemblée Nationale on 2001-12-11;

WHEREAS this law has been further modified in that school elections are now scheduled for the 1st Sunday in November (2007-11-04);

WHEREAS the Directeur général des élections du Québec has advised the Sir Wilfrid Laurier School Board that, for the purposes of the distribution of electoral divisions, a provisional electoral list of 31 491 electors has been recognized for the board;

WHEREAS section 6 of the Act assigned 17 electoral divisions for school boards with more than 30 000 but less than 40 000 electors;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board petitioned the ministre de l'Éducation, du Loisir et du Sport to derogate from section 6 and authorize the board 19 electoral divisions;

WHEREAS the Sir Wilfrid Laurier School Board received a letter dated 2006-05-23 from the ministre de l'Éducation, du Loisir et du Sport authorizing 19 electoral divisions for the November 2007 school elections;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-060927-CA-0024, approving, in principle, the division of territory for the establishment of electoral divisions, in accordance with section 7.5 of the Act, prior to 1 November of the year preceding school elections;

WHEREAS section 9 of the Act requires school boards to consult the general population on the division proposal for a period of 15 days following its adoption and the publication of a public notice;

WHEREAS the consultation period expired on 2006-10-24;

WHEREAS the Chief Returning Officer of the Sir Wilfrid Laurier School Board received no written objections to the proposed distribution of electoral divisions;

Nazario Facchino MOVED THAT, on the recommendation of the Chief Returning Officer, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the distribution of electoral divisions, as contained in document #SWLSB-2006/10/25-CA-001.

AND THAT the Directeur général des élections du Québec and the Comité de la représentation be advised of this decision.

Carried unanimously

5.4 Modifications to the 2006-2007 Administrative Organizational Chart:

Edward Turchyniak MOVED THAT the Council go "in camera". **TIME: 20:20 hours**

The meeting resumed. **TIME: 20:51 hours**

The Chairman called for a five minute break. **TIME: 20:51 hours**

The meeting resumed. **TIME: 21:01 hours**

CC-061025-HR-0043

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved in principle resolution #060713-HR-0009;

WHEREAS the consultation ended on 2006-09-11 and feedback was received from the Sir Wilfrid Laurier Administrators Association (SWLAA) and Association des cadres scolaires du Québec - Sir Wilfrid Laurier Chapter (ACSQ);

WHEREAS the feedback received from the consultation has indicated that there is no opposition to the proposed movement regarding the alignment of the Arundel Nature Centre Foreman to Material Resources;

WHEREAS, as far as the supervisory responsibilities of Principals were concerned, feedback received indicated that it may be premature at this stage to implement this into the 2006-2007 Administrative Organizational Chart;

WHEREAS the Sir Wilfrid Laurier Administrators Association (SWLAA) has advised the Directorate to revisit the 2006-2007 Administrative Organizational Chart regarding the position of one of its members;

Edward Turchyniak MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2006-2007 Administrative Organizational Chart by including the alignment of the Arundel Nature Centre Foreman to Material Resources.

AND THAT the position of Corporate Affairs Advisor be created under the supervision of the Assistant Director General.

FURTHER THAT the issue of the realignment of the supervisory responsibilities of Principals be brought forward to the Spring of 2007 for further consultation, if necessary, once a pilot period has been conducted.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

NAY: Steve Kmec

The Council of Commissioners entered into discussion on the position of Corporate Affairs Advisor.

CC-061025-HR-0044

Walter Fogel MOVED THAT the Council of Commissioners revisit resolution # CC-061025-HR-0043.

Carried unanimously

CC-061025-HR-0045

Walter Fogel MOVED THAT resolution #CC-061025-HR-0043 be amended by adding the following after the 7th paragraph:

“AND THAT Mireille Ménard be assigned to the position, effective 2006-10-26.”

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak

ABST: Steve Kmec, Morten Schrier

On a point of “business arising”, Walter Fogel requested a response to his question on page 1565, item 8.1 of the minutes of 2006-09-27 concerning the total cost of the change orders to date for the Ste-Agathe renovation/enlargement project.

The Director of Material Resources advised that, to date, there have been 31 change order requests and 22 have been processed for a total of approximately 180 000\$.

In response to an additional question from Mr. Fogel concerning page 1566, resolution #CC-060927-MR-0027 of the above-mentioned minutes, the Director of Material Resources noted that the cost of the lease for the Competency Development Centre - Repentigny is the true value as it includes all taxes and that the lease amount will be brought back to Council for approval annually for the duration of the lease as it is over 50 000\$ per year.

6.0 FINANCIAL RESOURCES

6.1 Report of Committee Chairperson:

Merle Parkinson, Chair of the Financial Resources Committee, advised the Council that a special meeting of the Financial Resources Committee was held earlier this evening to review the 2005-2006 Financial Statements with the auditor. The results of the audit were good and School Organization and Financial Resources are to be congratulated for their cooperation in providing the necessary information for the preparation of these financial statements.

6.2 2005-2006 Financial Statements:

The Assistant Director of Financial Resources, in the absence of the Director, presented the audited 2005-2006 Financial Statements.

CC-061025-FR-0046

WHEREAS the Education Act (R.S.Q., Chapter I-13.3) requires that a school board submit annual financial statements;

WHEREAS the firm Gagnon, Roy, Brunet, Chartered Accountants, has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending 2006-06-30;

WHEREAS in accordance with section 286 of the Education Act (R.S.Q., Chapter I-13.3) a public notice was given on 2006-10-07 and the financial statements were published on 2006-10-19;

WHEREAS the financial statements show revenues of 113 955 851\$, expenses of 117 344 588\$, and a net accumulated surplus of 733 456 \$, including 583 208\$ in school surpluses;

WHEREAS the Sir Wilfrid Laurier School Board has deemed it necessary to reserve a portion of the accumulated surplus as follows:

- An amount of 140 000\$ for costs to be incurred with respect to the Sir Wilfrid Laurier School Board's Strategic Plan, which was reserved at 2005-06-30 but not spent during the 2005-2006 school year.

Merle Parkinson MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the **2005-2006 Financial Statements** for the period ending 2006-06-30, subject to final approval by the Ministère de l'Éducation, du Loisir et du Sport (MELS).

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning these financial statements.

Carried unanimously

6.3 Long Term Debt:

The Assistant Director of Financial Resources, in the absence of the Director, reviewed the annual long-term debt request which gives Financement-Québec authorization to negotiate long-term debt on behalf of the Sir Wilfrid Laurier School Board.

CC-061025-FR-0047

WHEREAS pursuant to Section 78 of the Financial Administration Act (R.S.Q., c. A-6.001), the bodies referred to under Section 77 of said Act, which have the power to borrow, may, within the scope of a borrowing plan established by the body and with the authorizations or approvals required by law to exercise their power to borrow, where such plan sets out the maximum amount and the characteristics and limits related to borrowings to be effected, conclude, without further authorization or approval, any borrowing transaction under said plan and establish the amounts and other characteristics and fix or accept the terms and conditions relating to each such transaction;

WHEREAS pursuant to Section 83 of the Financial Administration Act, a body referred to under Section 77 of said Act may, notwithstanding any provision of any other act applicable to it, determine, within the scope of a borrowing plan referred to in the foregoing section, that the power to borrow or to approve the terms and conditions thereof, may be exercised on behalf of the body by two or more of its officers authorized by the body;

WHEREAS the Sir Wilfrid Laurier School Board (the "School Board") is a body referred to under Sub-section 77(2) of the Financial Administration Act, for the purposes of the application of the foregoing provisions;

WHEREAS it is necessary to authorize a borrowing plan related to the borrowings of the School Board, to establish the maximum amount of the borrowings that may be effected thereunder, to set the characteristics and limits related to the borrowings to be effected and to authorize the School Board's officers to conclude any borrowing transaction under such plan, to determine the amounts and other characteristics thereof and to accept the terms and conditions relating to each such transaction;

WHEREAS the ministre de l'Éducation, du Loisir et du Sport has authorized the School Board to establish a borrowing plan in accordance with the terms and conditions referred to his letter dated September 15, 2006;

Tony De Lauri MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve:

1. To establish a borrowing plan pursuant to which the School Board, subject to the limits set out hereinafter, may conclude from time to time before June 30, 2007 some borrowing transactions of no more than **SEVEN MILLION AND TWO THOUSAND dollars (7 002 000 \$)** in legal Canadian tender;
2. That the borrowing transactions effected by the School Board pursuant to this borrowing plan be subject to the following limits:
 - a) notwithstanding the provisions of above Article 1, the School Board shall not, during each of the twelve-month periods running from July 1st to June 30th of each year and falling within the period referred to in Article 1, effect borrowing transactions that would exceed the total amount approved for the School Board for such period by the Conseil du Trésor (Treasury Board) under the long-term school board borrowing program;
 - b) the School Board shall not effect a borrowing transaction unless it benefits from a Gouvernement du Québec subsidy in compliance with standards established by the Treasury Board pursuant to the granting or the promise of subsidies to school boards as well as pursuant to terms and conditions determined by the ministre de l'Éducation, du Loisir et du Sport and providing for the payment in principal and interest of the borrowing in question even if, moreover, the payment thereof is subject to the annual vote by Parliament regarding the sums required for this purpose;
 - c) the proceeds from each borrowing transaction shall only be used, besides the payment of the inherent borrowing costs, to finance the investment expenditures and the inherent investment expenses of the School Board subsidized by the ministre de l'Éducation, du Loisir et du Sport in accordance with budget rules;
 - d) each borrowing transaction shall only be effected in legal tender in Canada, on the Canadian market or with Financement-Québec;
3. That for the purposes of determining the sum referred to in above Article 1 and the amount referred to in above Sub-section 2(a), only the face value of the borrowings effected by the School Board are taken into account;
4. That the borrowing transactions under this borrowing plan are effected by the issue of debt securities ("bonds") or by loan agreements reached, in this latter case, with Financement-Québec;
5. That to the extent a borrowing transaction under this borrowing plan is effected by bond issue:

- a) the trust company designated by the ministre des Finances, acting on behalf of the School Board, shall act as trustee for the bondholders;
 - b) the legal advisor designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall prepare the relevant documents and issue a legal opinion on the validity of the borrowing and the bond issue;
 - c) the printer designated by the ministre des Finances, acting on behalf of the School Board, shall print the bond certificates that may, under the circumstances referred to in Sub-section 9(h) hereinafter, be issued in exchange for the aggregate certificate;
 - d) the School Board shall issue an offering circular relating to the bond issue;
 - e) the School Board shall create a private utility trust pursuant to the master trust agreement or, as the case may be, the supplementary trust agreement in favour of bondholders and the trust company to be designated by the ministre des Finances, acting on behalf of the School Board, shall be responsible for supervising the allocation of the School Board's debt ensuing from the government subsidy to be granted to it, for administering the trust estate to be created and for applying the relevant trust agreement;
 - f) the following signing officers authorized by the School Board are empowered to deliver the aggregate certificate and the bond certificates which, as the case may be, may be issued in exchange for the aggregate certificate to the aforementioned trust company to enable the latter to certify them, to sign all documents required for this purpose and for the ultimate delivery to The Canadian Depository for Securities Limited ("CDS") or, as the case may be, in accordance with CDS instructions;
6. That the School Board irrevocably mandates the ministre des Finances, throughout the term of this borrowing plan, to:
- a) invest, on behalf of the School Board, the borrowings authorized pursuant to this plan, subject to the limits and characteristics set out herein, by means of bond issues unless these borrowings are contracted with Financement-Québec;
 - b) agree, on behalf of the School Board, to the financial terms and conditions of the bond issues with the underwriters of such issues which it shall have chosen;
 - c) retain, on behalf of the School Board, the services of any legal advisor whom it shall choose to prepare the borrowing documents and provide the requisite legal opinions;
 - d) retain, on behalf of the School Board, the services of a trust company and, as the case may be, a printer in the event of borrowing by means of a bond issue;
 - e) agree, on behalf of the School Board, to the terms and conditions of retaining the services of the legal advisor, the trust company and, as the case may be, the printer;
7. To authorize the School Board to pay, from the proceeds of each borrowing contracted by bond issue and as per the rate structure established by the ministre des Finances, the fees and disbursements of the trust company, the legal advisors and the printer whose services shall have been retained by the ministre des Finances, acting on behalf of the School Board;

8. To authorize, as the case may be, the School Board to pay the annual fees of the trust company whose services shall have been retained as per the rate schedule established by the ministre des Finances;
9. That to the extent the borrowing transactions under this borrowing plan are effected by bond issue, each of such transactions comprise the following characteristics:
 - a) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement reached between the School Board, the trust company and, as intervenor, the ministre de l'Éducation, du Loisir et du Sport and the bonds shall be governed by such trust agreements;
 - b) to the extent the School Board has already concluded a master trust agreement with the trust company and the ministre de l'Éducation, du Loisir et du Sport allowing for the issue of bonds book-based with CDS, the master trust agreement referred to above shall be such trust agreement already entered into;
 - c) moreover, to the extent the School Board has not entered into any such master trust agreement, the aforementioned master trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the ministre des Finances, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the ministre de l'Éducation, du Loisir et du Sport;
 - d) the aforementioned supplementary trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the ministre des Finances, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the ministre de l'Éducation, du Loisir et du Sport;
 - e) the bonds shall be sold pursuant to the underwriting contract to be reached between the ministre des Finances, acting on behalf of the School Board and the bond underwriters in accordance with the prices, terms and conditions to which they shall have agreed;
 - f) the bonds shall be book-based with CDS, as long as the latter remains a self-regulatory organization recognized by the Quebec Securities Commission, or with any deposit and clearing corporation having taken over from CDS provided it is a self-regulatory organization recognized as such;
 - g) the bonds shall be issued in denominations of \$1,000 or whole multiples thereof and shall be represented by an aggregate certificate for their full face value or by an aggregate certificate for each portion of bonds, where there are several blocks, deposited with CDS and registered in the name of the nominal owner designated by CDS, to the benefit of the non-registered bondholders whose respective interests therein shall be evidenced by registration in the ledgers;
 - h) where CDS would cease to act as depository of the aggregate certificate, where it would cease to be a self-regulatory organization recognized by the Quebec Securities Commission without being replaced by another such organization within thirty (30) days or where the School Board would want to replace the aggregate certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1,000 or whole multiples thereof;

- i) CDS shall credit the payment of the principal and interest on the bonds book-based with CDS and represented by an aggregate certificate into the respective account of its members who hold the bonds, who in turn shall credit the payment into the respective account of the non-registered bondholders whom they represent;
- j) where bond certificates would be issued to replace the aggregate certificate, the interest on the bond certificates would be paid either by cheque or bank draft payable at par and drawn from a bank governed by the Act Respecting Banks and Banking (S.C. 1991, c. 46) or from a financial services cooperative governed by the Act Respecting Financial Services Cooperatives (R.S.Q., c. C-67.3), or by a transfer of funds into an account held by the registered holder of the bond certificate in question with a financial institution, the identification of which shall have been conveyed to the trust company;
- k) where the bonds are book-based with CDS and represented by an aggregate certificate, the trust company shall be the paying agent;
- l) where the bonds are represented by bond certificates, the paying agent shall be the trust company with regard to the payment of interest and, with regard to the payment of principal, any branch of the School Board's bankers in Canada or, at the School Board's choice, any financial services cooperative governed by the Act Respecting Financial Services Cooperatives and La Caisse centrale Desjardins du Québec, in Montreal;
- m) any interest instalment outstanding on the bonds shall bear interest at the same rate as the bonds in question;
- n) the School Board shall not redeem the bonds but it shall, however, be able to buy them on the market by tender, by mutual agreement or by any other method which the School Board shall deem appropriate, the School Board may re-issue the bonds so purchased at any time before maturity;
- o) to the extent bond certificates would be issued, they shall be exchangeable at no cost to their registered holders, for an equal aggregate face value of bond certificates of all authorized denominations and same characteristics as long as the claimed number of bond certificates is, in the opinion of the trust company, reasonable under the circumstances;
- p) the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be signed, in the School Board's name, by either one of the signing officers authorized hereinafter, as long as both are acting jointly, such signatures may be replaced by a printed or otherwise reproduced facsimile which shall have the same effect as a hand-written signature; the aggregate certificate and bond certificates, if any, shall also bear a certificate from the trust company, signed by one of its authorized representatives;
- q) the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be drafted in the form, shall bear the serial numbers and include statements substantially compatible with the provisions hereof as determined by the School Board's representatives who shall sign them;

- r) the bonds shall be secured by the transfer to a trust estate held by the trust company of the debt which, for the School Board, represents the subsidy to be granted to the School Board by the ministre de l'Éducation, du Loisir et du Sport, on behalf of the Gouvernement du Québec, to provide for the payment in principal and interest of the bonds of such issue, it being understood that neither the School Board nor the trust company shall require that the sums to be deposited with the ministre des Finances, to form a sinking fund be remitted to them by the ministre des Finances, before the dates scheduled for the payment of the principal on the bonds;
 - s) the bonds shall include the financial terms and conditions approved by the ministre des Finances, acting on behalf of the School Board and by the underwriters of the bonds when they are sold;
10. That to the extent the borrowing transactions under this borrowing plan are effected by a loan agreement reached with Financement-Québec, each of such transactions shall include the following characteristics:
- a) the borrowing shall be contracted under a loan agreement to be reached between the School Board, Financement-Québec and, as intervenor, the Minister of Education, and it shall be governed by such loan agreement and by the promissory note set out hereinafter;
 - b) the borrowing shall further be evidenced by a promissory note made out to the order of Financement-Québec;
 - c) the wording of the loan agreement and the promissory note shall substantially comply with the wording of the sample loan agreement and sample promissory note annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;
 - d) the borrowing shall include the financial terms and conditions acceptable to Financement-Québec and the signing officers authorized by the School Board, in accordance with the criteria established by the Government pursuant to Order-in-council 238-2000 dated March 8, 2000;
 - e) any instalment of principal or interest outstanding on the contracted borrowing shall bear interest at the same rate as the borrowing in question or at the prime rate equal, for any interest period, to the arithmetic average of the prime rates or base rate, calculated by Financement-Québec, of three of the six major Canadian chartered banks listed in Schedule I of the Act Respecting Banks and Banking, whichever rate is higher;
 - f) unless the financial terms and conditions of the borrowing expressly provide otherwise, the borrowing shall not be redeemed in whole or in part;
 - g) the promissory note shall be signed, on behalf of the School Board, by one or the other of the signing officers authorized hereinafter, provided both are acting jointly;
 - h) to ensure payment of the principal of the borrowing and the interest owed thereon at maturity, the debt which, for the School Board, represents the subsidy to be granted to it by the ministre de l'Éducation, du Loisir et du Sport, on behalf of the Gouvernement du Québec, shall be allocated to a movable hypothec without delivery in favour of Financement-Québec;
 - i) the wording of the movable hypothec deed shall substantially comply with the wording of the sample movable hypothec annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;

11. That to the extent a borrowing transaction under this borrowing plan is effected by loan agreement concluded with Financement-Québec:
 - a) the legal advisor designated by the ministre des Finances, shall prepare the relevant documents and, as the case may be, issue a legal opinion on the validity of the borrowing;
 - b) the School Board shall pay the issue expenses and management fees and shall assume the discount calculated on the principal of the borrowing agreed upon by the ministre des Finances, and the School Board's authorized signing officers;
 - c) the School Board signing officers authorized hereinafter are empowered to deliver the promissory note evidencing the borrowing to the lender;
12. To authorize the School Board to pay, from the proceeds of each borrowing contracted by loan agreement, the agreed upon issue expenses and management fees;
13. To authorize, for and on behalf of the School Board, one or the other of the following officers: the Chairperson, and in his absence or with his knowledge the Vice-Chairperson, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, of the School Board, provided both are acting jointly, to sign the master and supplementary trust agreements, the loan agreements, the aggregate certificates, the individual bond certificates, the promissory notes and all other contracts and documents pertaining to the borrowings contracted under this plan, to agree to all clauses and warranties substantially compatible with the provisions hereof, to accept the net proceeds from the borrowings or, as the case may be, to allow such proceeds to be accepted by the trust company whose services shall have been retained and to give good and valuable release and discharge, to make all amendments to such documents substantially compatible herewith, to do all things and sign all documents, necessary or useful to give full effect hereto;
14. That to the extent the School Board has already passed a resolution establishing a borrowing plan; this resolution supersedes the prior resolution.

Carried unanimously

6.4 Seizure of Property:

The Assistant Director of Financial Resources, in the absence of the Director, advised that every avenue has been explored to collect these school taxes and that the taxpayer refused to pay, therefore, the remaining avenue is that of seizure.

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes plus all applicable interest for the following property:

Municipal Roll #	Name & Address	Property Address	Amount
072005-7046-18-7860	Cyr Roger 607 De La Riviere Sud St-Eustache	607 De La Riviere Sud	1 213,20\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes, including all applicable interest, is 1 213,20\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Peter MacLaurin MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

Walter Fogel proposed that the resolution be amended by adding the words "will be required to" after the words "property owner" in the 6th paragraph of the resolution. Peter MacLaurin accepted the amendment.

CC-061025-FR-0053

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes plus all applicable interest for the following property:

Municipal Roll #	Name & Address	Property Address	Amount
072005-7046-18-7860	Cyr Roger 607 De La Riviere Sud St-Eustache	607 De La Riviere Sud	1 213,20\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes, including all applicable interest, is 1 213,20\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Peter MacLaurin MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner will be required to assume all legal costs related to this seizure.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

Carried unanimously

7.0 CORPORATE AFFAIRS & COMMUNICATIONS

7.1 Report of Communications Committee Chairperson:

Natalie Auclair, Chair of the Communications & Public Relations Committee, advised that at its last meeting the committee prioritized its projects for the 2006-2007 school year. Projects will include the launch of the English Tel-jeunes Web site, the promotion of Adult & Vocational Education, the revamping of the Web sites of the schools and the school board, a campaign to increase enrollment at Franklin Hill, Grenville and Ste-Adèle Elementary Schools and Ste-Agathe Academy, and the establishment of strategic goals upon the conclusion of the Fall Focus Session. Other topics discussed included back-to-school guide books, a "Recognition Gala" for new employees, the procedures for the "Laurier Gala" and the revamping of the Arundel Nature Centre brochure.

7.2 SWL Foundation:

The Chairman advised the Council that the hosts of the next Sir Wilfrid Laurier Foundation Gala, to be held on 2007-01-11, will be Mike Bossy, retired player of the National Hockey League, and Joey Bélanger, Director General of Caisse Desjardins Sainte-Thérèse-de-Blainville.

7.3 Finals of the 2009 Québec Winter Games:

The Assistant Director General informed the Council that the school board has been approached by the MRC Thérèse-de-Blainville, Commission scolaire de la Seigneurie-des-Mille-Îles and Collège Lionel-Groulx for its support with respect to the endeavours of the municipalities of Blainville, Rosemère and Sainte-Thérèse to host the finals of the 2009 Québec Winter Games. There is no financial obligation attached to this motion of support.

CC-061025-CA-0048

WHEREAS the municipalities of Blainville, Rosemère and Sainte-Thérèse have expressed a keen interest in hosting the 2009 Finale des Jeux du Québec, in collaboration with four other municipalities of the MRC Thérèse-de-Blainville, Commission scolaire de la Seigneurie-des-Mille-Îles and Collège Lionel-Groulx;

WHEREAS these games represent a unique opportunity to mobilize community members around a common objective;

WHEREAS the Finale des Jeux du Québec will have a positive impact on several levels (sport, culture, economics, recreation and tourism);

WHEREAS this event will promote the Laurentian culture, as well as its heritage, institutions and artists;

WHEREAS this event will have a positive impact on the development and involvement of the youth of the Laurentian region;

WHEREAS the Finale des Jeux du Québec will encourage the community to be more physically active and engage in sports;

Robert Dixon MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board support the candidacy of Blainville, Rosemère and Sainte-Thérèse for the Finale des Jeux du Québec to be held in the winter of 2009.

Carried unanimously

8.0 HUMAN RESOURCES

8.1 Report of Committee Chairman:

Grace Nesi, Chair of the Human Resources Committee, commented on the most recent meeting of the committee noting that the updated French test given to new employees, the flu shot program, the employee assistance program and the long-term sick leave analysis were discussed.

8.2 Employee Assistance Program:

Walter Fogel stated that the school board should be very proud of its Employee Assistance Program as it has been there, when required, to provide services to employees and their families.

CC-061025-HR-0049

WHEREAS the Sir Wilfrid Laurier School Board has approved the implementation of an Employee Assistance Program;

WHEREAS this program has been reviewed by the Executive Committee and the Directorate;

Linda Iaconetti MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Montrose Inc.** as the firm for the Employee Assistance Program as per the terms of the contract, effective 2006-07-01 to 2007-06-30, and at a cost of 24 941,69\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this contract.

Carried unanimously

9.0 EDUCATIONAL SERVICES**9.1 Report of Committee Chairperson:**

Peter MacLaurin, Chairman of the Education Committee, advised that at its last meeting the committee discussed the joint education project between Educational Services and Information Technology, the annual CAT3 results, complementary services, the report of the 2006 summer school and requests for field trips.

In response to a question from the Chairman, the Director of Educational Services noted that those schools that use intensive intervention or similar programs do produce better scores in the CAT3 testing.

10.0 MATERIAL RESOURCES**10.1 Report of Committee Chairperson:**

David McKinley, Chairman of the Material Resources Committee, noted that at its last meeting a presentation was made on the Risk Management project of the school board and the status of various capital projects was discussed.

Tony De Lauri left the meeting.

TIME: 21:42 hours

10.2 Oil Tank Removal / Soil Contamination - Crestview E.S.:

The Director of Material Resources advised that over the summer, the oil tanks were replaced in several schools and that the soil underneath the tanks at Crestview and Our Lady of Peace Elementary Schools was contaminated. The contamination of the soil at Crestview Elementary School was severe, thus requiring more extensive **removal, replacement and decontamination.**

CC-061025-MR-0050

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # 060628-MR-0272, approving the 2006-2007 Capital Priorities, which included the removal of oil tanks at various schools;

WHEREAS major earth contamination was discovered at Crestview Elementary School;

WHEREAS the regulations require that contaminated soil be removed;

WHEREAS prices for the treatment and decontamination of earth were included in the original tender by R.S. DEMOLITION, but were very expensive;

WHEREAS Gestenv, acting as a consultant, provided the School Board with lower decontamination costs, and therefore was retained to complete the work (disposal and treatment of contaminated soil as well as backfill and compact the excavation);

WHEREAS the Material Resources Committee recommends that the contract be awarded to Gestenv;

Nancy Rupnik MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of **Gestenv** to complete the work at Crestview Elementary School at a cost of 72 982,72\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

Tony De Lauri returned to the meeting.

TIME: 21:45 hours

10.3 Call to Tender - Air Conditioning at M.T.J.H.S. & L.S.H.S.:

The Director of Material Resources noted that the air conditioning project at 2323, boul. Daniel-Johnson would be completed over several years. A grant application will be made to the Ministère de l'Éducation, du Loisir et du Sport (MELS) and a plan for the renovation of the system needs to be prepared to accompany the grant application. The school board has been renting the air conditioning system for several years at an annual cost of 50 000\$, plus taxes.

CC-061025-MR-0051

WHEREAS under measure 50690 from 2005/2006, a Capital Project was identified and authorized for Mother Teresa / Laurier Senior;

WHEREAS a study was prepared by the selected professional and submitted to Material Resources for analysis;

WHEREAS a sub-committee has been formed to study and bring a recommendation to the Material Resources Committee;

WHEREAS the main air-conditioning unit must be replaced and immediate action must be taken in order for installation to take place in Spring, 2007;

Carolyn Curiale MOVED THAT, on the recommendation of the Material Resources Committee, and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of the firm **TECSULT**, mechanical engineers, to prepare the plans and specs, and that Material Resources be authorized to proceed with a public call to tender for a general contractor.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

ABST:

Walter Fogel

11.0 SCHOOL ORGANIZATION

11.1 *Report of Committee Chairperson:*

George Benoit, Chairman of the School Organization Committee, advised that at its last meeting the committee discussed the impact of a new private English high school in Laval on enrollment in the Sir Wilfrid Laurier School Board, day care deficits, and safety in schools.

The Council entered into discussion on the new private high school.

11.2 *Update on 2006-2007 Enrollment:*

The Director of School Organization presented the final enrollment figures for September 30 noting that the final preparations for submission of the figures to the Ministère de l'Éducation, du Loisir et du Sport (MELS) on November 1 are being made. The official enrollment for the 2006-2007 school year stands at 14 621 for the youth sector. Low kindergarten enrollment at Franklin Hill, Grenville and Ste-Adèle Elementary Schools and Ste-Agathe Academy continues to be a concern and will be addressed by the School Organization and the Communications & Public Relations Committees.

12.0 INFORMATION TECHNOLOGY

12.1 *Report of Committee Chairperson:*

Nancy Rupnik, Chair of the Information Technology Committee, commented on the most recent meeting of the committee noting that Allô Prof!, the information highway for education, and a Greek for beginners on-line course for high school students were discussed.

12.2 *Agreement for the Development of an Information Highway for Education:*

The Assistant Director General advised that the Sir Wilfrid Laurier School Board has been invited to join the Commission scolaire de Laval, the Commission scolaire de la Seigneurie-des-Mille-Îles and the Commission scolaire des Affluents on a regional committee that is focused on developing pedagogical projects through regional partnerships.

CC-061025-IT-0052

WHEREAS Commission scolaire de Laval, Commission scolaire de la Seigneurie-des-Mille-Îles and Commission scolaire des Affluents share several pedagogical projects through regional partnerships;

WHEREAS partnerships can also be created for administrative purposes;

WHEREAS such partnerships can also be beneficial to the Sir Wilfrid Laurier School Board;

WHEREAS the construction of fibre optic networks has encouraged the creation of partnerships which can generate savings for all parties involved;

WHEREAS the Directorate recommends that the proposed agreement be approved;

WHEREAS the Information Technology Committee has reviewed and supported the agreement;

Grace Nesi MOVED THAT, on the recommendation of the Directorate, the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the participation of the school board in the "Projet d'entente pour la création d'une inforoute pour la communauté apprenante" (Development of an information highway for the education community) as presented in document #SWLSB-2006/10/25-IT-001.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this agreement.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: **Natalie Auclair, Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak**

ABST: **Walter Fogel**

13.0 ADULT & VOCATIONAL EDUCATION:

13.1 Report of Committee Chairperson:

Nazario Facchino, Chairman of the Adult & Vocational Education Committee, advised that the next meeting of the committee is 2006-11-13 at 18:00 hours.

14.0 QESBA

14.1 Report of the QESBA:

Carolyn Curiale drew the Council's attention to the recent publication of the report of the Quebec English School Boards Association (QESBA) Advisory Council on the Future of English Public Education in Québec and suggested that the Council consider forming a sub-committee to review the recommendations contained in the report.

15.0 PARENT COMMISSIONERS REPORT

15.1 Parents' Committee Report:

Linda Iaconetti reported on the first meeting of the Parents Committee for the 2006-2007 school year noting that Lisa Chartier was elected as Elementary Parent Commissioner and the Tom Mouhteros was re-elected as Secondary Parent Commissioner. She also advised that Francisco Couto was re-elected as Chairman, Silvana Di Medio of Crestview Elementary School was elected as Secretary and as the Parents' Committee representative to the Advisory Committee on Transportation, Nathalie Riley was re-elected as Treasurer and as a Parents' Committee representative to the Fédération des comités de parents du Québec (FCPQ) Laval-Laurentides-Lanaudière (3L) chapter, and Marc Lauzon was also named as a Parents' Committee representative to FCPQ-3L.

She went on to note that the Parents' Committee had also received a presentation by the Director of Educational Services and the Assistant Director of Educational Services on the CAT 3 results and the new report card for the secondary cycle one students.

The members of the Parents' Committee were asked to encourage their respective schools to use its accumulated surplus, if it has one, and to inquire if any Governing Board members would be interested in a training session on their role within the school board.

In response to a question from Carolyn Curiale, Linda Iaconetti advised that only a portion of the members of the Advisory Committee on Services for Handicapped Students and Students with Social Maladjustments or Learning Disabilities (SEAC) were elected, as not all schools have submitted names of candidates for the committee. The balance of members to SEAC will be elected at the 2006-11-05 meeting of the Parents' Committee.

Tom Mouhteros extended his appreciation to Linda Iaconetti for all of her work over the past seven years as the Elementary Parent Commissioner of the Sir Wilfrid Laurier School Board.

16.0 QUESTION PERIOD

There were no questions.

17.0 CORRESPONDENCE

The Chairman drew the Council's attention to the reports and correspondence.

Edward Turchyniak congratulated the Chairman on his election to the Board of Directors of the Centre de santé et de services sociaux de Laval (CSSSL).

18.0 VARIA

The Council of Commissioners entered into discussion on a proposal received from the Sir Wilfrid Laurier School Board elementary schools in the Laurentians concerning the establishment of a basketball program. These schools have been advised by the coordinator of the basketball program for the region that they will no longer be invited to participate in the league. The group is looking for financial support to establish the program in the amount of 4 000\$.

The Chairman advised that this proposal should be brought to the Education Committee for review.

19.0 ADJOURNMENT OF MEETING

Linda Iaconetti MOVED adjournment of the meeting.

Carried unanimously

TIME: 22:13 hours

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NEXT MEETING ⇨ REGULAR ⇨ 2006-11-22

Josephine Battista, Secretary General

Steve Bletas, Chairman