

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2007-05-23

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2007-05-23 at 19:30 hours, at which were present:

Commissioners Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Natalie Auclair, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, and Edward Turchyniak; and Lisa Chartier and Tom Mouhteros, Parent Commissioners; and Anne-Marie Lepage, Director General/Interim Secretary General.

Also present were: François Badin, Interim Assistant Director General/Director of Human Resources; Line Desgroseilliers, Director of Information Technology; Alain Guay, Director of Adult & Vocational Education; Heather Halman, Director of Educational Services; Daniel Hogue, Director of Material Resources; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization; Elaine Brunette, Assistant Centre Director, Adult & Vocational Education; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Commissioners Georges Benoit and Peter MacLaurin.

The Chairman called the meeting to order at 19:30 hours.

The Chairman asked for a moment of silence in memory of a highly respected Commissioner, Morten "Morty" Schrier.

Commissioner Walter Fogel noted that he had had the pleasure of working with Morty for twenty-six years on various school boards and that while Morty may not have always agreed with an issue he could always be counted on to be honest and fair. He will be missed as a colleague and a friend.

Commissioner Steve Kmec also noted what a honour it was to have been associated with Morty as he was someone who was truly committed to being a Commissioner.

Commissioner Nick Milas entered the meeting.

TIME: 19:36 hours

1.0 ACCEPTANCE OF AGENDA:

The following additions and changes to the agenda was proposed:

4.0 BUSINESS ARISING:

4.2	<i>Nomination of Replacement Commissioner</i>	<i>RES</i>
4.3	<i>Report of Assistant Director General Selection Committee</i>	<i>RES</i>
4.4	<i>Report of Secretary General Selection Committee.....</i>	<i>RES</i>

5.0 BUSINESS ARISING:

5.4	<i>Access Controls</i>	<i>INFO</i>
5.4	<i>Engagement of Contractor - Synthetic Filed Project.....</i>	<i>RES</i>
5.5	<i>Retirement.....</i>	<i>RES</i>
5.6	<i>Modifications to Resolution - Assignment & Transfer.....</i>	<i>RES</i>

7.0 HUMAN RESOURCES:

7.4	<i>Abolition of Administrative Support Positions</i>	<i>RES</i>
7.5	<i>Creation of Administrative Support Positions</i>	<i>RES</i>
7.6	<i>Abolition of Non-Teaching Professional Positions.....</i>	<i>RES</i>
7.7	<i>Creation of Non-Teaching Professional Positions</i>	<i>RES</i>

9.0 MATERIAL RESOURCES:

9.3 Engagement of Contractor - Phoenix Roofing Project.....RES

13.0 PARENTS' COMMITTEE:

13.1 Parent Commisisoners ReportINFO

14.0 QESBA:

14.1 Report of QESBA.....INFO

CC-070523-CA-0152

Commissioner Edward Turchyniak MOVED THAT the agenda be accepted as corrected in document #SWLSB-2007/05/23-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

CC-070523-CA-0153

Commisisoner Nazario Facchino MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2007-04-25, having been received by all members prior to this meeting, be approved as written.

Carried unanimously

The Chairman welcomed members of St-Vincent Elementary School to the meeting noting that Véronique Bond, teacher, and Ayla Sheike, student, had recently shaved their heads to raise money for breast cancer. Their original goal was 5 000\$ but they have raised, with the help of the school, 12 621,21\$.

He went on to note that Ms Bond and Ms. Sheike should be very proud of their wonderful achievement.

He went on to present a letter from the Principal of St-Vincent Elementary School to the Director of Educational Services thanking her and the department for all of the support that has been given to the school in the area of tools for special needs students.

3.0 QUESTION PERIOD

There were no questions.

4.0 CHAIRMAN'S REPORT

The Chairman MOVED THAT the Council go "in camera". **TIME: 19:53 hours**

The meeting resumed. **TIME: 20:28 hours**

Commissioner William Pollock entered the meeting. **TIME: 20:28 hours**

4.1 Chairman's Report:

The Chairman advised the Council that he had recently attended press conferences for synthetic playing field partnerships at Laurentian Regional High School and the Laval Junior High School/Laval Liberty High School. He also noted that monies have also been received for a school yard project at Morin Heights Elementary School.

He went on to congratulate the students from Laurier Senior and Laval Liberty High Schools who had won prizes in the Concours Québécois Entrepreneuriate.

The Director General advised the Council that the school board has become involved in a "Forum jeunesse" initiative in the Laurentians noting that the Sir Wilfrid Laurier School Board was the only school board to sign an entente to support the initiative.

The Chairman noted that recently, the Premier of Québec, Jean Charest, openly supported the existence of school boards, which is important given recent discussions by political bodies to abolish the school board structure.

On a "point of privilege", Commissioner Steve Kmec advised the Council that he had attended the press conference to announce the partnership project for a synthetic playing field at the joint campus of Laval Junior & Laval Liberty High Schools and that a letter should be sent to the Principal of each school complimenting the exemplary behaviour of the students who attended the event.

4.2 Nomination of a Replacement Commissioner:

The Chairman noted that all of the schools of the Sir Wilfrid Laurier School Board have great talent among its students and that when political dignitaries attend functions of the school board they are always impressed.

CC-070523-CA-0156

WHEREAS a position of Commissioner for electoral division 18 has become vacant due to the passing of Commissioner Morten Schrier;

WHEREAS section 199 of the Act respecting school elections states: "If between 12 to 4 months remain before the end of the term of the commissioner in whose seat a vacancy has occurred, the Council of Commissioners shall fill the vacancy within 30 days, after consultation with the parents' committee instituted under the Education Act (R.S.Q., Chapter I-13.3). The person appointed must have the qualifications required of a school commissioner.";

WHEREAS section 20 of the Act respecting school elections states: "Every person who is entitled to have his name entered on the list of electors of a school board and, who, on polling day, has been domiciled in the territory of the school board for six months or more may be elected as a commissioner for that school board.";

WHEREAS school elections are scheduled for 2007-11-04;

Commissioner Albina Pace MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board notify the community of this vacancy to be filled.

AND THAT due process take place to make a recommendation on a selected candidate.

FURTHER THAT the Parents Committee be consulted on the selected candidate.

Carried unanimously

4.3 Report of the Assistant Director General Selection Committee:

The Chairman advised that a Selection Committee had met and interviewed three candidates and that it unanimously recommends Alain Guay for the position of Assistant Director General.

CC-070523-HR-0158

WHEREAS the position of Assistant Director General is currently vacant;

WHEREAS a Selection Committee was formed to interview and recommend an Assistant Director General to the Council of Commissioners;

WHEREAS the Selection Committee conducted interviews on Monday, 2007-05-14;

WHEREAS the members of the Selection Committee were unanimous in **their** recommendation for the position of Assistant Director General;

Commissioner Walter Fogel MOVED THAT, on the recommendation of the Selection Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint **Alain Guay** to the position of Assistant Director General, effective 2007-05-24.

Carried unanimously

The Director General extended her appreciation to the Director of Human Resources who acted as interim Assistant Director General for the past few months.

4.4 Report of the Secretary General Selection Committee:

The Chairman advised that a Selection Committee had met and interviewed four candidates and that it unanimously recommends Marie-Claude Drouin for the position of Secretary General.

CC-070523-HR-0159

WHEREAS the position of Secretary General is currently vacant;

WHEREAS a Selection Committee was formed to interview and recommend an Secretary General to the Council of Commissioners;

WHEREAS the Selection Committee conducted interviews on Wednesday, 2007-05-16;

WHEREAS the members of the Selection Committee were unanimous in **their** recommendation for the position of Secretary General;

Commissioner David McKinley MOVED THAT, on the recommendation of the Selection Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint **Marie-Claude Drouin** to the position of Secretary General, effective 2007-06-18.

Carried unanimously

Commissioner David McKinley left the meeting.

TIME: 20:48 hours

CC-070523-HR-0160

WHEREAS the Director of Adult & Vocational Education has been named to the position of Assistant Director General;

Commissioner Natalie Auclair MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the posting of the position of Director of Adult & Vocational Education, as of 2007-05-24.

Carried unanimously

The Chairman called for a 10 minute break.

TIME: 20:51 hours

The meeting resumed.

TIME: 20:59 hours

5.0 BUSINESS ARISING

5.1 *Safety & Security:*

The Director General noted that the Safety & Security Committee has not met but indicated that the idea of enlarging the committee to include Commissioners is a good one but that for the time being the status quo should be maintained. Other safety and security related issues will be addressed at the Emergency Preparedness section of the Material Resources Committee.

Parent Commissioner Tom Mouhteros returned to the meeting.

TIME: 21:01 hours

5.2 *Deeds of Establishment & Three-Year Plan:*

The Director of School Organization advised that the consultation period has ended and that the School Organization Committee is currently reviewing the recommendations received but there are some questions to be answered. The committee is recommending that the policy be brought to the 2007-06-27 meeting of the Council of Commissioners for final approval.

5.3 *Consultation Report - Budget Building Process 2007-2008:*

The Director of Financial Resources presented and reviewed the results of the consultation on the 2007-2008 budget building process. She noted that the response to this consultation has improved over last year with 23 schools responding.

In response to a question from Commissioner Steve Kmec, the Director of Financial Resources noted that the budget building process consultation is to find out the priorities of the schools.

5.4 *Engagement of Contractor - Synthetic Playing Field:*

The Director of Material Resources provided background information on the synthetic playing field project noting that it is a partnership with the Ville de Laval. A tender was called and opened in June 2006 but several circumstances have prevented the project from commencing. The circumstances have now been resolved and the project will be undertaken. The supplier who won the tender in June 2006 has a continued interest in the project and has agreed to honour the June 2006 tender price. The school board has applied to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for a **grant to help cover** its portion of the project.

The Council of Commissioners entered into discussion and it was noted that the project will be completed for the 2007-2008 school year.

Commissioner Walter Fogel recommended that the words "Material Resources Committee" be removed from the 7th paragraph of the resolution. Commissioner Steve Kmec accepted this recommendation.

In response to a question from Commissioner Merle Parkinson, the Director of Material Resources advised that a letter has been received from the Ville de Laval confirming its participation in the synthetic playing field project.

CC-070523-MR-0161

WHEREAS the Sir Wilfrid Laurier School Board resolved to replace the playing field at 3200, boul. Souvenir O. as it is unfit for use by the students of Laval Junior and Laval Liberty High Schools;

WHEREAS the Sir Wilfrid Laurier School Board has entered into an agreement with the Ville de Laval to replace the playing field at 3200, boul. Souvenir O. with a synthetic surface;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-061213-MR-0081, requesting support and financing from the Ministère de l'Éducation, du Loisir et du Sport (MELS);

WHEREAS the Sir Wilfrid Laurier School Board has received authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) for the project and a grant of 550 000,00\$;

WHEREAS tenders were received and opened on 2006-06-19;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Steve Kmec MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the installation of a synthetic playing field at 3200, boul. Souvenir O. to **Entreprise VG** for the total amount of 1 074 859,73\$, all taxes included, subject to the provisions of the cost sharing agreement with the Ville de Laval and the grant received from the Ministère de l'Éducation, du Loisir et du Sport (MELS).

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Natalie Auclair, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Walter Fogel

5.5 Retirement:

The Director of Human Resources advised the Council that the Principal of Franklin Hill Elementary has advised the school board of his intent to retire on 2007-06-30.

CC-070523-HR-0162

Parent Commissioner Tom Mouhteros MOVED THAT, on the recommendation of the Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the notice of retirement, effective 2007-06-30, received from **Clifford Buckland**, Principal of Franklin Hill Elementary School, and extend best wishes to him.

Carried unanimously

5.6 Modification to Resolution - Assignment & Transfer:

The Director General reviewed the modifications to the assignments and transfers for the 2007-2008 school year.

CC-070523-HR-0163

WHEREAS the Council of Commissioners adopted resolution #CC-070425-HR-0141, approving the assignment and transfer of in-school Administrators for the 2007-2008 school year;

WHEREAS circumstances have made it necessary for the Director General to recommend some modifications to the assignment and transfer of in-school Administrators;

WHEREAS some positions for Principal and Vice-Principal continue to be vacant;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Director General, the Council of Commissioners approve the following modifications to resolution #CC-070425-HR-0141

ELEMENTARY	PRINCIPAL	VICE-PRINCIPAL
FRANKLIN HILL	VACANT	
PIERRE ELLIOTT TRUDEAU	VACANT	
ST-PAUL	Linda DiDomenico	Marisa Goffredo To be replaced by Connie Larosa
TERRY FOX	Dr. Therese Dufresne	VACANT
SECONDARY	PRINCIPAL	VICE-PRINCIPAL
JOLIETTE	VACANT	
LAKE OF TWO MOUNTAINS	VACANT	Aimée Parsons
LAURENTIAN REGIONAL	Laird Bracken	VACANT (Marisa Goffredo re-assigned to St-Paul)

AND THAT the Director of Human Resources be mandated to post internally and externally for the positions of Principal at Franklin Hill Elementary School, Pierre Elliott Trudeau Elementary School, Joliette High School and Lake of Two Mountains High School; AND for the positions of Vice-Principal at Terry Fox Elementary School and Laurentian Regional High School.

Carried unanimously

6.0 COMMUNICATIONS & CORPORATE AFFAIRS

6.1 Report of the Committee Chairperson - Communications & Public Relations:

Commissioner Natalie Auclair, **Chair** of the Communications & Public Relations Committee, noted that at its last meeting the committee discussed the success of the Impact Soccer night where 4 490 tickets were sold, the upcoming Laurier Galas, and the annual retirement dinner.

6.2 SWL Foundation:

Commissioner Edward Turchyniak advised the Council that the interactive white boards have started to arrive and will be present in the schools before the end of the school year. Ticket sales for the Lobster Quest on 2007-06-07 are going well.

6.3 Rescind Resolution:

The Director General advised that the following resolution needs to be rescinded in order to clarify the payment of the stipend to the Chairs of committees.

CC-070523-CA-0164

WHEREAS the stipend paid to the chairs of the Sir Wilfrid Laurier School Board Standing Committees is currently paid out in one lump sum at the end of the financial year;

WHEREAS the chairs of the Sir Wilfrid Laurier School Board Standing Committees have made a request to the Chairman to have this stipend paid out in two lump sum payments;

Commissioner Carolyn Curiale MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board rescind resolution #060713-CA-0016.

Carried unanimously

6.4 2006-2007 Commissioners Remuneration:

The Director General advised that the following resolution will authorize payment of the stipend to the Chairs of committees over two pay periods.

CC-070523-CA-0165

WHEREAS the Gouvernement du Québec adopted Decree number 836-2000 concerning the maximum annual amounts that are to be provided to school board commissioners;

WHEREAS for school year 2006-2007, the maximum allowable amount has been set at 155 368,00\$;

WHEREAS this decree provides for annual increments based on the annual average consumer price index as established by Statistics Canada as of December 31st of the preceding year, which as of December 31, 2005 was 2,2%;

WHEREAS Section 175 of the Education Act provides for the Council of Commissioners to determine the manner in which the maximum allowable amount is to be distributed to members of the Council;

Commissioner Carolyn Curiale MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board establish the annual remuneration for its Commissioners for services rendered to the school board as follows:

The base amount for each commissioner:

• 3 036 \$ x 21 commissioners	=	63 756 \$
• 4 079 \$ x 9 commissioners (Executive Committee)	=	36 711 \$
• 12 847 \$ x 1 Chair of the Council of Commissioners	=	12 847 \$
• 5 353 \$ x 1 Vice-Chair of the Council of Commissioners	=	5 353 \$
• 5 353 \$ x 1 Chair of Executive Committee	=	5 353 \$
• 2 677 \$ x 1 Vice-Chair of the Executive Committee	=	2 677 \$
• 1 071 \$ x 8 Chairs of the Standing Committees (Adult & Vocational Education, Communications & Public Relations, Education, Human Resources, Financial Resources, Material Resources, Information Technology, Transportation and School Organization)	=	<u>8 568 \$</u>
	Sub Total	135 265 \$
	Balance:	<u>20 103 \$</u>

AND THAT the chairpersons of standing committees must attend a majority of these committee meetings in order to qualify for this stipend.

AND THAT the stipend for the standing committee Chairs will be paid in two equal payments on 2007-05-31 and 2007-06-14;

AND THAT the Commissioners who are present at a standing committee meeting even though there is a lack of quorum will be considered to have been present when calculating their attendance record for the purposes of remuneration;

FURTHER THAT the balance amount will be divided equally among all members of the Council of Commissioners who are members of a minimum of two (2) standing committees and who attend a majority of these committee meetings excluding the Chair and Vice-Chair of the Council of Commissioners and the Chair and Vice-Chair of the Executive Committee. A maximum of 17 commissioners would be admissible to receive a minimum of 1 182\$, if the above criteria is met.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Natalie Auclair, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting to NAY:	Walter Fogel

7.0 HUMAN RESOURCES

7.1 Report of Committee Chairperson:

Commissioner Grace Nesi, Chair of the Human Resources Committee, noted that at its last meeting the committee discussed courses being offered on-line to teachers by Bishop's University, the services **are** available to teachers from LEARN and the recruiting of teachers.

7.2 Abolition of Maintenance Support Positions:

The Director of Human Resources reviewed the process for the abolition and creation of positions for maintenance and administrative support staff. He noted that several maintenance positions have been abolished and re-created in order to make them full-time positions.

CC-070523-HR-0166

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2007-07-01, as per Clause 7-3.08 of the Maintenance Support Staff Collective Agreement (CSN-S18):

Classification	Place of Work	Hours/week
Maintenance Worker Cl. II	Adult Education	38,75
Maintenance Worker Cl. II	Adult Education	38,75
Caretaker (-9275m2)	Arundel ES	25
Caretaker (-9275m2)	Grenville ES	25
Maintenance Worker Cl. II	Lake of Two Mountains HS	30
Caretaker (-9275m2)	Laurentia ES	38,75
Maintenance Worker Cl. II	Laurentian Regional HS	30
Maintenance Worker Cl. II	Laurier Senior HS -Mother Teresa JHS	12,5
Maintenance Worker Cl. II	Laurier Senior HS - Mother Teresa JHS / Adult Education	26,25
Maintenance Worker Cl. II	Laval Liberty HS / Twin Oaks ES	38.75
Caretaker (-9275m2)	Morin Heights ES	38,75
Caretaker (-9275m2)	Phoenix Alternative	20
Caretaker (-9275m2)	Rawdon E & MS	38,75
Caretaker (-9275m2)	Ste-Adèle ES	25
Maintenance Worker Cl. II	Ste-Agathe Academy	20

Carried unanimously

7.3 Creation of Maintenance Support Positions:

In response to a question from Commissioner Steve Kmec, the Chairman noted that the new **Competency** Development Centre (CDC) Laurier has been taken into account when creating maintenance support staff positions.

CC-070523-HR-0167

WHEREAS the Maintenance Support Staff local union has been consulted on the effects of the modified requirements of its schools and centres;

Parent Commissioner Lisa Chartier MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2007-07-01:

Classification	Place of Work	Hours/week
Caretaker	Adult Education	38,75
Maintenance Worker Cl. II	Adult Education	15
Caretaker (-9275m2)	Arundel ES	38,75
Caretaker (-9275m2)	CDC Laurier	38,75
Maintenance Worker Cl. II	CDC Laurier	38,75
Caretaker (-9275m2)	Grenville ES	38,75
Maintenance Worker Cl. II	Lake of Two Mountains HS	38,75
Caretaker (-9275m2)	Laurentia ES	38,75
Maintenance Worker Cl. II	Laurentian Regional HS	38,75
Maintenance Worker Cl. II	Laurier Senior HS - Mother Teresa JHS / Twin Oaks	38,75
Maintenance Worker Cl. II	Laval Liberty HS	38,75
Maintenance Worker Cl. II	Laval Liberty HS	38,75
Caretaker (-9275m2)	Morin Heights ES	38,75
Caretaker (-9275m2)	Phoenix Alternative	38,75
Caretaker (-9275m2)	Rawdon E & MS	38,75
Maintenance Worker Cl. II	Rosemere HS	20
Caretaker (-9275m2)	Ste-Adèle ES	38,75
Maintenance Worker Cl. II	Ste-Agathe Academy	38,75

Carried unanimously

7.4 Abolition of Administrative Support Positions:

In response to a question from Commissioner Robert Dixon, the Director of Human Resources advised that the administrative support staff was consulted and that the Collective Agreement provides parameters as to what information a school board needs to provide to a union.

In response to an additional question from Commissioner Dixon, the Director of Human Resources advised that employees affected by the abolition and creation of positions will be subject to the seniority process and may have to change their working location within a 50 kilometer distance. If there are no positions **within** the 50 kilometer distance a tenured employee will be placed on availability and assigned to a building until a position is available.

The Director General explained that the Collective Agreement sets out an obligation to meet certain deadlines in order to set the abolition/creation process in motion and assignments/transfers need to be completed before the presentation of the school board's budget in order to know where resources need to be allocated.

In response to a question from Commissioner Nazario Facchino, the Director of Human Resources advised that one of the main differences between a School Secretary and a Secretary is that the School Secretary helps manage the school's budget and is trained on GPI.

CC-070523-HR-0168

WHEREAS the Administrative Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2007-07-01, as per Article 7-3.00 of the FTQ Local 57 Collective Agreement covering support staff:

Classification	Place of Work	% of work
Secretary	Morin Heights ES	27
Secretary	Twin Oaks ES	29
Secretary	Hillcrest Academy	64

Secretary	St-Paul ES	86
Secretary	Terry Fox ES	50
School Secretary	Mountainview HS (Batshaw)	80
School Secretary	Phoenix Alternative	71
Office Agent Cl. I	Ste-Agathe Academy	100
Office Agent Cl. I	Joliette HS	57
Student Supervisor	Joliette HS	76
Laboratory Technician	Laval Junior HS	43
Secretary	Lake of Two Mountains H S	100
School Secretary	Laurentian Regional HS	100
Student Supervisor	Laurentian Regional HS	71
Secretary	Laurier Senior HS	57
Student Supervisor	Laurier Senior HS	71
Student Supervisor	Rosemere HS	57

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Natalie Auclair, Steve Bletas, Carolyn Curiale, Tony De Lauri, Nazario Facchino, Walter Fogel, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting to NAY:	Robert Dixon, Merle Parkinson

7.5 Creation of Administrative Support Positions:

In response to a question from Commissioner Merle Parkinson, the Director of Human Resources noted that the administrative support staff positions at the Administration Centre are ones that will be made permanent.

The Director General noted that these additional **posts** at the Administration Centre will have no effect on the budget **as** the positions are already being paid. She also noted that by creating more full-time positions there is more stability.

In response to a question from Commissioner Merle Parkinson, the Director of Financial Resources noted that monies for additional Resource Teachers and Psychologists is being considered within the budget process but that without the budget parameters from the Ministère de l'Éducation, du Loisir et du Sport (MELS) there is no way of knowing if there will be a directive to fund more of these positions.

CC-070523-HR-0169

WHEREAS the Administrative Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2007-07-01:

Classification	Place of Work	% of work
Secretary	Rawdon E& MS	29
Secretary	Morin Heights ES	29
Secretary	Genesis ES	29
Secretary	Jules Verne ES	29
Secretary	Mountainview ES	29
Secretary	Twin Oaks ES	50
Secretary	Hillcrest Academy	50
Secretary	McCaig ES	50
Secretary	Terry Fox ES	75
School Secretary	Mountainview HS (Batshaw)	100
School Secretary	Phoenix Alternative	100
Secretary	Ste-Agathe Academy	71
Student Supervisor	Ste-Agathe Academy	43
School Secretary	Joliette HS	100
Secretary	Joliette HS	100

Student Supervisor	Joliette HS	100
Secretary	Laval Junior HS	50
Laboratory Technician	Laval Junior HS	57
Student Supervisor	Laval Junior HS	43
Administrative Technician	Lake of Two Mountains HS	50
Secretary	Lake of Two Mountains HS	50
Student Supervisor	Lake of Two Mountains HS	43
Secretary	Laval Liberty HS	50
Student Supervisor	Laval Liberty HS	43
Administrative Technician	Laurentian Regional HS	50
Student Supervisor	Laurentian Regional HS	100
Secretary	Laurier Senior HS	50
Student Supervisor	Laurier Senior HS	100
Student Supervisor	Laurier Senior HS	50
Secretary	Rosemere HS	50
Student Supervisor	Rosemere HS	100
Student Supervisor	Mother Teresa Junior HS	43
Secretary	Material Resources Department	100
Secretary	Educational Services	100
Secretary	Human Resources	100
Documentation Technician	General Directorate	100

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Natalie Auclair, Steve Bletas, Carolyn Curiale, Tony De Lauri, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting to NAY:	Robert Dixon, Walter Fogel, Merle Parkinson

CC-070523-HR-0170

WHEREAS the Administrative Support Staff Local Union has been consulted on the effects of the modified requirement of its schools and centres;

WHEREAS the school board wishes to increase hours in order to create a full-time position of Secretary at an elementary school;

WHEREAS the Administrative Support Staff Local Union and the school board have agreed to apply clause 7-3.05 (c, d) of the Provincial Agreement which provides the option of increasing hours without abolishing a position;

Commissioner Tony De Lauri MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board increase the hours of the following position of Secretary in an elementary school, effective 2007-07-01:

Classification	Place of Work	Former % of work	New % of work
Secretary	St-Paul E.S.	86	100

Carried unanimously

Commissioner David McKinley excused himself for the evening.

TIME:22:03 hours

CC-070523-HR-0171

WHEREAS the Administrative Support Staff Local Union has been consulted on the effects of the modified requirement of its schools and centres;

WHEREAS the school board wishes to increase hours in order to create a full-time position of School Secretary at three elementary schools;

WHEREAS the application of clause 7-3.10 (b) of the Local Agreement which provides the option of increasing hours without abolishing a position;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board increase the hours of the following positions of Secretary in an elementary school, effective 2007-07-01:

Classification	Place of Work	Former % of work	New % of work
School Secretary	Arundel E.S.	93	100
School Secretary	Grenville E.S.	86	100
School Secretary	Ste-Adèle E.S.	86	100

Carried unanimously

7.6 Abolition of Non-Teaching Professional Positions:

CC-070523-HR-0172

WHEREAS the Non-Teaching Professionals local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2007-07-01, as per Article 5-6.04 of the Union of Professionals Collective Agreement (CSQ).

Classification	Place of Work	% of work
Adult Education	Administration Attaché	100
Pedagogical Consultant (SESSIONS program)	Educational Services	100

Carried unanimously

7.7 Creation of Non-Teaching Professional Positions:

The Director of Human Resources advised that this position is being created for a special project.

CC-070523-HR-0173

WHEREAS the Non-Teaching Professionals local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2007-07-01:

Classification	Place of Work	% of work
Special Project : Speech and Hearing Correction Officer	Educational Services	80

Carried unanimously

7.8 2007-2008 Maintenance Staffing Plan:

The Director of Human Resources noted that the maintenance staffing plan must be approved by the Council of Commissioners prior to June 1 annually, as per the CSN Collective Agreement.

CC-070523-HR-0174

WHEREAS the Maintenance Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board, as per Clause 7-3.07 of the Maintenance Support Staff Collective Agreement (CSN-S18), approve Document #SWLSB-2007/05/23-HR-001, the 2007-2008 Staffing Plan for Maintenance Personnel.

Carried unanimously

8.0 INFORMATION TECHNOLOGY

8.1 Report of Committee Chairperson:

Commissioner Nancy Rupnik, Chair of the Information Technology Committee, noted that at its last meeting the committee reviewed the departmental budget, the addenda to the Fibre Optic Network Agreement with Commission scolaire des Samares, the new protocol with Bell Mobility for cellular telephones, an internet safety program for schools and the creation of a procedure for purchasing technology related equipment.

She also noted that the committee had a presentation of the interactive whiteboards and that the installation of computers under the refurbished computer project are now being installed and are working well.

The Director of Information Technology noted that the ratio of computers within the schools will be 1:6 by the end of June 2007.

8.2 Fibre Optic Network - Addenda to Agreement with C.S. des Samares:

The Director of Information Technology advised that the addenda to the original agreement with the Commission scolaire des Samares is to register the Sir Wilfrid Laurier School Board's ownership of the network fibres assigned to the school board.

In response to a question from Commissioner Steve Kmec, the Director of Information Technology noted that the upcoming resolution will designate the people who will sign the master contract for the ownership of the fibres.

CC-070523-IT-0175

WHEREAS under the agreement signed on 2004-07-28, Commission scolaire des Samares, Sir Wilfrid Laurier School Board, Municipalité régionale de comté d'Autray, Municipalité régionale de comté de Matawinie, Municipalité régionale de comté de Montcalm, Collège Esher-Blondi, Collège Champagneur, La Bande Passante Inc. and Conseil Atikamekw de Manawan (the "Promoters") agreed to implement, for their own benefit, a global fiber optic network (the "Global Network") extending over six hundred kilometres (600 km) on the territory of Commission scolaire des Samares;

WHEREAS the development of the Global Network has been completed;

WHEREAS the Global Network is comprised of various sections, each operating independently;

WHEREAS part of the support structures (posts, strands, anchor rods, etc.) of the Global Network shared by the Promoters in the protocol is the property of Commission scolaire des Samares in its capacity as carrier and owner of the fiber optic trunk;

WHEREAS on 2005-09-02 the Promoters signed a “Convention de copropriété et de gérance d’un réseau de fibres optiques”;

WHEREAS on 2006-07-04 the Promoters signed an **addendum** to the “Convention de copropriété”;

WHEREAS under the “Convention de copropriété” the Promoters agreed that upon completion of the Global Network, they would acknowledge, in writing, their respective rights with respect to the Global Network, and request the opening of a real card for each one of their respective networks, the fiber optic trunk and the shared equipment with the Networking Registry of each registration division covered by the Global Network;

WHEREAS under the “Convention de copropriété” Commission scolaire des Samares has granted to the other Promoters the right to use the fiber optic trunk and the shared equipment, as well as the rights over an area of the fiber optic trunk in order that they may maintain their fibers in the trunk for the duration of the convention;

WHEREAS the Promoters wish to recognize their respective exclusive ownership of certain fibres, as well as the exclusive ownership of Commission scolaire des Samaras of the fibre optic trunk and the shared equipment;

WHEREAS Commission scolaire des Samares wishes to confirm the above-mentioned rights of use and rights over an area;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Administration to sign an agreement recognizing the respective rights of the Promoters of the Global Network, requesting the opening of real cards with the Networking Registry of each registration division covered by the Global Network, and recognizing the rights of use and the rights over an area of each Promoter, the whole as per the proposed deed prepared by Me Adélarde Ethier, Notary, and presented to the Council of Commissioners.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Natalie Auclair, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, David McKinley, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting to NAY:	Walter Fogel

9.0 MATERIAL RESOURCES

9.1 Report of Committee Chairperson:

There was no report.

9.2 *Rental of Space - Adult & Vocational Education:*

The Director of Material Resources presented a proposal for the rental of property to house the Adult Education & Vocational Education Centre as the youth sector at 3200 boulevard Souvenir needs the space currently used by the centre for the implementation of the Community Learning Centre. The property is located on boulevard des Laurentides and the lease agreement will be for 5 years.

CC-070523-MR-0176

WHEREAS the Adult & Vocational Education Services currently utilizes space at 3200, boul. Souvenir O.;

WHEREAS Laval Junior and Laval Liberty High Schools require the space used by Adult & Vocational Education Services for the 2007-2008 school year;

WHEREAS the Adult & Vocational Education Committee has been advised of the need for space to house the services currently provided in Laval Junior and Laval Liberty High Schools;

WHEREAS the Material Resources and Adult & Vocational Education Services have looked into rental property in the Laval area;

WHEREAS the Material Resources Committee and the Adult & Vocational Education Committee have reviewed the proposed rental properties and recommend that the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, with a renewal option, with Les Constructions Grano Inc. et Construction Agosto inc.;

WHEREAS renovations to this rental property are required in order to accommodate Adult Education Services in Laval and are estimated at 288 000,00\$;

Commisisoner Nazario Facchino MOVED THAT, on the recommendation of the Material Resources Committee, the Adult & Vocational Education Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, with a renewal option, with **Les Constructions Grano Inc. et Construction Agosto inc.**, for the rental of space at 2100, boul. Des Laurentides, Laval, QC, to establish an Adult Education Centre.

AND THAT the lease amount of 255 653,72\$, all taxes included, for the 2007-2008 school year be approved.

AND THAT Material Resources be authorized to proceed with a public call to tender for the renovation of the space at 2100, boul. Des Laurentides, Laval, QC.

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

The Chairman welcomed the Assistant Centre Director for Adult & Vocational Education to the meeting.

9.3 *Engagement of Contractor - Phoenix Roofing Project:*

The Director of Material Resources advised that this project will be completed for September 2007.

CC-070523-MR-0177

WHEREAS the Sir Wilfrid Laurier School Board has resolved to repair the roof at Phoenix Alternative High School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2007-05-18;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner William Pollock MOVED THAT, on the recommendation of the Director of Material Resources and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for roof repair at Phoenix Alternative High School to **Couvreur RB Proulx Inc.** for a total cost of 65 917,92\$, all taxes included.

Carried unanimously

10.0 EDUCATIONAL SERVICES**10.1 Report of Committee Chairperson:**

The Director of Educational Services, in the absence of the Education Committee Chairman, commented on the last meeting of the committee noting the review the "Sessions" program, that Tel-jeunes will be on-line as of 2007-06-05 and its launch will be held on 2007-06-15, and a proposal from LEARN to develop a television show with CTV called "It's S'Cool!" that would involve secondary IV and V students participating in the development of the program and its advertising.

11.0 SCHOOL ORGANIZATION**11.1 Report of Committee Chairperson:**

There was no report.

11.2 2007-2008 Enrollment Figures:

The Director of School Organization advised that enrolment has risen slightly since the 2007-04-25 meeting.

12.0 ADULT & VOCATIONAL EDUCATION:**12.1 Report of Committee Chairperson:**

Commissioner Nazario Facchino, Chairman of the Adult & Vocational Education Committee, noted that there was no meeting and reminded the Council of the CDC Chomedey graduation on 2007-05-31 and the CDC Lachute graduation on 2007-06-15.

TIME:22:30 hours

Commissioner Nick Milas returned to the meeting.

TIME: 22:30 hours

CC-070523-MR-0178

Commissioner Carolyn Curiale MOVED THAT the meeting be extended until the completion of the agenda.

Carried unanimously

The Chairman asked that if a Commissioner will not be present at a meeting to please advise who ever is coordinating the meeting in due time so that if quorum will not be achieved meeting can be cancelled due to lack of quorum.

13.0 PARENT COMMISSIONERS REPORT**13.1 Parents' Committee Report:**

Parent Commissioner Lisa Chartier presented the monthly report of the Parents Committee noting an informative presentation from LEARN on its services, the adoption of an internal financial policy, Impact Soccer night, and the initiative of the Parents Committee of Commission scolaire des Samares to lobby for a vote at Executive Committee and the Council of Commissioners for Parent Commissioners. The Sir Wilfrid Laurier School Board Parents' Committee has decided not to support the request of the Parents Committee of Commission scolaire des Samares

She also noted that she has been advised by some parents that when they attend Council meetings they feel that the Commissioners are not paying attention during the question period, which is very disrespectful.

The Chairman stated that in the future during the question period the Commissionoerns will be asked to lower their computer screens and give their full attention to the questions being presented.

14.0 QESBA**14.1 Report of the QESBA:**

Commissioner Carolyn Curiale noted that at its last meeting of the Quebec English School Boards Association (QESBA) the following was discussed: the good turnout for the spring conference and the promotion of the upcoming school elections.

She also noted that the rumour that there might be a delay in the upcoming school elections has not yet been confirmed as the Ministre de l'Éducation, du Loisir et du Sport (MELS) has not yet received a request to delay the elections.

In response to a question from Commissioner Steve Kmec, the Chairman noted that changes can be made to the *Act respecting school elections* by an Order-in-Council from the **Assemblée Nationale**. **There is a required deadline to delay elections but if the deadline is not met a unanimous consent is required from the Assemblée Nationale.**

15.0 FINANCIAL RESOURCES**15.1 Report of Committee Chairperson:**

Commissioner Merle Parkinson, Chair of the Financial Resources Committee, noted that the last meeting fo the committee was dedicated to the review of the proposed 2007-2008 budget.

16.0 QUESTION PERIOD

There were no questions.

17.0 CORRESPONDENCE

The Chairman drew the Council's attention to the correspondence contained in the meeting package.

18.0 VARIA

There was no varia.

19.0 CONCLUSION OF MEETING

Commissioner Walter Fogel MOVED the adjournment of the meeting.

Carried unanimously

TIME: 23:18 hours

NEXT MEETING ⇨ REGULAR ⇨ 2007-06-27

Anne-Marie Lepage, Interim Secretary General

Steve Bletas, Chairman