

**PROVINCE OF QUEBEC**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2007-09-26**

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2007-09-26 at 19:30 hours, at which were present:

Commissioners Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Georges Benoit, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik and Edward Turchyniak; and Lisa Chartier, Parent Commissioner; and Anne-Marie Lepage, Director General.

Also present were: Alain Guay, Assistant Director General; Marie-Claude Drouin, Secretary General; François Badin, Director of Human Resources; Line Desgroseilliers, Director of Information Technology; Heather Halman, Director of Educational Services; Daniel Hogue, Director of Material Resources; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization; Johanne Brabant, Interim Director of Adult & Vocational Education; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Commissioners Natalie Auclair, Merle Parkinson and Parent Commissioner Luc Samson

The Chairman called the meeting to order at 19:30 hours.

The Chairman advised the Council that earlier this year the Special Education Advisory Committee (SEAC) held a logo contest to select a logo to represent the committee. The three finalists, of the 105 logos submitted, in this contest have been invited this evening to receive a certificate of recognition and a gift certificate from SEAC.

The certificates of recognition and the gift certificates were presented to:

- 1<sup>st</sup> place – David Lauricella, Laval Junior High School
- 2<sup>nd</sup> Place – Alexander Bove, St-Vincent Elementary School
- 3<sup>rd</sup> Place – Josianne Carli, Pinewood Elementary School

**1.0 ACCEPTANCE OF AGENDA:**

The following additions and changes to the agenda were proposed:

**5.0 BUSINESS ARISING:**

- 5.3 *Engagement of Assistant Centre Director – Adult & Vocational Education* .....RES

**6.0 COMMUNICATIONS & CORPORATE AFFAIRS:**

- 6.3 *Community Learning Centre (CLC) LRHS*.....RES

**8.0 MATERIAL RESOURCES:**

- 8.2 *Report on High School Safety & Security*.....RES

**9.0 SCHOOL ORGANIZATION:**

- 9.3 *Update on 2007-2008 Enrolment* .....INFO

**10.0 FINANCIAL RESOURCES:**

- 10.3 *Long-Term Debt*.....RES

The Chairman extended best wishes to Commissioner David McKinley on the occasion of his birthday.

**CC-070926-CA-0015**

Commissioner Albina Pace MOVED THAT the agenda be accepted as corrected in document #SWLSB-2007/09/26-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES**

**CC-070926-CA-0016**

Commissioner Nick Milas MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2007-08-22, having been received by all members prior to this meeting, be approved as corrected.

**Carried unanimously**

Commissioner Walter Fogel advised that on page 1747 of the minutes of the meeting held on 2007-09-05, section 3.0 should be deleted as a "Varia" item is not permitted on a special meeting agenda. In accordance with the Education Act (R.S.Q., Chapter I-13.3), only the items detailed on the agenda of a special meeting can be discussed and a "Varia" items allows for anything to be discussed.

**CC-070926-CA-0017**

Commissioner Nazario Facchino MOVED THAT the minutes of the SPECIAL meeting of the Sir Wilfrid Laurier School Board held on 2007-09-05, having been received by all members prior to this meeting, be approved as corrected.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Tom Mouhteros, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>Commissioners ABSTAINING:</b>	Albina Pace

**3.0 QUESTION PERIOD**

In response to a question from Erin Traynor, a parent from Laurentia Elementary School, the Chairman advised that as this particular situation deals with specific students, therefore the Assistant Director General would speak with her and the other parents.

The Assistant Director General and the Director of Human Resources left the meeting to speak to the parents with concerns about the split classes at Laurentia Elementary School.

**TIME: 19:41 hours**

In response to a question from Pascal L'Heureux concerning special needs students and the decrease in the number of attendants, the Director General advised that the school board is actually increasing the number of hours allotted to attendants. She went on to explain that when the Collective Agreement is applied the school board has to abolish and re-create positions based on the needs of each school due to the transfer of a student from one school to another or if the student leaves the Sir Wilfrid Laurier School Board. She also noted that the school board has a Parity Committee which reviews each special needs case and allocates according to these needs. An allocation is given to each school that requires one for special needs students and it is used at the discretion of the Principal, after consulting with certain teachers. The school board accommodates special needs students as much as possible within the budget allocated.

## 4.0 CHAIRMAN'S REPORT

### 4.1 Chairman's Report:

*"It is with great pride that I greet you all tonight at this last Council meeting of this mandate. So much has been accomplished in the past four years, so much that we all can be proud of. Allow me to take a minute to give you an overview of the highlights of this mandate:*

*The council has established its own style in making sure there was always high community involvement. This, if any, is one of our trademarks. All through our mandate, this Council has made sure to raise the bar for better quality services for our students. The concerns of the parents for safe school environments were listened to and the directorate was mandated to conduct thorough analysis of needs and provide Council with applicable recommendations to further improve the safety in our schools.*

*We can be proud of a strategic plan that has involved our stakeholders, and that took into account the needs of all our students. Furthermore, we can be proud of a strategic plan that has also taken into account the needs of our employees by recognizing their needs to be actively involved in their own continued learning and training.*

*The past four years have been marked with continued growth and this Council can be proud of having taken decisions that were light years ahead of other public organizations. Let me share a few with you:*

- *We opened 10 schools and centres (it seems like a lot, but it's true!): REMS, JFK, Jules Verne, Franklin Hill, Genesis, St Vincent, CDC Vimont, CDC Repentigny, CDC Boisbriand and last but not least, CDC Pont-Viau*
- *We expanded 5 schools within our territory (CDC Lachute, Ste Agathe Academy, Laval Liberty High School, Terry Fox, JHS)*
- *We renovated the Arundel Nature Centre so students and their communities can benefit from safe, quality outdoor education;*
- *We ensured fiscally responsible management of our financial resources while continuing to invest in student services for instance:*
  - *quality daycare services in our elementary schools*
  - *16+ programs in all our secondary schools*
  - *We supported the growth and development of Phoenix Alternative High School*
  - *We revamped the image of the Adult and Vocational Sector in order to increase student motivation and invite more adults to continued learning;*

*As one of our pet peeves is recognition at Council, tonight I would like to recognize a few individuals: First to the Directors, thanks for putting up with this Council for the past four years (Laugh!). Your dedication and commitment are highly appreciated;*

*Secondly, to my fellow officers, Carolyn, Ed, and Nick. You have taken at heart your leadership roles with this Council and have clearly demonstrated your engagement to our cause, the students.*

*Also, to all chairs of Standing Committees, thank you for the numerous night meetings and for your vested interest in your dossiers;*

*To all Commissioners, my sincere thanks for this past journey. It has been an honour for me to work with you all and I hope our paths cross again. Best wishes to each of you in your new endeavours.*

*In closing, I would like to express my gratitude to one of our commissioners for whom tonight is the last meeting, Natalie. Thank you for being a part of the SWL family for this past mandate as Chair of CPRC. We wish you good luck for your future goals."*

The Council entered into discussion and it was noted by several Commissioners that many of the goals set by the school board had been achieved.

The Chairman wished everyone well for the upcoming school elections.

**5.0 BUSINESS ARISING**

**5.1 Ratification of Heating Costs at LRHS:**

The Director of Material Resources advised that at the last meeting of the Material Resources Committee the additional heating costs at Laurentian Regional High School (LRHS)/Polyvalent Lavigne, incurred due to faulty gauges, was discussed at length and the recommendation is that the bill be paid in full.

The Council entered into discussion and it was noted that Commission scolaire de la Rivière-du-Nord had researched the additional costs through a special program and some of the costs are actual while others are estimated.

**CC-070926-CA-0018**

WHEREAS the Executive Committee has exercised the functions and powers of the Council of Commissioners as delegated by resolution #010627-CA-0231, amended by resolution #030528-CA-0147, reaffirmed by resolution #031126-CA-0081 and in conformity with by-law #BL2000-CA-01: Delegation of Functions and Powers to the Executive Committee;

Commissioner Edward Turchyniak MOVED THAT, in accordance with by-law #BL2000-CA-01: Delegation of Functions and Powers to the Executive Committee, the Executive Committee of the Sir Wilfrid Laurier School Board recommends that the Council of Commissioners of the Sir Wilfrid Laurier School Board ratify the following resolution:

- #EC-070711-MR-0019: Additional heating costs at Laurentian Regional H.S.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners voting NAY:</b>	<b>Walter Fogel</b>

**5.2 Proposed Policy #2007-TS-02: Closure of Schools:**

The Director of School Organization reviewed the proposed policy on the closure of schools noting that the establishment of this policy is required under the Education Act (R.S.Q., Chapter I-13.3). The consultation period for this policy has concluded and only four responses were received.

Commissioner Georges Benoit entered the meeting.

**TIME: 20:01 hours**

**CC-070926-TS-0019**

WHEREAS Bill 32 amended section 212 of the Education Act (R.S.Q., Chapter I-13.3) which now makes it obligatory for a school board to adopt a policy on the continued operation or closure of schools and any modifications pertaining to Educational Services provided by a school;

Commissioner Tony De Lauri MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2007-TS-02: Policy Concerning the Continued Operation or Closure if Schools and Any Modifications Pertaining to Educational Services.

**Carried unanimously**

### **5.3 Engagement of Interim Assistant Centre Director – Adult & Vocational Education:**

This item was deferred to later in the agenda.

On a point of “business arising”, Commissioner Walter Fogel referred to the 4<sup>th</sup> paragraph on page 1738 of the minutes of the meeting held on 2007-08-22, and inquired as to what the results of the survey conducted on the financing of the Special Education Advisory Committee (SEAC) in other school boards.

The Director General noted that the results of the survey indicated that most school boards apply their respective travel policies to all committees, including a majority of the school boards in the Laval-Laurentides-Lanaudière regions. Given that there are certain expenses that the Sir Wilfrid Laurier School Board travel policy does not cover, such as babysitting, guidelines are being prepared, in order to cover these costs until the travel policy can be revised, and receipts will be required. The guidelines will be presented to the SEAC committee for feedback.

On a “point of business arising”, Commissioner Steve Kmec referred to page 1742 of the above mentioned minutes and inquired if the situation with the Laval tax bills has been resolved.

The Director of Financial Resources advised that the school board is still working with GRICS, therefore the work is ongoing, and the corrections will be made prior to the second billing for the payment of school taxes.

In response to a question from Commissioner Steve Kmec, the Director General noted that there are no special costs being incurred with GRICS for the work being done on the tax bills, as the school board is a customer and technical support is included in the annual service fees.

In response to a question from Commissioner Walter Fogel, the Director General noted that GRICS cannot be held responsible for the problem with the Laval tax bills as information to prepare these bills comes from various sources, therefore, it is a number of issues that caused the tax bill problem.

## **6.0 COMMUNICATIONS & CORPORATE AFFAIRS**

### **6.1 Report of the Committee Chairperson - Communications & Public Relations:**

There was no report.

### **6.2 SWL Foundation:**

Commissioner Edward Turchyniak advised the Council that the Honorary Chairman of the upcoming Sir Wilfrid Laurier Foundation Gala to be held on 2008-01-10 is Jacques St-Laurent, President and Regional Director of Bell Helicopter Textron Canada Limited. Tickets for the event will be available in mid-October and will be 250\$ each. The event will be held at the Château Royale in Laval.

He went on to note that the Sir Wilfrid Laurier Foundation has been in existence for three years and has been able to donate approximately 200 000\$ to the schools and centres of the Sir Wilfrid Laurier School Board.

The Assistant Director General and the Director of Human Resources returned to the meeting.

**TIME: 20:12 hours**

The Chairman noted that the next project of the Sir Wilfrid Laurier School Board that the Sir Wilfrid Laurier Foundation will be supporting is safety and security.

### 6.3 *Community Learning Centre (CLC) LRHS:*

The Director of Information Technology advised the Council that Laurentian Regional High School(LRHS) had applied for and received a grant with the Ministère de l'Éducation, du Loisir et du Sport (MELS) to create a Community Learning Centre (CLC). The school will be receiving 150 000\$, which includes 30 000\$ of video-conferencing equipment over the next three years and the school board must also fund an equivalent amount, over two years, either financially or in kind (e.g. renovations, human resources, etc.).

#### **CC-070926-CA-0020**

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has introduced the concept of Community Learning Centres (CLC) as a means to support the English speaking community in Québec;

WHEREAS the Sir Wilfrid Laurier School Board supports the initiative of the Ministère de l'Éducation, du Loisir et du Sport (MELS) in establishing Community Learning Centres (CLC) in public schools to assist these schools in becoming centres for community-based activity and complementary services;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has approved the establishment and funding, in the amount of 150 000\$, of a Community Learning Centre (CLC) at Laurentian Regional High School;

WHEREAS the 150 000\$ of funding to be received from the Ministère de l'Éducation, du Loisir et du Sport (MELS) includes approximately 30 000\$ of video-conferencing equipment, which can be accommodated by Laurentian Regional High School;

WHEREAS the Sir Wilfrid Laurier School Board commits to providing financial support in investment or in kind, the full implementation of the program, ensuring access to the Community Learning Centre (CLC) outside of regular school hours, and the engagement of a coordinator for the Community Learning Centre (CLC), and that the development of the school success plan at Laurentian Regional High School will be formulated in collaboration with its community partners;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the Community Learning Centre (CLC) project for Laurentian Regional High School.

AND THAT the Sir Wilfrid Laurier School Board agree to support the Community Learning Centre (CLC) project for Laurentian Regional High School in the manner established by the Ministère de l'Éducation, du Loisir et du Sport (MELS).

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

### 5.3 *Engagement of Interim Assistant Centre Director – Adult & Vocational Education:*

The Director of Human Resources advised that the Selection Committee had met and interviewed two candidates for the position of Interim Assistant Centre Director of Adult & Vocational Education. The Selection Committee was unanimous in its decision to appoint Christina Cichon.

**CC-070926-HR-0021**

WHEREAS the position of Interim Assistant Centre Director - Vocational Education is currently vacant;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of **Christina Cichon** as Interim Assistant Centre Director – Vocational Education, effective 2007-10-01.

**Carried unanimously**

**7.0 EDUCATIONAL SERVICES****7.1 Report of Committee Chairperson:**

Commissioner Peter MacLaurin, Chairman of the Education Committee, commented on the last meeting of the committee noting that the changes to the report cards, in-school suspensions, CAT 3 testing and field trips were discussed.

**7.2 Peter Hall School – Fees for 2007-2008:**

The Director of Educational Services advised that the Sir Wilfrid Laurier School Board has 22 non-integrated students receiving services from the Peter Hall School, 6 at the elementary level and 16 at the high school level.

**CC-070926-ED-0022**

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Peter Hall School for the education of some of its students;

WHEREAS the Peter Hall School invoices the Sir Wilfrid Laurier School Board for these services;

Parent Commissioner Lisa Chartier MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the **Peter Hall School** for educational services **to be** provided to students of the Sir Wilfrid Laurier School Board for the 2007-2008 school year, in the amount of 456 026,00\$, all taxes included, contingent upon the approval of the **SEAC**.

**Carried unanimously**

**7.3 Summit School – Fees for 2007-2008:**

The Director of Educational Services advised that the Sir Wilfrid Laurier School Board has 27 non-integrated students receiving services from the Summit School, 10 at the elementary level and 17 at the high school level.

**CC-070926-ED-0023**

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Summit School for the education of some of its students;

WHEREAS the Summit School invoices the Sir Wilfrid Laurier School Board for these services;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the **Summit School** for educational services **to be** provided to students of the Sir Wilfrid Laurier School Board for the 2007-2008 school year, in the amount of 477 498,00\$, all taxes included, contingent upon the approval of the **SEAC**.

**Carried unanimously**

#### **7.4 Montreal Oral School for the Deaf – Fees for 2007-2008 (Integrated):**

Commissioner Peter MacLaurin excused himself from the table for the discussion and vote on this item.

The Director of Educational Services advised that the Sir Wilfrid Laurier School Board has 14 integrated students receiving services from the Montreal Oral School for the Deaf (MOSD).

In response to a question from Commissioner Steve Kmec, the Director of Educational Services advised that the students that receive services from MOSD have profound needs that cannot be handled by the school board nor some of the local rehabilitation centres.

#### **CC-070926-ED-0024**

WHEREAS the Montreal Oral School for the Deaf invoices the Sir Wilfrid Laurier School Board for the education of some of its students;

WHEREAS the services provided for the 2007-2008 school for integrated students amounts to 68 600,00\$;

Commissioner Carolyn Curiale MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from **Montreal Oral School for the Deaf** for educational services **to be provided to integrated students** of the Sir Wilfrid Laurier School Board for the 2007-2008 school year, in the amount of 68 600,00\$, all taxes included, contingent on the approval of the **SEAC**.

**Carried unanimously**

#### **8.0 MATERIAL RESOURCES**

##### **8.1 Report of Committee Chairperson:**

Commissioner David McKinley, Chairman of the Material Resources Committee, commented on the last meeting of the committee noting that the recommendations of safety and security report and the additional heating costs at Laurentian Regional High School (LRHS) were discussed at length.

##### **8.2 Report on High School Safety & Security:**

The Director of Material Resources reviewed the report on safety and security noting that there were twelve recommendations made, of which the Material Resources Committee is recommending that cameras and access controls be installed as the first phase of the project.

#### **CC-070926-MR-0025**

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-070711-MR-0003 approving the engagement of **Pegasus Emergency Management Consortium Corp.** to assist with the establishment of the safety and security project;

WHEREAS the report submitted by Pegasus Emergency Management Consortium Corp. was presented to the Material Resources Committee;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the implementation of the recommendations proposed by Pegasus Emergency Management Consortium Corp., as per document #SWLSB-2007/09/26-MR-001.

**Carried unanimously**

The Council entered into discussion.

In response to a question from Commissioner Steve Kmec, the Director of Material Resources advised that a work schedule for the installation of the recommended safety and security equipment would be prepared once all the schools involved have been consulted as to where these features are to be installed. It is hoped that this project will be underway prior to the holiday break in December.

In response to a suggestion from Commissioner Walter Fogel, the Chairman indicated that perhaps it might be a good idea to ask the local police forces to assist the Principals in determining where the best location for the installation of the cameras and access controls would be.

The Chairman extended his appreciation to Commissioner Walter Fogel for his assistance in pursuing this project.

#### **CC-070926-MR-0026**

WHEREAS the Director General of the Sir Wilfrid Laurier School Board, on the recommendation of the Management Advisory Committee, established a Safety & Security Sub-Committee to examine the relative needs of the schools and centres;

WHEREAS the sub-committee consulted the Management Advisory Committee on its areas of concern, in order of priority;

WHEREAS the results of the consultation indicated that the main priority for the majority of the Management Advisory Committee was the development of access control measures to secure the buildings of the school board,

WHEREAS the school board retained the services of Pegasus Emergency Management Consortium Corp. to **evaluate** and make recommendations to the school board for the improvement of security in its high schools;

WHEREAS recommendation 11 in the report of Pegasus Emergency Management Consortium Corp. proposes the installation of cameras and access controls;

WHEREAS the Director of Material Resources prepared a proposal for the implementation of access controls in all high schools and centres of the Sir Wilfrid Laurier School Board for an estimated cost of 120 000\$, with the purchase and installation of camera monitoring systems and main door access systems.

Commissioner Walter Fogel MOVED THAT, on the recommendation of the Management Advisory Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the implementation of recommendation 11 of the report received from the Pegasus Emergency Management Consortium Corp., for a total estimated cost of 120 000,00\$, all taxes included, as per document #SWLSB-2007/09/26-MR-003.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

Commissioner Walter Fogel noted that it is very satisfying to see this project come to fruition, especially in the wake of the Dawson College incident.

### **8.3 CDC Laurier-Pont-Viau – Project Change Orders:**

The Director of Material Resources reviewed the project change orders.

The Council entered into discussion and it was noted that every effort was made to reduce the costs on this project before it began, but despite the efforts, change orders occurred.

**CC-070926-MR-0027**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #060927-MR-0037 approving a public call to tender for a general contractor for the renovation of the new Competency Development Centre (CDC) Laurier-Pont Viau facilities;

WHEREAS tenders were received and subsequently opened on 2007-02-26;

WHEREAS the lowest conformable bidder was Construction de la Croisette Inc. for a total amount of 3 352 608,30\$, all taxes included;

WHEREAS considerable effort took place to bring this cost closer to the budget;

WHEREAS during the construction, change orders occurred to address specific issues, amounting to 159 399,43\$;

Commissioner David McKinley MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a modification to resolution #CC-070228-MR-0111 by changing the total cost of the project to 3 512 007,73\$, all taxes included, reflecting the necessary change orders.

AND THAT, the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

**8.4 Three Year Investment Plan (PTI) 2008-2011:**

The Director of Material Resources reviewed the priorities of the three-year investment plan.

The Council entered into discussion and several questions were raised concerning priority #1, a new school for Joliette Elementary School. It was noted that the need for a new school in this area is based on reasons of health, safety and security, and, although enrolment is declining, the health and safety of the students is a priority.

**CC-070926-MR-0028**

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) requires that school boards submit their respective « Three-year Investment Plans » no later than 2007-09-30 annually;

Commissioner Tom Mouhteros MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Three-Year Investment Plan as per document #SWLSB-2007/09/26-MR-002 and as prioritized below:

Priority #1: Financing from the Ministère de l'Éducation, du Loisir et du Sport (MELS) in 2008-2009 for the construction of a new school in Joliette in order to relocate Joliette Elementary School, building #885-040 (2-10-0).

- Priority #2: Financing from the Ministère de l'Éducation, du Loisir et du Sport (MELS) in 2008-2009 for the enlargement of McCaig Elementary School, building #885-003, by adding 100 student places and a gymnasium.
- Priority #3: Financing from the Ministère de l'Éducation, du Loisir et du Sport (MELS) in 2009-2010 for the construction of a new school (3-10-1) in sector 2 of Laval.
- Priority #4: Financing from the Ministère de l'Éducation, du Loisir et du Sport (MELS) in 2010-2011 for the construction of a new school (to be determined – space may be required for Kindergarten growth) in sector 3 of Laval.
- Priority #5: Financing from the Ministère de l'Éducation, du Loisir et du Sport (MELS) for a building in the Vimont, Chomedey, Pont-Viau or Laval-des-Rapides area in order to re-locate the Adult Education service currently located at 2100, boulevard Des Laurentides, Laval (rental property).

AND THAT this Three-Year Investment Plan 2008-2011 be submitted to the Ministère de l'Éducation, du Loisir et du Sport (MELS) no later than 2007-09-30.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners voting NAY:</b>	<b>Walter Fogel</b>

**8.5 Rental of Portables 2007-2008:**

In response to a question from Commissioner Albina Pace, the Director of Material Resources noted that 2007-2008 is the third year that the portables have been leased for McCaig Elementary School and six portables have been leased for Joliette Elementary School since 1998 with 2 more being added in 2000. The portables were new when installed and have shown no signs of deterioration.

In response to a question from Commissioner David McKinley, the Director of Material Resources advised that since 1998 approximately 1 000 000\$ has been spent on the rental of portables.

**CC-070926-MR-0029**

WHEREAS the Sir Wilfrid Laurier School Board leases modular classrooms to accommodate students at McCaig Elementary School;

WHEREAS it is necessary to renew the lease of these modular classrooms for the 2007-2008 school year;

Commissioner Steve Kmec MOVED THAT, on the recommendation of the Director of Material Resources and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the renewal of the lease for modular classrooms at McCaig Elementary School for the 2007-2008 school year with **AMB TRESEC Inc.**, in the amount of 51 099,74\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this lease.

**Carried unanimously**

**CC-070926-MR-0030**

WHEREAS the Sir Wilfrid Laurier School Board leases modular classrooms to accommodate students at Joliette Elementary School;

WHEREAS it is necessary to renew the lease of these modular classrooms for the 2007-2008 school year;

Commissioner Steve Kmec MOVED THAT, on the recommendation of the Director of Material Resources and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the renewal of the lease for modular classrooms at Joliette Elementary School for the 2007-2008 school year with **AMB TRESEC Inc.** in the amount of 99 601,42\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this lease.

**Carried unanimously**

**8.6 Air Conditioning Project at MTJHS & LSHS – Change Orders:**

The Director of Material Resources reviewed the change orders on the air conditioning project at Mother Teresa Junior and Laurier Senior High Schools.

**CC-070926-MR-0031**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-061213-MR-0083 awarding the contract for the replacement of the air-conditioning unit at Mother Teresa Junior High School / Laurier Senior High School to **Neveu & Neveu Ltée** for a total cost of 305 699,36\$, all taxes included;

WHEREAS change orders to the original plans in the amount of 15 921,50\$, all taxes included were required;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Material Resources and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a budget increase of 15 921,50\$ for the replacement of the air-conditioning unit at Mother Teresa Junior High School / Laurier Senior High School.

AND THAT resolution #CC-061213-MR-0083 be modified by changing the project budget amount to 321 620,86\$, all taxes included.

FURTHER THAT, the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning these change orders.

**Carried unanimously**

**8.7 RHS Lab Project Phase I – Change Orders:**

The Director of Material Resources reviewed the change orders on Phase I of the lab project at Rosemere High School.

**Commissioner Carolyn Curiale** left the meeting.

**TIME: 20:50 hours**

**CC-070926-MR-0032**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-070822-MR-0004 awarding the contract for the renovations at Rosemere High School (phase 1) to Les Constructions Ghislain Tessier Inc. for a total of 87 171,75\$, all taxes included;

WHEREAS change orders to the original plans in the amount of 19 288,72\$, all taxes included were required;

Commissioner Georges Benoit MOVED THAT, on the recommendation of the Director of Material Resources and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a budget increase of 19 288,73\$ for the renovations at Rosemere High School(Phase 1).

AND THAT resolution #CC-070822-MR-0004 be modified by changing the project budget amount to 106 460,47\$, all taxes included.

FURTHER THAT, the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning these change orders.

**Carried unanimously**

Commissioner Walter Fogel thanked the Director of Material Resources for bringing the change orders to the Council's attention prior to the completion of the projects.

**8.8 Engagement of Contractor – RHS Lab Project Phase III:**

The Director of Material Resources advised the Council that this is the 3<sup>rd</sup> and final phase of the lab project at Rosemere High School.

**CC-070926-MR-0033**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to undertake renovations at Rosemere High School in order to create additional classrooms to facilitate the implementation of the reform at the secondary level;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 30890 to create / renovate space to accommodate labs for secondary cycle 2;

WHEREAS time constraints require that this project be in three phases;

WHEREAS phase III of this project will be completed by mid-October 2007;

WHEREAS tenders were called and subsequently opened on 2007-09-17;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Albina Pace MOVED THAT, on the recommendation of the Director of Material Resources and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovations at Rosemere High School to **Les Constructions Ghislain Tessier Inc.** for a total cost of 111 625,42\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

Commissioner Carolyn Curiale returned to the meeting.

TIME: 20:52 hours

**8.9 Sale of Land – Roland Durand:**

The Director of Material Resources advised the Council that he has received an offer from Construction N. Roy to purchase the land on boul. Roland-Durand and that this matter was discussed at the Executive Committee meeting. The Executive Committee expressed reservations on selling this property as the last appraisal was completed in March 2006, eighteen months prior to this offer, which is based on the appraisal.

Commissioner Edward Turchyniak noted that some research has been done on the current market value and the price per square foot has increased. The Executive Committee is recommending that another appraisal of this land be conducted.

The Council of Commissioners entered into discussion and there was a consensus that an additional professional evaluation should be conducted.

**CC-070926-MR-0034**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-060322-MR-0158 to mandate the Director of Material Resources to advise Construction N. Roy inc. that the fair market value for part of lot #241-298-23 (41 471 sq/ft) located on boulevard Roland-Durand in Rosemère, Québec, is 219 500\$.

WHEREAS Construction N. Roy Inc. made an offer to purchase part of lot #241-298-23 (41 471 sq/ft) located on boulevard Roland-Durand in Rosemère, Québec, on 2007-09-17;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Director of Material Resources and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the sale of part of lot #241-298-23 (41 471 sq/ft) located on boulevard Roland-Durand in Rosemère, Québec to **Construction N. Roy** inc. for the amount of 219 500\$.

AND THAT Construction N. Roy inc. accepts all legal and notarial fees related to the sale.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-chairman, as well as the Director general, and in her absence the Assistant Director General, be authorized to sign all documentation concerning this sale.

<b>THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Walter Fogel, Steve Kmec, Nick Milas</b>
<b>Commissioners voting NAY:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Peter MacLaurin, David McKinley, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak</b>

Discussion continued and it was stressed that in the future an expiry date be included as part of a property evaluation.

**CC-070926-MR-0035**

WHEREAS the Executive Committee mandated the Director of Material Resources to seek an appraisal for the fair market value for part of lot #241-298-23 (41 471 sq/ft) located on boulevard Roland-Durand in Rosemère, Québec;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-060322-MR-0158, mandating the Director of Material Resources to advise Construction N. Roy inc. that the fair market value for part of lot #241-298-23 (41 471 sq/ft) is 219 500\$;

WHEREAS on 2007-09-17 the Sir Wilfrid Laurier School Board received an offer to purchase part of lot #241-298-23 (41 471 sq/ft) in the amount of 219 500\$;

WHEREAS considerable time has elapsed since the March 2006 appraisal of the said land during which the fair market value may likely to have increased;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board wants to ensure that the best fair market value is considered before disposing of any offer to purchase it may receive;

Commissioner Nazario Facchino MOVED THAT, the Director of Material Resources be mandated to seek a current appraisal for part of lot #241-298-23 (41 471 sq/ft) located on boulevard Roland-Durand in Rosemère, Québec.

AND THAT this appraisal include a specified dated market value.

AND THAT an expiry date be stated on that evaluation.

FURTHER THAT this evaluation be considered in developing a recommendation for submission to the next Material Resources Committee.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Nazario Facchino, Walter Fogel, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>Commissioners voting NAY:</b>	Robert Dixon
<b>Commissioners ABSTAINING:</b>	Steve Kmec, David McKinley

The Director of Material Resources advised the Council that the representative of Pegasus Emergency Management Consortium Corp. has asked that a Council member contact their offices so that the firm can get a sense of how its report was received.

The Chairman indicated that he would make the call.

Commissioner Nick Milas left the meeting.

**TIME: 21:10 hours**

## **9.0 SCHOOL ORGANIZATION**

### **9.1 Report of Committee Chairperson:**

Commissioner George Benoit, Chairman of the School Organization Committee, noted that at its last meeting the committee discussed requests for changes in bus routes, bus driver training, bus safety and enrolment.

### **9.2 Update on 2007-2008 Enrolment:**

The Director of School Organization provided an update on the 2007-2008 enrolment noting that the official count for September 30<sup>th</sup> will take place on the 28<sup>th</sup> as the 30<sup>th</sup> falls on the weekend. The final numbers will most probably be in line with 2006-2007.

Commissioner Nick Milas returned to the meeting.

**TIME: 21:13 hours**

### **9.3 Enrolment Criteria 2008-2009:**

The Director of School Organization reviewed the proposed 2008-2009 enrolment criteria noting that it will be subject to a 60-day consultation with the Parents Committee.

Commissioner Walter Fogel indicated that he strongly objects to section 2.2 of the proposed enrolment criteria due to the fact that the Gouvernement du Québec continues to challenge the Superior Court decision in this manner.

Commissioner Nancy Rupnik left the meeting.

TIME: 21:15 hours

**CC-070926-ED-0036**

WHEREAS section 239 of the Education Act (R.S.Q., Chapter I-13.3) states *“Each year, every school board shall enrol students in its schools in keeping with the choice of each student’s parents or the choice of the student, if of full age. However, if the number of applications for enrolment in a school exceeds the capacity of the school, enrolment shall be effected according to the criteria established by the school board after consultation with the parents’ committee”*;

WHEREAS section 239 of the Education Act states *“Enrolment criteria must give priority to students coming under the jurisdiction of the school board and, as far as possible, to students whose place of residence is nearest to the school premises. They must be adopted, put into force and sent to each governing board at least 15 days before the beginning of the student enrolment period”*;

WHEREAS section 239 of the Education Act states *“The conditions or criteria for participation in a special project may not serve as criteria for enrolment in a school; nor may they operate to exclude a student from the school of the student’s choice if the student has a right to enrol in that school pursuant to the criteria referred to in the first paragraph”*;

WHEREAS the section 193 (6) of the Education Act requires that the Parents’ Committee be consulted annually on the criteria for the enrolment of students in schools, which exceed the capacity of the school;

WHEREAS the registration period for students for 2008-2009 is the week of 2008-02-04;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the establishment of the criteria for enrolment of students in its schools, subject to the availability of space, for the 2008-2009 school year.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Peter MacLaurin, David McKinley, Nick Milas, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners voting NAY:</b>	<b>Walter Fogel, Steve Kmec</b>

Commissioners Albina Pace and Grace Nesi left the meeting.

TIME: 21:16 hours

**10.0 FINANCIAL RESOURCES**

**10.1 Report of Committee Chairperson:**

In the absence of the Chair of the Financial Resources Committee, the Director of Financial Resources drew the Council’s attention to the Chair’s written report noting that school surpluses/deficits, tax bills and the costs incurred when using a bailiff to notify part-time teachers of employment status, i.e. non-renewal of contract. The Committee is recommending that the school board negotiate a less costly and more positive method of advising part-time teachers with the Laurier Teachers Union.

**10.2 School Surpluses:**

The Director of Financial Resources reviewed the school surpluses/deficits as of 2007-06-30 noting that the department will work with those schools that need to develop a recovery plan.

Commissioner Grace Nesi returned to the meeting. **TIME: 21:19 hours**

Commissioner Nancy Rupnik returned to the meeting. **TIME: 21:20 hours**

The Assistant Director General left the meeting. **TIME: 21:21 hours**

Commissioner Peter MacLaurin left the meeting. **TIME: 21:21 hours**

The Council entered into discussion on the school surpluses.

Parent Commissioner Lisa Chartier extended appreciation to the Director of Financial Resources and her department for all of their hard work on this report.

The Assistant Director General returned to the meeting. **TIME: 21:23 hours**

Commissioner Nazario Facchino and Parent Commissioner Lisa Chartier left the meeting. **TIME: 21:23 hours**

### **10.3 Long Term Debt:**

The Director of Financial Resources reviewed the conditions of the long term debt for the school board noting that this is wholly financed by the Ministère de l'Éducation, du Loisir et du Sport (MELS). She also noted that this long term debt was not reviewed by the Financial Resources Committee nor the Executive Committee as it was received after both meetings.

Commissioner Albina Pace returned to the meeting. **TIME: 21:25 hours**

### **CC-070926-FR-0037**

WHEREAS pursuant to Section 78 of the Financial Administration Act (R.S.Q., c. A-6.001), the bodies referred to under Section 77 of said Act, which have the power to borrow, may, within the scope of a borrowing plan established by the body and with the authorizations or approvals required by law to exercise their power to borrow, where such plan sets out the maximum amount and the characteristics and limits related to borrowings to be effected, conclude, without further authorization or approval, any borrowing transaction under said plan and establish the amounts and other characteristics and fix or accept the terms and conditions relating to each such transaction;

WHEREAS pursuant to Section 83 of the Financial Administration Act, a body referred to under Section 77 of said Act may, notwithstanding any provision of any other act applicable to it, determine, within the scope of a borrowing plan referred to in the foregoing section, that the power to borrow or to approve the terms and conditions thereof, may be exercised on behalf of the body by two or more of its officers authorized by the body;

WHEREAS the Sir Wilfrid Laurier School Board (the "School Board") is a body referred to under Sub-section 77(2) of the Financial Administration Act, for the purposes of the application of the foregoing provisions;

WHEREAS it is necessary to authorize a borrowing plan related to the borrowings of the School Board, to establish the maximum amount of the borrowings that may be effected there under, to set the characteristics and limits related to the borrowings to be effected and to authorize the School Board's officers to conclude any borrowing transaction under such plan, to determine the amounts and other characteristics thereof and to accept the terms and conditions relating to each such transaction;

WHEREAS the Minister of Education has authorized the School Board to establish a borrowing plan in accordance with the terms and conditions referred to his letter dated September 13, 2007;

Commissioner Tony De Lauri MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve

1. To establish a borrowing plan pursuant to which the School Board, subject to the limits set out hereinafter, may conclude from time to time before June 30, 2008 some borrowing transactions of no more than **THREE MILLION EIGHT HUNDRED FIFTY-ONE THOUSAND dollars (3 851 000 \$)** in legal Canadian tender;
2. That the borrowing transactions effected by the School Board pursuant to this borrowing plan be subject to the following limits:
  - a) notwithstanding the provisions of above Article 1, the School Board shall not, during each of the twelve-month periods running from July 1st to June 30th of each year and falling within the period referred to in Article 1, effect borrowing transactions that would exceed the total amount approved for the School Board for such period by the Conseil du Trésor (Treasury Board) under the long-term school board borrowing program;
  - b) the School Board shall not effect a borrowing transaction unless it benefits from a Gouvernement du Québec subsidy in compliance with standards established by the Treasury Board pursuant to the granting or the promise of subsidies to school boards as well as pursuant to terms and conditions determined by the Minister of Education and providing for the payment in principal and interest of the borrowing in question even if, moreover, the payment thereof is subject to the annual vote by Parliament regarding the sums required for this purpose;
  - c) the proceeds from each borrowing transaction shall only be used, besides the payment of the inherent borrowing costs, to finance the investment expenditures and the inherent investment expenses of the School Board subsidized by the Minister of Education in accordance with budget rules;
  - d) each borrowing transaction shall only be effected in legal tender in Canada, on the Canadian market or with Financement-Québec;
3. That for the purposes of determining the sum referred to in above Article 1 and the amount referred to in above Sub-section 2(a), only the face value of the borrowings effected by the School Board are taken into account;
4. That the borrowing transactions under this borrowing plan are effected by the issue of debt securities ("bonds") or by loan agreements reached, in this latter case, with Financement-Québec;
5. That to the extent a borrowing transaction under this borrowing plan is effected by bond issue:
  - a) the trust company designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall act as trustee for the bondholders;
  - b) the legal advisor designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall prepare the relevant documents and issue a legal opinion on the validity of the borrowing and the bond issue;
  - c) the printer designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall print the bond certificates that may, under the circumstances referred to in Sub-section 9(h) hereinafter, be issued in exchange for the aggregate certificate;

- d) the School Board shall issue an offering circular relating to the bond issue;
  - e) the School Board shall create a private utility trust pursuant to the master trust agreement or, as the case may be, the supplementary trust agreement in favour of bondholders and the trust company to be designated by the Minister of Finance, Economy and Research, acting on behalf of the School Board, shall be responsible for supervising the allocation of the School Board's debt ensuing from the government subsidy to be granted to it, for administering the trust estate to be created and for applying the relevant trust agreement;
  - f) the following signing officers authorized by the School Board are empowered to deliver the aggregate certificate and the bond certificates which, as the case may be, may be issued in exchange for the aggregate certificate to the aforementioned trust company to enable the latter to certify them, to sign all documents required for this purpose and for the ultimate delivery to The Canadian Depository for Securities Limited ("CDS") or, as the case may be, in accordance with CDS instructions;
6. That the School Board irrevocably mandates the Minister of Finance, Economy and Research, throughout the term of this borrowing plan, to:
- a) invest, on behalf of the School Board, the borrowings authorized pursuant to this plan, subject to the limits and characteristics set out herein, by means of bond issues unless these borrowings are contracted with Financement-Québec;
  - b) agree, on behalf of the School Board, to the financial terms and conditions of the bond issues with the underwriters of such issues which it shall have chosen;
  - c) retain, on behalf of the School Board, the services of any legal advisor whom it shall choose to prepare the borrowing documents and provide the requisite legal opinions;
  - d) retain, on behalf of the School Board, the services of a trust company and, as the case may be, a printer in the event of borrowing by means of a bond issue;
  - e) agree, on behalf of the School Board, to the terms and conditions of retaining the services of the legal advisor, the trust company and, as the case may be, the printer;
7. To authorize the School Board to pay, from the proceeds of each borrowing contracted by bond issue and as per the rate structure established by the Minister of Finance, Economy and Research, the fees and disbursements of the trust company, the legal advisors and the printer whose services shall have been retained by the Minister of Finance, Economy and Research, acting on behalf of the School Board;
8. To authorize, as the case may be, the School Board to pay the annual fees of the trust company whose services shall have been retained as per the rate schedule established by the Minister of Finance, Economy and Research;
9. That to the extent the borrowing transactions under this borrowing plan are effected by bond issue, each of such transactions comprise the following characteristics:
- a) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement reached between the School Board, the trust company and, as intervenor, the Minister of Education and the bonds shall be governed by such trust agreements;

- b) to the extent the School Board has already concluded a master trust agreement with the trust company and the Minister of Education allowing for the issue of bonds book-based with CDS, the master trust agreement referred to above shall be such trust agreement already entered into;
- c) moreover, to the extent the School Board has not entered into any such master trust agreement, the aforementioned master trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the Minister of Finance, Economy and Research, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the Minister of Education;
- d) the aforementioned supplementary trust agreement shall be the one for which the wording shall have been annexed to the bond underwriting contract concluded by the Minister of Finance, Economy and Research, acting on behalf of the School Board and which shall subsequently be concluded between the latter, the trust company and the Minister of Education;
- e) the bonds shall be sold pursuant to the underwriting contract to be reached between the Minister of Finance, Economy and Research, acting on behalf of the School Board and the bond underwriters in accordance with the prices, terms and conditions to which they shall have agreed;
- f) the bonds shall be book-based with CDS, as long as the latter remains a self-regulatory organization recognized by the Quebec Securities Commission, or with any deposit and clearing corporation having taken over from CDS provided it is a self-regulatory organization recognized as such;
- g) the bonds shall be issued in denominations of \$1,000 or whole multiples thereof and shall be represented by an aggregate certificate for their full face value or by an aggregate certificate for each portion of bonds, where there are several blocks, deposited with CDS and registered in the name of the nominal owner designated by CDS, to the benefit of the non-registered bondholders whose respective interests therein shall be evidenced by registration in the ledgers;
- h) where CDS would cease to act as depository of the aggregate certificate, where it would cease to be a self-regulatory organization recognized by the Quebec Securities Commission without being replaced by another such organization within thirty (30) days or where the School Board would want to replace the aggregate certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1,000 or whole multiples thereof;
- i) CDS shall credit the payment of the principal and interest on the bonds book-based with CDS and represented by an aggregate certificate into the respective account of its members who hold the bonds, who in turn shall credit the payment into the respective account of the non-registered bondholders whom they represent;
- j) where bond certificates would be issued to replace the aggregate certificate, the interest on the bond certificates would be paid either by cheque or bank draft payable at par and drawn from a bank governed by the Act Respecting Banks and Banking (S.C. 1991, c. 46) or from a financial services cooperative governed by the Act Respecting Financial Services Cooperatives (R.S.Q., c. C-67.3), or by a transfer of funds into an account held by the registered holder of the bond certificate in question with a financial institution, the identification of which shall have been conveyed to the trust company;

- k) where the bonds are book-based with CDS and represented by an aggregate certificate, the trust company shall be the paying agent;
  - l) where the bonds are represented by bond certificates, the paying agent shall be the trust company with regard to the payment of interest and, with regard to the payment of principal, any branch of the School Board's bankers in Canada or, at the School Board's choice, any financial services cooperative governed by the Act Respecting Financial Services Cooperatives and La Caisse centrale Desjardins du Québec, in Montreal;
  - m) any interest installment outstanding on the bonds shall bear interest at the same rate as the bonds in question;
  - n) the School Board shall not redeem the bonds but it shall, however, be able to buy them on the market by tender, by mutual agreement or by any other method which the School Board shall deem appropriate, the School Board may re-issue the bonds so purchased at any time before maturity;
  - o) to the extent bond certificates would be issued, they shall be exchangeable at no cost to their registered holders, for an equal aggregate face value of bond certificates of all authorized denominations and same characteristics as long as the claimed number of bond certificates is, in the opinion of the trust company, reasonable under the circumstances;
  - p) the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be signed, in the School Board's name, by either one of the signing officers authorized hereinafter, as long as both are acting jointly, such signatures may be replaced by a printed or otherwise reproduced facsimile which shall have the same effect as a hand-written signature; the aggregate certificate and bond certificates, if any, shall also bear a certificate from the trust company, signed by one of its authorized representatives;
  - q) the aggregate certificate and the bond certificates that may, as the case may be, be issued in exchange for the aggregate certificate, shall be drafted in the form, shall bear the serial numbers and include statements substantially compatible with the provisions hereof as determined by the School Board's representatives who shall sign them;
  - r) the bonds shall be secured by the transfer to a trust estate held by the trust company of the debt which, for the School Board, represents the subsidy to be granted to the School Board by the Minister of Education, on behalf of the Gouvernement du Québec, to provide for the payment in principal and interest of the bonds of such issue, it being understood that neither the School Board nor the trust company shall require that the sums to be deposited with the Minister of Finance, Economy and Research, to form a sinking fund be remitted to them by the Minister of Finance, Economy and Research, before the dates scheduled for the payment of the principal on the bonds;
  - s) the bonds shall include the financial terms and conditions approved by the Minister of Finance, Economy and Research, acting on behalf of the School Board and by the underwriters of the bonds when they are sold;
10. That to the extent the borrowing transactions under this borrowing plan are effected by a loan agreement reached with Financement-Québec, each of such transactions shall include the following characteristics:
- a) the borrowing shall be contracted under a loan agreement to be reached between the School Board, Financement-Québec and, as intervenor, the Minister of

Education, and it shall be governed by such loan agreement and by the promissory note set out hereinafter;

- b) the borrowing shall further be evidenced by a promissory note made out to the order of Financement-Québec;
  - c) the wording of the loan agreement and the promissory note shall substantially comply with the wording of the sample loan agreement and sample promissory note annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;
  - d) the borrowing shall include the financial terms and conditions acceptable to Financement-Québec and the signing officers authorized by the School Board, in accordance with the criteria established by the Government pursuant to Order-in-council 238-2000 dated March 8, 2000;
  - e) any instalment of principal or interest outstanding on the contracted borrowing shall bear interest at the same rate as the borrowing in question or at the prime rate equal, for any interest period, to the arithmetic average of the prime rates or base rate, calculated by Financement-Québec, of three of the six major Canadian chartered banks listed in Schedule I of the Act Respecting Banks and Banking, whichever rate is higher;
  - f) unless the financial terms and conditions of the borrowing expressly provide otherwise, the borrowing shall not be redeemed in whole or in part;
  - g) the promissory note shall be signed, on behalf of the School Board, by either one of the signing officers authorized hereinafter, provided both are acting jointly;
  - h) to ensure payment of the principal of the borrowing and the interest owed thereon at maturity, the debt which, for the School Board, represents the subsidy to be granted to it by the Minister of Education, on behalf of the Gouvernement du Québec, shall be allocated to a movable hypothec without delivery in favour of Financement-Québec;
  - i) the wording of the movable hypothec deed shall substantially comply with the wording of the sample movable hypothec annexed to the minutes of this meeting subject to the amendments that their signing officers may make thereto in agreement with the following provisions;
11. That to the extent a borrowing transaction under this borrowing plan is effected by loan agreement concluded with Financement-Québec:
- a) the legal advisor designated by the Minister of Finance, Economy and Research, shall prepare the relevant documents and, as the case may be, issue a legal opinion on the validity of the borrowing;
  - b) the School Board shall pay the issue expenses and management fees and shall assume the discount calculated on the principal of the borrowing agreed upon by the Minister of Finance, Economy and Research, and the School Board's authorized signing officers;
  - c) the School Board signing officers authorized hereinafter are empowered to deliver the promissory note evidencing the borrowing to the lender;
12. To authorize the School Board to pay, from the proceeds of each borrowing contracted by loan agreement, the agreed upon issue expenses and management fees;
13. To authorize, for and on behalf of the School Board, one of the following officers: the Chairperson, and in his absence or with his knowledge the Vice-Chairperson, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, of the School Board, provided both are acting jointly, to sign the master and supplementary trust agreements, the loan agreements, the aggregate certificates, the individual bond certificates, the promissory notes and all other

contracts and documents pertaining to the borrowings contracted under this plan, to agree to all clauses and warranties substantially compatible with the provisions hereof, to accept the net proceeds from the borrowings or, as the case may be, to allow such proceeds to be accepted by the trust company whose services shall have been retained and to give good and valuable release and discharge, to make all amendments to such documents substantially compatible herewith, to do all things and sign all documents, necessary or useful to give full effect hereto;

- 14. That to the extent the School Board has already passed a resolution establishing a borrowing plan; this resolution supersedes the prior resolution.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Walter Fogel, Steve Kmec, David McKinley, Nick Milas, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>Commissioners ABSTAINING:</b>	Albina Pace

Commissioner David McKinley left the meeting.

**TIME: 21:25 hours**

**11.0 HUMAN RESOURCES**

**11.1 Report of Committee Chairperson:**

Commissioner Grace Nesi, Chair of the Human Resources Committee, commented on the last meeting noting that the recall process for day care and special education technicians, as well as securing tolerances for the remaining vacant teaching positions, were discussed.

Commissioner Peter MacLaurin returned to the meeting.

**TIME: 21:26 hours**

Commissioner Nazario Facchino returned to the meeting.

**TIME: 21:26 hours**

**11.2 Abolition of Administrative Support Staff Positions:**

The Director of Human Resources reviewed the administrative support staff positions being recommended for abolition.

In response to a question from Commissioner Walter Fogel, the Director of Human Resources explained that those employees who have had their position abolished are placed on a recall list and when a meeting is held to review which schools require attendants, the recall list is enforced.

Commissioner David McKinley returned to the meeting.

**TIME: 21:29 hours**

The Council entered into discussion on the allocation of Special Education Technicians and Attendants for Handicapped Children

Parent Commissioner Lisa Chartier returned to the meeting.

**TIME: 21:36 hours**

**CC-070926-HR-0038**

WHEREAS the Administrative Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2007-07-01, as per Article 7-3.00 of the FTQ Local 57 Collective Agreement covering support staff:

Classification	Place of Work	% of Work
Special Education Technician	John F. Kennedy Elementary School	15 hrs/week
Special Education Technician	Laval Junior High School	30 hrs/week
Special Education Technician	Jules Verne Elementary School	5 hrs/week
Special Education Technician	McCaig Elementary School	23.5 hrs/week
Attendant for Handicapped Children	Jules Verne Elementary School	3 hrs/week
Attendant for Handicapped Children	Jules Verne Elementary School	25 hrs/week
Attendant for Handicapped Children	Our Lady of Peace School	3 hrs/week
Attendant for Handicapped Children	Morin Heights Elementary School	20 hrs/week
Attendant for Handicapped Children	Grenville Elementary School	5 hrs/week
Attendant for Handicapped Children	John F. Kennedy Elementary School	5 hrs/week

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Tony De Lauri, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, David McKinley, Nick Milas, Tom Mouhteros, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners ABSTAINING:</b>	<b>Walter Fogel</b>

## 12.0 ADULT & VOCATIONAL EDUCATION:

### 12.1 Report of Committee Chairperson:

Commissioner Nazario Facchino, Chairman of the Adult & Vocational Education Committee, noted that at its last meeting the committee discussed the favourable registration at the CDC Laurier-Pont-Viau and the CDC Laurier-Vimont, the exploration lab and the grant for the CDC Laurier-Pont-Viau.

In response to a question from Commissioner Steve Kmec, the Interim Director of Adult & Vocational Education advised that students who come to the centres to register after a course has started could be considered as long as not too much of the course has been missed. Programs are also staggered in order to suite the needs of some individuals.

## 13.0 PARENT COMMISSIONERS REPORT

### 13.1 Parents' Committee Report:

There was no report.

## 14.0 QESBA

### 14.1 Report of the QESBA:

Commissioner Carolyn Curiale commented on the most recent meeting of the Quebec School Boards Association (QESBA) noting that the annual general meeting will be held on 2007-09-29 and that yesterday was the first day to submit nomination forms for the upcoming school elections. As of today, 55 candidates for English school boards have submitted nomination papers.

In response to a question from Commissioner Steve Kmec, Commissioner Carolyn Curiale noted that the QESBA is reviewing the results of the court decision on Bill 104 and that, when requested, a meeting was granted with the Premier to discuss the decision and how it effects the English school boards.

The Council entered into discussion.

In response to several questions concerning "Certification of Commissioners", Commissioner Carolyn Curiale indicated that perhaps this is not the correct wording but the premise is that this would allow for Commissioners to become better governors and allow those who may wish to become a Commissioner to have an overview of what the position entails.

The Chairman asked Commissioner Curiale to bring these concerns about the “certification of Commissioners” to the next meeting of the QESBA.

## 15.0 INFORMATION TECHNOLOGY

### 15.1 *Report of Committee Chairperson:*

Commissioner Nancy Rupnik, Chair of the Information Technology Committee, commented on the last meeting of the committee noting the summer work schedule, work being done with Educational Services concerning the new report card, training on the use of interactive whiteboards and the computer lab set up for the new Adult & Vocational Education Centres were discussed.

## 16.0 QUESTION PERIOD

In response to a question from Nathalie Riley, a parent from Franklin Hill Elementary School, the Chairman advised that the recommendations concerning the purchase of cameras for security purposes in the schools would be paid for by the school board with the assistance of the Sir Wilfrid Laurier Foundation.

## 17.0 CORRESPONDENCE

The Chairman drew the Council's attention to the correspondence contained in the meeting package.

## 18.0 VARIA

The Chairman expressed his appreciation and best wishes to Commissioner Natalie Auclair, who could not be present this evening, noting that she will not be seeking re-election. Mrs. Auclair was one of the members of the first Council of Commissioners of the Sir Wilfrid Laurier School Board and all of her contributions over the past nine years have been very much appreciated.

He went on to thank all of the Commissioners for their contributions over the past four years and extended his appreciation to the Administration for its support to the Council.

The Director General, on behalf of the Administration, expressed best wishes for the future to the Commissioners.

Commissioner Edward Turchyniak expressed thanks to the Chairman for his leadership over this last mandate and those previous.

## 19.0 CONCLUSION OF MEETING

Commissioner Robert Dixon MOVED THAT the meeting be concluded .

**Carried unanimously**

**TIME: 21:55 hours**

**NEXT MEETING ⇨ REGULAR ⇨ 2007-11-28**

---

**Marie-Claude Drouin, Secretary General**

---

**Steve Bletas, Chairman**