

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2008-01-23

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2008-01-23 at 19:30 hours, at which were present:

Commissioners Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Georges Benoit, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Albina Pace, Merle Parkinson, and Nancy Rupnik; and Lisa Chartier and Luc Samson, Parent Commissioners; and Anne-Marie Lepage, Director General.

Also present were: Alain Guay, Assistant Director General; Marie-Claude Drouin, Secretary General; Stéphane Boulanger, Assistant Director of Human Resources; Line Desgroseilliers, Director of Information Technology; Judy Freedman, Assistant Director of Educational & Complimentary Services; Daniel Hogue, Director of Material Resources; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization; Johanne Brabant, Interim Director of Adult & Vocational Education; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Commissioners Grace Nesi, Mike Pizzola, William Pollock and Edward Turchyniak.

The Chairman called the meeting to order at 19:41 hours.

**1.0 ACCEPTANCE OF AGENDA:**

The following additions to the agenda were proposed:

- 8.0 FINANCIAL RESOURCES:**
  - 8.3 2008-2009 Budget Building Process ..... RES
- 10.0 INFORMATION TECHNOLOGY:**
  - 10.2 Renewal of Contract – Telus Communication Lines ..... RES
- 14.0 PARENTS' COMMITTEE:**
  - 14.1 Parent Commissioners Report ..... INFO

**CC-080123-CA-0101**

Parent Commissioner Lisa Chartier MOVED THAT the agenda be accepted as corrected in document #SWLSB-2008/01/23-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES**

**CC-080123-CA-0102**

Commissioner George Benoit MOVED THAT the minutes of the REGULAR meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2007-12-12, having been received by all members prior to this meeting, be approved as corrected.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Merle Parkinson, Nancy Rupnik
<b>Commissioners ABSTAINING:</b>	Steve Mitchell, Albina Pace

### 3.0 QUESTION PERIOD

There were no questions.

### 4.0 CHAIRMAN'S REPORT

#### 4.1 *Chairman's Report:*

The Chairman advised the Council that there would be a Commissioners Focus Session during the month of April 2008 and that further information on the session will be forthcoming.

He also advised that the Ministère de l'Éducation, du Loisir et du Sport (MELS) has approved and funded the recent renovation/enlargement project at Ste-Agathe Academy.

He continued his report by presenting the response of the Sir Wilfrid Laurier School Board to the consultation on the future of school boards that was received from the MELS prior to the December holiday break. The four themes on which the Ministre has asked for opinions from the school boards are:

1. The Educational, Social, Cultural and Economic Role of a School Board on its Territory
2. School Board Democracy and School Elections
3. Transparency and Strict Management of School Board Operations to Provide a results-Based Accountability Framework
4. Financing of School Boards and School Taxation.

The Council entered into discussion and it was noted that the basis of the Sir Wilfrid Laurier School Board's response to this consultation is that the school board is asking that the Ministère de l'Éducation, du Loisir et du Sport (MELS) work with the school boards on the "future" of the institution so that the school boards are cooperative partners with the MELS versus being subject to being mandated.

The Chairman noted that given the time constraints on the response time to the consultation it was difficult to gather all of the Council together for a caucus, so a small sub-committee was formed to prepare a response and an e-mail was sent to all Commissioners seeking input for the response. He extended his appreciation to all of the Commissioners who took the time to respond via e-mail to the sub-committee.

### CC-080123-CA-0103

Commissioner Carolyn Curiale MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board endorse the document "*School Boards Democracy & Management: Elements of Reflection*" prepared in response to a consultation from the Ministre de l'Éducation, du Loisir et du Sport (MELS).

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Peter MacLaurin, Nick Milas, Tom Mouhteros, Albina Pace, Merle Parkinson, Nancy Rupnik
<b>Commissioners ABSTAINING:</b>	Steve Kmec, Steve Mitchell

The Chairman introduced Sylvia Lo Bianco, Vice-Chair of the English Montreal School Board, and welcomed her to the meeting.

### 5.0 BUSINESS ARISING

#### 5.1 *Sale of Land – Roland-Durand:*

The Director of Material Resources advised the Council that he had contacted Construction N. Roy concerning the re-evaluated price for the land on Roland-Durand and that they indicated that they would consider the new price of the land. As of today, no response has been received.

On a point of “business arising”, Commissioner Walter Fogel referred to page 1802 of the minutes of the meeting held on 2007-12-12, paragraph 8, inquiring if the Director General has been able to meet with the Special Education Advisory Committee (SEAC) concerning its expenses.

The Director General noted that scheduling conflicts with all the parties involved have made it impossible for a meeting to take place but that efforts are being made to find a common date.

On a second point of “business arising”, Commissioner Fogel referred to page 1806 of the above mentioned minutes, item 14.0, paragraph 4, inquiring if the communications issue with the Parents Committee had been addressed.

The Director General noted that the issue of communications with the school board and the Parents’ Committee has not yet been addressed as she was not present at its last meeting. The issue will be addressed at the 2008-03-13 meeting.

On a final point of “business arising”, Commissioner Fogel referred to page 1807 of the aforesaid minutes, item 15.2, 1<sup>st</sup> paragraph, concerning his “point of order” on the Executive Committee making recommendations without a resolution and asked if any follow up had been done.

The Council entered into discussion and it was pointed out that the Executive Committee does not take a decision on Council matters but does recommend, which allows the Council to know that it supports the issue. A Council issue is presented to it whether or not it has the support of the Executive Committee.

**CC-080123-CA-0104**

Commissioner Walter Fogel MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that a legal opinion be obtained on the Executive Committee making recommendations to the Council of Commissioners without an official resolution.

<b>THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Walter Fogel, Steve Kmec
<b>Commissioners voting NAY:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Tom Mouhteros, Albina Pace, Nancy Rupnik
<b>Commissioners ABSTAINING:</b>	Nick Milas, Steve Mitchell, Merle Parkinson

The Chairman asked that the Secretary General look into whether or not the Executive Committee can make a recommendation to the Council of Commissioners without the benefit of a resolution.

**6.0 COMMUNICATIONS & CORPORATE AFFAIRS**

**6.1 Report of the Chairperson – Communications & Public Relations:**

Commissioner Tom Mouhteros, Chairman of the Communications & Public Relations Committee, commented on the last meeting of the committee noting that the progress of the redesigning of the Web site, the mock-up of the annual report, registration publicity, publicity for the Deux-Montagnes area schools, and the Code of Ethics & Professional Conduct for Commissioners were discussed.

The Council entered into discussion on the new rules concerning Code of Ethics and Professional Conduct for Commissioners.

The Secretary General explained that section 175.1 of the Education Act (R.S.Q., Chapter I-13.3) dictates the need to have an impartial party to oversee any cases and administer sanctions that may need to be implemented under the code.

The Chairman indicated that the Ethics Review Committee that was formed on 2007-11-28 is null and void under the Education Act.

## **6.2 SWL Foundation:**

The Chairman advised that the Sir Wilfrid Laurier Foundation Gala held on 2008-01-10 was a great success with 84 000\$ being raised that evening. This amount combined with the funds raised at the June 2007 Lobster Fest, has allowed the Foundation to raise approximately 125 000\$ this past year. The 2008 Lobster Fest will be held on 2008-06-12.

He went on to note that the Foundation has made a donation of 50 000\$ to the school board for its Safety & Security Project.

The Foundation has also extended a seat to a member of the Sir Wilfrid Laurier Administrators Association (SWLAA) so as to have a more direct relationship with the schools.

## **7.0 HUMAN RESOURCES**

### **7.1 Report of the Chairperson – Human Resources Committee:**

Commissioner George Benoit, Chairman of the Human Resources Committee, noted that at its last meeting the committee discussed the GRICS Applications module to manage job applications and facilitate the search for candidates, negotiations of local arrangements with the various unions, attendance at career fairs and the hiring policies for Vice-Principals and teachers.

In response to a question from Commissioner Steve Kmec, the Chairman advised that the school board attends career fairs at both English and French universities in Québec so as to provide as many upcoming teacher graduates job opportunities. This year Human Resources will also attend the career fairs at the universities in Ottawa.

### **7.2 Engagement of Principal:**

The Director of Human Resources advised that a Selection Committee had met and interviewed two internal candidates concerning the engagement of a principal for Mother Teresa Junior High School and that it recommends that Anna Villalta be promoted to the position of Principal at Mother Teresa Junior High School.

## **CC-080123-HR-0105**

WHEREAS the Principal of Mother Teresa Junior High School was assigned to another school, effective 2008-01-07;

WHEREAS the position of Principal of Mother Teresa Junior High School is currently vacant;

Commissioner George Benoit MOVED THAT, on the recommendation of the Selection Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board promote **Anna Villalta** to the position of Principal, effective 2008-01-24, AND THAT she be assigned to **Mother Teresa Junior High School**.

**Carried unanimously**

### **7.3 2008-2009 School Calendars:**

The Director of Human Resources presented the 2008-2009 school calendars noting that the school board has met with the Laurier Teachers Union to finalize the proposed calendars with respect to the areas that require union input. The calendar for Joliette Elementary School, Rawdon Elementary & Middle School and Joliette High School has not yet been received from the Commission scolaire des Samares.

**CC-080123-ED-0106**

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS the Laurier Teachers' Union and the Sir Wilfrid Laurier School Board were able to negotiate and agree on a draft proposal;

WHEREAS the Directorate has endorsed the proposed calendar for presentation to the Council of Commissioners for approval;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the 2008-2009 school calendars, as presented in the following documents:

- Document #SWLSB-2008/01/23-ED-001 for all schools except Arundel Elementary School, Joliette Elementary School, Rawdon Elementary & Middle School, Joliette High School and Ste-Agathe Academy.
- Document #SWLSB-2008/01/23-ED-002 for Arundel Elementary School and Ste-Agathe Academy.

AND THAT these calendars be used for consultation purposes.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Albina Pace, Merle Parkinson, Nancy Rupnik,</b>
<b>Commissioners voting NAY:</b>	<b>Walter Fogel</b>

**CC-080123-ED-0107**

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS the Laurier Teachers' Union and the Sir Wilfrid Laurier School Board were able to negotiate and agree on a draft proposal;

WHEREAS the Directorate has endorsed the proposed calendar for presentation to the Council of Commissioners for approval;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the 2008-2009 school calendars, as presented in the following documents:

- Document #SWLSB-2008/01/23-ED-003 for Adult Education – General Education in Chomedey & Lachute Centres.
- Document #SWLSB-2008/01/23-ED-004 for Adult Education – Vocational Education in Chomedey & Lachute Centres.

AND THAT these calendars be used for consultation purposes.

**Carried unanimously**

## 8.0 FINANCIAL RESOURCES

### 8.1 Report of the Chairperson – Financial Resources Committee:

Commissioner Merle Parkinson, Chair of the Financial Resources Committee, commented on its most recent meeting noting that the 2007-2008 revised budget, the 2008-2009 budget building process and the auditor's observation letter were discussed.

The Director of Financial Resources reviewed the auditor's observation letter for the year ending 2007-06-30 noting that it was very positive. She went on to highlight some aspects of the observation letter noting that there was only one financial error found in a daycare file, that the new systems in Adult & Vocational Education will reduce the number of errors that have occurred in the past, there were no errors in personnel files, and a request from the auditors to put in place a mechanism that will allow them to match requisitions to project grants and track the signing authority.

The Chairman commended all the Directors and their teams for all the effort that has gone into the school board receiving favourable remarks in the auditors' observation letter.

### 8.2 Seizure of Property:

The Director of Financial Resources advised the Council that all means of collecting the following outstanding school taxes have been undertaken and the bailiff is now recommending seizure.

#### CC-080123-FR-0108

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes plus all applicable interest and charges for the following property:

Municipal Roll #	Name & Address	Property Address	Amount
64015-9266-50-2280-0	Nunes, Michael Ayotte Stacy-Ann 321 rue Robinson Mascouche, Qc J7L 3K7	321 rue Robinson Mascouche	1 667,28\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes, including all applicable interest and charges is 1,667.28\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Albina Pace, Merle Parkinson, Nancy Rupnik,</b>
<b>Commissioners voting NAY:</b>	<b>Steve Kmec</b>

### **8.3 2008-2009 Budget Building Process:**

The Director of Financial Resources presented and reviewed the 2008-2009 budget building process noting that the document would be subject to a 60-day consultation to the Parents Committee and the Management Committee. She also noted that there were no changes to the document from last year.

In response to a question from Commissioner Steve Kmec, the Chairman indicated that it was an oversight that the budget building process was not presented to the Executive Committee.

#### **CC-080123-FR-0109**

WHEREAS the Sir Wilfrid Laurier School Board is commencing its budget building process for the 2008-2009 school year;

WHEREAS section 275 of the Education Act (R.S.Q., Chapter I-13.3) requires that a school board make public the objectives and principles governing budget allocations;

WHEREAS the Sir Wilfrid Laurier School Board has drafted its "2008-2009 Budgetary Process";

WHEREAS the Sir Wilfrid Laurier School Board Management Advisory Committee and Financial Resources Committee have reviewed the "2008-2009 Budgetary Process";

WHEREAS the Sir Wilfrid Laurier School Board will conduct a sixty-day consultation on this document;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Management Advisory Committee and the Financial Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the "2008-2009 Budgetary Process", as contained in document #SWLSB-2008/01/23-FR-001.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Albina Pace, Merle Parkinson, Nancy Rupnik,</b>
<b>Commissioners voting NAY:</b>	<b>Steve Kmec</b>
<b>Commissioners ABSTAINING:</b>	<b>Walter Fogel</b>

### **8.4 Auditor's Observation Letter:**

This was discussed under item 8.1.

In response to a question from Commissioner Walter Fogel, the Director of Financial Resources noted that the comment in the auditor's observation letter concerning Material Resources and the GRICS systems refers to the fact the GRICS systems do not have a "work flow" trail. The auditors need to be able to trace who has approved requisitions and they cannot do this at this time. This matter is being reviewed by Material Resources and Information Technology to ensure that all aspects of the programs

used for requisitions have been installed. If no mechanism exists discussions will take place with GRICS to rectify this matter.

### **8.5 School Surpluses:**

The Director of Financial Resources reviewed the school surpluses noting that this is the first time that a report has been produced this early in the year and that reports of this nature will be produced more frequently. The report was presented to the Principals today and Financial Resources will review the document with each school to see if there are any corrections to be made. The report reflects a 1.4% **reduction in** the surpluses for the same period in 2007.

The Chairman called for a 10 minute break.

**TIME: 20:46 hours**

The meeting resumed.

**TIME: 21:02 hours**

## **9.0 EDUCATIONAL SERVICES**

### **9.1 Report of the Chairperson – Education Committee:**

Commissioner Nazario Facchino, Chairman of the Education Committee, advised that at its last meeting the committee discussed the new report card procedures and the aligning of competencies, positive behaviour plans for Complementary Services to allow for an offer of support in a timely manner, and the compiling of school portraits on school programs, school success plans and behaviour programs.

He also noted the grants received for homework and wellness programs, as follows:

	Homework Program	Wellness Program
Grant	292 159,00\$	76 478,92\$
Base allocation per school:	1000,00\$	
Elementary		1 000,00\$
Secondary		500,00\$
Amount per student/capita:	33,56\$	
Elementary		4,40\$
Secondary		12,57\$

### **9.2 Literacy Program – Purchase Order**

The Assistant Director of Educational & Complimentary Services provided background information on the purchase order for the Literacy Program.

In response to a question from Commissioner Walter Fogel, the Assistant Director of Educational & Complimentary Services noted that it is not a specific program but a levelled library selected in accordance with the students needs, as each class has many different levels of readers. The consultants selected this program as they felt that it would best suit the needs of the school board. The program was piloted in five schools and was very well received.

In response to an additional question from Commissioner Fogel, the Assistant Director of Educational & Complimentary Services indicated that she was not aware of all of the details concerning the selection of this program but that she would speak with the Director of Educational Services and have her respond to this at the next meeting of the Council.

Commissioner Walter Fogel MOVED THAT the resolution concerning the purchase of the "Literacy Place" program from Scholastic Education be tabled until 2008-02-27

<b>THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Walter Fogel, Albina Pace
<b>Commissioners voting NAY:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Merle Parkinson, Nancy Rupnik
<b>Commissioners ABSTAINING:</b>	Steve Mitchell

**CC-080123-ED-0111**

WHEREAS the Sir Wilfrid Laurier School Board Strategic Plan for 2007-2011 has an orientation that focuses on literacy support at all levels;

WHEREAS the Council of Commissioners adopted resolution #CC-070627-CA-0184 approving the Sir Wilfrid Laurier School Board Literacy Connections plan with an accompanying financial commitment of 500 000\$ for the 2007-2008 school year;

WHEREAS Educational Services proposes to establish a levelled library in each elementary school consistent with the Literacy Connections plan;

Commissioner Mario Di Domenico MOVED THAT, on the recommendation of the Education Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of **Literacy Place from Scholastic Education** for the total cost of 145 038,37\$, all taxes included.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Merle Parkinson, Nancy Rupnik
<b>Commissioners ABSTAINING:</b>	Walter Fogel, Albina Pace

The Chairman reminded Commissioners that their election financial reports are due by 2008-02-02.

**10.0 INFORMATION TECHNOLOGY****10.1 Report of the Chairperson – Information Technology Committee:**

Commissioner Peter MacLaurin, Chairman of the Information Technology Committee, commented on the most recent meeting of the committee indicating that report cards, installation of new computers, the success of the first video conference at the Community Learning Centre (CLC) at Laval Liberty High School, and the Telus contract for the maintenance of the IP phones were discussed.

He extended appreciation to the Director of Information Technology and her staff for all of the work that they do to keep all of the school board's computer systems on track.

In response to a concern expressed by Commissioner Carolyn Curiale, the Director of Information Technology advised that the Ministère de l'Éducation, du Loisir et du Sport (MELS) has exempted school boards who invested in Fibre Optic Networks prior to the establishment of Villages branches from having to invest one-third of the allocations for 2006-2007 and 2007-2008 under Measure 50670. This is the MELS way of compensating the pioneer school boards.

In response to a question from Parent Commissioner Lisa Chartier, the Director of Information Technology noted that there are only nine schools which are not currently on the IP phone system and that those remaining schools will be added to the system based on the amount of long distance incurred.

In response to a question from Commissioner Walter Fogel, the Director of Information Technology advised that a PRI is a service that allows the schools/centres to send/receive several telephone calls simultaneously. Telus and Bell are the service providers for these types lines.

In response to additional questions from Commissioner Fogel, the Director of Information Technology noted that the school board has a 20 year contract with Telus for fibre optic services and that this contract involves several sub-contracts that need to be renewed every few years. Another provider cannot provide the services up to be renewed as they are a part of the contract with Telus.

## **10.2 Renewal of Contract – Telus Communication Lines:**

### **CC-080123-IT-0112**

WHEREAS the Sir Wilfrid Laurier School Board needs to renew the PRI lines contract with Telus for its VoIP telephone service;

WHEREAS a new proposal has been submitted by Telus and analyzed by the Information Technology Department;

WHEREAS the Director of Information Technology recommends that the contract be renewed for a 3-year period;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the renewal of the Contrat de solutions globales number H0002 with Telus for a total amount of 53 979,48\$, all taxes included, to be paid in the form of equal monthly payments over a 3-year period.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this contract.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Albina Pace, Merle Parkinson, Nancy Rupnik</b>
<b>Commissioners voting NAY:</b>	<b>Walter Fogel</b>
<b>Commissioners ABSTAINING:</b>	<b>Steve Mitchell</b>

## **11.0 MATERIAL RESOURCES**

### **11.1 Report of Chairperson – Material Resources Committee:**

Commissioner Carolyn Curiale, in the absence of Commissioner William Pollock the Chairman of the Material Resources Committee, presented his written report noting that at its last meeting the committee discussed the Safety & Security Project, the tenders received for the camera systems, the request from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to cut energy consumption by 8% by the end of the 2009-2010 school year, the pending feasibility report for the Laval Aquatic Centre and the synthetic playing field at Laval Liberty High School.

### **11.2 Sale of Land - Lachute:**

The Director of Material Resources provided background information on the sale of land noting that the school board has received an offer to purchase a 10 000sq/ft piece of agricultural land in Lachute and that the Material Resources Committee has reviewed the offer and recommends that the land be sold with all expenses relating to the sale being assumed by the purchaser.

#### **CC-080123-MR-0113**

WHEREAS Mr. Sylvain Lamarche has made an offer to purchase lot #3 040 032 (10 000 sq/ft) (previously called Lot 1940, Parish of Saint-Jerusalem, Ville de Lachute), on 2007-04-23;

Commissioner Carolyn Curiale MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the sale of lot #3 040 032 (10 000 sq/ft) to Mr. Sylvain Lamarche for the municipal value amount of 1 800\$.

AND THAT Mr. Sylvain Lamarche accepts all legal and notarial fees related to the sale.

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chair, as well as the Director general, and in her absence the Assistant Director General, be authorized to sign all documentation concerning this sale.

**Carried unanimously**

### **11.3 CDC Laurier-Vimont – Change Orders:**

The Director of Material Resources reviewed the change orders for the renovation of the CDC Laurier-Vimont.

#### **CC-080123-MR-0114**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-070627-MR-0222, awarding the contract for the renovation project of the Competency Development Centre (CDC) Laurier – Vimont facilities to **Léonard Caron & Fils Inc.** for a total cost of 128 500,00\$, all taxes included;

WHEREAS, during the construction, change orders occurred to address specific issues, amounting to 39 088,64\$;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a modification to resolution #CC-070627-MR-0222 by changing the total cost of the project to 167 588,64\$, all taxes included, reflecting the necessary change orders.

AND THAT, the Chairman, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

### **11.4 Engagement of Contractor – St-Paul ES (Annex) Window/Door Project:**

The Director of Material Resources advised that the tenders for the St-Paul Elementary (Annex) School window/door project came in over the amount budgeted for the project but that the difference will be covered under Measure 50690.

**CC-080123-MR-0115**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to replace the windows and exterior doors at St-Paul Annex Elementary School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2007-11-14;

WHEREAS the director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Albina Pace **MOVED THAT**, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for window and door replacement at St-Paul Annex Elementary School to **Amro Aluminium inc.** for a total cost of 499 000,00\$, all taxes included.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

**12.0 SCHOOL ORGANIZATION****12.1 Report of Chairperson – School Organization Committee:**

Commissioner Albina Pace, Chair of the School Organization Committee, commented on the last meeting of the committee noting the registration process for 2008-2009, bus driver training, daycare workshops, collective agreements and the annual pre-audit of student were all discussed.

**13.0 ADULT & VOCATIONAL EDUCATION:****13.1 Report of Chairperson – Adult & Vocational Education Committee:**

Commissioner Nazario Facchino, Chairman of the Adult & Vocational Education Committee, advised that at its last meeting there was a presentation on the SARCA (Services d'accueil, de référence, de conseil et d'accompagnement) and that the exploration labs were discussed.

The Chairman extended congratulations to the Director of Adult & Vocational Education and her team on the informative presentation on SARCA.

**14.0 PARENT COMMISSIONERS REPORT****14.1 Parents' Committee Report:**

Parent Commissioner Lisa Chartier commented on the last meeting of the Parents' Committee noting that there had been informative presentation on SARCA and on bullying. The Parents' Committee would like to see the bullying presentation take place in all of the schools.

The committee also discussed its plan of action, the Outstanding Effort Award and the Medic Alert program for students, which is free to schools.

There were some concerns expressed by parents with respect to report cards for students on IEP's (Individual Education Path), as several parents indicated that were not advised by the school board that their child was involved in such a program.

In response to questions from Parent Commissioner Luc Samson, the Director of Material Resources advised that the installation of the camera systems and the door access mechanisms is not as simple as it appears. The Material Resources and Information Technology departments need to study the project thoroughly before any installations are completed as everything must be properly coordinated in order to assure the proper flow of information. One of the larger high schools will be selected for the first installation of the cameras and access controls so that any problems can be resolved before the systems are installed in the remaining schools by the end of September 2008.

The Council entered into discussion on the Safety & Security Project and it was noted that this is a very important project and that it is not unreasonable to test the project in one school in order to ensure that there are no glitches as this will benefit the remaining schools. An end date of September 2008 is also not unreasonable given the work that is required in each school for the installation.

Commissioner Peter MacLaurin excused himself for the evening.

**TIME: 21:56 hours**

In response to a request from Commissioner Steve Kmec, the Chairman advised that the socio-economic statistics on the Sir Wilfrid Laurier School Board schools will be provided at the 2008-02-27 Council meeting.

## **15.0 QESBA**

### **15.1 Report of the QESBA:**

Commissioner Carolyn Curiale noted that the next meeting of the Quebec English School Boards Association (QESBA) is the Annual General Meeting (AGM) scheduled for 2008-01-26.

The Chairman reminded the Council that Commissioner Carolyn Curiale has been nominated for the position of Vice-Chair of the QESBA Executive Committee and that the vote will take place at the AGM.

## **16.0 QUESTION PERIOD**

There were no questions.

## **17.0 CORRESPONDENCE**

The Chairman drew the Council's attention to the correspondence in the meeting package.

In response to a concern expressed by Commissioner Walter Fogel, the Chairman asked that the number of chaperons for a field trip be placed on the agenda of the next Education Committee meeting.

## **18.0 VARIA**

### **18.1 Behavioural Expectations:**

*Commissioner Steve Mitchell MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish a sub-committee to examine behavioural expectations in the schools.*

The Council entered into discussion. Many of the Commissioners felt that the best road to take with this issue is to bring it to Education Committee and the Communications & Public Relations Committee as it would eliminate the need for a sub-committee and they can report back at the Focus Session.

In response Commissioner Steve Mitchell's proposed resolution, the Chairman noted that behavioural expectations will be used as a topic for the upcoming Commissioners Focus Session and that the Chair of the Parents Committee will be invited to attend. The establishment of a sub-committee at this time would be premature until a direction is taken on the issue. He suggested that the proposed resolution be tabled until after the Commissioners Focus Session.

Commissioner Steve Mitchell agreed to table the proposed resolution until after the Focus Session.

**19.0 CONCLUSION OF MEETING**

Commissioner Robert Dixon MOVED THAT the meeting be concluded.

**Carried unanimously**

**TIME: 21:18 hours**

**NEXT MEETING ⇨ REGULAR ⇨ 2008-02-27**

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**Marie-Claude Drouin, Secretary General**

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**Steve Bletas, Chairman**