

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2008-05-21

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2008-05-21 at 19:30 hours, at which were present:

Commissioners Steve Bletas, Chairman; Carolyn Curiale, Vice-Chair; Georges Benoit, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik and Edward Turchyniak; Parent Commissioners Lisa Chartier and Luc Samson; and Anne-Marie Lepage, Director General.

Also present were: Alain Guay, Assistant Director General, Marie-Claude Drouin, Secretary General; François Badin, Director of Human Resources; Line Desgroseilliers, Director of Information Technology; Heather Halman, Director of Educational & Complimentary Services; Daniel Hogue, Director of Material Resources; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization; Johanne Brabant, Interim Director of Adult & Vocational Education; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Commissioners Walter Fogel, Steve Mitchell, and Albina Pace.

The Chairman called the meeting to order at 19:33 hours.

1.0 ACCEPTANCE OF AGENDA:

The following additions and modifications to the agenda were proposed:

4.0 CHAIRMAN'S REPORT:

4.2 *Response to Bill 88*INFO

5.0 BUSINESS ARISING:

5.2 *Textbooks*.....INFO

5.3 *Communications*.....INFO

8.0 FINANCIAL RESOURCES:

8.5 *Request to Adopt a Deficit Budget for 2008-2009*RES

11.0 MATERIAL RESOURCES:

11.8 *Operational Budget*RES

CC-080521-CA-0175

Commissioner Mike Pizzola MOVED THAT the agenda be accepted as amended in document #SWLSB-2008/05/21-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

CC-080521-CA-0176

Commissioner Steve Kmec MOVED THAT the minutes of the REGULAR meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2008-04-23, having been received by all members prior to this meeting, be approved as corrected.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Robert Dixon

3.0 QUESTION PERIOD

There were no questions.

4.0 CHAIRMAN'S REPORT

4.1 *Chairman's Report:*

There was no report.

4.2 *Response to Bill 88:*

The Chairman advised that the Ministre de l'Éducation, du Loisir et du Sport deposited Bill 88, which will amend the Education Act (R.S.Q., Chapter I-13.3) and the Act respecting school elections, for consultation purposes. He went on to highlight the proposed amendments:

- Each school board will have 7 electoral divisions with an option to apply to the Ministre for up to 7 additional divisions.
- The Chairman will be elected via universal suffrage.
- There will be three Parent Commissioners (1 elementary, 1 secondary and 1 from either level). These positions will continue to be non-voting.
- There will be two co-opted Commissioners (non-voting) appointed by the elected Commissioners.
- The Parent Commissioners term would be for two years.
- The establishment of an Executive Committee would be optional.
- An ethics and governance committee could be established.
- There will be a new process for the establishment of partnerships with the Ministère de l'Éducation, du Loisir et du Sport (MELS).
- The establishment of a by-law regarding a procedure for the examination of complaints.
- The Strategic Plan will be revised every three years.
- The school surpluses will be remitted to the school board unless otherwise decided by the Council of Commissioners.
- Commissioners will be able to attend Governing Board meetings without an invitation.

Commissioner Edward Turchyniak left the meeting.

TIME: 19:38 hours

The Council entered into discussion.

Parent Commissioner Lisa Chartier entered the meeting.

TIME: 19:40 hours

The Chairman noted that some of the proposed amendments need to be better defined.

Commissioner Edward Turchyniak returned to the meeting.

TIME: 19:42 hours

He continued noting that the timeline to respond to the consultation on Bill 88 is narrow and proposed that an ad hoc committee be struck to examine the proposed amendments and respond to the Ministre. He asked that anyone who does not wish to sit on the ad hoc committee to review Bill 88 on their own and e-mail any suggestions they may have to his attention.

The Chairman, Commissioners Carolyn Curiale, Mario DiDomenico, Nazario Facchino, Steve Kmec, Peter MacLaurin and Nick Milas, Parent Commissioners Lisa Chartier and Luc Samson, plus the Director General and Secretary General, all volunteered to be a part of the ad hoc committee. The meeting will be held on 2008-05-28 at 19:30 hours in the boardroom.

Commissioner Nancy Rupnik requested that the response to the consultation on Bill 88 be e-mailed to all Commissioners.

5.0 BUSINESS ARISING

5.1 2008-2009 School Calendars - Lanaudière:

The Director of Human Resources advised the Council that the calendar for Rawdon Elementary & Middle School, Joliette Elementary School and Joliette High School was received on 2008-05-13 and sent on to the Laurier Teachers Union for its support. The union has responded in writing that it supports the calendar submitted by Commission scolaire des Samares for 2008-2009.

Commissioner Peter MacLaurin left the meeting.

TIME: 19:50 hours

In response to a point made by Commissioner Carolyn Curiale, the Chairman indicated that due to shared transportation the three schools must follow the calendar of the Commission scolaire des Samares so common pedagogical days are rare.

Commissioner Nancy Rupnik left the meeting.

TIME: 19:52 hours

CC-080521-ED-0177

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS the Laurier Teachers' Union and the Sir Wilfrid Laurier School Board were able to negotiate and agree on a draft proposal;

WHEREAS the Directorate has endorsed the proposed calendar for presentation to the Council of Commissioners for approval;

Parent Commissioner Lisa Chartier MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2008-2009 school calendar, as presented in the following documents:

- Document #SWLSB-2008/05/21-ED-001 for Joliette Elementary School, Rawdon Elementary & Middle School and Joliette High School.

Carried unanimously

5.2 Textbooks:

The Director of Educational Services advised the Council, in response to a question from the 2008-04-23 meeting, that at the recent QESBA/AAESQ Spring Conference, the Ministre de l'Éducation, du Loisir et du Sport announced that measures are being taken to ensure that suitable English textbooks are available to meet the needs of the Québec Education Plan (QEP). Unfortunately, the textbooks will not be available for the 2008-2009 school year but an option of having a provisional textbooks in module format is being looked into. LEARN Québec (Leading English Education & Resource Network) will work with the publisher on the provisional textbook for Mathematics. Upon the publication of the full length English textbook the provisional textbook will be returned and destroyed, as per the entente with the publisher. The provisional text will be made available at no cost to the school board.

She went on to note that the first module of the Mathematics textbook is expected to be received by 2008-08-25.

Commissioner Peter MacLaurin returned to the meeting.

TIME: 19:54 hours

Commissioner Nancy Rupnik returned to the meeting.

TIME: 19:56 hours

In response to a question from the Chairman, the Director of Educational Services advised that the funding for these temporary textbooks would be separate from the funding generally provided for the purchase of textbooks.

In response to a question from Commissioner Steve Kmec, the Director of Educational Services advised that the terms of the contract for the modules are that they be delivered for 2008-08-25. There will be two training sessions for teachers in June on the new Mathematics text and professional development sessions from the Ministère de l'Éducation, du Loisir et du Sport (MELS). There are some concerns about the textbook coming in modules but it is a good start to obtaining suitable English textbooks in order to meet the requirements of the Québec Education Plan (QEP).

In response to a question from Commissioner Merle Parkinson, the Director of Educational Services indicated that the most pressing need was for an English Mathematics textbook and that meetings are scheduled to discuss science and history texts. The MELS is investigating the possibility of translating French texts into English.

5.3 Communications:

In response to a question from Commissioner Steve Mitchell at the 2008-04-23 meeting, Commissioner Carolyn Curiale advised that questions from Commissioners should be addressed to the Chairman and either he or the Director General will respond.

6.0 COMMUNICATIONS & CORPORATE AFFAIRS

6.1 Report of the Chairperson – Communications & Public Relations:

Commissioner Tom Mouhteros, Chairman of the Communications & Public Relations Committee, noted that at its last meeting the committee reviewed the policy on the Rules of Order and Procedure for Council Meetings and proposed some amendments, the printing of the Adult & Vocational Education pamphlet which will be by invitational tender, the Impact Soccer Night event scheduled for 2008-06-13, the Laurier Galas on May 26 & 27, 2008, the consultation on Bill 88 and the distribution of the Special Education Advisory Committee information pamphlet to families of grade 1 students.

A meeting was also held with the Chairs of the committees in order to present the amendments to the Rules of Order and receive feedback.

6.2 SWL Foundation:

Commissioner Edward Turchyniak advised that there are three new members on the Sir Wilfrid Laurier Foundation, Annie-Claude DePaoli, lawyer, Dario Montoni of Groupe Montoni, architects; and Ed Phillion of Oxycare.

The Foundation announced that it will be initiating a Citizenship Bursary program for the schools. The Foundation will give 100\$ per elementary school beginning in 2007-2008, 500\$ per secondary school and 500\$ per centre beginning in 2007-2008. A criteria has been established as follows:

"The graduate nominated for this bursary works as volunteer within the community (family, school, neighbourhood, city, church, charitable or non-profit organization, etc.) Through his/her commitment, individual or collective, the nominee contributes to the well-being and betterment of society."

A press conference will be held on 2008-06-02 at the Château Royal to launch the "Delicacy of the Sea" Foundation event to be held on 2008-06-12. The Honorary Chairman of the event is Laurent Caron of Caisse Desjardins Chomedey.

6.3 By-Law #BL2008-CA-15: Date, Time & Place of Executive Committee Meetings:

The Secretary General presented and reviewed the proposed by-law noting that under section 162 and 182 of the Education Act (R.S.Q., Chapter I-13.3) a by-law needs to be established for the regular meetings of the Executive Committee.

CC-080521-CA-0178

WHEREAS it is necessary to establish a by-law for the date, time & place of the Sir Wilfrid Laurier School Board Executive Committee, as per sections 162 and 182 of the Education Act (R.S.Q., Chapter I-13.3);

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Communications & Public Relations Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle by-law #BL2008-CA-15: Date Time & Place of Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board, as per the attached document.

AND THAT this proposed by-law be subject to the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

6.4 2008-2009 Commissioners Remuneration:

The Secretary General presented and reviewed the commissioners' remuneration for 2008-2009.

The Council entered into discussion on the remuneration and whether status quo should be kept or whether certain adjustments to the distribution of the funds need to be made. Status quo was recommended due to the fact that if Bill 88 is adopted changes will have to be made to how the remuneration is divided.

CC-080521-CA-0179

WHEREAS the Gouvernement du Québec adopted Decree number 836-2000 concerning the maximum annual amounts that are to be provided to school board commissioners;

WHEREAS this decree provides for annual increments based on the annual average consumer price index as established by Statistics Canada as of December 31st of the preceding year, which as of December 31, 2007 was 2.2%;

WHEREAS for school year 2008-2009, the maximum allowable amount has been set at 161 961,00\$;

WHEREAS Section 175 of the Education Act provides for the Council of Commissioners to determine the manner in which the maximum allowable amount is to be distributed to members of the Council;

Commissioner George Benoit MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board establish the annual remuneration for its Commissioners for services rendered to the school board as follows:

The base amount for each commissioner:

•	3 166 \$ x 21 commissioners	=	66 486 \$
•	4 253 \$ x 9 commissioners (Executive Committee)	=	38 277 \$
•	13 393 \$ x 1 Chair of the Council of Commissioners	=	13 393 \$
•	5 581 \$ x 1 Vice-Chair of the Council of Commissioners	=	5 581 \$
•	5 581 \$ x 1 Chair of Executive Committee	=	5 581 \$

•	2 792 \$ x 1 Vice-Chair of the Executive Committee	=	2 792 \$
•	1 117 \$ x 8 Chairs of the Standing Committees (Adult & Vocational Education, Communications & Public Relations, Education, Human Resources, Financial Resources, Material Resources, Information Technology, Transportation & School Organization)	=	<u>8 936 \$</u>
		Sub Total	141 046 \$
	Balance available for committee participation		<u>20 915 \$</u>
	TOTAL ENVELOPE:		<u>161 961 \$</u>

AND THAT the chairpersons of standing committees must attend a majority of these committee meetings in order to qualify for this stipend.

AND THAT the stipend for the standing committee Chairs will be paid in two equal payments on 2009-05-28 and 2009-06-25;

AND THAT the Commissioners who are present at a standing committee meeting even though there is a lack of quorum will be considered to have been present when calculating their attendance record for the purposes of remuneration;

FURTHER THAT the balance amount will be divided equally among all members of the Council of Commissioners who are members of a minimum of two (2) standing committees and who attend a majority of these committee meetings excluding the Chair and Vice-Chair of the Council of Commissioners and the Chair and Vice-Chair of the Executive Committee. A maximum of 17 Commissioners would be admissible to receive a minimum of 1 230,29\$, if the above criteria is met, and that this stipend be paid out on the final pay in the month of June 2009.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Mike Pizzola

6.5 Commissioners Professional Development:

The Chairman advised that he had received several requests for Commissioners professional development, 1 for the NSPRA Conference in July 2008, 4 for the NSBA T + L2 Conference in October 2008 and 1 for the CSBA in July 2008.

Commissioner Robert Dixon moved away form the table for the vote due to a possible conflict of interest.

CC-080521-CA-0180

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference, the Chairman and two Commissioners unless the Chairman is unable to attend and cedes his place to another Commissioner;

WHEREAS the Chairman and one Commissioner have already submitted a request and received approval, to attend the 2008 National School Public Relations Association (NSPRA) Seminar being held from 2008-07-06 to 2008-07-09 in Washington, D.C.;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **Grace Nesi** at the 2008 National School Public Relations Association (NSPRA) in Washington, D.C. from 2008-07-06 to 2008-07-09.

AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 4 000,00\$ Canadian.

Carried unanimously

CC-080521-CA-0181

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference, the Chairman and two Commissioners unless the Chairman is unable to attend and cedes his place to another Commissioner;

WHEREAS the Chairman will not be attending this conference therefore, ceding his place to another Commissioner;

WHEREAS four Commissioners have submitted a request to attend the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference being held from 2008-10-28 to 2008-10-30 in Seattle, Washington;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **Steve Mitchell** at the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference in Seattle, Washington from 2008-10-28 to 2008-10-30.

AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 3 500,00\$ Canadian.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Steve Kmec, Mike Pizzola
Commissioners voting NAY:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Merle Parkinson

CC-080521-CA-0182

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference, the Chairman and two Commissioners unless the Chairman is unable to attend and cedes his place to another Commissioner;

WHEREAS the Chairman will not be attending this conference therefore, ceding his place to another Commissioner;

WHEREAS four Commissioners have submitted a request to attend the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference being held from 2008-10-28 to 2008-10-30 in Seattle, Washington;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **Nancy Rupnik** at the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference in Seattle, Washington from 2008-10-28 to 2008-10-30.

AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 3 500,00\$ Canadian.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Steve Kmec, Merle Parkinson

CC-080521-CA-0183

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference, the Chairman and two Commissioners unless the Chairman is unable to attend and cedes his place to another Commissioner;

WHEREAS the Chairman will not be attending this conference therefore, ceding his place to another Commissioner;

WHEREAS four Commissioners have submitted a request to attend the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference being held from 2008-10-28 to 2008-10-30 in Seattle, Washington;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **Edward Turchyniak** at the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference in Seattle, Washington from 2008-10-28 to 2008-10-30.

AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 3 500,00\$ Canadian.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Merle Parkinson

CC-080521-CA-0184

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference, the Chairman and two Commissioners unless the Chairman is unable to attend and cedes his place to another Commissioner;

WHEREAS the Chairman will not be attending this conference therefore, ceding his place to another Commissioner;

WHEREAS four Commissioners have submitted a request to attend the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference being held from 2008-10-28 to 2008-10-30 in Seattle, Washington;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **Peter MacLaurin** at the 2008 National School Boards Association (NSBA) T & L² (Technology, Leadership, Learning) Conference in Seattle, Washington from 2008-10-28 to 2008-10-30.

AND THAT registration, travel, accommodations and miscellaneous expenses not exceed 3 500,00\$ Canadian.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Steve Kmec, Merle Parkinson

Commissioner Carolyn Curiale advised the Council that the Quebec English School Boards Association (QESBA) will be covering the cost of her registration for the 2008 CSBA Conference in Regina, Saskatchewan.

In response to a question from Commissioner Steve Kmec, the Chairman noted that the QESBA will occasionally cover the cost of registration for one of its members at a conference but that only the President of the association will have all aspects of attendance at a conference covered.

CC-080521-CA-0185

WHEREAS policy #2005-CA-11: Professional Development for Commissioners of the Sir Wilfrid Laurier School Board requires approval of the Council of Commissioners for Commissioner attendance at conferences;

WHEREAS this policy sets a ceiling of three delegates from the Council of Commissioners to any one conference, the Chairman and two Commissioners unless the Chairman is unable to attend and cedes his place to another Commissioner;

WHEREAS one Commissioner has submitted a request to attend the 2008 Canadian School Boards Association being held from 2008-07-03 to 2008-07-05 in Regina Saskatchewan.;

Commissioner Nazario Facchino MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the attendance of **Carolyn Curiale** at the 2008 Canadian School Boards Association in Regina, Saskatchewan. from 2008-07-03 to 2008-07-05.

AND THAT travel, accommodations and miscellaneous expenses not exceed 2 500,00\$ Canadian.

Carried unanimously

Commissioner Robert Dixon returned to the table.

6.6 Amendments to Policy #2000-CA-04: Rules of Order & Procedure for Council:

The Secretary General presented and reviewed the proposed amendments to policy #2000-CA-04: Rules of Order & Procedure for the Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board, noting that the proposed amendments have been reviewed by the Communications & Public Relations Committee, as well as by the Chairs of all the committees of the Sir Wilfrid Laurier School Board.

In response to a question from Commissioner Merle Parkinson, the Director General noted that the consultation periods differ depending on the group(s) being consulted.

CC-080521-CA-0186

WHEREAS it has become necessary to amend policy #2000-CA-04: Rules of Order & Procedure for the Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

Parent Commissioner Luc Samson MOVED THAT, on the recommendation of the Communications & Public Relations Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle amended policy #2000-CA-04: Rules of Order & Procedure for Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

AND THAT this be subject to a 30-day consultation with the Council of Commissioners and the Management Committee.

Carried unanimously

Commissioner Nick Milas left the meeting.

TIME: 20:21 hours

7.0 HUMAN RESOURCES

7.1 Report of the Chairperson – Human Resources Committee:

Commissioner George Benoit, Chairman of the Human Resources Committee, commented on the last meeting of the committee noting that teacher allocations for 2008-2009, teacher recruiting at universities and the adjustment of pay periods with the Laurier Teachers Union were discussed.

Commissioner Nick Milas returned to the meeting.

TIME: 20:23 hours

7.2 Administrative Assignments:

The Director of Human Resources advised that Selection Committees were established and interviews conducted for the positions of Principal and Vice-Principal that will be vacant on 2008-07-01.

CC-080521-HR-0187

WHEREAS the Council of Commissioners adopted resolution #CC-080423-HR-0153, approving the assignment and transfer of in-school Administrators for the 2008-2009 school year;

WHEREAS some positions continued to be vacant;

WHEREAS a selection process was conducted;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board promote **Nancy Robinson Bennett** to the position of Principal at **Grenville Elementary School**, effective 2008-07-01.

Carried unanimously

Commissioner Carolyn Curiale MOVED THAT the Council go into committee.

TIME: 20:29 hours

The meeting resumed.

TIME: 20:54 hours

Commissioner Nazario Facchino left the meeting.

TIME: 20:54 hours

CC-080521-HR-0188

WHEREAS the position of Principal of Rawdon Elementary & Middle School will be vacant as of 2008-07-01;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director General to conclude the discussions with the selected candidate.

AND THAT she confirm the appointment at Rawdon Elementary & Middle School effective 2008-07-01, by an official letter.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Steve Kmec

The Assistant Director General left the meeting.

TIME: 20:56 hours

CC-080521-HR-0189

WHEREAS the Council of Commissioners adopted resolution #CC-080423-HR-0153, approving the assignment and transfer of in-school Administrators for the 2008-2009 school year;

WHEREAS some positions continued to be vacant;

WHEREAS a selection process was conducted;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage / promote temporarily **Ilona Robillard** to the position of Principal at **Ste-Adèle Elementary School**, effective 2008-07-01.

Carried unanimously

Commissioner Nazario Facchino returned to the meeting.

TIME: 20:57 hours

CC-080521-HR-0190

WHEREAS the Council of Commissioners adopted resolution #CC-080423-HR-0153, approving the assignment and transfer of in-school Administrators for the 2008-2009 school year;

WHEREAS some positions continued to be vacant;

WHEREAS a selection process was conducted;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board promote **Constanina Chronopoulos** to the position of Vice-Principal (replacement) at **Lake of Two Mountains High School**, effective 2008-07-01.

Carried unanimously

CC-080521-HR-0191

WHEREAS the Council of Commissioners adopted resolution #CC-080423-HR-0153, approving the assignment and transfer of in-school Administrators for the 2008-2009 school year;

WHEREAS some positions continued to be vacant;

WHEREAS a selection process was conducted;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board promote **Nadia Anwar** to the position of Vice-Principal at **Laurentian Regional High School**, effective 2008-07-01.

Carried unanimously

CC-080521-HR-0192

WHEREAS the Council of Commissioners adopted resolution #CC-080423-HR-0153, approving the assignment and transfer of in-school Administrators for the 2008-2009 school year;

WHEREAS some positions continued to be vacant;

WHEREAS a selection process was conducted;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board promote **Florence Delorme** to the position of Vice-Principal (replacement) at **Laval Junior High School**, effective 2008-07-01.

Carried unanimously

CC-080521-HR-0193

WHEREAS the Council of Commissioners adopted resolution #CC-080423-HR-0153, approving the assignment and transfer of in-school Administrators for the 2008-2009 school year;

WHEREAS some positions continued to be vacant;

WHEREAS a selection process was conducted;

Commissioner Mario Di Domenico MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board promote **Christian St-Pierre** to the position of Vice-Principal at **Mother Teresa Junior High School**, effective 2008-07-01.

Carried unanimously

CC-080521-HR-0194

WHEREAS the interim assignment to the position of Assistant Director of Educational Services – Complementary Services will end on 2008-06-30 leaving the position vacant as of 2008-07-01;

WHEREAS the position has been posted and a selection process took place;

Commissioner Carolyn Curiale MOVED THAT, on the recommendation of the Directorate and the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board confirm **Judy Freedman** to the position of Assistant Director of Educational Services – Complementary Services, effective 2008-07-01.

Carried unanimously

7.3 *Summer School Principal:*

The Director of Human Resources noted that this is the annual engagement of a Principal to oversee the operation of the summer school.

CC-080521-HR-0195

Commissioner Tom Mouhteros MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Denis Lapierre** as Principal for the 2008 Summer School, effective 2008-07-08 to 2008-08-08.

Carried unanimously

7.4 *Abolition of Positions – Maintenance:*

The Director of Human Resources reviewed the proposed abolition .

CC-080521-HR-0196

Commissioner William Pollock MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2008-07-01, as per Clause 7-3.08 of the Maintenance Support Staff Collective Agreement (CSN-S18):

Classification	Place of Work	% of work	Comment
Caretaker (-9275m2)	Joliette Elementary School	100	Night shift

Carried unanimously

7.5 *Creation of Positions – Maintenance:*

CC-080521-HR-0197

WHEREAS the Maintenance Support Staff local union has been consulted on the effects of the modified requirements of its schools and centres;

Commissioner William Pollock MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2008-07-01:

Classification	Place of Work	% of work	Comment
Caretaker (-9275m2)	Joliette Elementary School	100	Day shift

Carried unanimously

7.6 *2008-2009 Maintenance Staffing Plan:*

The Director of Material Resources indicated that there are no changes to the maintenance staffing plan for 2008-2009 except for a split assignment in Joliette Elementary and High Schools.

CC-080521-HR-0198

WHEREAS the Maintenance Support Staff local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Mike Pizzola MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board, as per Clause 7-3.07 of the Maintenance Support Staff Collective Agreement (CSN-S18), approve Document #SWLSB-2008/05/23-HR-001, the 2008-2009 Staffing Plan for Maintenance Personnel.

Carried unanimously

7.7 Abolition of Positions – Administrative Support:

The Director of Human Resources reminded the Council of the staffing norms put in place for the administrative support staff in 2007-2008 noting that they have been applied for 2008-2009.

In response to a concern expressed by Commissioner Steve Kmec, the Director of Human Resources noted that the abolition of positions is required due to the decrease in allocations, which is due to the decrease in clientele and is done in accordance with the administrative support staffing norms.

CC-080521-HR-0199

WHEREAS the Administrative Support Staff local union has been consulted on the effects of the modified requirements of its schools and centres;

Commissioner Steve Kmec MOVED THAT, on the recommendation of the Human resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board abolish the following positions, effective on 2008-07-01, as per Article 7-3.00 of the FTQ Local 577 Collective Agreement covering support staff:

Classification	Place of Work	% of work
School Secretary	CDC Laurier-Vimont	100%
Secretary	John F. Kennedy Elementary School	50%
Secretary	Laurentian Elementary School	50%
Secretary	St-Paul Elementary School	100%
Secretary	Laval Liberty High School	50%
Secretary	Chomedey Centre	60%
Student Supervisor	CDC Laurier-Vimont	50%

Carried unanimously

7.8 Creation of Positions:

CC-080521-HR-0200

WHEREAS the Administrative Support Staff local union has been consulted on the effects of the modified requirements of its schools and centres;

Parent Commissioner Lisa Chartier MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2008-07-01:

Classification	Place of Work	% of work
Secretary	John F. Kennedy Elementary School	29%
Secretary	Laurentian Elementary School	29%
Secretary	St-Paul Elementary School	71%

Carried unanimously

CC-080521-HR-0201

WHEREAS the Administrative Support Staff Local Union has been consulted on the effects of modified requirements of its schools and centres;

WHEREAS the Administrative Support Staff Local Union and the school board have agreed to apply clause 7-3.05 (d) of the Provincial Agreement which provides the option of increasing hours without abolishing a position;

Commissioner George Benoit MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board increase the hours of the following positions, effective 2008-07-01:

Classification	Place of Work	Former % of Work	% of work
Student Supervisor	CDC Laurier-Vimont	60%	71%
Office Agent	CDC Laurier-Vimont	60%	100%

Carried unanimously

7.9 Creation of Positions – Non-Teaching Professionals:

The Director of Human Resources advised that the creation of the Pedagogical Consultant in Special Education Behaviour position is on the recommendation of the Parity Committee. The position will also be funded by the said committee.

CC-080521-HR-0202

WHEREAS the Non-Teaching Professionals local union has been consulted on the effects of the modified requirements of its schools and offices;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Human Resources Committee and Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following positions, effective on 2008-07-01:

Classification	Place of Work	% of work
Psychologist	Curriculum Centre	100%
Occupational Therapist	Curriculum Centre	100%
Pedagogical Consultant in Special Education Behavior	Curriculum Centre	100%

Carried unanimously

The Director of Human Resources advised that the following resolution is being presented in order to even up the percentage of the position and to better assign the workload.

Commissioner Mike Pizzola left the meeting.

TIME: 21:18 hours

CC-080521-HR-0203

WHEREAS the Non-Teaching Professionals local union has been consulted on the effects of the modified requirements of its schools and centres;

Commissioner Nick Milas MOVED THAT, on the recommendation of Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board increase the hours of the following position of Pedagogical Consultant, effective 2008-07-01:

Classification	Place of Work	Former % of work	New % of work
Pedagogical Consultant	Curriculum Centre	42,8571%	50%

Carried unanimously

The Director of Human Resources noted that the position of Speech and Hearing Correction Officer was a two year pilot project and a request has been received to extend the project for an additional year after which it will be a permanent position.

CC-080521-HR-0204

WHEREAS the Non-Teaching Professionals local union has been consulted on the effects of the modified requirements of its schools and centres;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective 2008-07-01, as per article 5-1.04 of the Fédération des professionnelles et professionnels de l'éducation du Québec (FPPE)'s Provincial Agreement:

Classification	Place of Work	% of work
Speech and Hearing Correction Officer	Curriculum Centre	40%

Carried unanimously

In response to a request from Commissioner Grace Nesi, the Director of Human Resources advised that the list of retirees for 2007-2008 would be sent to the Commissioners.

Commissioner Mike Pizzola returned to the meeting.

TIME: 21:22 hours

8.0 FINANCIAL RESOURCES

8.1 Report of the Chairperson – Financial Resources Committee:

Commissioner Merle Parkinson, Chair of the Financial Resources Committee, commented on the last meeting noting the special needs report and highlighting the fact that the school board enhances the envelope from the Ministère de l'Éducation, du Loisir et du Sport (MELS) by close to 1 000 000\$ in additional funding into special education in order to ensure that as many students as possible receive assistance.

She also noted that a notice has been drafted to school taxpayers who live out of the region or the province who are in arrears.

8.2 Sale of Land – Allocation of Proceeds:

The Director of Financial Resources advised that the sale of this property was finalized in August 2007 but that authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) is required in order to disperse the funds received from the sale as the proceeds exceeded 100 000\$. The school board will use the funds gained from this sale for its safety and security project.

CC-080521-FR-0205

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #050622-MR-0222, requesting an authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to proceed with the sale of lot #1 453 437 in the Laval Parish to the Holy Cross Armenian Apostolic Church, which was finalized in August 2007;

WHEREAS the Sir Wilfrid Laurier School Board is now ready to proceed with the allocation of the proceeds of sale, which requires Ministère de l'Éducation, du Loisir et du Sport (MELS) authorization;

WHEREAS the Sir Wilfrid Laurier School Board has embarked on a safety and security project which will take place over the 2007-2008 and 2008-2009 school years;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Finance Committee, the Executive Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board request authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to allocate the proceeds of the sale of lot #1 453 437 in the Laval Parish to the Holy Cross Armenian Apostolic Church as follows:

◇	Safety & Security Project	169 421,82 \$
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AND THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this allocation of sale proceeds.

Carried unanimously

8.3 Authorization to Borrow – LLHS Synthetic Field Project:

The Director of Financial Resources advised the Council that the synthetic field project at Laval Liberty High School has been completed and payment is now due. She went on to note that the contribution of the Ministère de l'Éducation, du Loisir et du Sport (MELS) et Ministre responsable de la région de Laval towards this project, which has been confirmed in writing, will be paid to the Sir Wilfrid Laurier School Board over a 10-year period. Given that the payment is due in full and the Sir Wilfrid Laurier School Board cannot fund the MELS portion of the project plus its own contribution in its current operating budget, the Financial Resources Committee is recommending that a request for authorization be submitted to the MELS to borrow for an amount not exceeding 800 000\$ for a term no longer than 10 years.

CC-080521-FR-0206

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-061213-MR-0081 for a shared cost project for the installation of a synthetic playing field on the grounds of Laval Liberty High School;

WHEREAS this project was completed during the 2007-2008 school year;

WHEREAS the total cost of the project is estimated at 1 240 408 \$, all taxes included;

WHEREAS the Ville de Laval will contribute 283 417 \$ towards this project;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport et Ministre responsable de la région de Laval will contribute 520 935 \$ towards this project, for which confirmation in writing has been received;

WHEREAS the allocation from the Ministère de l'Éducation, du Loisir et du Sport (MELS) and the Ministre responsable de la région de Laval will be disbursed over a 10-year period, plus interest;

WHEREAS the contribution of the Sir Wilfrid Laurier School Board in this shared cost project has been estimated to be approximately 283 417\$, which the school board cannot absorb in its current year operations budget;

WHEREAS the Sir Wilfrid Laurier School Board cannot fund the MELS allocation in its current year operations;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Finance Committee, Executive Committee and the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board request authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to borrow for an amount not exceeding 800 000 \$;

AND THAT the term of this loan not exceed 10 years;

FURTHER THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this authorization to borrow.

Carried unanimously

8.4 MELS Consultation on Budget Parameters:

In response to a question from the 2008-04-23 meeting concerning the consultation on the 2008-2009 Ministère de l'Éducation, du Loisir et du Sport (MELS) budget parameters, the Director of Financial Resources advised that the recommendation of the Financial Resources Committee is to maintain the status quo on the current response process to the MELS consultation on the budget parameters as the timeline for the response is narrow so there is not a lot of time to obtain a resolution from the Council. She indicated that she had contacted other schools boards concerning methods of response to the annual budget parameter consultation and the majority of the school boards contacted operate in the same manner as the Sir Wilfrid Laurier School Board, but that those who obtain a Council resolution usually do so after the fact

8.5 Request to Adopt a Deficit Budget for 2008-2009:

The Director of Financial Resources advised the Council that the preliminary budget calculations indicate that the school board will be in a deficit position as of 2008-06-30. The Financial Resources Committee has reviewed the situation and is recommending that the Sir Wilfrid Laurier School Board request an authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to adopt a deficit budget.

CC-080521-FR-0207

WHEREAS section 279 of the Education Act (R.S.Q., Chapter I-13.3) requires that a school board obtain the authorization of the Ministre de l'Éducation, du Loisir et du Sport prior to adopting a budget where expenditures exceed the revenues of the school board;

WHEREAS section 280 of the Education Act (R.S.Q., Chapter I-13.3) specifies that any deficit for the preceding year be included as expenditure in its budget;

WHEREAS the Sir Wilfrid Laurier School Board anticipates the need to adopt a budget where expenditures exceed revenues for 2008-2009;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Financial Resources Committee and Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request an authorization from the Ministre de l'Éducation, du Loisir et du Sport (MELS) to adopt a budget where expenditures exceed revenues for 2008-2009;

AND THAT the authorization be subject to the terms and conditions that will be indicated by the Ministre de l'Éducation, du Loisir et du Sport (MELS).

Carried unanimously

The Chairman called for a five minute break.

TIME: 21:29 hours

The meeting resumed.

TIME: 21:36 hours

9.0 ADULT & VOCATIONAL EDUCATION:

9.1 Report of Chairperson – Adult & Vocational Education Committee:

Commissioner Nazario Facchino, Chairman of the Adult & Vocational Education Committee, advised the Council that at its last meeting the committee discussed the two new vocational education courses in terms of the course objectives and job prospects, the promotion of the two new courses, the Strategic Plan for Adult & Vocational Education and the winning of a 500\$ prize and plaque by the CDC Laurier-Vimont in the "10^e concours québécois en entrepreneuriat".

9.2 Development Plan for the Vocational & Technical Training Offer:

Commissioner Facchino reviewed the steps that have been taken in the preparation of the development plan for the vocational and technical training offer noting that all of the partners on the project have worked very hard.

Commissioner Edward Turchyniak returned to the meeting.

TIME: 21:40 hours

The offer will be presented to the Ministère de l'Éducation, du Loisir et du Sport (MELS) in June 2008 for its consideration.

CC-080521-AE-0208

WHEREAS regional partnerships must be created to facilitate the organization of vocational and technical training services;

WHEREAS school boards and CEGEPs are willing to work hand in hand to improve the vocational and technical training offer;

WHEREAS the regionalization of services offered by the Ministère de l'Éducation, du Loisir et du Sport (MELS) will provide greater autonomy to regions;

WHEREAS the Plan d'aménagement de l'offre de formation professionnelle et technique – Région des Laurentides (Development Plan for the Vocational and Technical Training Offer – Laurentian Region) would respond to the socioeconomic needs and the development of a service offer to the English community of the Laurentian region;

WHEREAS the Plan d'aménagement de l'offre de formation professionnelle et technique – Région des Laurentides (Development Plan for the Vocational and Technical Training Offer – Laurentian Region) represents a significant measure to increase school retention and academic success;

WHEREAS regional partners support the Plan d'aménagement de l'offre de formation professionnelle et technique – Région des Laurentides (Development Plan for the Vocational and Technical Training Offer – Laurentian Region);

Commissioner Nazario Facchino MOVED THAT, on the recommendation of the Adult & Vocational Education Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the Plan d'aménagement de l'offre de formation professionnelle et technique – Région des Laurentides (Development Plan for the Vocational and Technical Training Offer – Laurentian Region), as presented in Document # SWLSB-2008/05/21-AE-001.

AND THAT a copy of the Plan d'aménagement de l'offre de formation professionnelle et technique – Région des Laurentides (Development Plan for the Vocational and Technical Training Offer – Laurentian Region) be forwarded to the Ministère de l'Éducation, du Loisir et du Sport (MELS) in order to obtain financial assistance for its implementation.

FURTHER THAT this Plan d'aménagement de l'offre de formation professionnelle et technique – Région des Laurentides (Development Plan for the Vocational and Technical Training Offer – Laurentian Region) be used as a basis for the 2008-2013 Strategic Plan for English-Language Vocational Training for the English School Boards of Quebec.

Carried unanimously

The Chairman noted that similar plans will also be developed for the Laval and Lanaudière regions as well as for the English school boards of Québec.

He went on to remind the Council of the laptop training for Commissioners on 2008-05-24 at 9:00 hours at the Administration Centre.

10.0 INFORMATION TECHNOLOGY

10.1 Report of the Chairperson – Information Technology Committee:

Commissioner Peter MacLaurin, Chairman of the Information Technology Committee, noted that the last meeting was a joint meeting with the Educational Services Committee with various committee members present at the Community Learning Centre (CLC) Laval Liberty and at the CLC Laurentian Region in order to see how the video conferencing centres operate. The experience was fascinating and another joint meeting will be held on 2008-06-06.

He continued his report noting that the committee was updated on the installation of the camera systems of the Safety & Security project. The Sir Wilfrid Laurier School Board is the first school board in North America to install this type of surveillance system. The committee was impressed by the quality and easy use of the camera system.

10.2 Laptops for School & Centre Administrators:

Commissioner Peter MacLaurin advised the Council that the lease is up in September 2008 on the computers used by the in-school Administrators so they will need to be replaced.

The Director of Information Technology noted that the purchase of these laptops will be divided between the 2007-2008 and 2008-2009 Information Technology capital budgets.

CC-080521-IT-0209

WHEREAS the lease for school and centre administrators' laptops ends in September 2008 and the equipment will be returned to the leasing company, Macquarie Capital;

WHEREAS these laptops will need to be replaced and distributed by mid-August for the beginning of the 2008-2009 school year;

WHEREAS the Director of Information Technology recommends the purchase of the laptops instead of a 3-year lease;

WHEREAS funds have been reserved for this project in the Information Technology Capital budget;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of 50 ThinkPad R61 laptops and docking stations with a 4-year warranty from **INSO** at a cost of 65 608,59\$, all taxes included.

Carried unanimously

10.3 Purchase Order – Replacement of Core Network Switches:

Commissioner Peter MacLaurin advised the Council that the core network switches are at the end of life and are no longer supported by either CISCO or Telus. These switches must be replaced as they are critical for the operation of the entire school board system.

CC-080521-IT-0210

WHEREAS the Sir Wilfrid Laurier School Board's core network switches and related equipment have reached the end of life status and are no longer supported by Cisco and Telus;

WHEREAS this core equipment is critical and essential to ensure operational reliability of the network and must be replaced, as well as increased in order to meet the needs of the demands for network capacity;

WHEREAS the school board has built its entire network using CISCO equipment and the services of Telus for implementing, maintaining and supporting this equipment since the establishment of the network;

WHEREAS Telus has been designated as a preferred CISCO distributor and offers a discount of 44% on the equipment;

WHEREAS funds have been reserved for this project in the Information Technology Capital budget;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of the core network switches and related equipment from Telus at a cost of 167 511,16\$, all taxes included.

Carried unanimously

11.0 MATERIAL RESOURCES

11.1 *Report of Chairperson – Material Resources Committee:*

Commissioner William Pollock, Chairman of the Material Resources Committee, noted that at its last meeting the committee discussed the operational budget of Material Resources and unanimously agreed that this budget should be increased by 1 600 000\$ for 2008-2009 in order to meet certain regulations established by the government. He also noted that Material Resources is “going green” with its maintenance cleaning products which will reduce the maintenance products budget by 15 – 20%.

The Director General advised the Council that the requested increase for the Material Resources operational budget cannot be entertained at this time due to the fact that the school board has not yet received the official budget parameters from the Ministère de l'Éducation, du Loisir et du Sport (MELS) and the potential of a deficit budget.

11.2 *Engagement of Contractor – Crestview Window/Door Project:*

The Director of Material Resources presented and provided background information on the window/door project at Crestview Elementary School.

CC-080521-MR-0211

WHEREAS the Sir Wilfrid Laurier School Board has resolved to replace the windows and exterior doors at Crestview Elementary School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2008-04-16;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner William Pollock MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for window and door replacement at Crestview Elementary School to **Construction Larco Inc.** for a total cost of 366 300,00 \$, all taxes included.

AND THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

11.3 *Insurance 2008-2009:*

The Director of Material Resources advised that this is an annual resolution noting that there are few insurance firms that will take on school boards as clients therefore, Lemieux, Ryan & Ass. was the sole bidder on the tender. The bid for 2008-2009 is 4 000\$ less than that of 2007-2008.

CC-080521-MR-0212

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School adopted resolution # CC-080326-MR-0144 approving a call for public tenders for insurance services for the 2008-2009 school year;

WHEREAS public tenders were called and subsequently opened on 2008-05-01;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Tom Mouhteros MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the administration to enter into an insurance agreement for the 2008-2009 school year for the Sir Wilfrid Laurier School Board's insurance needs with the firm **Lemieux, Ryan & Ass.** for a total premium of 72 744,00\$, all taxes included.

AND THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this policy.

Carried unanimously

11.4 Change Orders – St-Paul E.S. Annex Window/Door Project:

The Director of Material Resources advised that during the course of the project it was discovered that there were some severely rotted structural frames that required replacement. Asbestos was also found during construction and needed to be removed.

CC-080521-MR-0213

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-080123-MR-0115, awarding the contract for the window and door replacement at St-Paul Annex Elementary School to **Amro Aluminium inc.** for a total cost of 499 000,00\$, all taxes included;

WHEREAS, during the construction, change orders occurred to address specific issues, amounting to 108 821,43\$;

Parent Commissioner Luc Samson MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a modification to resolution # CC-080123-MR-0115 by changing the total cost of the project to 607 821,43\$, all taxes included, reflecting the necessary change orders.

AND THAT, the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

11.5 Call to Tender – Professionals – 2323 Daniel-Johnson Renovation Project:

The Director of Material Resources advised that in 2005-2006 there were plans for various projects to be completed at 2323 boul. Daniel-Johnson but only the air conditioning project was realized. Given that two years have elapsed since the original tender was called for the services of professionals and that the Ministère de l'Éducation, du Loisir et du Sport (MELS) has recently authorized a major renovation project at 2323 boul. Daniel-Johnson that includes the balance of the funding authorized in 2005-2006, the Material Resources Committee is recommending that the original resolutions for the projects be modified by removing the projects for the curtain walls, windows, lighting and ventilation. The committee is also recommending that a public tender be called for the services of professionals for the new project.

CC-080521-MR-0214

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-060426-MR-0214 and #CC-060426-MR-0215 approving the engagement of professionals to prepare the drawings, specifications and tendering documentation for the four general repair projects at 2323 boul. Daniel-Johnson: curtain walls, windows, lighting and air conditioning and ventilation;

WHEREAS one of the four projects has been completed (air conditioning);

WHEREAS much time has elapsed since the original tender was called for the services of professionals;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has authorized a major renovation project at 2323 boul. Daniel-Johnson that includes the balance of the funding authorized in 2005-2006;

Commissioner Nazario Facchino MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approved that resolutions #CC-060426-MR-0214 and #CC-060426-MR-0215 authorizing the engagement of professionals to prepare the drawings, specifications and tendering documentation for the four general repair projects at 2323 boul. Daniel-Johnson be modified by removing the projects for the curtain walls, windows, lighting and ventilation.

Carried unanimously

CC-080521-MR-0215

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has authorized a major renovation project at 2323 boul. Daniel-Johnson that includes the balance of the funding authorized in 2005-2006;

WHEREAS exterior curtain walls and window projects were included in the authorized funding in 2005-2006;

WHEREAS the Sir Wilfrid Laurier School Board wishes to have these two projects included as part of this new major renovation project;

Commissioner Nazario Facchino MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that two of the outstanding projects (exterior curtain walls and windows) be included as part of the renovation project at 2323 boul. Daniel-Johnson.

AND THAT a public tender be called for the services of an architect to prepare the drawings, plans and tender specifications for the renovation project at 2323 boul. Daniel-Johnson.

FURTHER THAT, the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

11.6 Engagement of Professional – Field Relocation Project – 2323 Daniel-Johnson:

The Director of Material Resources advised that the relocation of the playing field at 2323 boul. Daniel-Johnson needs to get underway as soon as possible so that the field will be ready for the Spring of 2009. The Director General is recommending that a dispensation from policy #99-MR-01: Supply of Goods and Services, section 5.10, be authorized in order for the project to proceed without delay. The contractor being recommended has recently completed a synthetic field project at 3200 boul. Souvenir O.

CC-080521-MR-0216

WHEREAS as a result of the sale of land by the Commission scolaire de Laval, the Sir Wilfrid Laurier School Board must now relocate the natural grass field at 2323 boul. Daniel-Johnson;

WHEREAS professional services will be required to make this relocation;

WHEREAS the Sir Wilfrid Laurier School Board must begin working on this relocation process in order for the field to be ready for the Spring of 2009;

WHEREAS section 5.10 of policy #99-MR-01: Supply of Goods and Services, provides for the Director General to authorize a special dispensation from the policy;

WHEREAS public tenders have already been called for professional services for the construction of the football / soccer synthetic field at 3200 Souvenir in Laval;

WHEREAS the Sir Wilfrid Laurier School Board was very satisfied with the firm **Beaupré & Associés** that rendered the services;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the dispensation authorized by the Director General

AND THAT the services of **Beaupré & Associés** as consulting engineers to prepare the plans, drawings and tender specifications, be retained for the natural grass field relocation project at 2323 boul. Daniel-Johnson.

FURTHER THAT, the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

11.7 Sale of Land – Ste-Agathe:

The Director of Material Resources advised that in March 2008 an offer was received to purchase land adjacent to Ste-Agathe Academy. The Material Resources Committee mandated the Director of Material Resources to have the land appraised. The appraisal dated 2008-05-02 establishes the fair market value of this land to be 70 000\$. The Material Resources Committee is recommending that the land in question be put up for sale based on the appraisal received plus cost of appraisal and the fees related to the sale.

CC-080521-MR-0217

WHEREAS Material Resources received a letter expressing an interest in purchasing a piece of land adjacent to Ste-Agathe Academy, bordering Albert Street, that is 2 124.0 m²;

WHEREAS this property is composed of lots 13A-P and 13A-3P of the official cadastre of the Parish of Sainte-Agathe-des-Monts;

WHEREAS the Material Resources Committee mandated the Director of Material Resources to seek an appraisal for these lots;

WHEREAS the appraisal dated 2008-05-02 establishes the fair market value for lots 13A-P and 13A-3P (2 124.0 m²) to be 70 000\$ plus cost of appraisal and the fees related to the sale;

Commissioner Nancy Rupnik MOVED THAT on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director of Material Resources to place lots 13A-P and 13A-3P (2 124.0 m²), located in Ste-Agathe (Québec), up for sale.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Tom Mouhteros, Grace Nesi, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Merle Parkinson

11.8 Going Green:

This was discussed under item 11.1.

12.0 EDUCATIONAL SERVICES

12.1 Report of the Chairperson – Educational Services Committee:

Commissioner Nazario Facchino, Chairman of the Educational Services Committee, noted that the last meeting was a joint one with Information Technology in order to work on the School Portrait Project which will group indicators in order to track school success. Educational Services is canvassing the schools in order to find out what programs they have in place for school success and the frequency of use. The committee also reviewed the policy for field trips and is recommending some amendments that will be brought to the June meeting.

13.0 SCHOOL ORGANIZATION

13.1 Report of Chairperson – School Organization Committee:

There was no report.

14.0 PARENT COMMISSIONERS REPORT

14.1 Parents' Committee Report:

Parent Commissioner Luc Samson noted that at the last Parents Committee meeting discussions took place on textbooks, the deeds of establishment and three-year plan, the Parents Committee Outstanding Effort Award, and the purchase of tickets to the Sir Wilfrid Laurier Foundation lobster dinner for which a draw will be held for the parent delegates.

15.0 QESBA

15.1 Report of the QESBA:

There was no report.

16.0 QUESTION PERIOD

There were no questions.

17.0 CORRESPONDENCE

The Chairman drew the Council's attention to the correspondence in the meeting package.

18.0 VARIA

The Chairman advised that a new agenda format is being proposed under the amendments to the rules of order for Council meetings whereby all the decisions that need to be addressed will be the first item on the agenda after the regular business items. The new format is being proposed in order to make the meetings more efficient.

19.0 CONCLUSION OF MEETING

Commissioner Mike Pizzola MOVED THAT the meeting be concluded.

Carried unanimously

TIME: 22:11 hours

NEXT MEETING ⇨ REGULAR ⇨ 2008-06-25

Marie-Claude Drouin, Secretary General

Steve Bletas, Chairman