

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2008-10-22

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2008-10-22:

Present: Commissioners Steve Bletas, Chair; Carolyn Curiale, Vice-Chair; Georges Benoit, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik and Edward Turchyniak; Parent Commissioners Lisa Chartier and Luc Samson; and Anne-Marie Lepage, Director General.

Also present were: Alain Guay, Assistant Director General, Marie-Claude Drouin, Secretary General; Johanne Brabant, Director of Adult & Vocational Education; Line Desgroseilliers, Director of Information Technology; Linda Di Domenico, Director of Human Resources (Interim); Heather Halman, Director of Educational & Complimentary Services; Daniel Hogue, Director of Material Resources; Livia Nassivera, Director of Financial Resources; George Paquette, Director of School Organization; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Commissioner Walter Fogel.

The Chair called the meeting to order at 19:30 hours.

1.0 ACCEPTANCE OF AGENDA:

The following additions to the agenda were proposed:

6.0 DECISION ITEMS:

6.2 *Communication & Corporate Affairs:*

6.2.3 *Modification to By-Laws – Change of Meeting Dates.....RES*

CC-081022-CA-0030

Parent Commissioner Lisa Chartier MOVED THAT the agenda be accepted as amended in document #SWLSB-2008/10/22-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

CC-081022-CA-0031

Commissioner Mike Pizzola MOVED THAT the minutes of the REGULAR meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2008-09-24, having been received by all members prior to this meeting, be approved as written.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock
Commissioners ABSTAINING:	Nancy Rupnik

3.0 QUESTION PERIOD

There were no questions.

4.0 REPORT FROM THE CHAIR:

4.1 *Chair's Report:*

The Chair announced that authorization has been received from the Ministère de l'Éducation, du Loisir et du Sport (MELS) for the McCaig Elementary School enlargement/renovation project.

Commissioner Steve Kmec arrived at the meeting.

TIME: 19:34 hours

He continued noting that a critical path has been developed by the Director of Material Resources and that tenders will be called for the services of professionals within the next week. The project will begin in the 2009-2010 school year with the school being ready for the start of the 2010-2011 school year.

Commissioner Edward Turchyniak and Parent Commissioner Luc Samson arrived at the meeting.

TIME: 19:37 hours

He reminded the Council that the Safety & Security Focus Sessions will be held on 2008-11-10 at Laurier Senior High School from 13:00 – 16:00 hours and at the Administration Centre from 19:00 – 22:00 hours, and on 2008-11-13 at Laurentian Regional High School from 13:00 – 16:00 hours.

He went on to note that he will be meeting with the Chair of the Commission scolaire de Laval to discuss Vocational Education and the possibility of establishing a partnership.

He further noted that there will be a Quebec English School Boards Association (QESBA) Workshop on October 24 – 25, 2008 in Saint-Jean-sur-Richelieu, as well as the Annual General Meeting. The Chairs of the QESBA member boards will be meeting to discuss Bill 88, the QESBA Constitution, and textbooks.

Commissioners Peter MacLaurin and Edward Turchyniak left the meeting. **TIME: 19:43 hours**

He commented on his presence at a videoconference at the Laval Liberty Community Learning Centre (CLC) with Crestview Elementary School and Astronaut Greg Chamitoff, a former Crestview student, from the International Space Station. It was a wonderful experience for all involved.

Commissioner Peter MacLaurin returned to the meeting.

TIME: 19:44 hours

The Director of Information Technology explained how the CLC was able to link up with the space station.

Commissioner Edward Turchyniak returned to the meeting.

TIME: 19:48 hours

In response to a question from Commissioner Nick Milas, the Director of Information Technology indicated that the relay delay for the questions and answers was approximately 2 seconds, but that it appeared to be longer.

In response to a question from the Chair, the Principal of Crestview Elementary School, Mary Lazaris, advised that Astronaut Chamitoff would be visiting sometime in 2009.

In response to a question from Commissioner Steve Kmec, the Principal advised that NASA regulations forbid the distribution of the event and that all questions from the students had to be submitted prior to the event in order for them to be cleared through the legal counsel at NASA.

5.0 BUSINESS ARISING:

5.1 Policy #2000-IT-01: Use of ITC Resources:

Commissioner Robert Dixon advised the Council that six responses had been received from the consultation on the Use of Information & Communication Technology Resources policy. The Information Technology Committee reviewed the responses and the three that were retained have been incorporated into the revised policy

CC-081022-CA-0032

WHEREAS the Council of Commissioners adopted resolution #CC-080423-IT-0166 approving in principle amendments to policy #2000-IT-01: Use of Information & Communication Technology Resources;

WHEREAS the results of the consultation have been reviewed by the Information Technology Committee;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve, as amended, policy #2000-IT-01: Use of Information & Communication Technology Resources.

Carried unanimously

6.0 DECISION ITEMS:

6.1 FINANCIAL RESOURCES

6.1.1 2007-2008 Audited Financial Statements:

The Director of Financial Resources presented and reviewed the audited financial statements for the period ending 2008-06-30. She noted that teachers' salaries are an area of concern that will be monitored closely in 2008-2009.

She continued noting several other areas that have contributed to the overall deficit, such as building conservation, excess snow removal from roof tops, maintenance salaries, taxation claw backs, school election costs, and the increase in maternity and sick leaves.

The school board has requested an extension, from the Ministère de l'Éducation, du Loisir et du Sport (MELS), to the submission date for the recovery plan until 2008-12-15. A recovery plan is being developed and will be submitted to the Council of Commissioners at its 2008-12-10 meeting.

The Council entered into discussion.

In response to a question from Commissioner Steve Kmec, the Director of Financial Resources indicated that the 2008-2009 school year will be the last year that the MELS will claw back taxation revenues.

Commissioner Edward Turchyniak noted that the Ministère de l'Éducation, du Loisir et du Sport (MELS) claws back some of the school board's extra taxation revenues that occur after the initial billing. This action hurts the school board as in previous years these extra revenues were used to compensate for additional expenses related to the growth of the student population.

In response to a question from Commissioner Merle Parkinson, the Director of Financial Resources explained that the rise in day care revenues is due to the increase in population utilizing the service which increases the allocation received from the MELS.

CC-081022-FR-0033

WHEREAS the Education Act (R.S.Q., Chapter I-13.3) requires that a school board submits annual financial statements;

WHEREAS the firm Brunet Roy Dubé, Chartered Accountants, has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending 2008-06-30;

WHEREAS in accordance with section 286 of the Education Act (R.S.Q., Chapter I-13.3) a public notice was given on 2008-10-05 and the financial statements were published on 2008-10-15;

WHEREAS the financial statements show revenues of 132,184,620\$, expenses of 137,148,398\$, and a net accumulated deficit of 2,681,417\$, including 936,950\$ in school surpluses;

WHEREAS the financial results of the Sir Wilfrid Laurier School Board have been negatively impacted by taxation claw backs covering 2005-2006, 2006-2007 and 2007-2008 for a total amount of 1,756,000\$;

Commissioner Merle Parkinson MOVED THAT **2007-2008 audited Financial Statements** of the Sir Wilfrid Laurier School Board for the period ending 2008-06-30 be received as submitted by the Director General to the Council of Commissioners.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Steve Kmec

The Chair extended his appreciation to the Director of Financial Resources and her staff for all of their hard work over the year.

6.1.2 Long Term Debt:

The Director of Financial Resources provided background information on the long term debt noting that the loans are fully financed by the Ministère de l'Éducation, du Loisir et du Sport (MELS)

CC-081022-FR-0034

WHEREAS the *Act to amend the Financial Administration Act and the Act respecting the Ministère des Finances* (S.Q., c. 41) was assented to on December 21, 2007 and its provisions will not enter into effect until the date or dates set by the Government;

WHEREAS the coming into effect of the provisions of the *Act to amend the Financial Administration Act and the Act respecting the Ministère des Finances* is imminent and the Sir Wilfrid Laurier School Board (the "School Board") intends, starting now, to comply with the provisions of this law;

WHEREAS under section 77.1 of the *Financial Administration Act* (R.S.Q., c.A-6.001), introduced by section 2 of the *Act to amend the Financial Administration Act and the Act respecting the Ministère des Finances*, a body may not conclude a borrowing unless the Minister responsible for the application of the law governing such body authorizes it and the Minister of Finance authorizes the nature, conditions and terms of the transaction;

WHEREAS under paragraph 4 of section 77.1 of the *Financial Administration Act*, the authorization of the Minister of Finance is not required in the cases, under the conditions and according to the terms the Government determines by regulation;

WHEREAS the Regulation respecting borrowings made by a body to be published under the above-mentioned section 77.1 stipulates that the authorization of the Minister of Finance is not required in particular where the borrowing is negotiated by the Minister of Finance under a mandate received from a body or where the borrowings are made from Financement-Québec;

WHEREAS under section 78 of the *Financial Administration Act*, the bodies covered by section 77 of that Act that have the power to borrow may, within the scope of a borrowing plan established by the body and with the authorizations or approvals required by law for the exercise of their power to borrow, where such plan sets the maximum amount and the characteristics and

limits in relation to the borrowings to be effected thereunder, conclude without further authorization or approval any borrowing transaction under the borrowing plan and establish the amounts and other characteristics of, and set or accept the terms and conditions relating to each such transaction;

WHEREAS the School Board is a body covered by sub-paragraph a) of paragraph 2° of section 77 of the *Financial Administration Act* for the purposes of the above provisions;

WHEREAS the School Board plans to contract long-term borrowings up to a total amount outstanding of 11 951 000\$, until June 30, 2009;

WHEREAS section 83 of the *Financial Administration Act* stipulates that a body may, despite any other law applicable to it, stipulate, under a borrowing plan covered by section 78 of such Act, that the borrowing power or the power to approve its terms and conditions can be exercised by at least two executives authorized by the body;

WHEREAS it is deemed appropriate to authorize a borrowing plan covering the borrowings to be contracted by the School Board, establish the maximum amount of the borrowings that may be made under the plan, establish the characteristics and limits in relation to the borrowings to be made under the plan and authorize the executives of the School Board to conclude any borrowing transaction under such plan, establish its amounts and other characteristics and accept the terms and conditions relating to each of these transactions;

WHEREAS the Minister of Education, Recreation and Sports has authorized the institution by **the** School Board of this borrowing plan, according to the conditions to which her letter of September 22, 2008 refers.

Commissioner George Benoit MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve:

1. THAT a borrowing plan, under which the School Board may, subject to the characteristics and limits stated hereafter, conclude from time to time, from now to June 30, 2009, long-term borrowing transactions for not more than 11 951 000\$ in legal currency of Canada, be instituted;
2. THAT the borrowing transactions made by the School Board under this borrowing plan be subject to the following characteristics and limits:
 - a) despite the provisions of paragraph 1 above, the School Board may not, during each of the twelve-month periods extending from July 1 to June 30 of each year and included in the period covered in paragraph 1, make borrowing transactions that would result in the total amount approved for the School Board, for such period, by the Conseil du trésor on account of the long-term borrowing program for school boards being exceeded;
 - b) the School Board may not make a borrowing transaction unless it receives a subsidy from the Québec government in accordance with the standards established by the Conseil du trésor for the granting or the promise of subsidies to school boards as well as with the terms and conditions determined by the Minister of Education, Recreation and Sports and providing for the payment of the principal and interest of the borrowing concerned even if, otherwise, payment of such subsidy is subject to the funds required for such purpose be voted annually by Parliament;
 - c) the proceeds of each borrowing transaction may be used, other than for the payment of the expenses inherent in the borrowing, only to fund the capital expenditures and the expenses inherent in the investments of the School Board subsidized by the Minister of Education, Recreation and Sports according to the budgetary rules;
 - d) each borrowing transaction may be made only in legal currency of Canada;
 - e) the borrowing transactions shall be carried out by issuing debt securities on the Canadian market (the "bonds"), or with Financement-Québec;
3. THAT for the purposes of determining the amount to which paragraph 1 above refers and the amount to which paragraph 2a) above refers, only the face amount of the borrowings made by the School Board is taken into account;
4. THAT, in the case where borrowings are made by issuing bonds, the School Board grant the Minister of Finance the irrevocable mandate, throughout the life of this borrowing plan:
 - a) to carry out the bond issues;
 - b) to place, on behalf of the School Board, the borrowings authorized under this plan, subject to the limits stated therein and the characteristics stipulated therein;
 - c) to agree, on behalf of the School Board, the financial terms of the bond issues with the firm **of** underwriters of these issues that it chooses;

- d) to retain, on behalf of the School Board, the services of any legal advisor it chooses to prepare the borrowing documentation and provide the required legal opinions;
 - e) to retain, on behalf of the School Board, the services of a trust company and a printer, if necessary;
 - f) to agree, on behalf of the School Board, the terms for retaining the services of the legal advisor, the trust company and the printer, if necessary;
5. THAT, in the case where the borrowings are made by issuing bonds, each of these borrowings include, in addition to the characteristics and limits listed in paragraphs 1 to 3, the following characteristics and limits:
- a) the trust company designated by the Minister of Finance, acting on behalf of the School Board, shall act as trustee for the bondholders;
 - b) the legal advisor designated by the Minister of Finance, acting on behalf of the School Board, shall see to the preparation of the relevant documentation and shall issue a legal opinion on the validity of the borrowing and the issue of bonds;
 - c) the printer designated by the Minister of Finance, acting on behalf of the School Board, shall see to the printing of the bond certificates that may, under the circumstances mentioned in paragraph 5n) below, be issued in exchange for the global certificate;
 - d) an offering circular regarding the bond issue shall be issued by the School Board;
 - e) a private purpose trust shall be constituted by the School Board under the master trust agreement or, as the case may be, the supplementary trust agreement for the benefit of the bondholders and the trust company that shall be designated by the Minister of Finance, acting on behalf of the School Board, shall be charged with seeing to the allocation of the debt of the School Board resulting from the government subsidy granted to it, the administration of the trust estate that shall be constituted and the application of the relevant trust agreement;
 - f) the authorized signatories hereunder of the School Board are authorized to deliver the global certificate and the bond certificates that may, as the case may be, issued in exchange for the global certificate to the above-mentioned trust company to allow the latter to certify them, sign all the necessary documents to that end and their final delivery to CDS Clearing and Depository Services Inc. ("CDS") or, as the case may be, according to the instructions of CDS;
 - g) the bonds shall be issued under a master trust agreement or, as the case may be, a supplementary trust agreement concluded by the School Board, the trust company and, as intervener, the Minister of Education, Recreation and Sports and the bonds shall be governed by these trust agreements;
 - h) to the extent that the School Board has already concluded a master trust agreement with the trust company and the Minister of Education, Recreation and Sports allowing the issue of bonds booked with CDS, the master trust agreement referred to above shall be such previously concluded trust agreement;
 - i) moreover, to the extent that the School Board has not concluded such a master trust agreement, the master trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the School Board, and subsequently concluded by the latter, the trust company and the Minister of Education, Recreation and Sports;
 - j) the supplementary trust agreement referred to above shall be the one whose text is appended to the firm underwriting contract of the bonds concluded by the Minister of Finance acting on behalf of the School Board, and subsequently concluded by the latter, the trust company and the Minister of Education, Recreation and Sports;
 - k) the bonds shall be sold under the firm underwriting contract to be reached by the Minister of Finance acting on behalf of the School Board and the firm underwriters of the bonds at the prices and according to the terms they agree to;
 - l) the bonds shall be booked with CDS, provided CDS remains a self-regulatory organization recognized by the Autorité des marchés financiers du Québec, or with any other depository and clearinghouse that may succeed CDS provided it is a self-regulatory organization thus recognized;

- m) the bonds shall be issued in denominations of \$1 000 or whole multiples of this amount and shall be represented by a global certificate for their full face value or by a global certificate for each tranche of bonds should there be many tranches, deposited with CDS and registered in the name of the owner of the account designated by CDS, for the benefit of the non-registered holders whose respective interests in them shall be certified by entries in registers;
- n) should CDS cease to act as depository of the global certificate, should CDS cease to be a self-regulatory organization recognized by the Autorité des marchés financiers du Québec without being replaced by such an organization within thirty (30) days or should the School Board wish to replace the global certificate with individual bond certificates, the bonds would then be represented by individual bond certificates fully registered in denominations of \$1 000 or whole multiples of such amount;
- o) the payment of the principal and interest on the bonds booked with CDS and represented by a global certificate shall be made by a credit made by CDS in the respective account of its participants who hold bonds and by a credit made by the latter to the respective account of the non-registered bondholders they represent;
- p) should bond certificates be issued in replacement of the global certificate, payment of the interest on the bond certificates would then be made by cheque or draft payable at par and drawn on a bank governed by the *Act respecting banks and banking* (S.C. 1991, c. 46) or on a financial services cooperative governed by the *Act respecting financial services cooperatives* (R.S.Q., c. C-67.3), or by transfer of funds to an account maintained by registered holder of the bond certificate concerned with a financial institution that shall have been identified to the trust company;
- q) in the case of bonds booked with CDS and represented by a global certificate, the trust company shall act as paying agent;
- r) in the case of bonds represented by bond certificates, the paying agent shall be the trust company as far as payment of interest is concerned and, concerning payment of the principal, any branch in Canada of the School Board's bankers or, at the latter's option, any financial services cooperative governed by the *Act respecting financial services cooperatives* and the Caisse centrale Desjardins du Québec, in Montréal;
- s) any overdue payment of interest on the bonds shall bear interest at the same rate as the bonds concerned;
- t) the bonds shall not be redeemable in advance at the sole discretion of the School Board but may be purchased by it on the market by bid, by private contract or by any other method the School Board may deem appropriate. The School Board may reissue the bonds thus redeemed at any time prior to their maturity;
- u) provided the bond certificates are issued, they shall be exchangeable, at no charge for their registered holders, for an equal overall face value of bond certificates of all authorized denominations and of the same characteristics provided the claimed number of bond certificates is, in the opinion of the trust company, reasonable in the circumstances;
- v) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be signed, on behalf of the School Board, by any of the authorized signatories hereunder, provided two of them act jointly. These signatures may be replaced by a facsimile that is printed or otherwise reproduced that shall have the same effect as a handwritten signature; the global certificate and the bond certificates, if any, shall also include a certificate of the trust company, bearing the signature of one of its authorized representatives;
- w) the global certificate and the bond certificates that may, as the case may be, be issued in exchange for the global certificate, shall be written in the form, shall bear serial numbers and include statements not substantially incompatible with the provisions of these presents that the representatives of the School Board signing them shall determine;
- x) the bonds shall be guaranteed by the transfer to a trust estate held by the trust company of the debt that the subsidy to be made to it by the Minister of Education, Recreation and Sports, on behalf of the Québec government, represents for the School Board to provide for the payment of the principal and interest of the bonds of this issue, it being understood that neither the School Board nor the trust company may require that the amounts that are to be deposited with the Minister of Finance to form a sinking fund be remitted to them by the Minister of Finance before the dates stipulated for the payment of the principal of the bonds;
- y) the bonds shall include the financial terms agreed to by the Minister of Finance, acting on behalf of the School Board, and by the firm of underwriters of the bonds at their sale;

6. THAT the School Board be authorized to pay, from the proceeds of each borrowing made by issuing bonds, and in accordance with the fee schedule set by the Minister of Finance, the fees and disbursements of the trust company, the legal advisors and the printer whose services are retained by the Minister of Finance, acting on behalf of the School Board;
7. THAT the School Board be authorized, if need be, to pay the annual fees of the trust company, whose services are retained, in accordance with the fee schedule set by the Minister of Finance;
8. THAT provided the borrowing transactions are concluded with Financement-Québec, each of these transactions have, in addition to the characteristics and limits listed in paragraphs 1 to 3, the following characteristics and limits:
 - a) the borrowing shall be contracted under a loan agreement to be reached by the School Board, Financement-Québec and, as intervener, the Minister of Education, Recreation and Sports, and it shall be governed by such loan agreement and by the note mentioned below;
 - b) the borrowing shall also be acknowledged by a note made out to Financement-Québec;
 - c) the text of the loan agreement and that of the note shall be substantially in compliance with the texts of the draft loan agreement and the draft note appended to the minutes of this meeting, subject to the changes their signatories may make to them in accordance with the provisions below;
 - d) the borrowing shall include the financial terms that Financement-Québec and the authorized signatories of the School Board shall agree, according to the criteria determined by the Government under Order-in-Council number 238-2000 of March 8, 2000, as such order-in-council may be amended or replaced from time to time;
 - e) any overdue payment of principal or interest on the contracted borrowing shall bear interest at the same rate as that of the borrowing concerned or at the prime rate equal, for any interest period, to the arithmetic average of the prime rates or base rates, calculated by Financement-Québec, of three of the six major Canadian chartered banks mentioned in Schedule I of the *Act respecting banks and banking* (S.C. 1991, c. 46), whichever of the two rates is highest;
 - f) unless the financial terms of the borrowing expressly stipulate the contrary, the borrowing may not be redeemed in advance, either in whole or in part;
 - g) the note shall be signed, on behalf of the School Board, by any of the authorized signatories below, provided two of them act jointly;
 - h) for the purposes of ensuring payment at maturity of the principal of the borrowing and the interest due on it, a movable hypothec without delivery in favour of Financement-Québec shall be placed on the debt that the subsidy to be made to it by the Minister of Education, Recreation and Sports, on behalf of the Québec government, represents for the School Board;
 - i) the text of the deed of movable hypothec shall comply substantially with the text of the draft deed of movable hypothec appended to the minutes of this meeting, subject to the changes their signatories may make to them in accordance with the provisions of these presents;
9. THAT provided a borrowing transaction under this borrowing plan is concluded with Financement-Québec:
 - a) the legal advisor designated by the Minister of Finance shall see to the preparation of the relevant documentation and, if need be, issue a legal opinion on the validity of the borrowing;
 - b) the School Board shall pay the issue expenses and the management expenses and shall absorb the discount calculated on the principal of the borrowing that the Minister of Finance and the authorized signatories of the School Board agree;
 - c) the signatories of the School Board authorized below are authorized to deliver the note acknowledging the borrowing to the lender;
10. THAT the School Board be authorized to pay, from the proceeds of each borrowing contracted with Financement-Québec, the issue expenses and the management expenses that shall have been agreed;
11. THAT any of the following executives:

the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General of the School Board, provided two of them act jointly, be authorized, on behalf of the School Board, to sign the master and supplementary trust agreements, loan agreements, global certificates, individual bond certificates, notes and all other contracts and documents relating to the borrowings contracted under this

plan, to agree to all the clauses and guarantees not substantially incompatible with the provisions of these presents, to receive the net proceeds of the borrowings or, as the case may be, agree that they be received by the trust company whose services are retained and give good and sufficient discharge thereof, to deliver the note acknowledging the borrowing, as the case may be, to make any changes to these documents not substantially incompatible with these presents, to take any action and sign any documents that may be necessary or useful to give full effect to these presents;

- 12. THAT, should the School Board have already passed a resolution instituting a long-term borrowing plan, this resolution replaces the earlier resolution, without affecting the validity of the borrowings made under its authority before the date of this borrowing plan.

Carried unanimously

6.1.3 Seizure of Properties:

The Director of Financial Resources advised the Council that all means of collecting the following outstanding school taxes have been undertaken and the bailiff is now recommending seizure of movable property.

CC-081022-FR-0035

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes plus all applicable interest and charges for the following property:

Municipal Roll #	Name & Address	Property Address	Amount
65005-9153-20-3555-6			7 445,69\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes, including all applicable interest and charges is 7 445,69\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Steve Kmec

CC-081022-FR-0036

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes plus all applicable interest and charges for the following property:

Municipal Roll #	Name & Address	Property Address	Amount
72010-7346-52-3440			1 438,45\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes, including all applicable interest and charges is 1 438,45\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Steve Kmec

CC-081022-FR-0037

WHEREAS the Sir Wilfrid Laurier School Board has exhausted all regular procedures for collecting the school taxes plus all applicable interest and charges for the following property:

Municipal Roll #	Name & Address	Property Address	Amount
60013-1071-60-4705			559,12\$

WHEREAS Saulnier Robillard Lortie, Huissiers de Justice, have indicated that they cannot proceed with the recovery of these taxes unless specifically authorized by the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the total amount of outstanding school taxes, including all applicable interest and charges is 559,12\$;

WHEREAS the next step is to commence proceedings for the seizure of moveable property for the non-payment of these school taxes;

Commissioner Mario Di Domenico MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissions of the Sir Wilfrid Laurier School Board mandate the Director General, in accordance with sections 325 to 330 of the Education Act (R.S.Q., Chapter I-13.3), to proceed with the seizure of the moveable property belonging to the taxpayer.

AND THAT the property owner assumes all legal costs related to this seizure.

AND FURTHER THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Deputy Director General, be authorized to sign all documentation concerning this seizure.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Peter MacLaurin, Nick Milas, Steve Mitchell, Tom Mouhteros, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Steve Kmec

6.2 COMMUNICATIONS & CORPORATE AFFAIRS

6.2.1 Delegation of Functions & Powers:

The Secretary General presented and reviewed the feedback and recommendations for the by-law on the “Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board” submitted by members of the Council.

The Council entered into discussion and the Secretary General explained that the by-law delegates the power to exercise a function and is not meant to set out the process on how to exercise this function.

The Chair recommended that the discussion on the hiring process be vetted at the Human Resources Committee and that any recommendations be brought back to the Council.

CC-081022-CA-0038

WHEREAS it has become necessary to revise By-Laws #BL2000-CA-01: Delegation of Functions and Powers to the Executive Committee and #BL2002-CA-09: Delegation of Powers to the Director General;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve By-Law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

AND THAT this By-Law replaces #BL2000-CA-01 Delegation of Functions and Powers to the Executive Committee and By-Law #BL2002-CA-09: Delegation of Powers to the Director General.

FURTHER THAT this By-Law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

6.2.2 Agreement – Promotion of Education in Lanaudière:

The Secretary General provided background information on the *Comité régional pour la valorisation de l'éducation (CRÉVALE)* noting that its purpose is to promote education awareness in the Lanaudière region and that the following resolution is to enter into a 5-year agreement.

CC-081022-CA-0039

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #051214-CA-0094 approving its participation in the Comité régional pour la valorisation de l'éducation (CRÉVALE) to promote education awareness in the Lanaudière region;

WHEREAS the Sir Wilfrid Laurier School Board wishes to be a part of the 2008-2013 Entente spécifique sur valorisation de l'éducation dans la region de Lanaudière;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Director General and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into an agreement for the promotion of education in the Lanaudière region for 2008-2013.

AND THAT the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this agreement.

Carried unanimously

6.2.3 Modification to By-Laws – Change of Meeting Dates:

The Secretary General advised that the meetings of the Council of Commissioners and the Executive Committee scheduled for April 2009 will need to be rescheduled due to the absence of some Administrators and Commissioners.

CC-081022-CA-0040

WHEREAS it has become necessary to change the dates of both the Executive Committee and the Council of Commissioners in the month of April 2009;

Commissioner Carolyn Curiale MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the Executive Committee meeting scheduled for 2009-04-21 be changed to 2009-04-14 and the Council of Commissioners meeting scheduled for 2009-04-22 be changed to 2009-04-15.

AND THAT the Secretary General be mandated to modify by-laws #BL2000-CA-05: Date, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board AND #BL2008-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board, in accordance with the procedures set out in the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

6.3 MATERIAL RESOURCES**6.3.1 Engagement of Contractors – Garbage Collection Services:**

The Director of Material Resources provided background information on the tender for garbage collection services.

CC-081022-MR-0041

WHEREAS the garbage collection contracts of the Sir Wilfrid Laurier School Board schools and centres expired on 2008-06-30;

WHEREAS tenders were called and subsequently opened on 2008-05-02;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of the contractors listed in Document #SWLSB-2008/10/22-MR-001 for garbage collection services for the 2008-2009 school year for a total amount of 68 526,00\$, taxes included.

Carried unanimously

6.3.2 Engagement of Contractor – Generator for MTJHS & LSHS:

The Director of Material Resources provided background information on the installation of a generator at 2323, boul. Daniel-Johnson noting that the project had been included in his budget.

CC-081022-MR-0042

WHEREAS the Sir Wilfrid Laurier School Board has resolved to replace the generator at Laurier Senior High School / Mother Teresa Junior High School;

WHEREAS tenders were received and opened on 2008-09-11;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Albina Pace MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the installation of a generator at Laurier Senior High School / Mother Teresa Junior High School to **Les installations Auger électrique inc.** for the total amount of 88 606,87\$, taxes included.

Carried unanimously

6.3.3 Change Orders – St-Vincent Bus Loading Zone:

The Director of Material Resources reviewed the change orders on the St-Vincent bus loading zone project.

CC-081022-MR-0043

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution # EC-080715-MR-0017, awarding the contract for the construction of a bus loading zone at St-Vincent Elementary School to **Pavages Chartrand Inc.** for a total cost of 55 179,00\$, all taxes included;

WHEREAS, during the construction, change orders occurred to address specific issues, amounting to 3 555,57\$;

Commissioner Nazario Facchino MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a modification to resolution # EC-080715-MR-0017 by changing the total cost of the project to 58 734,57\$, all taxes included, reflecting the necessary change orders.

Carried unanimously

6.3.4 Tripartite Committee – LRHS Pool 2008-2009:

The Director of Material Resources noted that the following resolution is to cover the school board's portion of the operation and management of the pool at Laurentian Regional High School.

CC-081022-MR-0044

WHEREAS the Sir Wilfrid Laurier School Board participates in a Tripartite Agreement with the Ville de Lachute and the Commission scolaire de la Rivière-du-Nord;

WHEREAS the swimming pool is managed and operated through this Tripartite Agreement whereby the Ville de Lachute contributes 40%, Commission scolaire de la Rivière-du-Nord contributes 30% and the Sir Wilfrid Laurier School Board contributes 30% of the related costs;

WHEREAS Commission scolaire de la Rivière-du-Nord is responsible for invoicing the Tripartite members;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the payment of 85 248,84\$, all taxes included, to the Commission scolaire de la Rivière-du-Nord for its share of the operation of the swimming pool for the 2008-2009 school year, as per the Tripartite Agreement.

Carried unanimously

6.3.5 Energy Project – Phase I – Genesis ES Window Project:

The Director of Material Resources reviewed the energy project for the Council noting that the goal of saving energy costs is being achieved and that the savings will be used to help underwrite new energy projects.

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-070425-MR-0151, authorizing the Director of Material Resources to proceed with the energy project as per the feasibility study at a cost of 1 426 420\$, excluding taxes;

WHEREAS the feasibility study indicated that the windows at Genesis Elementary School required replacement;

WHEREAS this energy project is expected to generate revenue from various sources (i.e. government grants, Hydro Quebec, etc);

WHEREAS the revenues generated from the energy project will cover the cost of the window replacement project at Genesis Elementary School;

Parent Commissioner Luc Samson MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a modification to resolution # CC-070425-MR-0151 by changing the total cost of the project to 1 880 653,59\$, all taxes included, to include the cost of the window replacement project at Genesis Elementary School by Ecosystem (224,000\$, excluding taxes).

The Council entered into discussion.

Commissioner Edward Turchyniak proposed that **the resolution** be amended by removing the balance of the wording after the words “...all taxes included,” be removed. Parent Commissioner Luc Samson accepted the amendment.

In response to a suggestion from Commissioner Steve Mitchell, the Chair noted that the guarantee from Ecosystems is included in the contract.

In response to a question from Commissioner Steve Kmec, the Director of Material Resources noted that phase I of the energy project was completed without any cost overrun. The analysis of the windows at Genesis Elementary School has indicated that the school is a very good candidate for the project. The addition of the school to the energy project will meet the requirements established by the school board auditors.

CC-081022-MR-0045

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-070425-MR-0151, authorizing the Director of Material Resources to proceed with the energy project as per the feasibility study at a cost of 1 426 420\$, excluding taxes;

WHEREAS the feasibility study indicated that the windows at Genesis Elementary School required replacement;

WHEREAS this energy project is expected to generate revenue from various sources (i.e. government grants, Hydro Quebec, etc);

WHEREAS the revenues generated from the energy project will cover the cost of the window replacement project at Genesis Elementary School;

Parent Commissioner Luc Samson MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a modification to resolution #CC-070425-MR-0151 by changing the total cost of the project to 1 880 653,59\$, all taxes included.

Carried unanimously

6.3.6 Energy Project – Phase II – Detailed Feasibility Study:

In February 2008, the Council of Commissioners requested a detailed feasibility study for twelve additional buildings. The report has been received and the Material Resources Committee has reviewed it and is recommending that phase II of the energy project be implemented.

CC-081022-MR-0046

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-080227-MR-0131, authorizing **Ecosystem** to perform a feasibility study for the following additional schools and centre: Arundel, Crestview, Laurentian, McCaig, St-Paul and St-Vincent Elementary Schools, Hillcrest Academy, Laurentian Regional, Laurier Senior/Mother Teresa, Laval Liberty/Laval Junior High Schools and the CDC Laurier Pont-Viau;

WHEREAS the proposal presented was reviewed by a sub-committee;

Commissioner Tom Mouhteros MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize Ecosystem to perform a detailed feasibility study for these additional schools and centre, which must include the total cost of the project.

AND THAT upon the completion of the feasibility study, it shall be reviewed by the Material Resources Committee and a recommendation be made to the Council of Commissioners.

AND THAT the final project be submitted to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for authorization;

FURTHER THAT upon receipt of authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS), the Chair, and in his absence or with his knowledge the Vice-Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3.7 Call to Tender – Professionals for McCaig ES Enlargement/Renovation Project:

CC-081022-MR-0047

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has authorized the enlargement/renovation of McCaig Elementary School in the amount of 3 334 385\$;

WHEREAS the Sir Wilfrid Laurier School Board requires the services of an architect and a consulting engineer for the enlargement/renovation project;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) regulations require that the architect and consulting engineer be selected by a call for public tenders within the budget range of the project;

WHEREAS the Material Resources Committee recommends that public tenders be called for the services of an architect and a consulting engineer;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board call for public tenders for the services of an architect and a consulting engineer to prepare the drawings, plans and tender specifications for the McCaig Elementary School enlargement/renovation project.

AND THAT, upon receipt of the completed drawings, plans and tender specifications, a public tender be called for the services of a contractor.

Carried unanimously

6.3.8 Measure 50710 – Priorities for 2008-2009:

The Director of Material Resources advised that the Ministère de l'Éducation, du Loisir et du Sport (MELS) has established a new Measure, 50710, to assist with the renovation of buildings. In order to obtain the funding, projects must be submitted to the MELS for authorization.

In response to a question from Commissioner Carolyn Curiale, the Director of Material Resources advised that no portion of the roof at LRHS covers a shared area with the Polyvalente Lavigne.

CC-081022-MR-0048

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50710 for the absorption of deficit in maintenance of buildings;

WHEREAS applications for the funding of projects under Measure 50710 have to be submitted by 2008-09-30;

Commissioner William Pollock MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners approve that the following projects be submitted to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for consideration for funding under Measure 50710:

MEASURE 50710			
PRIORITY	BUILDING	PROJECT	\$
1	St-Paul Annex	Windows	336 036,00 \$
2	St-Paul	Windows	363 692,00 \$
3	Laurentian Regional High School	Roof	387 955,00 \$
4	Laurentian Regional High School	Roof	369 178,00 \$
5	Laurentian Regional High School	Roof	366 976,00 \$
6	Laurentian Regional High School	Roof	450 013,00 \$
7	Laurentian Regional High School	Roof	427 553,00 \$
Total, measure 50710 :			2 701 403,00 \$

AND THAT, upon receipt of authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS), individual calls for tenders be made for the services of contractors for these funded projects.

Carried unanimously

6.3.9 Measure 50690 – Priorities for 2008-2009:

The Director of Material Resources presented and reviewed the priorities for Measure 50690 noting that some of the projects have been re-prioritized.

CC-081022-MR-0049

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 for the purpose of providing financial assistance to school boards for the maintenance of buildings;

WHEREAS applications for the funding of projects under Measure 50690 have to be submitted by 2008-09-30;

Commissioner Steve Mitchell MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners approve that the following projects be submitted to the Ministère de l'Éducation, du Loisir et du Sport (MELS) for consideration for funding under Measure 50690:

MEASURE 50690			
PRIORITY	BUILDING	PROJECT	\$
1	Arundel	Septic system	148 781,00 \$
2	St-Jude	Roof	20 261,00 \$
3	Rosemère High School	Roof	90 000,00 \$
4	Mother Teresa / Laurier Senior	Generator	75 000,00 \$
5	Mother Teresa / Laurier Senior	Windows and curtain walls	1 998 400,00 \$
6	CDC Laurier Pont-Viau	Windows	520 000,00 \$
Total, measure 50690 :			2 852,442,00 \$

AND THAT, upon receipt of authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS), individual calls for tenders be made for the services of contractors for these funded projects

Carried unanimously

6.4 ADULT & VOCATIONAL EDUCATION

6.4.1 Career Exploration Lab – Mandate to Seek Partnerships:

The Director of Adult & Vocational Education noted that the following proposed resolution is to mandate the Chair of the Sir Wilfrid Laurier School Board and the Director General to seek financial partners for this project.

She presented a PowerPoint on the lab and its business plan noting that the project has taken three years to establish and that it is based on an initiative lead by the Council and the school board's strategic plan.

Commissioner Peter MacLaurin left the meeting.

TIME: 20:39 hours

Commissioner Nick Milas left the meeting.

TIME: 20:40 hours

Commissioner Nancy Rupnik left the meeting.

TIME: 20:42 hours

She continued noting that it is hoped that the Career Exploration Lab will encourage students to stay in school. The lab is very interactive and could be of great benefit to those students who may not be suited to a strict classroom setting.

Commissioner Nick Milas returned to the meeting.

TIME: 20:44 hours

The initial investment in the Career Exploration Lab will be in the neighbourhood of 200 000\$. Partnerships with area stakeholders will be beneficial, not only from a financial standpoint as the partnerships will generate funding, but also due to the fact that the modules can be streamlined for the specific needs of the partners. The generosity of the partners will be recognized via a plaque mounted in the lab.

The Sir Wilfrid Laurier School Board is the first English school board to establish a lab of this type so the process is creating an interest in other school boards.

Commissioner Peter MacLaurin returned to the meeting.

TIME: 20:47 hours

The Director of Adult & Vocational Education noted that the critical path for this project is being met and that the next phase is to order equipment and modules and proceed with installation in the New Year with the first group of students commencing in the spring of 2009.

She went on to thank the Council of Commissioners for its support of this very innovative project.

Commissioner Nancy Rupnik returned to the meeting.

TIME: 20:50 hours

The Council entered into discussion and it was noted that the expansion of Career Exploration Labs to other regions of the school board is feasible given that the modules can be formulated to suit the needs of specific target markets.

CC-081022-AE-0050

WHEREAS the Council of Commissioners has expressed an interest in developing a Career Exploration Lab in Laval;

WHEREAS this initiative would better promote and respond to the potential employment needs in vocational and technical trades within our community;

WHEREAS the Sir Wilfrid Laurier School Board is seeking partnerships to help fund this initiative;

WHEREAS these partnerships would allow the School Board to structure modules for the Exploration Lab to correspond to the training needs of the Laval-Laurentides-Lanaudière region;

Commissioner Nazario Facchino MOVED THAT, on the recommendation of the Director General and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Chair of the Board and the Director General to approach partners within the territory as to their interests in sponsoring modules for the Career Exploration Lab scheduled to open in the spring of 2009.

Carried unanimously

6.5 EDUCATIONAL SERVICES

6.5.1 LEARN & MELS:

The Director of Educational Services provided information on the relationship between LEARN (Leading English Education & Resource Network) and the Ministère de l'Éducation, du Loisir et du Sport (MELS), noting that funding for LEARN evolves from the Québec-Canada Accord.

CC-081022-ED-0051

WHEREAS the mandate of LEARN (Leading English Education & Resource Network) is to serve the educational needs of the English community in Québec:

WHEREAS, over the past three years, LEARN has provided for these educational needs through a wide range of products and services;

WHEREAS LEARN has performed an outstanding service to the English community through the translation and production of the Mathematics textbooks for Secondary students;

WHEREAS the educational needs of the English community in Québec will continue to increase;

WHEREAS LEARN has proven its ability to provide for the educational needs of the English community;

Commissioner Mike Pizzola MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board encourage the Ministère de l'Éducation, du Loisir et du Sport (MELS) to support LEARN (Leading English Education & Resource Network) in its continuous efforts to provide English educational products and services;

AND THAT the Sir Wilfrid Laurier School Board also endorses LEARN's request for continued financial support from the Ministère de l'Éducation, du Loisir et du Sport (MELS).

Carried unanimously

The Chair indicated that the services of LEARN will be discussed at the next meeting of the English school board Chairs.

6.5.2 Literacy Program – Purchase Order:

The Director of Educational Services advised that the following resolution is to expand the levelled libraries in the schools and that there is no tender as there is only one supplier.

CC-081022-ED-0052

WHEREAS the Sir Wilfrid Laurier School Board Strategic Plan for 2007-2011 has an orientation that focuses on literacy support at all levels;

WHEREAS the Council of Commissioners adopted resolution #CC-070627-CA-0184 approving the Sir Wilfrid Laurier School Board Literacy Connections plan with an accompanying financial commitment of 500 000\$ for the 2007-2008 school year;

WHEREAS the Council of Commissioners adopted resolution # CC-080123-ED-0111 approving the purchase of Literacy Place from Scholastic Education for the 2008-2009 school year;

WHEREAS Educational Services proposes to expand the leveled library in each elementary school consistent with the Literacy Connections plan for the 2008-2009 school year;

Commissioner Steve Kmec MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the purchase of Literacy Place from **Scholastic Education** for the total cost of 131 234,99\$, all taxes included.

Carried unanimously

6.5.3 Purchase Order – Montreal Oral School for the Deaf:

Commissioner Peter MacLaurin moved away from the table for the vote due to a possible conflict of interest.

The Director of Educational Services informed the Council that the Montreal Oral School for the Deaf provides services to 17 integrated students and 3 non-integrated students. The amount of the services provided fluctuates annually depending on the needs for that school year.

CC-081022-ED-0053

WHEREAS the Montreal Oral School for the Deaf invoices the Sir Wilfrid Laurier School Board for the education of some of its students;

WHEREAS the services provided for the 2008-2009 school year for integrated students amounts to 94 505,00\$;

Parent Commissioner Lisa Chartier MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from **Montreal Oral School for the Deaf** for educational services to be provided to **integrated students** of the Sir Wilfrid Laurier School Board for the 2008-2009 school year, in the amount of 94 505,00\$, all taxes included, contingent on the approval of the **Special Education Advisory Committee (SEAC)**.

Carried unanimously

CC-081022-ED-0054

WHEREAS the Montreal Oral School for the Deaf invoices the Sir Wilfrid Laurier School Board for the education of some of its students;

WHEREAS the services provided for the 2008-2009 school year for non-integrated students amounts to 69 860,00\$;

Parent Commissioner Lisa Chartier MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from **Montreal Oral School for the Deaf** for educational services provided to **non-integrated students** of the Sir Wilfrid Laurier School Board for the 2008-2009 school year, in the amount of 69 860,00\$, all taxes included, contingent on the approval of the **Special Education Advisory Committee (SEAC)**.

Carried unanimously

6.5.4 Purchase Order – Peter Hall School:

CC-081022-ED-0055

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Peter Hall School for the education of some of its students;

WHEREAS the Peter Hall School invoices the Sir Wilfrid Laurier School Board for these services;

Commissioner George Benoit MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the **Peter Hall School** for educational services to be provided to students of the Sir Wilfrid Laurier School Board for the 2008-2009 school year, in the amount of 469 618,00\$, all taxes included, contingent upon the approval of the **Special Education Advisory Committee (SEAC)**.

Carried unanimously

6.5.5 Purchase Order – Summit School:

CC-081022-ED-0056

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Summit School for the education of some of its students;

WHEREAS the Summit School invoices the Sir Wilfrid Laurier School Board for these services;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Directorate and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the **Summit School** for educational services to be provided to students of the Sir Wilfrid Laurier School Board for the 2008-2009 school year, in the amount of 587 161,00\$, all taxes included, contingent upon the approval of the **Special Education Advisory Committee (SEAC)**.

Carried unanimously

Commissioner Peter MacLaurin returned to the table.

6.6 HUMAN RESOURCES

6.6.1 Creation of Non-Teaching Professional Position:

The Director of Educational Services provided background information on the position of "School Board Librarian" noting that he/she will be located at the Administrative Centre and that the position is funded by the Ministère de l'Éducation, du Loisir et du Sport (MELS).

CC-081022-HR-0057

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has created a new measure allowing the school board to create one (1) librarian position;

WHEREAS this new measure includes the funding of this librarian position;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Human Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board create the following position, effective 2008-10-23;

Classification	Place of Work	% of work
School Board Librarian	To be determined	100

Carried unanimously

7.0 INFORMATION ITEMS

7.1 SWL Foundation:

Commissioner Edward Turchyniak advised that the planning for the January Gala, entitled "Magic & Humour" is going well and that tickets are 225\$ each. The Foundation is also looking into holding a lottery with 10 big prizes, such as a car, Rolex watches, etc. This lottery would begin with the January Gala and end with the prizes being drawn at the June lobster dinner. The cost of the lottery tickets will be 100\$ each. The Foundation hopes to raise 100 000\$, of which half must be paid out in prizes in order to conform to the regulations of the Régie des alcools, des courses et des jeux. The remaining funds will be designated by the Foundation.

He also noted that at its last meeting, the Sir Wilfrid Laurier Foundation unanimously supported the Career Exploration Lab initiative and that the funds raised at the January 2009 Gala and the June 2009 lobster dinner will be used to support the project.

7.2 Parent Commissioners Report

Parent Commissioner Lisa Chartier presented the report of the Parent Commissioners noting that the first meeting of the **Parents' Committee** had been held on 2008-10-02 and that Silvana Di Medio, the Crestview Parent Delegate, was re-elected as Chair of the Parents Committee, and that she and Luc Samson had been re-elected as Elementary and Secondary Parent Commissioners, respectively.

She noted that Bill 88, the improvement in communication between the school board and the Special Education Advisory Committee (SEAC) and school surpluses were discussed.

Parent Commissioner Luc Samson thanked the Director General for her presence at the Parent Committee meetings as her presence is very much appreciated.

7.3 September 30 Enrolment Figures:

The Director of School Organization advised the Council that the official September 30 enrolment will be available around the end of November and that enrolment currently stands at 14 648, an increase of 40 students from 2007-2008.

In response to questions concerning the annual declaration on September 30, the Director of School Organization noted that the Ministère de l'Éducation, du Loisir et du Sport (MELS) has a process that school boards must adhere to with respect to students present and absent on that specific day in order to obtain funding.

7.4 Report of the QESBA:

Commissioner Carolyn Curiale provided an update on Bill 104 noting that the Quebec English School Boards Association (QESBA) has acquired intervenor status and is now a full party to the court challenge. A brief is due on 2008-11-15 and that it is possible that the QESBA will get 15 minutes to argue **its** brief.

The Council entered into discussion on Bill 104 and Commissioner Curiale noted that it is possible that the Federal Government will also intervene but that it is not known in what capacity or to what extent.

The Chair extended congratulations to Commissioner Carolyn Curiale on her re-election as Vice-President of the QESBA **Board of Directors** for 2008-2009.

The Chair advised that the next meeting, the Chairs of the QESBA member boards will be discussing the number of delegates assigned to each school board and voting methods for the Annual General Meeting (AGM), such as proxy votes.

Commissioner Carolyn Curiale noted that this school board groups its delegate's votes and divides them between two voting **delegates'** to the AGM, while most other school boards give each delegate attending the AGM a vote.

8.0 QUESTION PERIOD:

There were no questions

9.0 CORRESPONDENCE:

The Chair drew the Council's attention to the correspondence contained in the meeting package.

10.0 VARIA:

There was no varia.

11.0 ADJOURNMENT OF MEETING:

Commissioner Peter MacLaurin MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:15 hours

NEXT MEETING ⇨ REGULAR ⇨ 2008-11-26