

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2011-05-18

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2011-05-18.

Present: Commissioners Steve Bletas, Chairman; Carolyn Curiale, Vice-Chairman; Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik and Edward Turchyniak; Parent Commissioners Roberto Bomba and Angelo Grasso; and Anne-Marie Lepage, Director General.

Also present were: Alain Guay, Assistant Director General; Marie-Claude Drouin, Secretary General; Gaëlle Absolonne, Director of School Organization; Line Desgroseilliers, Director of Information Technology; Linda Di Domenico, Director of Human Resources; Daniel Hogue, Director of Material Resources; Stephanie Krenn, Director of Complementary Services; Livia Nassivera, Director of Financial Resources; Gerry Robillard, Director of Educational Services; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent: Commissioners Georges Benoit and Tom Mouhteros

The Chairman called the meeting to order at 19:31 hours.

0.0 PRESENTATION

The Chairman welcomed Isabelle Stern, a student at Rosemere High School (RHS), the RHS Governing Board and the RHS Administration to the meeting and invited Ms. Stern to perform. Ms. Stern is a singer and she recently won a prize on Zero à mille, a Québec based televised talent competition.

Commissioner Walter Fogel entered the meeting.

TIME: 19:41 hours

Ms. Stern performed two songs.

The Chairman thanked Ms. Stern for her beautiful performance and presented her with a certificate of achievement on behalf of the Sir Wilfrid Laurier School Board. Photos were taken.

1.0 ACCEPTANCE OF AGENDA:

CC-110518-CA-0083

Commissioner Mike Pizzola MOVED THAT the agenda be approved as presented in document #SWLSB-2011/05/18-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES

CC-110518-CA-0084

Parent Commissioner Angelo Grasso MOVED THAT the minutes of the REGULAR meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2011-04-27, having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Mike Pizzola

3.0 QUESTION PERIOD

In response to questions from Lisa Chartier, Laval Junior High School Governing Board Chair; and Francisco Couto, Laval Liberty High School Governing Board Chairman, the Director General acknowledged that over the past 12 years the school board has seen a fluctuation in enrolment between all its junior and senior high schools in Laval but that it is hard to say what exact element has contributed to this pattern.

It is the aim of the school board to support both schools and help develop a strategy to promote enrolment.

The Assistant Director General advised that earlier this year a decision was taken to cap enrolment at Mother Teresa Junior High School in order to balance registration between both schools. He also noted that Laval Junior High School is developing a science and technology program and is making a substantial investment in the program. It will be in place for the 2011-2012 school year. The school board is working with both schools to ensure that the Laval community is supported and that registration is as evenly distributed as possible.

In response to an additional question from Mr. Couto, the Chairman indicated that people will always have something negative to say about a school and the school board is continuing to work with the schools at 3200 de Souvenir to enhance their image. The situation is not being ignored.

In response to a comment from Ms. Chartier, the Director General agreed that the positive promotion of the schools at 3200 de Souvenir is required and that each school can assist by promoting the image it wants to achieve by encouraging everyone to work together.

Commissioner Edward Turchyniak left the meeting.

TIME: 20:06 hours

4.0 REPORT FROM THE CHAIRMAN:

4.1 *Report from the Chairman:*

The Chairman invited the Director General to provide background information on the recent budgetary reductions announced by the Ministère de l'Éducation, du Loisir et du Sport (MELS).

The Director General advised the Council that the 2011-2012 budget parameters have been received for consultation and that the school board only has a week to review the parameters and respond. A response was prepared and included this school board's opinion of the recently announced budgetary reductions.

The recent announcement by the MELS on the budget reduction will result in the Sir Wilfrid Laurier School Board having to cut 1 200 000\$ due to the fact that the MELS has reviewed its entire budget and discovered that it has been overspending by approximately 62 000 000\$ annually. Therefore, it has prorated its deficit and passed it on to school boards as they have, in most cases, surpluses. The MELS has also introduced Bill 100 and taxation claw backs to help with the balancing of its budget.

She further noted that after examining the budget parameters for 2011-2012, this school board no longer **requires a recovery** plan. Given that, recovery actions will continue but the MELS will no longer request a recovery plan report.

Commissioner Edward Turchyniak returned to the meeting.

TIME: 20:09 hours

Each department has been asked to review their respective budgets and look for areas where reductions could be made for **2011-2012** school year as it is the objective of the school board not to touch services to students.

The Chairman noted that he, the Director General and the Assistant Director General met on 2011-05-15 with several Members of the National Assembly (MNA) from Laval to discuss the recently announced budgetary reductions noting that they were advised that the school board works very hard to ensure that services to students are not compromised. The meeting was positive and those MNA's present understood that these deep budgetary reductions will eventually be felt at the school level.

The Director General agreed with the Chairman and added that the point was made that what is good for most school boards may not necessarily apply to an English school board. It is hoped that the school board's intervention in this matter will generate some positive action.

The Chairman indicated that the majority of school boards are not happy with the budgetary reductions and are sending the Ministre de l'Éducation, du Loisir et du Sport resolutions indicting this fact.

He went on to note that with respect to the taxation issue, the MNA's are very aware of the school board's position on this matter. He will provide follow up information when it is available.

The Chairman noted that the Strategic Plan Focus Session had gone very well with many participating via video conference.

The Director General advised that the feedback received at this meeting is currently being compiled and will be distributed shortly. This feedback will be invaluable when preparing the new Strategic Plan for 2011-2015.

Parent Commissioner Angelo Grasso left the meeting.

TIME: 20:45 hours

In closing, the Chairman advised that the Community Engagement Plan was discussed recently at a Quebec English School Boards Association (QESBA) meeting and that the Sir Wilfrid Laurier School Board, to date, is the only school board member to have established a plan.

5.0 BUSINESS ARISING:

5.1 Update on Administrative Assignments:

The Director General advised the Council that interviews were held on 2011-05-16 for the vacant in-school administrator positions and that there were some very qualified candidates interviewed. Eleven candidates were interviewed and the following resolution contains the recommendations of the Selection Committee.

Parent Commissioner Angelo Grasso returned to the meeting.

TIME: 20:50 hours

CC-110518-HR-0085

WHEREAS the Council of Commissioners adopted resolution #CC-110427-HR-0075, approving the assignment and transfer of in-school Administrators for the 2011-2012 school year;

WHEREAS some positions for Principal and Vice-Principal were vacant at that time;

WHEREAS postings and a selection process were conducted and led to recommendations for candidates to fill these vacancies;

Commissioner Albina Pace MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the following modifications to the aforementioned resolution:

SCHOOL	PRINCIPALS	VICE-PRINCIPALS
Arundel (50% teaching)	France Celestino	
Laval Liberty High School		Alan Simoneau
St-Paul		Robertina Janzic
Ste-Agathe Academy	Claude Picard	

Carried unanimously

5.2 *Deeds of Establishment & Three-Year Plan:*

The Director of School Organization presented and reviewed the feedback from the consultation and the subsequent changes to the deeds and three-year plan. The School Organization Committee has reviewed and supports the final version of the policy.

Commissioners Walter Fogel, Mike Pizzola and Edward Turchyniak left the meeting.

TIME: 20:51 hours

CC-110518-HR-0086

WHEREAS the Council of Commissioners adopted resolution #CC-110223-CA-0060 approving in principle policy #2011-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables;

WHEREAS the consultation period expired on 2011-04-26;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the School Organization Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2011-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables of all schools, centres and other buildings.

Carried unanimously

Commissioner Mike Pizzola returned to the meeting.

TIME: 20:54 hours

Commissioners Carolyn Curiale and Grace Nesi left the meeting.

TIME: 20:54 hours

5.3 *Safety & Security:*

The Chairman advised the Council that at last evening's Executive Committee the discussion topic was safety and security with respect to the 2007 Pegasus report. He noted that a committee will be established to revisit this report and make recommendations as to whether or not the suggestions that have not already been implemented are still feasible.

Commissioner Robert Dixon thanked the Assistant Director General for his quick response to a concern he had with respect to the CDC Laurier-Lachute.

Commissioners Carolyn Curiale and Grace Nesi returned to the meeting. **TIME: 20:56 hours**

Commissioners Edward Turchyniak and Walter Fogel returned to the meeting.

TIME: 20:57 hours

6.0 DECISION ITEMS:

6.1 MATERIAL RESOURCES

6.1.1 *Renewal of Lease – CDC Laurier-Vimont:*

The Director of Material Resources informed the Council that the current lease for the CDC Laurier-Vimont is expiring and needs to be renewed. The new lease will be under the same terms and conditions as the previous lease agreement and will again include a renewal option.

*WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #070523-MR-0176, entering into a five-year lease agreement, with a renewal option, with **Les Constructions Grano Inc. et Construction Agosto inc.**, for the rental of space at 2100, boul. Des Laurentides, Laval, QC, to establish an Adult Education Centre;*

WHEREAS Material Resources and Adult Education & Vocational Training Departments and Committees have agreed that it would be in the best interest of the school board to renew the lease for a five-year period starting with the 2012-2013 school year;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Material Resources Committee and the Adult Education & Vocational Training Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board renew the current lease and enter into a five-year lease agreement, **with a renewal option**, from 2012-07-01 to 2017-06-30 with **Les Constructions Grano Inc. et Construction Agosto inc.**, for the rental of space at 2100, boul. Des Laurentides, Laval, QC, for the continued operation of the CDC Laurier-Vimont.

AND THAT for the 2012-2013 school year a lease payment of 233 633,22\$ before taxes (266 166,65\$, all taxes included) be approved.

AND THAT for the years 2013-2014, 2014-2015, 2015-2016 and 2016-2017, the annual cost be increased in accordance with the Consumer Price Index (Indice des prix à la consommation (IPC)).

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this lease.

The Council entered into discussion.

In response to a question from Commissioner Steve Mitchell, the Director of Material Resources noted that the space leased for CDC Laurier-Vimont is 30 000 sq./ft.

In response to a question from Commissioner Nick Milas, the Director of Material Resources noted that the resolution this evening is to authorize the school board to enter into a lease agreement for the space. If the Ministère de l'Éducation, du Loisir et du Sport (MELS) requests a more detailed resolution on how the lease is funded they will advise the school board of such and a resolution would be brought for the Council's consideration.

Commissioner Milas recommended that the resolution be modified to include how the lease is funded. Commissioner Merle Parkinson refused the recommendation.

The Director General explained that the MELS has an envelope to assist school boards with the rental of space such as CDC Laurier-Vimont but that this school board only receives a certain percentage of this envelope and given the unknown value of the envelope annually it is hard to know if this allocation will be sufficient to cover the cost of the lease.

CC-110518-MR-0087

Commissioner Nick Milas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board amend the proposed resolution for the renewal of the lease for the CDC Laurier-Vimont by adding the following to the resolution:

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) subsidy does not cover the total amount of the lease;

WHEREAS the Sir Wilfrid Laurier School Board must annually supplement the Ministère de l'Éducation, du Loisir et du Sport (MELS) subsidy by an amount of approximately 30 000\$;

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Robert Dixon, Walter Fogel, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace,
Commissioners voting NAY:	Steve Bletas, Carolyn Curiale, Mario Di Domenico, Nazario Facchino, Steve Kmec, Mike Pizzola, Merle Parkinson, William Pollock, Edward Turchyniak
Commissioners ABSTAINING:	Peter MacLaurin, Nancy Rupnik

CC-110518-MR-0088

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #070523-MR-0176, entering into a five-year lease agreement, with a renewal option, with **Les Constructions Grano Inc. et Construction Agosto inc.**, for the rental of space at 2100, boul. Des Laurentides, Laval, QC, to establish an Adult Education Centre;

WHEREAS Material Resources and Adult Education & Vocational Training Departments and Committees have agreed that it would be in the best interest of the school board to renew the lease for a five-year period starting with the 2012-2013 school year;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Material Resources Committee and the Adult Education & Vocational Training Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board renew the current lease and enter into a five-year lease agreement, **with a renewal option**, from 2012-07-01 to 2017-06-30 with **Les Constructions Grano Inc. et Construction Agosto inc.**, for the rental of space at 2100, boul. Des Laurentides, Laval, QC, for the continued operation of the CDC Laurier-Vimont.

AND THAT for the 2012-2013 school year a lease payment of 233 633,22\$ before taxes (266 166,65\$, all taxes included) be approved.

AND THAT for the years 2013-2014, 2014-2015, 2015-2016 and 2016-2017, the annual cost be increased in accordance with the Consumer Price Index (Indice des prix à la consommation (IPC)).

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this lease.

Carried unanimously

6.1.2 Lease – CDC Laurier-St-Eustache (Carpentry Program):

The Director of Material Resources presented the following resolution noting that space is required in the St-Eustache area in order to accommodate the new Carpentry Program in Vocational Training. This lease would be a temporary arrangement until the permanent Adult Education & Vocational Training Centre on the north shore is authorized and constructed.

CC-110518-MR-0089

WHEREAS the Sir Wilfrid Laurier School Board has received permanent authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to offer a Carpentry Vocational Training Program;

WHEREAS Material Resources has looked into rental property in the St-Eustache area;

WHEREAS the Material Resources Committee has reviewed the proposed rental properties and locations and recommends that the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, with a renewal option, with 9179-8025 QUÉBEC INC., for the rental of space at 644, 646, 648, 664, 666, 668 and 670 boul. Industriel, St-Eustache, QC;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Material Resources Committee and the Adult & Vocational Education Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, from 2011-07-01 to 2016-06-30, with a renewal option, with 9179-8025 QUÉBEC INC., for the rental of space at 644, 646, 648, 664, 666, 668 and 670 boul. Industriel, St-Eustache, QC, to offer a Carpentry Vocational Training program.

AND THAT for the 2011-2012 school year a lease payment of 160 135,00\$ before taxes, (182 433,80\$, all taxes included) be approved.

AND THAT for the years 2012-2013, 2013-2014, 2014-2015 and 2015-2016, the annual cost be increased in accordance with the Consumer Price Index (Indice des prix à la consommation (IPC)).

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this lease.

Carried unanimously

6.1.3 Engagement of Contractor – Bus Loading Zone & Parking – Morin Heights:

The Director of Material Resources presented and reviewed the results of the tender for the Morin Heights Elementary School bus loading zone and parking lot project.

CC-110518-MR-0090

WHEREAS the Council of Commissioners of Sir Wilfrid Laurier School Board adopted resolution #CC-100623-MR-0162 approving the 2010-2011 capital priorities for its schools and centres which included the renovation of the parking and bus loading zone at Morin Heights Elementary School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2011-04-21;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation project at Morin- Heights Elementary School to **Roxboro Excavation Inc.**, for a total cost of 318 000,00\$, before taxes, (362 281,50\$, all taxes included).

AND THAT the **Chairman**, and in his absence or with his knowledge the **Vice-Chairman**, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.4 Engagement of Contractor – Replacement Generator - LTM:

The Director of Material Resources presented and reviewed the results of the tender for the replacement of the generator at Lake of Two Mountains High School.

CC-110518-MR-0091

WHEREAS the Council of Commissioners of Sir Wilfrid Laurier School Board adopted resolution #CC-100623-MR-0162 approving the 2010-2011 capital priorities for its schools and centres which included the replacement of the generator at Lake of Two Mountains High School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2011-04-21;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Nick Milas MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the replacement of the generator at Lake of Two Mountains High School to **Les installations électriques Auger Inc.**, for a total cost of 184 000,00\$, before taxes, (209 622,00\$, all taxes included).

AND THAT the **Chairman**, and in his absence or with his knowledge the **Vice-Chairman**, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.4 Engagement of Contractor – Roofing Project - LTM:

The Director of Material Resources presented and reviewed the results of the tender for the roofing project at Lake of Two Mountains High School.

In response to a question from Commissioner Steve Kmec, the Director of Material Resources advised that arrangements would be made with the school to ensure that classes are not disturbed and that the majority of the work would be done during the summer months.

CC-110518-MR-0092

WHEREAS the Council of Commissioners of Sir Wilfrid Laurier School Board adopted resolution #CC-100623-MR-0162 approving the 2010-2011 capital priorities for its schools and centres which included the replacement of the roof at Lake of Two Mountains High School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2011-05-11;

WHEREAS the Material Resources Committee recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the replacement of the roof at Lake of Two Mountains High School to **Toitures Léon Inc.**, for a total cost of 465 710,00\$, before taxes, (530 560,12\$, all taxes included).

AND THAT the **Chairman**, and in his absence or with his knowledge the **Vice-Chairman**, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.3 INFORMATION TECHNOLOGY

6.3.1 CCSR Contract – Annual Purchase Estimate:

The Director of Information Technology presented and reviewed the following resolution noting that this is an estimate of potential purchases through the CCSR (Centre collegial de services regroupés) group for 2011-2012

CC-110518-IT-0093

WHEREAS the Sir Wilfrid Laurier School Board is a member of the CCSR (Centre collegial de services regroupés) purchasing group;

WHEREAS the CCSR is requesting the estimated volume of purchase for interactive whiteboards for 2011-2012;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) Classe branchée 2.0 allocation, granted for the purchase of interactive whiteboards, is \$ 270 000;

Commissioner Robert Dixon MOVED THAT, on the recommendations of the Information Technology Committee and the Executive, the Director General be authorized to sign the "*Contrats-Équipements audiovisuels SAR150-2010 : Validation des quantités 2011*".

Carried unanimously

7.0 INFORMATION ITEMS

7.1 SWL Foundation:

Commissioner Edward Turchyniak commented on the most recent activities of the Sir Wilfrid Laurier Foundation noting that a sub committee has been formed to develop a major marketing project in order to increase visibility of the Foundation in the Laval-Laurentides-Lanaudière regions. He also reminded everyone present of the Lobster Gala taking place on 2011-06-16 at the Château Royal and that tickets are 150\$.

He went on to note that the Foundation will be meeting again on 2011-05-18 to see how it can assist the school board with the budget cuts it is going to have to make and a proposal will be presented whereby the Foundation will assume responsibility for the cost of the Laurier Gala.

He also noted that the Foundation is considering the creation of a Sir Wilfrid Laurier Foundation Talent Show to expose the community to the talented students that attend the Sir Wilfrid Laurier School Board.

In response to a question from Commissioner Nancy Rupnik, Commissioner Turchyniak noted that all regions of the Sir Wilfrid Laurier School Board would be invited to participate in the talent show. He also noted that, beginning in the 2011-2012 school year, the bursaries given out by the Foundation will be presented at the Laurier Gala.

7.2 Parent Commissioners Report

The report of the Parents Committee commented on the 2011-05-05 meeting where a decision was taken to amend its internal rules so as to ensure that a meeting can be held if, for some reason the Chair and Vice-Chair cannot be present. A member of the Executive Committee of the Parents Committee would take the chair in this absence.

The report also commented on a discussion concerning transportation and the issue of raising the age of students that must be accompanied by an adult to the bus stop in the morning and after school; the response to the consultation on the Evaluation Policy for Adult Education & Vocational Training, the purchase of 6 tickets to the Sir Wilfrid Laurier Foundation Lobster dinner on 2011-06-16, which were distributed through a draw; and the meeting dates for 2011-2012.

7.3 Report of the QESBA:

Commissioner Carolyn Curiale noted that there is no report.

7.4 Abolition & Creation of Positions:

The Chairman drew attention to the decisions taken at the 2011-05-17 Executive Committee meeting with respect to the abolition and creation of positions for maintenance and administrative support staff.

The Director of Human Resources noted that all the abolition and creation of positions are reviewed with the CSN and SEPB 577 unions. This process is required under the union contracts and in most cases the creations offset the abolitions as there are changes to hours, assignment, etc.

The Assistant Director General and Commissioner Nick Milas left the meeting.

TIME: 21:23 hours

The Director of Material Resources noted that in the case of the maintenance staff the changes are a pilot project in some schools for the 2011-2012 school year to see if absences can be reduced. This project is to be evaluated after a year and if it has been successful it will be implemented in all of the schools.

Commissioner Mike Pizzola left the meeting.

TIME: 21:26 hours

In response to a question from Commissioner Steve Mitchell, the Director of Material Resources advised that maintenance hours in some schools may have decreased due to enrollment and that the department is distributing resources to the schools and centres in a fair manner.

The Assistant Director General and Commissioner Nick Milas returned to the meeting.

TIME: 21:27 hours

The Chairman suggested that a progress report be provided to the Executive Committee during the 2011-2012 school year.

Commissioner Albina Pace left the meeting.

TIME: 21:28 hours

Commissioner Mike Pizzola returned to the meeting.

TIME: 21:28 hours

8.0 QUESTION PERIOD:

In response to a question from a parent from Laval Liberty High School (LLHS), the Director General thanked the parent for bringing these concerns about scheduling at the school to the attention of the school board.

Commissioner Albina Pace returned to the meeting.

TIME: 21: 29 hours

She continued noting that the scheduling has not necessarily been deferred to the school board as it is up to the school and the Governing Board to review the school's instructional time (time allocations), as presented annually by the Principal. In this particular situation the auditors found discrepancies with student instructional time and asked that the school board look into the matter. A committee was formed with members of the school board and the teachers' union representatives from the school and union to review the time allocation proposals for the 2011-2012 school year so as to ensure that the guidelines of the Ministère de l'Éducation, du Loisir et du Sport (MELS) and the teachers' Collective Agreement are being followed. In a case where a decision cannot be reached on the distribution of instructional time through the Collective Agreement's mechanism, the school board will become a part of the decision making process and assist in ensuring that a proper distribution of instructional time is achieved.

In response to an additional question from the LLHS parent, the Director General indicated that she **understood** the draw of the enriched activity programs but that the responsibility of the school board is to ensure that all students receive 100% of teaching time and this cannot be superseded by enriched activities.

The Director of Human Resources indicated that 2011-2012 staffing at LLHS has been completed and that some of the enriched activity programs have been extended for this school year.

In response to a question from an employee at Laval Junior High School, the Director General agreed that it is sad for a school to lose team members but the teachers' Collective Agreement must be followed which means that some of the younger teachers have to move to where a post is available due to a lack of seniority. The school board supports new development within a school and is sensitive to the fact that this is sometimes created by the younger teachers but the Collective Agreement must be adhered to.

In response to a question from Paul Leal, Governing Board Chairman of Crestview Elementary School, the Chairman explained that when the Safety & Security Committee meets it will take into consideration having school representatives on the committee. If this is the case, schools will be advised.

9.0 CORRESPONDENCE:

The Chairman drew attention to the correspondence in the meeting package.

10.0 VARIA:

The Chairman reminded Commissioners of the upcoming Laurier Gala and the Triple A Gala at Laval Liberty High School both being held on the evening of 2011-05-19. There is also a play at McCaig Elementary School this week.

11.0 ADJOURNMENT OF MEETING:

Commissioner Carolyn Curiale MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:49 hours

NEXT MEETING ⇨ REGULAR ⇨ 2011-06-29

Marie-Claude Drouin, Secretary General

Steve Bletas, Chairman