

**PROVINCE OF QUEBEC**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2011-06-29**

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, 2011-06-29.

Present: Commissioners Steve Bletas, Chairman; Carolyn Curiale, Vice-Chairman; Georges Benoit, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik and Edward Turchyniak; Parent Commissioners Roberto Bomba and Angelo Grasso; and Anne-Marie Lepage, Director General.

Also present were: Marie-Claude Drouin, Secretary General; Gaëlle Absolonne, Director of School Organization; Johanne Brabant, Director of Adult Education & Vocational Training; Linda Di Domenico, Director of Human Resources; Daniel Hogue, Director of Material Resources; Stephanie Krenn, Director of Complementary Services; Livia Nassivera, Director of Financial Resources; Gerry Robillard, Director of Educational Services; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were in the audience.

Absent: Commissioner Tom Mouhteros and Alain Guay, Assistant Director General

The Chairman called the meeting to order at 19:30 hours.

**0.0 PRESENTATION**

The Chairman welcomed Lisa Marie Mazza, a recent graduate of CDC Laurier-Vimont, and her family to the meeting. He congratulated her on her tremendous achievement of graduating high school noting that she is deaf. Her success and perseverance are to be admired and used as an example to others with difficulties in school to show that anything can be achieved with hard work and a positive attitude. Lisa will be attending Vanier College in the fall of 2011.

Commissioner Walter Fogel entered the meeting.

**TIME: 19:33 hours**

The Chairman and Director General presented Lisa Marie with a certificate of achievement and photos were taken.

The Director General presented Lisa Marie's mother Felicia Piccolo, an employee of the school board, with a letter to her and her family commending them on their contribution to her success.

**1.0 ACCEPTANCE OF AGENDA:**

**CC-110629-CA-0094**

Commissioner Mario Di Domenico MOVED THAT the agenda be approved as presented in document #SWLSB-2011/06/29-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES**

**CC-110629-CA-0095**

Parent Commissioner Roberto Bomba MOVED THAT the minutes of the REGULAR meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2011-05-18, having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Georges Benoit

### 3.0 QUESTION PERIOD

There were no questions.

### 4.0 REPORT FROM THE CHAIRMAN:

#### 4.1 *Report from the Chairman:*

The Chairman advised the Council that Alain Guay, Assistant Director General, is currently on sick leave. He extended best wishes on behalf of the Council to Mr. Guay for a speedy recovery.

The Chairman read into the minutes a letter to the Director General:

*"Good evening,*

*Thank you are two words that go a long way and are often not said enough. Tonight, I'm taking the opportunity to say "Thank You" on behalf of the Council of Commissioners and myself.*

*Here we are at the end of another school year. I know it's been a year filled with challenges and unforeseen circumstances (like the MELS cutbacks!) and all of you under the leadership of the Director General have rallied around the decisions we have made. I realize that Council can be demanding at times and I appreciate your efforts in always rising to the challenge. You make us proud to serve the Sir Wilfrid Laurier School Board.*

*Our school board is fortunate to count on individuals such as yourselves. Anne-Marie, you and your teams are the reason behind the success of our board. I always hear positive comments about our directors from other school boards and I can tell you that you make them envious of us which is always a privilege for me to hear.*

*Thank you doesn't come close to expressing the gratitude and appreciation we have towards your hard work. I don't think words can, but I did want to express our gratitude.*

*Thank you for supporting Council and for always coming through.*

*I hope you have a restful summer, you've certainly earned it!"*

The Chairman began his report by presenting a summary of Council activities for the 2010-2011 school year.

He continued noting that on 2011-06-20 a groundbreaking ceremony was held for the new Joliette Elementary School and that Commissioner Merle Parkinson had acted on his representative as he was unable to attend. Many members of the school community and the Town Council of St-Charles-de-Borromée were also in attendance.

He went on to thank Johanne Brabant, Director of Adult Education & Vocational Training, and Heather Halman, Strategic Plan Advisor, for all of their work for the school board noting that they will be switching positions effective 2011-07-01 and wished them well.

In response to a question from Commissioner Steve Kmec, the Chairman advised that the Quebec English School Boards Association (QESBA) has hired a consultant to examine the school tax issue and that recommendations will be ready by the end of the summer for consultation with member boards. Any changes concerning the school taxation issue would be implemented for the 2012-2013 school year.

## **5.0 BUSINESS ARISING:**

### **5.1 Amendment to By-law: Date, Time & Place of Council Meetings:**

The Secretary General advised that no feedback was received on the consultations on the amendments to the by-laws concerning the date, time and place of Council and Executive Committee meetings for the 2011-2012 school year.

#### **CC-110629-CA-0096**

WHEREAS the Council of Commissioners adopted resolution #CC-110427-CA-0078, approving in principle by-law #BL2000-CA-05: Date, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3), was adhered to and a public notice published in the 2011-04-11 edition of the *Courrier Laval*;

WHEREAS no comments were received;

Commissioner Steve Mitchell MOVED THAT, on the recommendation of the Communications & Public Relations Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve by-law #BL2000-CA-05: Date, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

**Carried unanimously**

### **5.2 Amendment to By-Law: Date, Time & Place of Executive Meetings:**

#### **CC-110629-CA-0097**

WHEREAS the Council of Commissioners adopted resolution #CC-110427-CA-0079, approving in principle by-law #BL2000-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

WHEREAS the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3), was adhered to and a public notice published in the 2011-04-11 edition of the *Courrier Laval*;

WHEREAS no comments were received;

Commissioner Steve Kmec MOVED THAT, on the recommendation of the Communications & Public Relations Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve by-law #BL2000-CA-15: Date, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board.

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

**Carried unanimously**

### **5.3 Policy #2011-AE-01: Evaluation Policy for AEVT:**

The Director of Adult Education & Vocational Training presented and reviewed the policy on the Evaluation of Learning in Adult Education & Vocational Training noting that the responses received from the consultation were reviewed and taken into consideration by the Adult Education & Vocational Training Committee for the final version of this policy.

#### **CC-110629-AE-0098**

WHEREAS the Council of Commissioners adopted resolution #CC-110330-AE-0068, approving in principle policy #2011-AE-01: Evaluation of Learning in Adult Education & Vocational Training;

WHEREAS the consultation period expired on 2011-05-30 and responses received were examined and taken into consideration;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Adult Education & Vocational Training Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2011-AE-01: Evaluation of Learning in Adult Education & Vocational Training.

**Carried unanimously**

### **5.4 Lease – CDC Laurier-St-Eustache:**

The Director of Material Resources advised the Council that he is recommending that the resolution adopted at the 2011-05-18 meeting concerning the lease for the CDC Laurier-St-Eustache be rescinded as more space is required due to a new partnership with the CCQ (Commission de la construction du Québec) therefore, requiring a new resolution for the lease.

In response to a question from Commissioner Merle Parkinson, the Director of Adult Education & Vocational Training noted that the new partnership with the CCQ is for its continuing education programs and that there will be no cost to the school board.

#### **CC-110629-MR-0099**

Commissioner Walter Fogel MOVED THAT THE Council of Commissioners of the Sir Wilfrid Laurier School Board rescind resolution #CC-110518-MR-0089.

**Carried unanimously**

#### **CC-110629-MR-0100**

WHEREAS the Sir Wilfrid Laurier School Board has received permanent authorization from the Ministère de l'Éducation, du Loisir et du Sport (MELS) to offer a Carpentry Vocational Training Program;

WHEREAS Material Resources has looked into rental property in the St-Eustache area;

WHEREAS the Material Resources Committee has reviewed the proposed rental properties and locations and recommends that the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, with a renewal option, with 9179-8025 QUÉBEC INC., for the rental of approximately 23 662 sq./ft of space at 670, boul. Industriel, St-Eustache (Québec);

Commissioner Walter Fogel MOVED THAT, on the recommendation of the Material Resources Committee and the Adult & Vocational Education Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into a five-year lease agreement, from 2011-07-01 to 2016-06-30, with a renewal option, with 9179-8025 QUÉBEC INC., for the rental of approximately 23 662 sq./ft of space at 670, boul. Industriel, St-Eustache (Québec), to offer a Carpentry Vocational Training program.

AND THAT for the 2011-2012 school year a lease payment of 189 302,40\$ before taxes, (215 662,75\$, all taxes included), plus operating fees, be approved.

AND THAT for the years 2012-2013, 2013-2014, 2014-2015 and 2015-2016, the annual cost be increased in accordance with the Consumer Price Index (Indice des prix à la consommation (IPC)).

FURTHER THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this lease.

**Carried unanimously**

## **6.0 DECISION ITEMS:**

### **6.1 FINANCIAL RESOURCES**

#### **6.1.1 2011-2012 Budget:**

The Director of Financial Resources presented and reviewed the **final** version of the 2011-2012 budget noting that when the budget was presented to the Executive Committee at its 2011-06-21 meeting the final parameters had not yet been received from the Ministère de l'Éducation, du Loisir et du Sport (MELS). The parameters arrived late in the day on 2011-06-23 and there were many changes, which have been implemented into the final version of the 2011-2012 budget being presented for approval this evening.

A PowerPoint presentation was made on the changes, brought by the final version of the parameters, to the budget.

She went on to note that the MELS will now look only for a balanced budget from school boards. The current status of the old method of accounting versus the new GAAP method is that now only the GAAP method will be used. Under the GAAP method a school board must develop a balanced budget and if a school board is in deficit the MELS will request that the deficit be recovered so that a balanced budget is presented for the coming school year.

The MELS will continue to fund some measures but monies from these measures can no longer be carried over to the coming school year therefore, they must be used in the current school year.

The Council entered into discussion with a focus on the surpluses in the daycares and the budget.

In response to a question from Commissioner Steve Mitchell, the Director of Financial Resources noted that daycares are encouraged to spend any measure monies that are received.

Commissioner Mike Pizzola left the meeting.

**TIME: 20:17 hours**

The Director General commented that daycares are allowed to spend up to 20% of their surplus annually but that the school board does not force them to use the surplus.

Commissioner Edward Turchyniak left the meeting.

**TIME: 20:25 hours**

In response to a comment from Commissioner Walter Fogel, the Director of Financial Resources noted that the contributions received from the Sir Wilfrid Laurier Foundation annually are included in the budget.

Commissioners Mike Pizzola and Edward Turchyniak returned to the meeting.

**TIME: 20:26 hours**

In response to a question from Commissioner Edward Turchyniak, the Director General indicated that due to the current financial situation of this board the school surpluses are included in the overall budget as it helps to show a balanced budget.

**CC-110629-FR-0101**

WHEREAS in accordance with the Education Act (R.S.Q., Chapter I-13.1), the Sir Wilfrid Laurier School Board must adopt and submit to the Minister its operating, investment and debt service budget for the 2011-2012 school year;

WHEREAS the budget provides for a balance in operations for 2011-2012;

WHEREAS the standardized assessment included in the real estate tax base which was used to establish the equalization payment in the amount of 8,347,552,221\$ in conformity with the law and the 2011-2012 budgetary rules;

WHEREAS the budget establishes the tax rate for the 2011-2012 school year at 0,35\$ per 100\$ of assessment;

WHEREAS this rate respects the limits permitted by law;

Commissioner Merle Parkinson MOVED THAT, on the recommendation of the Financial Resources Committee and the Executive Committee, the Council of Commissioners adopt the operating, investment and debt service budget for the 2011-2012 school year.

AND THAT it be submitted to the Ministre de l'Éducation, du Loisir et du Sport for approval under the terms and conditions determined by the Minister.

FURTHER THAT the tax rate be established at 0,35\$ per 100\$ of evaluation.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>Commissioners ABSTAINING:</b>	Walter Fogel

The Chairman thanked the Director of Financial Resources and her team for all their hard work on the budget.

**6.2 MATERIAL RESOURCES**

**6.2.1 2011-2012 Capital Projects:**

The Director of Material Resources presented and reviewed the 2011-2012 capital priorities.

In response to a question from Commissioner Peter MacLaurin, the Director of Material Resources advised that the bus loading zone and parking lot project for Morin Heights Elementary School will be completed during the summer of 2011.

In response to a question from Commissioner Steve Kmec, the Director of Material Resources noted that there is no contingency fund established for emergency situations factored into the 2011-2012 budget. He noted that there are times when smaller and less urgent projects are put on hold in order to help fund an emergency on a larger project and then the smaller project is completed at a later date.

In response to a question from Commissioner Merle Parkinson, the Director of Material Resources explained that the changes to the 2011-2012 budget parameters are not reflected in the capital projects but that when the revised budget is completed in early January 2012 the budget for the capital projects will be modified.

#### CC-110629-MR-0102

WHEREAS the Sir Wilfrid Laurier School Board wishes to satisfy priority needs in its schools;

WHEREAS the schools have expressed their needs;

WHEREAS the Directorate has reviewed the requests and classified them in order of board-wide priorities;

Commissioner George Benoit MOVED THAT, on the recommendation of the Material Resources Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2011-2012 capital priorities, for its schools and centres for a total amount of 6 223 155\$ as per Document #SWLSB-2011/06/29-MR-001.

<b>AMT (Building upgrading and transformation)</b>	<b>1 597 929\$</b>
<b>MAO (Material, equipment &amp; tools)</b>	<b>295 000\$</b>
<b>MEASURE 30850</b> (Improvement of handicap accessibility) "Amélioration de l'accessibilité des immeubles aux personnes handicapées" (MELS)	<b>120 280\$</b>
<b>MEASURE 50690</b> (Repair and maintenance of buildings) "Maintien des bâtiments" (MELS)	<b>3 181 821\$</b>
<b>MEASURE 50710 (Renovation of buildings)</b> "Résorption du déficit d'entretien " (MELS)	<b>1 028 125\$</b>
<b>TOTAL</b>	<b>6 223 155\$</b>

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners ABSTAINING:	Merle Parkinson, Mike Plzzola

#### 6.2.2 Agreement with Ville de Laval – Emergency Vehicle Parking :

The Director of Material Resources noted that the school board has been advised of a new by-law of the Ville de Laval concerning parking for emergency vehicles. This by-law will require the school board to reserve space in each of its parking lots in Laval and post the appropriate signage in order to accommodate emergency vehicles.

#### CC-110629-MR-0103

WHEREAS the Ville de Laval has adopted by-law L-7101 regarding, amongst other, reserved parking spaces for emergency vehicles;

WHEREAS the Ville de Laval wishes to enter into an agreement with the Sir Wilfrid Laurier School Board regarding reserved parking spaces for emergency vehicles in its schools located in Laval;

Commissioner William Pollock MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into an agreement with the Ville de Laval regarding the enforcement of by-law L-7101.

AND THAT the Director of Material Resources be authorized to sign all documentation concerning this agreement.

**Carried unanimously**

**6.2.3 Engagement of Contractor – Elevator & Washroom Project – Crestview ES:**

The Director of Material Resources presented and reviewed the call for tenders for the Crestview Elementary School project noting that the plans of the professionals were very well done due to the close bids.

**CC-110629-MR-0104**

WHEREAS the Council of Commissioners of Sir Wilfrid Laurier School Board adopted resolution #CC-110629-MR-0102 approving the 2011-2012 capital priorities for its schools and centres which included the construction of an elevator and washrooms renovations at Crestview Elementary School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 30850 to assist school boards with the improvement of handicap accessibility of its buildings and Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2011-05-25;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Nazario Facchino MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the elevator and second floor washrooms project at Crestview Elementary School to **Les Rénovations Frangec Inc.**, for a total cost of 523 700,00\$, before taxes, (596 625,23\$, all taxes included).

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Walter Fogel, Steve Kmec, Peter MacLaurin, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>Commissioners ABSTAINING:</b>	Steve Mitchell

**6.2.4 Engagement of Contractor – Renovations at RHS, LSHS & St-Vincent ES:**

The Director of Material Resources presented and reviewed the following project for renovations in various schools noting that by engaging one contractor to do all of the renovation projects ensures that cost savings are achieved.

**CC-110629-MR-0105**

WHEREAS the Council of Commissioners of Sir Wilfrid Laurier School Board adopted resolution #CC-110629-MR-0102 approving the 2011-2012 capital priorities for its schools and centres which included the renovation of the music room at Rosemere High School, as well as the replacement of the exterior doors at Rosemere and Laurier Senior High Schools and St-Vincent Elementary School;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 50690 to assist school boards with the repair and maintenance of its buildings;

WHEREAS public tenders were called and subsequently opened on 2011-06-29;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Mike Pizzola MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the music room at Rosemere High School, as well as the replacement of the exterior doors at Rosemere and Laurier Senior High Schools and St-Vincent Elementary School to **S.T.R. Construction inc.**, for a total cost of 666 939,00\$, before taxes, (759 810,26, all taxes included).

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

**6.2.5 Protocol with Ville de Laval – Parc St-Ernest – St-Paul ES:**

The Director of Material Resources presented and reviewed the proposal received from the Ville de Laval for Parc St-Ernest adjacent to St-Paul Elementary School.

In response to a question from Commissioner Merle Parkinson, the Director of Material Resources explained that the land which Parc St-Ernest is situated is partly on land owned by the Sir Wilfrid Laurier School Board while the rest is on Ville de Laval land and this also holds true for the school building.

**CC-110629-MR-0106**

WHEREAS there is a playground next to St-Paul Elementary School in Laval, Parc St-Ernest,

WHEREAS the Sir Wilfrid Laurier School Board owns **part of** the land on which Parc St-Ernest is built;

WHEREAS the Ville de Laval has submitted a proposal to the Sir Wilfrid Laurier School Board to refurbish the playground equipment;

WHEREAS the Governing Board of St-Paul Elementary School supports this project;

WHEREAS the Sir Wilfrid Laurier School Board and the Ville de Laval wish to enter into a 10 year agreement regarding the use and maintenance of the park and the equipment;

Parent Commissioner Angelo Grasso MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into a 10 year agreement with the Ville de Laval for the use and maintenance of Parc St-Ernest.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

### **6.3 COMMUNICATIONS & CORPORATE AFFAIRS**

#### **6.3.1 Remuneration of Commissioners 2011-2012:**

The Secretary General presented the proposed 2011-2012 remuneration for the Commissioners noting that the structure of the resolution is similar to previous years except that it will now be in effect until replaced.

The Council entered into discussion.

In response to a request from Commissioner Steve Mitchell to table the resolution, the Secretary General noted that if the resolution was to be tabled to another date members would not receive remuneration until a resolution is adopted. She also noted that the Council can revisit the issue of remuneration at any time.

#### **CC-110629-CA-0107**

WHEREAS the Gouvernement du Québec adopted Decree number 836-2000 concerning the maximum annual amounts that are to be provided to school board commissioners;

WHEREAS this decree provides for annual increments based on the annual average consumer price index as established by Statistics Canada as of December 31<sup>st</sup> of the preceding year;

WHEREAS Section 175 of the Education Act provides for the Council of Commissioners to determine the manner in which the maximum allowable amount is to be distributed to members of the Council;

WHEREAS the Council of Commissioners adopted resolution #CC-100623-CA-0158 establishing the method of distribution of the annual remuneration for its Commissioners for services rendered to the school board for the school year 2010-2011;

WHEREAS the Council of Commissioners wishes to maintain the current method of distribution of the annual remuneration;

WHEREAS the maximum allowable amount for 2011-2012 has been set at 169 175,00\$;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board maintain the present method of distribution and payment for the annual remuneration for its Commissioners for services rendered to the school board, as described in resolution #CC-100623-CA-0158.

AND THAT this annual remuneration be increased annually in accordance with the consumer price index as established by Statistics Canada as of December 31<sup>st</sup> of the preceding year.

FURTHER THAT this resolution for the method of distribution for the annual remuneration be in effect until replaced.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Carolyn Curiale, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Walter Fogel, Mike Pizzola
Commissioners ABSTAINING:	Mario Di Domenico

### 6.3.2 Engagement – Insurance Provider:

The Secretary General advised that invitational tenders were sent to three suppliers to submit a quote for insurance for 2011-2012. The insurance will be for a 1-year period with a 2-year renewal option.

Commissioners George Benoit and Mike Pizzola left the meeting. **TIME: 20:46 hours**

In response to a question from Commissioner Walter Fogel, the Secretary General noted that the specifications of the tender are the same as what has been used in the past.

Commissioner Mike Pizzola returned to the meeting. **TIME: 20:48 hours**

### CC-110629-CA-0108

WHEREAS the Sir Wilfrid Laurier School insurance contract expires on 2011-07-01;

WHEREAS a call for tender was sent to three (3) insurance providers to submit a quote;

WHEREAS quotes were received and subsequently opened on 2011-06-06;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the administration to enter into an insurance agreement for the 2011-2012 school year, with the possibility of a 2-year extension, for the Sir Wilfrid Laurier School Board's insurance needs with the firm **AON Parizeau inc.**

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Walter Fogel

### 6.3.3 Nomination & Election of Statutory Committees 2011-2012

#### Advisory Committee on Transportation:

The Secretary General advised that this is an annual resolution.

The Chairman inquired if the current members of the committee wished to continue to be members. Commissioners Robert Dixon and Merle Parkinson noted that they wished to be removed from this committee.

The Chairman asked if there were any Commissioners who had an interest in joining the committee. Commissioners **Walter Fogel and** Mike Pizzola indicated that **they** wished to be considered

for the committee and Commissioner Peter MacLaurin also indicated an interest as an alternate. There were no other volunteers.

**CC-110629-CA-0109**

Commissioner Nick Milas MOVED THAT the Council of Commissioners of Sir Wilfrid Laurier School Board name **Mike Pizzola and Walter Fogel** to the Advisory Committee on Transportation for the 2011-2012 school year; AND THAT **Georges Benoit and Peter MacLaurin** be named as Alternates.

**Carried unanimously**

***Appeals Review Committee:***

The Secretary General advised that this is an annual resolution.

The Chairman asked if there were any Commissioners who had an interest in joining the committee. Commissioner Walter Fogel indicated that he wished to be considered for the committee. There were no other volunteers.

Commissioner Carolyn Curiale volunteered to step down as a member of the committee.

Commissioner George Benoit returned to the meeting.

**TIME: 20:52 hours**

**CC-110629-CA-0110**

Commissioner Albina Pace MOVED THAT the following Commissioners be named to the Appeals Review Committee:

Nazario Facchino  
Walter Fogel  
Nick Milas

Albina Pace  
Nancy Rupnik  
Ed Turchyniak

Parent Commissioner Elementary OR Parent Commissioner Secondary

**Carried unanimously**

**6.4 INFORMATION TECHNOLOGY*****6.4.1 Engagement – Global Printing Solution:***

The Director of Material Resources, in the absence of the Director of Information Technology, presented the proposal for the global printing solution noting that an external expert had analysed the results of the tender and that four of the five tenders received were conformable.

This public tender was called in order to find a viable global printing solution for the school board in order to have consistency with copying equipment in all of the schools and centres. The new machines will have software that will be able to track usage for better cost control. The agreement also includes an environmental clause. The external expert was very impressed with the offer of the recommended supplier, Xerox.

The Council entered in to discussion.

In response to a question from Commissioner Merle Parkinson, the Director of Material Resources advised that the controls, the process for monitoring and implementation of them are included in the tender specifications. More detailed information will be available at an upcoming Information Technology Committee meeting.

Commissioner Grace Nesi left the meeting.

**TIME: 20:58 hours**

Commissioner Walter Fogel proposed that resolution be amended to include the immediate replacement of the copiers. Commissioner Edward Turchyniak accepted the amendment.

**CC-110629-IT-0111**

WHEREAS the Sir Wilfrid Laurier School board called a public tender for a 5-year global printing solution;

WHEREAS public tenders were called and subsequently opened on 2011-05-25;

WHEREAS an Evaluation Committee has reviewed the tenders and submitted its report;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Information Technology Committee and the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the 5-year contract, including the immediate replacement of photocopiers, be awarded to **Xerox Canada Ltd.**, as per document #SWLSB-2011/06/29-IT-001.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this global printing solution.

**Carried unanimously**

Commissioner Grace Nesi returned to the meeting.

**TIME: 21:00 hours**

**6.5 QESBA**

**6.5.1 Preliminary Membership Fees 2011-2012:**

The Secretary General advised the Council that this is an annual resolution concerning the preliminary fees for the 2011-2012 school year as a member of the Quebec English School Boards Association (QESBA). Upon receipt of the 2011-09-30 enrolment figures an invoice for the balance of fees will be received.

**CC-110629-CA-0112**

WHEREAS the Sir Wilfrid Laurier School Board is a member of Quebec English School Boards Association (QESBA);

WHEREAS the Quebec English School Boards Association (QESBA) has issued a provisional membership fee statement for the 2011-2012 school year;

Commissioner Carolyn Curiale MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amount of 90 420,25\$ be paid to the Quebec English School Boards Association (QESBA).

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners voting NAY:</b>	<b>Robert Dixon, Walter Fogel, Steve Mitchell, Mike Pizzola</b>

### 6.5.2 Nominations to QESBA:

#### **QESBA Board of Directors:**

The Secretary General advised that the Quebec English School Boards Association (QESBA) has asked for the nomination of Commissioners to its Board of Directors for the period 2011-2013.

She went on to note that Carolyn Curiale and Steve Bletas are the current representatives on the QESBA Board of Directors. She inquired if they were still interested in being a Director and if any other Commissioner was interested in representing the school board on the Board of Directors of the QESBA.

Both Commissioners Steve Bletas and Carolyn Curiale expressed an interest in being on the QESBA Board of Directors while no other Commissioners indicated an interest.

#### **CC-110629-CA-0113**

WHEREAS the Chair of the Quebec English School Boards Association (QESBA) Nominations Committee has requested member boards to advise the Association of their delegates to the Board of Directors of the QESBA;

**Parent Commissioner Robetro Bomba** MOVED THAT, the Council of Commissioners of the Sir Wilfrid Laurier School Board name **Steve Bletas** and **Carolyn Curiale** to the Board of Directors of the Quebec English School Boards Association (QESBA) for 2011-2013.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, Merle Parkinson, Mike Pizzola, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners ABSTAINING:</b>	<b>Walter Fogel</b>

#### **QESBA Executive Committee:**

The Chairman turned the chair over to the Vice-Chairman in order to make a nomination to the QESBA Executive Committee.

Commissioner Steve Bletas nominated Commissioner Carolyn Curiale for the position of President of the QESBA Executive Committee. Commissioner Carolyn Curiale accepted the nomination.

The Vice-Chair inquired if there were any other nominations and there were none.

#### **CC-110629-CA-0114**

Commissioner Steve Bletas MOVED THAT, the Council of Commissioners of the Sir Wilfrid Laurier School Board nominate **Carolyn Curiale for the position of President of the Executive Committee** of the Quebec English School Boards Association (QESBA) for 2011 – 2013.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Carolyn Curiale, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Peter MacLaurin, Nick Milas, Grace Nesi, Albina Pace, Merle Parkinson, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners ABSTAINING:</b>	<b>Walter Fogel, Steve Mitchell, Mike Pizzola</b>

The Chairman resumed the chair.

Commissioner Nazario Facchino left the meeting.

**TIME: 21:02 hours**

### **6.5.3 Nominations for QESBA Award of Merit:**

The Chairman called for nominations. There were no nominations.

Commissioner Carolyn Curiale advised the Council that member boards of the Quebec English School Boards Association (QESBA) are asked annually to nominate Commissioners for the QESBA Award of Merit. This award is not given out every year and nominations for this award must be for people who have gone above and beyond their service to the educational community.

The Council entered into discussion and it was agreed that nominations for this award should be discussed several months prior to the QESBA requesting nominations so that thought may be given to persons worthy of the nomination. It was agreed that this be re-presented in May 2012 so that if there is anyone whose name should be put forth for the award there **will be** time to present nominees and for discussion.

## **7.0 INFORMATION ITEMS**

### **7.1 SWL Foundation:**

Commissioner Edward Turchyniak advised the Council that the "Laurier Lobster Shack" event held on 2011-06-16 was a success with 500 plus guests in attendance. The proceeds of the evening were 36 000\$.

He went on to note that at its meeting of 2011-06-09 the Sir Wilfrid Laurier Foundation unanimously voted to take over the funding of the Laurier Gala.

Commissioner Nazario Facchino returned to the meeting.

**TIME: 21:08 hours**

### **7.2 Parent Commissioners Report**

Parent Commissioner Angelo Grasso thanked the Director General and the Directors who attended the meetings or made a presentation during the 2010-2011 Parents Committee meetings.

### **7.3 Report of the QESBA:**

Commissioner Carolyn Curiale expressed her gratitude to the Council for its vote of confidence and support of her nomination for the position of President of the Quebec English School Boards Association (QESBA) Executive Committee. She noted that everything that she does for the QESBA is due to the fact that she values the Sir Wilfrid Laurier School Board.

### **7.4 Modification - Abolition of Positions – Maintenance Staff:**

The Chairman noted that the note concerning the modifications made to the abolition of positions concerning the maintenance staff was included in the package in order to keep Commissioners up to date on Human Resources issues.

### **7.5 Executive – Summary of Activities 2010-2011:**

Commissioner Edward Turchyniak, as Chairman of the Executive Committee, presented a summary of activities of the Executive Committee noting that many of the highlights during the year were provided by the discussion topics and the input of the Directors.

## 8.0 QUESTION PERIOD:

In response to additional questions from a parent from Laval Liberty High School, whose previous questions concerning the enrichment block at the school had been asked at the 2011-05-18 meeting of the Council, the Director General noted that she is aware that there is still some dissidence with this issue. The school team has worked diligently to bring about a new schedule that includes a new enrichment format.

She went on to note that she **understands** the concerns with respect to free periods but indicated that many of the high schools use this format to **have successful** enrichment activities. The previous enrichment format had its advantages but the result was decreased instructional time which directly affects the students as they do not receive 100% of that time. This fact was pointed out by the auditors which has made it necessary to create a new schedule that meets the requirement of the Ministère de l'Éducation, du Loisir et du Sport (MELS) and the Basic School Regulation.

In response to an additional question from the parent, the Director General advised that the new schedule will remain as a balance has been achieved that will benefit the education of the students.

In respect to transportation, the high schools in Laval have access to local transportation with the STL and if they do not use the designated buses for high schools, regular transportation is available on the STL daily schedule.

In response to a question from Commissioner Albina Pace, the Director General noted that there is a designated late bus at one of the high schools due to its sport étude program and that this bus is supported by the federation for that particular sport not the school board.

In response to a question from Parent Commissioner Angelo Grasso, the Director of Educational Services noted that the legal time allocations require that a school board provides 1500 minutes per week or 300 minutes per day for a total of 900 hours per year of instructional time. The former time allocations at Laval Libery High School took 4% of instructional time away from the 300 minutes per day.

In response to an additional question from Parent Commissioner Angelo Grasso, the Director General advised that the team that worked on the new schedule had paid close attention to the allotment of free time. The members of the team made several proposals to the School Administration, Teacher Council, Educational Services, Human Resources and the Laurier Teachers Union; so the final schedule that was approved was a collabotative effort with nothing being imposed. The school has the option to run its former enrichment block format during lunch hour or after school as it will not interfere with instructional time.

In response to a question from Jack Fitch, President of the SEPB 577 union, the Secretary General advised that the Executive Committee tabled the Code of Conduct for All Employees for further discussion. It is expected that it will be brought back to the table in August 2011.

## 9.0 CORRESPONDENCE:

The Chairman drew the Council's attention to the NSBA (National School Boards Association) report submitted by Commissioner Carolyn Curiale concerning her attendance at the 2011 Annual Conference held in April.

Commissioner Walter Fogel advised the Council that another student of the Sir Wilfrid Laurier School Board, who attends Phoenix Alternative, has been able to use the services of the Virtual School.

## 10.0 VARIA:

The Chairman, on behalf of the Council, thanked everyone in the audience who faithfully attend every meeting during the 2010-2011 school year and wished them and all of the Directors a happy, healthy and safe summer.

**11.0 ADJOURNMENT OF MEETING:**

Commissioner Nancy Rupnik MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 21:29 hours**

**NEXT MEETING ⇨ REGULAR ⇨ 2011-08-31**

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**Marie-Claude Drouin, Secretary General**

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**Steve Bletas, Chairman**