

**PROVINCE OF QUEBEC**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON APRIL 23, 2014**

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 montée Lesage, Rosemere, QC on Wednesday, April 23, 2014.

Present: Commissioners Nick Milas, Chairman; Nazario Facchino, Vice-Chairman; Georges Benoit, Steve Bletas, Mario Di Domenico, Robert Dixon, Guy Gagnon, Steve Kmec, Elio Lattanzio, Peter MacLaurin, Emilio Migliozi, Steve Mitchell, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik and Edward Turchyniak; Parent Commissioners Roberto Bomba and Angela Martorana; and Stephanie Vucko, Director General.

Also present were: Eileen Kelly, Assistant Director General; Johanne Brabant, Secretary General; Gaëlle Absolonne, Director of School Organization; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Frédéric Greschner, Director of Complementary Services; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services; and Jocelyne Thompson-Ness, Administrative Assistant. Several other persons were also in the audience.

Absent with regret: Commissioners Merle Parkinson and Mike Pizzola

The Chairman called the meeting to order.

**TIME: 19:38 hours**

The Chairman welcomed everyone to the meeting.

**1.0 ACCEPTANCE OF AGENDA:**

**CC-140423-CA-0093**

Guy Gagnon MOVED THAT the agenda be approved as presented in document #SWLSB-2014/04/23-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES**

**CC-140423-CA-0094**

Commissioner Peter MacLaurin MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2014-03-26 having been received by all members prior to this meeting, be approved as written.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Elio Lattanzio, Emilio Migliozi, Nick Milas, Steve Mitchell, Albina Pace, William Pollock, Nancy Rupnik
Commissioners ABSTAINING:	Mario Di Domenico, Peter MacLaurin, Grace Nesi, Edward Turchyniak

The Chairman welcomed students and parents to the meeting.

The Director of School Organization & Transportation provided background information on the "*Dessine ton école sécuritaire / Draw me a Safe School*" contest, noting that Xalia Bisbikos, a student at Souvenir Elementary School, was the winner of the contest. She won a bike and helmet, a visit to the Laval Police station with her class and the honour of having her drawing used in the 2014-2015 back to school transportation safety campaign. Congratulations Xalia.

She further noted that appreciation also needs to be given to the parents, teachers, Principals and Vice-Principals who were very active in this project within the Laval elementary schools.

A certificate of achievement was presented by the Chairman and the Director General. Photos were taken.

The Chairman advised the Council that 2014-04-05 was Impact Day for the Sir Wilfrid Laurier School Board with many families from the school board attending the Impact soccer game at Saputo Stadium. At that game Savannah Carvalho, a student at Hillcrest Academy, was presented with the "*Tony Licursi Bursary*". Ms. Carvalho is an excellent student in all subjects, is an honour roll student, an all-around athlete, exudes great sportsmanship and is a leader.

A certificate of achievement was presented by the Chairman and the Director General. Photos were taken.

He went on to note that Gabriele Caruana, a student at Laval Liberty High School, also received the "*Tony Licursi Bursary*" at the presentation ceremony. Ms. Caruana is an excellent student with a 95% overall average; she is a dedicated elite athlete who plays AAA for Boisbriand. She has also been in Soccer Concentration since secondary one and is a valued team player.

A certificate of achievement was presented by the Chairman and the Director General. Photos were taken.

### 3.0 QUESTION PERIOD

The Chairman advised that five (5) very detailed questions were received from parents of Genesis Elementary School on the topic of Administrative staff in schools. He asked if the Council wished to address these questions "in-camera" and the Council declined.

He went on, with the assistance of the Director General, to answer the questions as follows:

- Governing Boards are consulted on the criteria for the selection of a Principal on an annual basis;
- in accordance with section 96.8 of the Education Act (R.S.Q., Chapter I-13.3) "The principal of a school shall be appointed by the school board in accordance with the selection criteria established by the school board after consulting with the governing board";
- the prism for the selection of a Principal involves the discussion of the feedback from the Governing Board of a school with Directors, Commissioners, and the Sir Wilfrid Laurier Administrators Association (SWLAA). The criteria is also discussed with the Chairmen and Vice-Chairmen of the Council and Executive Committee when administrative staffing is presented;
- stability within a school is always considered but also taken into consideration is the Administrator's career goals;
- any concerns about specific Administrators should be made to the Director General's office;
- the concerns of parent are always taken seriously; and
- when the criteria is sent out annually the previous year's criteria is attached as a reference point for the current Governing Board.

Lina Aristeo, a parent from Genesis Elementary School, challenged the Council on its refusal to allow the parents to ask their questions themselves and its refusal to answer said questions and was advised by the Chairman that issues of a personal nature are not discussed in a public forum.

The Director General offered to have the Assistant Director General and the Director of Human Resources meet with the parents after Council.

#### **4.0 REPORT FROM THE CHAIRMAN:**

##### **4.1 Chairman's Report:**

The Chairman presented his monthly report providing an update on the two public consultation meetings held to date on the reorganization of the Laval high schools held to date noting that the third and final public consultation meeting will be held tomorrow evening, April 24, 2014, at 7:00 p.m. in the auditorium of Laurier Senior High School. The two meetings to date went well with very pertinent questions being asked and answered.

He continued his report noting that the school board continues to receive pressure from the Commission scolaire des Affluents and the Ville de Repentigny concerning the Franklin Hill Elementary School property. The Director General has been called to Québec to meet with the Ministère de l'Éducation, du Loisir et du Sport (MELS) and the Commission scolaire des Affluents. An additional resolution on this issue will be presented for consideration later this evening to reiterate the position of the Sir Wilfrid Laurier School Board concerning the school and the pressure tactics. The Director General will resend the resolution at the meeting.

##### **4.2 Director General's Report:**

The Director General presented her monthly report noting:

- the promotion of SOS LEARN, an on-line tutoring service, as the exam period is approaching. All high school students have access to the service and if there are any problems with access parents or students should speak with their school's administration. This service is staffed by teachers and peers from across Québec;
- Facebook is updated regularly with school and centre activities;
- attendance at the Rosemere High School production of "Bye Bye Birdie";
- the launch of the Mobilys project at Ste-Agathe Academy, which will promote the school within the community;
- the upcoming Laurier Gala & StarFest which will feature fourteen (14) performances;
- the focus of Mountainview High School (Batshaw) on creativity to promote retention;
- a visit by Laval Junior High School to ANSC for an outdoor learning project;
- CPR and AED training for employees;
- BYOD (Bring your own device) projects;
- initiatives of Laurentian Elementary School with respect to assistive technology and a linguistic exchange with a local French elementary school;

Commissioner Peter MacLaurin advised the Council that appreciation is to be extended to the Principal of Morin Heights Elementary School because, due to his innovation, a family of that school was able to find housing after a recent land slide at Lac-des-Seize-Îles left the land surrounding their home unstable.

- the final installment of the entente monies from the Québec-Canada Entente have been received for the Multi Service Centre, in the amount of 1 300 000\$;
- a visit of the Laurier Senior High School Governing Board to Laval Liberty High School where the Principal and Vice-Principal were present to conduct a school tour and to answer and questions concerns parents might have;

- a visit by CPNCA to the Sir Wilfrid Laurier School Board as part of its provincial tour of the English schools to gather input on issues to be considered for the upcoming provincial negotiations;
- the delay of the budget parameters for 2014-2015 which could impact the issuance of the tax bills;
- assessment as to whether or not the Sir Wilfrid Laurier School Board will have to request a deficit budget; and
- Bill 63 has been accounted for by the Treasury Board in its funding for the 2014-2015 school year so even if it is not passed into law there will be parametric cuts across the province and this is a concern at both the English and French Director's General tables. The Directorate team is working on scenarios on how these cuts could be addressed in order to have options available for the Council.

The Chairman advised the Council that tonight is the final step in the evaluation of the Director General noting that the new procedure has made this a positive experience. He went on to present highlights of the evaluation on areas such as pedagogy, management and communications and it was felt that the Director General excelled in all of these areas. This evaluation concludes the probationary period of the Director General.

The Director General expressed her appreciation to the Council and the Directorate team for providing continuous guidance and feedback as it has allowed for the improvement of current practices and the implementation of new practices. She also thanked all employees of the Sir Wilfrid Laurier School Board for entrusting her with this leadership role.

## 5.0 BUSINESS ARISING

There was no business arising

## 6.0 DECISION ITEMS:

### 6.1 HUMAN RESOURCES

#### ***6.1.1 2014-2015 Assignment & Transfer of In-School & Centre Administrators:***

The Director of Human Resources presented the proposed assignments and transfers of the in-school and centre Administrators for the 2014-2015 school year.

The Council entered into discussion and a few Commissioners indicated that they would abstain from voting on this resolution as they did not feel that due process had taken place and that recommendations proposed last year concerning the refining of the process and its structure were ignored.

#### **CC-140423-HR-0095**

WHEREAS it is the responsibility of the Director General to recommend to the Council of Commissioners the assignment of the Principals, Vice-Principals and Centre Directors prior to May 15 annually in accordance with Policy n° 2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association;

WHEREAS Principals, Vice-Principals and Centre Directors have submitted their career plans for 2014-2015 to the Director General as requested;

WHEREAS the career plans of all the Principals, Vice-Principals and Centre Directors have been reviewed by the Director General;

WHEREAS meetings were held with the Principals, Vice-Principals and Centre Directors;

WHEREAS the Sir Wilfrid Laurier Administrators Association was presented with the criteria for assignment and transfer of Principals, Vice-Principals and Centre Directors;

WHEREAS, as per section 79 (2) of the Education Act (R.S.Q., Chapter I-13.3), the Governing Boards were consulted on the selection criteria for the appointment of the Principal;

Commissioner Grace Nesi MOVED THAT, on the recommendation of the Director General and the Executive Committee, the Council of Commissioners approve the assignment of the Principals, Vice-Principals and Centre Directors, effective 2014-07-01, as follows:

<b>ELEMENTARY SCHOOLS</b>	<b>PRINCIPALS</b>	<b>VICE-PRINCIPALS</b>
Arundel (40% teaching)	France Celestino	
Crestview	Mary-Helen Goyetche	
Franklin Hill	Sonia Busnardo	
Genesis	Irene Agosto	
Grenville (40% teaching)	Nancy Bennett	
Hillcrest Academy	Nathalie Rollin	Lynn Neveu
John F. Kennedy	Florence Delorme	
Joliette	Daniel Tremblay	
Jules Verne	Aimee Parsons	
Laurentia	Karen Moore	
Laurentian	Darlene Reeves	
McCaig	Serge-Edouard Jeanniton	Jennifer Vaughn
Morin Heights	Christian St-Pierre	
Mountainview	Darlene Miller	
Our Lady of Peace	Tammie Marlin	
Pierre Elliott Trudeau	Gina Persechino	
Pinewood	André Gionet	
Rawdon	Johanne Ethier	
Souvenir	Carmela Sacco	Tania Marchitello
Ste-Adèle (40% teaching)	Carolynn Roberts	
Ste-Agathe Academy (ES)	Bessie Tsatoumas	
St-Jude	Christyne Legault	
St-Paul	Stephanie Krenn	
St-Vincent	Grace Courey	
Terry Fox	Lisa Verrall	Claude Picard
Twin Oaks	Mary Lazaris	<b>VACANT</b>
<b>HIGH SCHOOLS</b>	<b>PRINCIPALS</b>	<b>VICE-PRINCIPALS</b>
Joliette High School	Nadia Anwar	
Lake of Two Mountains	Alan Simoneau	
Laurentian Regional	Christina Shousha	Robertina Janzic
Laurier Senior	Eric Ruggi	Gail Latter-Spillane
		Charles Chagnon
Laval Junior	Richard Mason	
Laval Liberty	Josée Côté	Helen Kalipolidis
Mother Teresa Junior	Constantina Chronopoulos	Brian Senecal
Phoenix	Christina Cichon	
Rosemere	Karen Lorenz	Nunziatina Miscio
		Sarmen Jakalian

Ste-Agathe Academy (HS)	Bessie Tsatoumas	
Mountainview (40% teaching)	Sollie Gliksman	
	<b>Centre Directors</b>	
Vocational Training	Jules Goulet	
Adult Education	Eileen Kelly	

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Elio Lattanzio, Peter MacLaurin, Emilio Migliozi, Nick Milas, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>Commissioners ABSTAINING:</b>	Steve Bletas, Mario Di Domenico, Steve Mitchell

Commissioner Steve Bletas left the meeting.

**TIME: 20:28 hours**

### **6.1.2 Local Arrangements – SWLSB & LTU:**

The Director of Human Resources provided an overview of the changes to the Local Negotiated Items and Arrangements between the Sir Wilfrid Laurier School Board and the Laurier Teachers Union.

Commissioner Steve Bletas returned to the meeting.

**TIME: 20:30 hours**

The Chairman thanked the Director of Human Resources for the detailed chart of the changes to the local arrangements as it provided for a better understanding of reasons behind the changes.

### **CC-140423-HR-0096**

WHEREAS the local negotiated items and arrangements between the Sir Wilfrid Laurier School Board and the Laurier Teachers Union require negotiations;

WHEREAS the local negotiated items and arrangements have been concluded in principle;

Commissioner Albina Pace MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the Local Negotiated Items and Arrangements between the Sir Wilfrid Laurier School Board and the Laurier Teachers Union, as they appear in document #SWLSB-2014/04/23-HR-001.

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning these local negotiated items and arrangements.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	Georges Benoit, Steve Bletas, Mario Di Domenico, Robert Dixon, Nazario Facchino, Steve Kmec, Elio Lattanzio, Peter MacLaurin, Emilio Migliozi, Nick Milas, Steve Mitchell, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>Commissioners ABSTAINING:</b>	Guy Gagnon

<b>6.2 COMMUNICATIONS &amp; CORPORATE AFFAIRS</b>
---

**6.2.1 Reports of the Appeals Review Committee:**

The Chairman asked if there were any questions from Commissioners on the resolutions concerning the Appeals Review Committee and there were none.

In response to a question from Commissioner Steve Kmec, the Chairman indicated that the question could not be answered in public as it was of a personal nature.

**CC-140423-CA-0097**

WHEREAS “Students A & B” currently attend Grenville Elementary School and reside within the school zone for Grenville Elementary School;

WHEREAS the parent of “Students A & B” has completed the necessary documentation under policy #2000-CA-03: Reconsideration of a decision affecting a student, to have an adjustment made to the transportation services currently provided to students “A & B” at said parent’s address;

WHEREAS the case of “Students A & B” has been reviewed by the Assistant Director General and the parent of “Students A & B” was informed on 2014-02-25 via e-mail that the administrative decision to not modify the bus route was maintained:

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board met on 2014-04-08 to examine the administrative decision concerning the request of the parent of “Students A & B” to have an adjustment made to the transportation services currently provided to students “A & B” at said parent’s address;

WHEREAS the parent presented his position vis-à-vis his request to have an adjustment made to the transportation services currently provided to students “A & B”;

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board examined the information and considered the presentation of the position of the parent;

WHEREAS the Appeals Review Committee considered the information provided:

- Student safety, which is a priority;
- The type of road surface;
- The vehicle used;
- the laws and policies that provide a framework for transportation; and
- the opinions received from transportation partners;

WHEREAS the Sir Wilfrid Laurier School Board considers the transportation and safety of students to and from school as a shared responsibility;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Appeals Review Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board maintain the Administrative decision to not modify the bus route as requested by the parent of “Students A & B”.

**Carried unanimously**

The Secretary General presented the second Appeals Review Committee case.

In response to a question from Commissioner Guy Gagnon, the Director General indicated that the Corporate Committee would undertake the review of the school boards current practices in regards to transportation fees for high school students in Laval.

**CC-140423-CA-0098**

WHEREAS "Student A" currently attends Laurier Senior High School and resides within the school zone for Laurier Senior High School;

WHEREAS the parent of "Student A" has completed the necessary documentation under policy #2000-CA-03: Reconsideration of a decision affecting a student, to have an adjustment made to the student fees and to the transportation fees;

WHEREAS the case of "Student A" has been reviewed by the Assistant Director General and the parent of "Student A" received a letter dated 2014-02-26 clarifying the fees charged to students and indicating the modifications that would be brought to the student fee form for the following school year;

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board met on 2014-04-14 to examine the administrative decision concerning the request of the parent of "Student A" to have an adjustment made to the student fees and to the transportation fees;

WHEREAS the parent presented her position vis-à-vis her request to have an adjustment made to the student and transportation fees;

WHEREAS the Appeals Review Committee of the Sir Wilfrid Laurier School Board examined the information and considered the presentation of the position of the parent;

WHEREAS the Appeals Review Committee considered the information provided regarding the need for clarification of optional or compulsory fees on the student fee form, the school board practice regarding the reimbursement procedures for the STL bus pass and the practice of withholding access to graduation activities for reimbursement of fees;

Commissioner Nancy Rupnik MOVED THAT, on the recommendation of the Appeals Review Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board recommends that schools be more specific on the student fee forms.

AND THAT the Sir Wilfrid Laurier School Board review its current practices in regards to transportation fees for high school students in Laval.

**Carried unanimously**

**6.2.2 School Elections – Allocation of Funds:**

The Director General reminded everyone present that on November 2, 2014 there will be school board elections. That being said the last elections cost the Sir Wilfrid Laurier School Board in the neighbourhood of 300 000\$ and having just come out of a 5-year recovery plan funding a school board election is a concern. She asked that the Council consider lobbying the Ministère de l'Éducation, du Loisir et du Sport (MELS) for funding for the upcoming school board elections.

*WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has imposed substantial budget reductions in the past three years on school boards;*

*WHEREAS these budget reductions were not to impact on services to students;*

*WHEREAS the Sir Wilfrid Laurier School Board follows the budgetary rules imposed by the Ministère de l'Éducation, du Loisir et du Sport (MELS);*



*WHEREAS the pending adoption of Bill 63 could have a significant impact on the 2014-2015 budget;*

*WHEREAS the Sir Wilfrid Laurier School Board has no accumulated surpluses to help absorb further budgetary reductions;*

*WHEREAS the Sir Wilfrid Laurier School Board incurred expenses in excess of \$300,000 for the school board elections in 2007;*

*WHEREAS school board elections are scheduled to occur on November 2, 2014 and, to date, no additional funding has been allocated by the Ministère de l'Éducation, du Loisir et du Sport (MELS) to cover these operating expenses;*

*Commissioner Nazario Facchino MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board request that the Ministère de l'Éducation, du Loisir et du Sport (MELS) fund the November 2, 2014 school board elections through a specific supplementary allocation.*

*AND THAT this resolution be transmitted to all school boards in Québec.*

The Council entered into discussion and the Director General answered questions and concerns as follows:

- there is no allocation in the budget parameters for school board elections;
- under the GAAP accounting system, monies cannot be reserved and carried over for election purposes and even if it was allowed recent budget compressions would not have allowed for those monies to be kept in reserve;

Commissioner Steve Bletas left the meeting.

**TIME: 20:38 hours**

- other English school boards have indicated that they are considering adopting a similar resolution seeking election funding from the Ministère de l'Éducation, du Loisir et du Sport (MELS);
- the cost of the school elections could impact the schools;

Commissioner Guy Gagnon proposed that the resolution requesting funding for school board elections be amended to include retroactive funding for the by-election held in April 2013. Commissioner Nazario Facchino accepted the amendment.

Commissioner Steve Bletas returned to the meeting.

**TIME: 20:41 hours**

- the French school boards are in the same predicament with the school elections; and
- another French school board has already distributed a resolution to this effect.

**CC-140423-CA-0099**

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has imposed substantial budget reductions in the past three years on school boards;

WHEREAS these budget reductions were not to impact on services to students;

WHEREAS the Sir Wilfrid Laurier School Board follows the budgetary rules imposed by the Ministère de l'Éducation, du Loisir et du Sport (MELS);

WHEREAS the pending adoption of Bill 63 could have a significant impact on the 2014-2015 budget;

WHEREAS the Sir Wilfrid Laurier School Board has no accumulated surpluses to help absorb further budgetary reductions;

WHEREAS the Sir Wilfrid Laurier School Board incurred expenses in excess of \$300,000 for the school board elections in 2007;

WHEREAS the Sir Wilfrid Laurier School Board incurred expenses of 10 000\$ for a by-election in 2013;

WHEREAS school board elections are scheduled to occur on November 2, 2014 and, to date, no additional funding has been allocated by the Ministère de l'Éducation, du Loisir et du Sport (MELS) to cover these operating expenses;

Commissioner Nazario Facchino MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board request that the Ministère de l'Éducation, du Loisir et du Sport (MELS) fund the November 2, 2014 school board elections through a specific supplementary allocation.

AND THAT the Ministère de l'Éducation, du Loisir et du Sport (MELS) refund the expenses incurred for the by-election held in April 2013.

FURTHER THAT this resolution be transmitted to all school boards in Québec.

**Carried unanimously**

### **6.2.3 Franklin Hill Elementary School:**

The Director General noted that it was mentioned earlier in the meeting that it would be beneficial for her to have an additional resolution reaffirming the school boards plans for and its position on Franklin Hill Elementary School of no cession of land or exchange of land with Commission scolaire des Affluents.

#### **CC-140423-CA-0100**

WHEREAS the Sir Wilfrid Laurier School Board has been approached by the Commission scolaire des Affluents, with the support of the Ville de Repentigny, to consider the exchange of Franklin Hill Elementary School for a new construction in Repentigny;

WHEREAS the Council of Commissioners adopted resolution CC-140226-CA-0077 supporting the position expressed by the Director General in her letter to Chantal Beaulieu, Assistant Deputy Minister, Services à la communauté anglophone et aux affaires autochtones, Ministère de l'Éducation, du Loisir et du Sport (MELS), dated February 21, 2014, where she clearly states that the Sir Wilfrid Laurier School Board is not considering the cession or exchange of the Franklin Hill Elementary School with Commission scolaire des Affluents;

WHEREAS the Director General of the Sir Wilfrid Laurier School Board with the Director of Material Resources met with the sous-ministres adjoints of the Ministère de l'Éducation, du Loisir et du Sport, Eric Thibault and Chantal Beaulieu on March 18, 2014 to provide the Ministère de l'Éducation, du Loisir et du Sport (MELS) with information on the situation of student enrolment prevailing in both school boards;

WHEREAS Franklin Hill Elementary School is currently at 96% capacity for student enrolment and the Ministère de l'Éducation, du Loisir et du Sport (MELS) projects it will reach 99% by 2016-2017;

WHEREAS the Sir Wilfrid Laurier School Board has developed a 3 phase project for the land of Franklin Hill Elementary school, to be implemented starting in the 2014-2015 school year:

Phase 1 – To build a soccer field and an exterior classroom – Summer 2014

Phase 2 – To build a landscaped walking path and play area

Phase 3 – To landscape the small hill area

WHEREAS the Commission scolaire des Affluents continues to exert pressure on the Sir Wilfrid Laurier School Board to cede Franklin Hill Elementary School to them;

WHEREAS the Sir Wilfrid Laurier School Board does not wish to cede Franklin Hill Elementary School to Commission Scolaire des Affluents, given the needs of the Anglophone community for this school in Repentigny;

Commissioner Georges Benoit MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board strongly reaffirms its position that it is not considering the cession or exchange of Franklin Hill School or any land attached to it with Commission Scolaire des Affluents.

AND THAT this resolution be transmitted to Commission Scolaire des Affluents and the Ville de Repentigny.

**Carried unanimously**

## **6.3 MATERIAL RESOURCES**

### **6.3.1 Engagement of Contractor – Elevator Project at 2323 Daniel-Johnson:**

The Director General advised that the elevator project at 2323, boul. Daniel-Johnson has been moved up as part of the reorganization of the Laval high schools.

The Director of Material Resources noted that a public tender was called, opened on April 22, 2014, and the lowest conformable bidder was selected.

The Council entered into discussion and the Director of Material Resources answered questions and concerns as follows:

- the rules of the Conseil du Trésor were followed and the tenders were published on the government web site;
- six (6) contractors took tender packages but only two (2) deposited bids, both of which were conformable;
- it will take approximately fifteen (15) weeks to deliver the project;
- preliminary work to prepare the location of the elevator is underway;
- the location of the elevator is near the front entrance of the school and the administration area; and
- the project will be ready when the students return to school in August but sometimes things are out of our control, i.e. strikes, etc., so a contingency plan has been built in to the project.

**CC-140423-MR-0101**

WHEREAS the Council of Commissioners of Sir Wilfrid Laurier School Board adopted resolution #CC-120627-MR-0188 approving the 2012-2013 capital priorities for its schools and centres which included the construction of an elevator at 2323 Daniel-Johnson in Laval;

WHEREAS the Ministère de l'Éducation, du Loisir et du Sport (MELS) has adopted Measure 30850 to assist school boards with the improvement of handicap accessibility of its buildings;

WHEREAS public tenders were called and subsequently opened on 2014-04-22;

WHEREAS the conformability of all bidders has been verified by the Architect;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Commissioner Elio Lattanzio MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the elevator project at 2323 Daniel-Johnson in Laval to **Malo-Lacombe Construction**, for a total cost of 180,077.00 \$, before taxes, (207,043.53 \$, all taxes included).

AND THAT the Chairman, and in his absence or with his knowledge the Vice-Chairman, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

<b>6.4</b>	<b>INFORMATION TECHNOLOGY</b>
------------	-------------------------------

**6.4.1 Extension of Contract - TELUS:**

The Director General noted that a detailed presentation on the proposed extension of the current contract with Telus was made at the Executive Committee meeting and, from a fiscal perspective, is the best choice for a two (2) year period.

**CC-140423-IT-0102**

WHEREAS, following this call to tender, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-100428-IT-00127, authorizing the administration to enter into a three-year contract for the 2010-2011, 2011-2012 and 2012-2013 school years for the Sir Wilfrid Laurier School Board's cellular phone services needs with the firm TELUS;

WHEREAS the cellular phone services contract has a renewal option;

WHEREAS TELUS has informed the school board that the renewal proposal falls under the same terms and conditions as the 2010-2011 agreement;

Commissioner Edward Turchyniak MOVED THAT, on the recommendation of the Executive Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the administration to re-new the cellular phone services contract for the 2014-2015 and 2015-2016 school years with the firm **TELUS**.

**Carried unanimously**

<b>6.5 FINANCIAL RESOURCES</b>
--------------------------------

**6.5.1 Amendments – Travel Policy:**

The Director General advised that the amendments to the travel policy need to be moved to consultation and that once feedback is received and the policy is updated it will be brought for final approval at the June meeting for implementation for the 2014-2015 school year.

The Council entered into discussion and several Commissioners indicated that they would not support this resolution as they felt that the policy needed more refinement prior to consultation and suggested that it be tabled.

The Director General clarified that the consultation is with the Association des cadres scolaires du Québec (ACSQ) and the Sir Wilfrid Laurier Administrators Association (SWLAA) and that any feedback received will be taken into consideration. At the same time any outstanding corrections will be made.

**CC-140423-FR-0103**

Commissioner Peter MacLaurin MOVED THAT the Travel Policy be tabled.

<b>THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Mario Di Domenico, Peter MacLaurin, Steve Mitchell</b>
<b>Commissioners voting NAY:</b>	<b>Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Elio Lattanzio, Emilio Migliozi, Nick Milas, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak</b>

**CC-140423-FR-0104**

WHEREAS policy #1999-FR-01: Travel and Representation Expenses Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board was reviewed;

WHEREAS it was deemed necessary to amend the policy to have it reflect the current needs of the school board:

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to policy #1999-FR-01: Travel and Representation Expenses Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board.

AND THAT this policy be subject to consultation beginning on April 24, 2014 to May 23, 2014.

<b>THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:</b>	
<b>Commissioners voting YEA:</b>	<b>Georges Benoit, Steve Bletas, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Elio Lattanzio, Emilio Migliozi, Nick Milas, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>Commissioners voting NAY:</b>	<b>Mario Di Domenico, Peter MacLaurin, Steve Mitchell</b>

**7.0 INFORMATION ITEMS****7.1 SWL Foundation:**

Commissioner Edward Turchyniak provided an update on the activities of the Sir Wilfrid Laurier Foundation noting the upcoming Laurier Gala & Star Fest on 2014-05-29 and the Lobster Fest on 2014-06-12 at the Embassy Plaza and tickets will again be offered to the employees of the school board through the payroll for 125\$. He encouraged the schools to participate in the Lobster Fest because the monies raised goes back to the schools. Since its inception the Foundation has raised over 500 000\$.

**7.2 Parent Commissioners Report:**

The report of the Parent Commissioners' highlighted the following from the April 3, 2014 meeting of the Parents Committee:

- the Budget Building Process consultation for the 2014-2015 school year;
- the consultation on Phase II of the reorganization of the Laval high schools;
- the upcoming workshop for Governing Board Chairs;
- the criteria for the selection of a Principal; and
- various reports.

**7.3 Report of the QESBA:**

The Chairman reminded everyone that the QESBA/AAESQ Spring Conference is being held in Québec from May 22 – 24, 2014.

**7.4 Update on Laval Schools:**

The Assistant Director General provided an update on the implementation of Phase I of the reorganization of the Laval high schools noting:

- the Governing Board of Laurier Senior High School was hosted recently by the Principal and Vice-Principal of Laval Liberty High School and were able to tour the school and have questions and concerns addressed;
- there will be a joint activity with the senior high school students on June 5, 2014;
- there will be a junior high school activity also on a date to be determined;
- Material Resources has established a detailed timeline for the move of the schools; and
- the company engaged to do the move will provide assistance to the teachers for packing purposes.

In response to a question from Commissioner Guy Gagnon, the Assistant Director General advised that the Principal of Laurier Senior High School is following up on the RESQ dossier. She will inquire on its status and report back at the May 21, 2014 Council meeting.

The Director General asked that the Council consider a late addition to the agenda given the announcement that the school board will need to recruit a new Assistant Director General. The Council supported this addition to the agenda.

## PROCESS TO RECRUIT & HIRE AN ADG

The Director General recommended that the criteria used in the hiring process in the Spring of 2013 for the recruitment of an Assistant Director General be maintained.

In response to a "point of order" from Commissioner Steve Mitchell, the Director General advised that the position would be posted internally and externally so that a good bank of candidates can be collected.

### *Process:*

## CC-140423-CA-0105

WHEREAS the current Assistant Director General has submitted her resignation, effective July 1, 2014;

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of an Assistant Director General;

WHEREAS, in accordance with policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, the Council of Commissioners must select the method to be used for this process ;

Commissioner William Pollock MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board select to carry out the process internally and externally.

AND THAT the selection criteria described in Appendix 2 of policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General and as approved by resolution #CC-130509-CA-0151; be maintained.

FURTHER THAT the position be posted for 10-working days.

**Carried unanimously**

### ***Selection Committee***

The Director General advised that a Selection Committee needs to be established for the interview process for the position of Assistant Director General noting that the Chairmen and Vice-Chairmen of the Council and Executive Committee are automatically members and the other seats need to be filled by region. A Parent commissioner also needs to be nominated

Commissioner Guy Gagnon nominated Commissioner Elio Lattanzio for the Laval region. Commissioner Lattanzio accepted the nomination.

Commissioner Robert Dixon nominated himself for the Laurentians region. There were no other nominations.

Commissioner Elio Lattanzio nominated Parent Commissioner Angela Martorana to represent the parents. Parent Commissioner Martorana accepted the nomination.

The Chairman noted that neither Commissioner for the Lanaudière region are present this evening therefore both will be nominated to the Selection Committee and he will speak with each one to see who wishes to represent that region and report back to the Council.

Commissioner Guy Gagnon suggested that two alternates for the Selection Committee be named but was advised that this would be a change in policy so it could not be entertained.

**CC-140423-CA-0106**

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of an Assistant Director General;

WHEREAS, in accordance with policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, the Council of Commissioners must name a Selection Committee which must include the Chairman and Vice-Chairman of the Council, the Chairman and Vice-Chairman of the Executive Committee, a Parent Commissioner and three Commissioners representing Laval, Laurentides and Lanaudière;

Parent Commissioner Roberto Bomba MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish a Selection Committee in accordance with policy #2012-CA-21: Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, and that the following Commissioners be named to the said committee:

Chairman – Council:	Nick Milas
Vice-Chairman, Council:	Nazario Facchino
Chairman - Executive Committee:	Edward Turchyniak
Vice-Chairman - Executive Committee:	Steve Mitchell
Parent Commissioner:	Angela Martorana
Commissioner – Laval:	Elio Lattanzio
Commissioner – Laurentides:	Robert Dixon
Commissioner – Lanaudière:	Merle Parkinson or Mike Pizzola

AND THAT a recommendation be brought to the 2014-06-25 meeting of the Council of Commissioners.

**Carried unanimously**

### ***External Support***

The Director General asked the Council if it wished to have any external support for the Selection Committee for the hiring of an Assistant Director General.

The Council entered into discussion and it was agreed that external support was not required at this time but could be revisited should the need arise.

Commissioner Grace Nesi left the meeting.

**TIME: 21:15 hours**

### **7.5 Commissioners Budget:**

The Chairman drew the Council's attention to the update of the Commissioners budget contained in the meeting package.

### **8.0 QUESTION PERIOD:**

In response to questions from Lisa Chartier, a parent from Our Lady of Peace Elementary School, the Chairman and Director General, with the assistance of the Director of Material Resources, informed her that:

- the two existing portables at Twin Oaks Elementary School will be replaced by new ones and four additional portables will also be installed making the total number of portables six;



- any questions, questionnaires, briefs or positions papers will be considered in the consultation on the reorganization of the Laval high schools and that all feedback received will be posted on the school board's Web site at the close of the consultation period; and
- the Interim Principal at Our Lady of Peace Elementary School will remain there until the return of the Principal.

Commissioner Grace Nesi left the meeting.

**TIME: 21:20 hours**

In response to questions from Lina Aristeo, a parent from Genesis Elementary School, the Director General advised that she could not answer her questions as this is a public meeting whereby issues involving individuals are not entertained. She further noted that the school board does support the community and will work with them to work through their concerns.

The Director General asked that the Assistant Director General and the Director of Human Resources be available after the meeting to hear the questions and concerns of these parents.

In response to questions from David Modlin, a stakeholder, the Chairman and the Director General noted that:

- the Commission scolaire des Affluents and the Ville de Repentigny continue to harass the Sir Wilfrid Laurier School Board concerning the Franklin Hill Elementary School property as they want the land and building and for this school board to relocate the school. It has even presented plans for such a project without consulting this school board;
- the Council felt that it was necessary to adopt a resolution supporting its case for the Director General to present to Ministère de l'Éducation, du Loisir et du Sport (MELS) at a meeting scheduled for next week;
- the population of Franklin Hill Elementary school is at 96% and continues to grow so it is expected that within the next 5 years the school will require an enlargement so this school board will need the land being coveted by the Commission scolaire des Affluents to accommodate its need for a new school; and
- the Sir Wilfrid Laurier School Board and the school have plans for a parc-école that will benefit the school as well as the surrounding community.

## **9.0 CORRESPONDENCE:**

The Chairman drew attention to correspondence in the package.

## **10.0 VARIA:**

In a response to a request from Parent Commissioner Angela Martorana, the Chairman indicated that the letter received during the question period would be distributed to Commissioners.

Commissioner Peter MacLaurin indicated that he feels that the employees of the Sir Wilfrid Laurier School Board need to feel valued and proposed that the Council mandate the Directorate to develop a policy to value the persons in its employ.

The Council entered into discussion.

## **CC-140423-CA-0107**

Commissioner Edward Turchyniak MOVED THAT the proposal to develop an employee recognition policy be tabled to the Corporate Committee.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Georges Benoit, Steve Bletas, Mario Di Domenico, Robert Dixon, Nazario Facchino, Guy Gagnon, Steve Kmec, Elio Lattanzio, Emilio Migliozi, Nick Milas, Grace Nesi, Albina Pace, William Pollock, Nancy Rupnik, Edward Turchyniak
Commissioners voting NAY:	Peter MacLaurin, Steve Mitchell

#### 11.0 ADJOURNMENT OF MEETING:

Parent Commissioner Angela Martorana MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 21:29 hours**

**NEXT MEETING ⇒ REGULAR ⇒ 2014-05-21**

---

Johanne Brabant, Secretary General

---

Nick Milas, Chairman