

PROVINCE OF QUEBEC

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON NOVEMBER 4, 2015

A special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, November 4, 2015 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Guy Gagnon, Paolo Galati, Vicky Kaliotzakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Ailsa Pehi and Parent Commissioners Pamala Cripton, Sergio Di Marco and Angela Martorana; and Stephanie Vucko, Director General.

Also present were: René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Gaele Absolonne, Director of School Organization & Transportation; Robin Bennett, Director of Information Technology; France D'Aoust, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Tina Korb, Director of Educational Services and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioner Robert Dixon

The Chair called the meeting to order.

TIME: 19:41 hours

1.0 ACCEPTANCE OF AGENDA:

CC-151104-CA-0024

Parent Commissioner Sergio Di Marco MOVED THAT the agenda be approved as amended in document #SWLSB-2015/11/04-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

CC-151104-CA-0025

Commissioner Paolo Galati MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2015-09-23 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

CC-151104-CA-0026

Commissioner Paolo Galati MOVED THAT the minutes of the SPECIAL meeting of the Sir Wilfrid Laurier School Board held on 2015-10-07 having been received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Guy Gagnon, Paolo Galati, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners ABSTAINING:	Vicky Kaliotzakis, Jennifer Maccarone, Ailsa Pehi

3.0 QUESTION PERIOD

There were no questions.

4.0 REPORTS FROM THE CHAIR & DG

4.1 *Chair's Report:*

The Chair presented her monthly report noting the following:

- attendance at the graduations of Joliette, Laval Liberty and Laurier Senior High Schools and Phoenix Alternative, and how rewarding it is to see children succeed;
- attendance at the Laval Senior Academy inauguration;
- the MNA Donation Ceremony at John F. Kennedy Elementary School;
- her election as President of the Quebec School Boards Association (QESBA);
- Suanne Stein Day was elected as Vice-President of QESBA;
- being a part of the Liberal Party of Québec's (PLQ) "Forum des idées – Un système d'éducation pour le 21e siècle";
- the success of the Golden Touch musical which saw 200 students from 26 elementary and high schools of the Sir Wilfrid Laurier School Board regrouped to perform in an amazing celebration. Appreciation to the Ville de Laval, parents, teachers and volunteers for their participation in making the event a success. This event was part of the Ville de Laval's 50th Anniversary celebrations and the Sir Wilfrid Laurier School Board was the only English group invited to participate;
- a copy of the Golden Touch book was distributed to each student participant courtesy of the Sir Wilfrid Laurier Foundation.

4.1 *Director General's Report:*

The Director General advised the Council that earlier today the Sûreté du Québec announced that four teenagers, from Québec and Ontario, were arrested in connection with a province wide bomb threat. She expressed her appreciation to all of the school board employees who made themselves available yesterday, 2015-11-03, to assist with this emergency

She continued noting the following:

- the strike days on October 26 & 29, 2015 went smoothly;
- the Laurier Teachers Union (LTU), the CSN, the Professionals and the Administrative Support Staff all have a strike mandate for November 16 & 17, 2015, and the school board is currently awaiting the deposit of the formal notice of strike. The management employees will be at alternate locations to work until such a time as the picket lines are removed then they will return to their regular place of work. The Council will be kept informed of what is taking place and when;
- the French sector in this region will be on strike November 9 & 10, 2015. The Director of School Organization & Transportation has made transportation arrangements for special needs students who attend institutions outside of the school board territory. The schools in the Lanaudière region will be open on these days but there will be no transportation so parents are encouraged to bring their children to school;
- the feasibility study for the soccer complex has begun and a preliminary report is expected in December. This report will provide the information necessary for the Council to consider whether or not to proceed with the project;

The Chair asked that those Commissioners who may be interested in sitting on a committee for the soccer complex should come and see her after the meeting. Two Commissioners are required.

- Multiservice Centre Partnership Project: the school board's partner, Commission scolaire de la Seigneurie-des-Milles-Iles, is preparing to meet with the sous-ministre concerning the project, a step that this school board does not support as there are still many aspects of the partnership where no consensus has been reached. The Carpentry Program is of concern given that it is exclusive to this school board in the region. Negotiations with CSSMI continue;
- International Student Program: the Chair and an Assistant Director General will be going to China on 2015-11-29, as this school board has been invited to present at a Vocational Training Conference. The trip will entail meetings during the day and evening, as well as visits to the embassy and tours of Chinese Vocational Training Centres. There is a possibility, to be confirmed, of going to India to negotiate with Edu Edge, if the Council wishes to continue the school board partnership with them;
- Sir Wilfrid Laurier School Board partnership with the Montreal Alouettes – October 18, 2015 was SWLSB Game Day whereby schools that sold tickets benefited from a \$3.00 donation per ticket, high school and adult education centre visits by the Alouettes, a coaching clinic, a cheerleader reading program whereby the Alouette cheerleaders go to elementary schools to read to the children;
- School activities – Twin Oaks Elementary School won approximately \$16,000 worth of books in the Indigo “Adopt a School” fundraising program, Arundel Elementary School is working to increase success rates in grade 3 math and hold Marvelous Mondays in grade 2 for language arts, the Laval elementary schools after school Lego League Robotics challenge, the Laval Junior Academy Open House on 2015-11-05, the CDC Lachute Open House on 2015-11-25.

4.1.1 School Board Governance & Democracy:

The Chair presented a resolution on school board governance and democracy for the Council's consideration.

WHEREAS the Québec Government's intention to bring major changes to the structure of Québec school boards raises serious concerns;

WHEREAS the changes anticipated could challenge the effective management of Québec school boards;

WHEREAS the Québec Government will be implementing a proposition without having seriously consulted the entire education network, including efficient school boards such as the Sir Wilfrid Laurier School Board;

WHEREAS the Québec Government plans to abolish the most effective public structure of all governmental organizations, and this despite an average management rate of 4.4%;

WHEREAS this could be the end of school democracy in Québec;

WHEREAS no winning conditions were set to increase participation in the last school elections held in November 2014;

WHEREAS other provinces have successfully held school elections in conjunction with municipal elections for several years;

WHEREAS it is essential to have a local and accountable government that recognizes and understands the needs of the students and communities it represents;

WHEREAS the current elected officials are known to the public and have gained their confidence;

WHEREAS commissioners elected at the last school elections chose to get involved in education and to make public schools their priority;

WHEREAS minority language community rights must be respected as stated in the Canadian Constitution, article 23, as well as a series of Supreme Court decisions;

WHEREAS equitable access to services as a minority group must be maintained through accountable representation;

WHEREAS taxpayers' rights to be represented by elected members of their choice must be maintained;

WHEREAS the Sir Wilfrid Laurier School Board acts as a local government for its communities;

WHEREAS the management of educational services requires a close relationship with parents and students;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board denounce the Québec Government's decision to challenge school democracy and accountable governments AND urge the Québec Government:

- to learn from the experience of other Canadian provinces with respect to school elections in order to implement true winning conditions for school democracy, namely by holding joint school and municipal elections;*
- to make student success and retention a priority by providing winning conditions to school boards, their employees and parents;*
- to recognize the results of the three reports from experts that highlight the high level of efficiency of the majority of school boards;*
- to recognize and take into consideration the high level of efficiency and success rates of the Sir Wilfrid Laurier School Board in future decisions;*
- to allow, out of respect for democracy, elected commissioners who have developed an expertise to complete their term by continuing to play an important role in education;*

AND THAT this resolution be forwarded to the ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR), the Quebec English School Board Association, all Québec school boards, the Fédération des commissions scolaires du Québec, the Minister responsible for the Laval-Laurentides-Lanaudière region, as well as all the MNAs and mayors of the municipalities on the territory of the Sir Wilfrid Laurier School Board.

The Council entered into discussion and the following was noted:

- the implementation date for the proposed changes to the Education Act (R.S.Q., Chapter I-13.3) is 2016-07-01, which would mean that the Chair and all Commissioners would no longer hold office and that the Québec Government would replace the current Council structure with a new one;*
- the structure cannot be changed without consultation so the Quebec School Boards Association (QESBA) will be making a recommendation to that effect. Consultation will allow for the submission of position papers on the proposed structure;*
- several school boards in both sectors have already adopted similar resolutions that have been sent to various members of the National Assembly, Mayors, other associations, etc.;*

Commissioner Guy Gagnon proposed that the resolution be amended to include the school board graduation and administration rates. Commissioner Peter MacLaurin accepted the amendment.

- the QESBA has engaged a constitutional lawyer for this purpose. When briefs are received they will be shared with the QESBA members
- the Jennings Report recommends maintaining universal suffrage;
- it is important to know what the government is planning on doing because the feeling at the moment is that rights are being taken away without any consultation;
- the Chair and the Commissioners sought the role by putting themselves up for election and the stakeholders voted to have those at the table represent them;
- every effort is being made to show the English school boards in the best light possible and maintain English language rights.

CC-151104-CA-0027

WHEREAS the Québec Government's intention to bring major changes to the structure of Québec school boards raises serious concerns;

WHEREAS the changes anticipated could challenge the effective management of Québec school boards;

WHEREAS the Québec Government will be implementing a proposition without having seriously consulted the entire education network, including efficient school boards such as the Sir Wilfrid Laurier School Board;

WHEREAS the Québec Government plans to abolish the most effective public structure of all governmental organizations, and this despite an average management rate of 4.4%;

WHEREAS this could be the end of school democracy in Québec;

WHEREAS no winning conditions were set to increase participation in the last school elections held in November 2014;

WHEREAS other provinces have successfully held school elections in conjunction with municipal elections for several years;

WHEREAS it is essential to have a local and accountable government that recognizes and understands the needs of the students and communities it represents;

WHEREAS the current elected officials are known to the public and have gained their confidence;

WHEREAS commissioners elected at the last school elections chose to get involved in education and to make public schools their priority;

WHEREAS minority language community rights must be respected as stated in the Canadian Constitution, article 23, as well as a series of Supreme Court decisions;

WHEREAS equitable access to services as a minority group must be maintained through accountable representation;

WHEREAS the Sir Wilfrid Laurier School Board has an excellent management rate of 4% and an exceptional success rate of 84%;

WHEREAS taxpayers' rights to be represented by elected members of their choice must be maintained;

WHEREAS the Sir Wilfrid Laurier School Board acts as a local government for its communities;

WHEREAS the management of educational services requires a close relationship with parents and students;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the School Laurier School Board denounce the Québec Government's decision to challenge school democracy and accountable governments AND urge the Québec Government:

- to learn from the experience of other Canadian provinces with respect to school elections in order to implement true winning conditions for school democracy, namely by holding joint school and municipal elections;
- to make student success and retention a priority by providing winning conditions to school boards, their employees and parents;
- to recognize the results of the three reports from experts that highlight the high level of efficiency of the majority of school boards;
- to recognize and take into consideration the high level of efficiency and success rates of the Sir Wilfrid Laurier School Board in future decisions;
- to allow, out of respect for democracy, elected commissioners who have developed an expertise to complete their term by continuing to play an important role in education;

AND THAT this resolution be forwarded to the ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR), the Quebec English School Board Association, all Québec school boards, the Fédération des commissions scolaires du Québec, the Minister responsible for the Laval-Laurentides-Lanaudière region, as well as all the MNAs and mayors of the municipalities on the territory of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.0 BUSINESS ARISING

5.1 Engagement – Director of Financial Resources:

The Chair advised that this item has been tabled.

The Director General informed the Council that the position would be reposted.

5.2 Engagement – Assistant Director of Complementary Services:

The Chair advised that this position is no longer available.

5.3 Commissioners Remuneration 2015-2016:

In response to a question from Commissioner Peter MacLaurin, the Chair noted that the government decree and the Education Act (R.S.Q., Chapter I-13.3) are not aligned for a Committee of the Whole. The composition of the Executive Committee will be decided at the 2015-11-25 meeting of the Council and once the composition is decided the remuneration will be revisited, if required. This decision has been pending for some time and needs to be moved forward.

CC-151104-CA-0028

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board is composed of nine (9) elected commissioners, one (1) elected Chair and three (3) Parent Commissioners;

WHEREAS the *Quebec Government decree #571-2015, June 30, 2015*, establishes the annual maximum amounts of remuneration to be paid to Commissioners who are members of the Council of Commissioners;

WHEREAS the Corporate Committee has reviewed the proposed distribution of the maximum annual amounts for Commissioners for 2015-2016;

Commissioner Guy Gagnon MOVED THAT on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the proposed remuneration as presented in document #SWLSB-2015/11/04-CA-001 Council of Commissioners Remuneration 2015-2016.

AND THAT the remuneration of Commissioners is from July 1, 2015 to June 30, 2016.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kaliotzakis, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners voting NAY:	Peter MacLaurin

6.0 DECISION ITEMS:**6.1 MATERIAL RESOURCES****6.1.1 Engagement of Professionals – 2015-2016 Capital Projects:**

In response to questions from Commissioner Guy Gagnon, the Director of Material Resources noted that these projects are from the maintien measure with the exception of the “multiple schools” project which is from the AMT envelope. The “multiple schools” project targets six schools to be reviewed for status on equipment and if energy savings are being achieved.

CC-151104-MR-0029

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-150629-MR-0195, approving the 2015-2016 capital priorities, #CC-140625-MR-0148, approving the 2014-2015 capital priorities, #CC-130626-MR-0192, approving the 2013-2014 capital priorities, resolution #CC-120627-MR-0188, approving the 2012-2013 capital priorities for its schools and centres;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-140917-MR-0026, #CC-140917-MR-0027, #CC-140917-MR-0028, #CC-140917-MR-0029 and #CC-150629-MR-0196, approving the bank of Professionals (Architects as well as Civil and Structural, Mechanical and Electrical and Geotechnical Engineers) for the projects for which the sums for professional fees are less than \$100,000., as per Document #SWLSB-2014/09/17-MR-003 and as per Document #SWLSB-2015/06/29-MR-002;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the engagement of the following architects and engineers to prepare the drawings, plans and tender specifications for the capital projects listed below.

AND THAT the cost of these services be paid in accordance with the Act Respecting Contracting By Public Bodies, Chapter C-65.1, r. 9 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des architectes* and Chapter C-65.1, r. 12 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des ingénieurs*;

AND THAT, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors.

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

2015-2016 CAPITAL PROJECTS					
SCHOOL	MEESR ALLOCATION	PROJECT	PROFESSIONALS		
			ARCHITECTS	MECHANICAL ELECTRICAL ENGINEERS	CIVIL STRUCTURAL ENGINEERS
Laval Senior Academy	\$865,787. Measure 50620 2012-2013	Roofing	Un Architecture	WSP Canada	WSP Canada
	\$900,000. Measure 50620 2014-2015				
	\$150,000. Measure 50620 2014-2015	Windows			
	\$700,000. Measure 50620 2014-2015	Paving			
Lake of Two Mountains HS	\$475,000. Measure 50620 2012-2013	Roofing	François Grenon Architecte Inc.	Les Consultants Bellefeuille, Samson, Inc. (B.S.A. Groupe Conseil)	N/A
Rosemere HS	\$1,000,000. Measure 50620 2014-2015	Roofing Phase 2	Birtz Bastien Beaudoin Laforest Architectes (BBBL) Inc..	Synthèse Consultants	N/A
McCaig ES	\$470,000. Measure 50620 2013-2014	Washrooms	Bergeron Bouthillier Architectes	Charland Dubé Robillard Experts Conseils	N/A
	\$130,000. Measure 30850 Accessibility				
St-Vincent (St-Jacques) ES	*\$600,000. Measure 50620 2013-2014	Washrooms	BergeronThouin Associés Architectes	CBA Experts Conseils	N/A
	\$500,000. Measure 50620 2015-2016	School yard and parking			
Ste-Agathe Academy	\$250,000. Measure 50620 2014-2015	Washrooms	Jean-Marc Coursol Architecte	Site Plus	N/A
Hillcrest Academy	\$250,000. Measure 50620. 2013-2014	Roofing (Phase 2)	Casoni Architecte	GRV Experts- conseils	Les Services EXP Inc.
	\$500,000. Measure 50620 2014-2015				
	\$500,000. Measure 50620 2014-2015	Paving			
St-Jude ES	\$145,000. Measure 50620. 2013-2014	Roofing	Le Consortium Dallaire Fregeau Architectes	N/A	N/A

Ste-Adèle ES	\$900,000. Measure 50620 2015-2016	Exterior walls	L'Écuyer Lefaiivre Architectes	DWB Consultants	N/A
Multiple Schools	\$85,000. AMT	Recommis- sioning	N/A	Les Consultants XMF S.E.N.C.	N/A

Carried unanimously

6.1.2 Tripartite Committee – LRHS Pool Rejuvenation Project Update:

The Chair commented on the following resolution noting that with the increased costs for the rejuvenation of the swimming pool it would be in the best interests of the school board to not move ahead as a partner in this project until additional resources can be found to help fund this school board's portion of the project.

In response to questions from the Council, the Director of Material Resources, with the assistance of the Director General, noted:

- the original estimates for the partnership project were made several years ago and have increased significantly since that time
- the original estimates took into account everything required for the partnership project and the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) based its contribution to the partnership project on that original information but inflation has increased the project cost;
- the professionals that prepared the documents for the tendering process were confident that the tender bids would be competitive and in the neighbourhood of \$4,300,000. Since the original estimates there has been 3 years of inflation plus construction costs in the Lachute area are much higher than in others;
- the increase to the partnership project is over \$1,000,000;
- the project will require 59% of the school board's AMT budget over three years whereas the Commission scolaire de la Rivière-du-Nord will use only 41% of theirs;
- the AMT budget is based on square footage used by the school board and the number of students enrolled so the school board can only fund the project through the \$1,600,000 it receives annually;
- a mandate is required to approach the MEESR to increase its contribution to the partnership project as this school board cannot support the increase in the project costs due to budget constraints;
- the Commission scolaire de la Rivière-du-Nord and the MRC d'Argenteuil have both voted to move ahead with the project.

CC-151104-MR-0030

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0097, approving a new distribution of costs of the partnership agreement for the pool rejuvenation project at Laurentian Regional High School;

WHEREAS the Commission scolaire de la Rivière-du-Nord prepared a public call for tenders and the opening was 2015-10-06;

WHEREAS the new cost distribution of the partnership agreement for the pool rejuvenation project at Laurentian Regional High School, in line with the lowest conformable bid, is as follows:

	Original costs as per #CC-100127-MR-0085	Adjusted distribution of costs as per #CC-140226-MR-0079	Adjusted distribution of costs as per #CC-141012-MR-0097	New final costs October 2015 as per tender openings	Difference between original cost and new final costs October 2015
Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR)	1 639 254,00\$	1 721 317,50\$	1 721 317,50\$	1 721 317,50\$	82 063,50\$
MRC d'Argenteuil / Ville de Lachute	655 740,00\$	688 527,00\$	1 080 000,00\$	1 325 860,02\$	670 120,02\$
Commission Scolaire de la Rivière-du-Nord	491 805,00\$	516 395,25\$	730 000,00\$	994 395,01\$	502 590,01\$
Sir Wilfrid Laurier School Board	491 805,00\$	516 395,25\$	730 000,00\$	994 395,01\$	502 590,01\$
TOTAL	3 278 604,00\$	3 442 635,00\$	4 261 317,50\$	5 035 967,53\$	1 757 363,53\$

WHEREAS the grant is only available until September 2016;

WHEREAS the Sir Wilfrid Laurier School Board internal financing will be spread over a two-year period within the AMT budget;

WHEREAS, the final acceptance of this project is conditional on all financial partners decisional body approving the aforementioned cost distribution;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the new distribution of costs of the partnership agreement for the pool rejuvenation project at Laurentian Regional High School.

AND THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the construction work to begin.

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Defeated unanimously

The Director of Material Resources excused himself for the evening.

TIME: 20:31 hours

6.2 FINANCIAL RESOURCES

6.2.1 2014-2015 Financial Statement:

The Chair advised those present that the audited financial statement had been discussed at length at the 2015-10-21 meeting of the Corporate Committee.

The Council entered into discussion and the Director General, with the assistance of the Directorate team; noted the following:

- designated funds are monies from fundraising and targeted for a project or projects approved by the Governing Board. These monies cannot be accessed by the school for any other purpose than that for which they are designated;
- designated funds are not part of the operational budget of a school;
- any revenues generated during the school year have to be spent in that year and, if not, they are redistributed;
- allocations are distributed to the schools as equitably as possible;
- designated funds are monies donated or raised by the school;
- the funds raised can be used in the current school year or designated for a future project, i.e. a playground structure, a trip to Europe, etc.;
- designated funds are provided for in the Education Act (R.S.Q., Chapter I-13.3);
- monies received from the rental of the school are considered to be part of the operational budget;

- monies raised by the daycares are used towards its operations as daycares are not supposed to have a surplus;
- a home and school is a group that is not part of the school board and they operate their own budgets;
- the school board is in the final phase of aligning itself with the GAAP method of accounting;
- designated funds are protected monies and very few schools have a surplus outside of designated funds;
- the surplus issue will be re-presented at the next Management meeting to remind administrators of how they function;

In response to a request from Commissioner Peter MacLaurin, the Director General noted that the audited financial statement is usually in French only but she will inquire if an English version is available.

Commissioner Ailsa Pehi left the meeting.

TIME: 20:51 hours

- a decree changed the allocation for Commissioners after the last school board elections and therefore, there is a decrease in the stipend received by a Commissioner;
- Governing Boards and the Parents Committee receive a small budget based on the number of students enrolled in a school or at the school board;

Commissioner Pehi returned to the meeting.

TIME: 20:54 hours

- the Audit, Human Resources and Transportation Advisory Committees are part of the Corporate Committee.

The Director General noted that she would look into how the Governing Board and Parents Committee budgets are allocated by the school board and report back to the Council via e-mail.

Commissioner Emilio Migliozi left the meeting.

TIME 20:55 hours

The Chair noted that the base allocation for the Parents Committee budget has been \$0.75 per student for several years.

CC-151104-FR-0031

WHEREAS the Education Act (R.S.Q., Chapter I-13.3) requires a school board to submit annual financial statements;

WHEREAS the firm Amyot Gélinas s.e.n.c.r.l., has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending 2015-06-30;

WHEREAS in accordance with section 286 of the Education Act (R.S.Q., Chapter I-13.3) a public notice was given on 2015-07-08;

WHEREAS the 2014-2015 Financial Statements, prepared according to the Canadian Public Sector Accounting Standards, show the following:

Beginning Accumulated Surplus:	7,363,850.63\$
<u>Current Year:</u>	
Revenues:	154,507,398.46\$
Expenses:	<u>154,911,517.49\$</u>
Total Current Year Surplus:	(404,119.03\$)
Ending Accumulated Surplus:	6,599,739.60\$

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Audit Committee, the 2014-2015 audited Financial Statements of the Sir Wilfrid Laurier School Board for the period ending 2015-06-30 be received by the Council of Commissioners of the Sir Wilfrid Laurier School Board as submitted by the Director General.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Ailsa Pehi
Commissioners ABSTAINING:	Dean Dugas

6.2.2 Statement of Unpaid Taxes:

The Assistant Director of Financial Resources presented the statement of unpaid taxes noting that 2015-11-02 was the due date for the second tax installment. As of today, amount of unpaid taxes is now approximately \$7,000,000.

In response to a question from Commissioner Paolo Galati, the Assistant Director of Financial Resources advised that taxation has a calendar of collection procedures that are activated after the 2nd installment due date has expired. After all avenues have been taken to try to have the outstanding taxes paid, a final notice is sent with the balance of taxes owing from the previous years and the current year and if arrangements are not made to pay the account will go to the bailiff for collection. If there is nothing for the bailiff to seize the files are returned to the school board and a lien is placed on the property so that if it is ever sold the sale cannot be finalized until the outstanding taxes have been paid. Once the outstanding taxes are paid the lien is removed. The school board writes off unpaid taxes on an annual basis. All costs incurred in the school board's efforts to receive payment of taxes are added to the tax bill.

In response to a question from Commissioner Peter MacLaurin, the Assistant Director of Financial Resources advised that once the process for the collection of taxes is completed close to 100% have been collected.

CC-151104-FR-0032

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve, in accordance with sections 339 et 340 of the Education Act, the statement prepared by the Director of Financial Resources for the Director General for school taxes outstanding as of November 3, 2015 in the amount of 10 278 845,27 \$.

Carried unanimously

6.3 EDUCATIONAL & COMPLEMENTARY SERVICES

6.3.1 Purchase Order – Montreal Oral School for the Deaf:

The Assistant Director General noted that the following resolution covers the costs for six students.

Commissioner Paolo Galati left the meeting.

TIME: 21:02 hours

In response to a question from Parent Commissioner Pamala Cripton, the Chair indicated that the Council has the final decision on the purchase orders for the special needs services outside the school board territory.

WHEREAS the Montreal Oral School for the Deaf invoices the Sir Wilfrid Laurier School Board for the education of some of its students;

WHEREAS the services provided for the 2015-2016 school year for non-integrated students amounts to \$156,820.00;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from **Montreal Oral School for the Deaf** for educational services provided to **non-integrated students** of the Sir Wilfrid Laurier School Board for the 2015-2016 school year, in the amount of \$156,820.00, contingent on the approval of the SEAC Committee.

Parent Commissioner Pamala Cripton proposed that the resolution be amended by adding “after consultation with SEAC.” Commissioner Anne McMullon accepted the amendment.

CC-151104-ED-0033

WHEREAS the Montreal Oral School for the Deaf invoices the Sir Wilfrid Laurier School Board for the education of some of its students;

WHEREAS the services provided for the 2015-2016 school year for non-integrated students amounts to \$156,820.00;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from **Montreal Oral School for the Deaf** for educational services provided to **non-integrated students** of the Sir Wilfrid Laurier School Board for the 2015-2016 school year, in the amount of \$156,820.00, after consultation with SEAC.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners voting YEA:	Dean Dugas, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Anne McMullon, Emilio Migliozi, Ailsa Pehi
Commissioners ABSTAINING:	Peter MacLaurin

6.3.2 Purchase Order – Peter Hall School:

The Assistant Director General noted that the following resolution covers the costs for twenty-three students.

Parent Commissioner Pamala Cripton proposed that the resolution be amended by adding “after consultation with SEAC.” Commissioner Peter MacLaurin accepted the amendment.

CC-151104-ED-0034

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Peter Hall School for the education of some of its students;

WHEREAS the Peter Hall School invoices the Sir Wilfrid Laurier School Board for these services;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Director of Complementary Services, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the **Peter Hall School** for educational services to be provided to students of the Sir Wilfrid Laurier School Board for the 2015-2016 school year, in the amount of \$547,938.00, all taxes included, after consultation with SEAC.

Carried unanimously

6.3.3 Purchase Order – Summit School:

The Assistant Director General noted that the following resolution covers the costs for thirty students.

CC-151104-ED-0035

WHEREAS the Sir Wilfrid Laurier School Board uses the services of the Summit School for the education of some of its students;

WHEREAS the Summit School invoices the Sir Wilfrid Laurier School Board for these services;

Commissioner Vicky Kalitziakis MOVED THAT, on the recommendation of the Director of Complementary Services, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from the **Summit School** for educational services to be provided to students of the Sir Wilfrid Laurier School Board for the 2015-2016 school year, in the amount of \$646,320.00, all taxes included, after consultation with SEAC.

Carried unanimously

7.0 INFORMATION ITEMS

7.1 SWL Foundation:

Commissioner Paolo Galati provided the Council with an update of the activities of the Sir Wilfrid Laurier Foundation noting:

- the Foundation was honoured to have been a part of the Golden Touch event;
- the lottery has begun and encouraged everyone to purchase tickets as the monies raised will be put back into the schools. The draw will be on 2016-06-09 at the lobster dinner;
- the Foundation will be making \$30,000 available for distribution to schools who submit a project for funding. The deadline for submitting projects is 2015-11-06 after which the projects will be evaluated, selected and the grants distributed prior to the holiday break;
- the January Gala will be held on 2016-01-21 with the Backbeat Showband as the entertainment.

7.2 Parent Commissioners Report:

Parent Commissioner Sergio Di Marco noted the following from the 2015-10-01 meeting of the Parents Committee the election of officers for 2015-2016 and the review of internal rules of procedure and of the financial procedures.

In response to concerns expressed by Parent Commissioner Pamala Crompton, the Chair advised that she represents SEAC and works with Complementary Services not the Parents Committee.

7.3 **Report of QESBA:**

This item was addressed under 4.1.

In response to a question from Commissioner Vicky Kaliozakis concerning item 5.2 on the agenda, the Chair explained that the position of Assistant Director of Complementary Services is no longer available as the Director of Complementary Services, who previously held the position, has requested to resume the position for personal reasons.

The Director General advised that prior to this evening's meeting the Selection Committee for the position of Assistant Director of Complementary Services has given time for her to examine how to proceed with this position and report back.

8.0 **QUESTION PERIOD:**

In response to questions from Serge-Edouard Jeanniton, President of the Sir Wilfrid Laurier Administrators Association (SWLAA), the Chair explained that the position of Director of Financial Resources will be reposted as the selection process did not produce a viable candidate and for the position of Assistant Director of Complementary Services the Director of Complementary Services, who previously held the position, has requested to return to it.

The Director General noted that both SWLAA and the Association québécoise des cadres scolaires (AQCS) were contacted prior to this meeting to advise of the change concerning the position of Assistant Director of Complementary Services.

9.0 **CORRESPONDENCE:**

The Chair drew the Council's attention to the correspondence in the meeting package.

10.0 **VARIA:**

10.1 **School Fees Policy:**

In response to concerns expressed by Commissioner Peter MacLaurin on section 6.3.4.1 of the policy for School Fees, "*For the third child and more half of the fees will be reimbursed*", the Chair advised that this could not be addressed this evening but would be brought to the 2015-11-25 meeting of Council.

The Council entered into discussion and the following was noted, with input from the Directorate:

- section 6.3.4.1 of the policy was not part of the document when it was sent out for consultation;
- consultation allows for feedback to be received it is not an approval process;
- changes in policies should always be highlighted in the version being presented for final approval;
- this section needs to be clarified as quickly as possible;
- there is a process for changing policy;
- feedback was based on the document presented;
- consultation on a policy is not done twice in a short period of time;
- the wording is unclear and does need to be revisited.

11.0 ADJOURNMENT OF MEETING:

Commissioner Ailsa Pehi MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:30 hours

NEXT MEETING ⇒ REGULAR ⇒ 2015-11-25

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair