

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON JUNE 28, 2017

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, June 28, 2017 at 19:30 hours, at which were present:

Present: Jennifer Maccarone, Chair; Commissioner Dean Dugas, Vice-Chair; Commissioners Robert Dixon, Guy Gagnon, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, and Parent Commissioners Sergio Di Marco and Bob Pellerin; and Paul Lamoureux, Director General.

Also present were: Frédéric Greschner, Assistant Director General; Robin Bennett, Director of Information Technology; Richard Blondin, Director of Financial Resources; Jérôme Dionne, Director of Material Resources; Richard Greschner, Director of Human Resources; Stephanie Krenn, Director of Schools & Interim Director of School Organization & Transportation; Silvia Patella, Interim Director of Complementary Services; Geoff Hipps, Assistant Director of Educational Services and Jocelyne Thompson-Ness, Administration Officer.

Absent: Commissioners Emilio Migliozi and Ailsa Pehi and Parent Commissioner Stéphane Henley

The Chair called the meeting to order.

TIME: 19:34 hours

1.0 ACCEPTANCE OF AGENDA:

The following additions and corrections to the agenda were proposed:

6.1 Financial Resources:

~~6.1.2 Mandate – School Taxation.....RES~~

6.4 Material Resources:

6.4.9 Engagement of Contractor – Franklin Hill ES Enlargement Project.....RES

6.5 School Organization & Transportation:

6.5.1 Interboard Transportation Agreements 2017-2018.....RES

6.5.2 STL Contract 2017-2022.....RES

6.5.3 Transportation Contracts 2017-2022.....RES

6.5.4 Call for Tender – Transporters.....RES

CC-170628-CA-0094

Commissioner Peter MacLaurin MOVED THAT the agenda be approved as presented in document #SWLSB-2017/06/28-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:

CC-170628-CA-0095

Commissioner Dean Dugas MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on May 24, 2017, received by all members prior to this meeting, be approved as presented.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Dean Dugas, Paolo Galati, Vicky Kaliozakis, Peter MacLaurin, Anne McMullon, Bob Pellerin
Commissioners & Parent Commissioners ABSTAINING:	Guy Gagnon

3.0 QUESTION PERIOD

There were no questions.

4.0 REPORTS FROM THE CHAIR & DG

4.1 *Chair's Report:*

The Chair presented her monthly report noting:

- The excellent QESBA Spring Conference organized by the Eastern Townships School Board;
- The Laval Families Young Authors contest – this event has grown to 1,500 student participants, twelve of which come from this school board;
- The Laurier Gala & Star Fest was a wonderful evening that showcased the achievements of the school board's students as well as their hidden talents;
- The Sir Wilfrid Laurier Foundation Lobster Gala was a success with money raised for assistive technology equipment;
- The Ministère de l'Éducation et de l'Enseignement supérieur (MEES) announced in Lachute the Maintien des bâtiments monies for Grenville, Laurentian and Ste-Adele Elementary Schools and Laurentian Regional High School;
- McCaig Elementary School received a \$40,000 grant from the Ville de Rosemere to replace its playground equipment, as it is part of a parc-ecole. The community, through fundraisers, and the school board also contributed to the replacement project;
- The MEES launched its Educational Success Policy, a policy that includes many initiatives inspired by the English sector, as it has achieved an 86% success rate and has been a leader in early intervention;

A video presentation, prepared by Communications, highlighting the successes of the school board over the past year was shown.

The Chair congratulated the new Secretary General on her appointment. She also extended best wishes to Susan Bourque, a Student Supervisor at Lake of Two Mountains High School as well as a regular attendee at Council meetings for many years, on her retirement. Ms. Bourque's support of public education and her support of this school board has been very much appreciated.

4.2 Director General's Report:

The Director General made the following statement concerning his first year at the Sir Wilfrid Laurier School Board:

“Almost a year has gone by since I was given the mandate to manage and provide leadership to the Sir Wilfrid Laurier School Board. Notwithstanding many distractions and challenges, our mandate continues to be quality education, that is, putting our students first in all that we do. For this to materialize, we need committed, caring and respectful people.

While we take so much for granted in our daily lives, I would like to take this opportunity to remind our communities and our stakeholders that the Sir Wilfrid Laurier School Board is truly blessed and proud to have a team of dedicated and committed people. On a regular basis, these leaders, professionals, teachers, and support staff members are required to make tough decisions that are always in the best interest of our students.

I also wish to express my sincere appreciation to all those who have supported and guided me throughout the school year. Everyone has been so helpful in providing me with valuable information in an effort to continue working in a collaborative manner.

Looking ahead, our priorities for 2017- 2018 will focus on the retention of student population, evaluation and coaching, programming (pathways and programs), and the “commitment to success plan”.

In closing, I would like to wish all staff and commissioners a safe and restful summer!”

He went on to comment on his monthly report noting:

- The new Educational Success Policy focuses on bridging the gap on student achievement, fostering an inclusive learning environment for all and community engagement for success;
- The news on school taxation is discouraging given that this school board will have the highest rate in the Laval-Laurentides-Lanaudière regions, which will encourage more school taxpayers without children in school to switch their taxes to the French school boards. This trend will continue until school taxation is reformed;
- In recent years enrollment has been declining with many students leaving the school board after elementary school to attend another school board through an interboard agreement, This will be a topic of discussion in the next school year. On a positive note, enrolment is higher for 2017-2018 than the MEES projections but lower than the final enrolment numbers for 2016-2017;
- Attendance at the Mountainview High School – Portage graduation ceremony where three students graduated. It was a very impressionable afternoon given the struggles these students have faced and how they have persevered to reach this goal.

4.2 Evaluation of the Director General:

The Chair advised the Council that at the recent caucus the Director General was evaluated on the work done in the 2016-2017 school year and that the results met and surpassed all expectations.

She went on to highlight the following with respect to the evaluation:

- Adaptation to the culture of this school board;
- Redefining the organizational chart to fit the current needs of the school board;
- Promotion and construction of a safe learning environment to increase student success;
- Leadership skills.

5.0 BUSINESS ARISING

5.1 *Engagement – Director of Pedagogical Services:*

CC-170628-HR-0096

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018 and creating the position of Director of Pedagogical Services;

WHEREAS the position was posted and a Selection Committee was held on May 30, 2017;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners appoint **Geoffrey Hipps**, to the position of Director of Pedagogical Services, effective July 1, 2017, in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.2 *Engagement – Assistant Director of Pedagogical Services:*

CC-170628-HR-0097

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018 and creating a position of Assistant Director of Pedagogical Services;

WHEREAS the position was posted and a Selection Committee was held on June 23, 2017;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners appoint **Michael Quinn**, to the position of Assistant Director of Pedagogical Services, effective August 27, 2017, in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

5.3 *Engagement – Vice-Principals:*

CC-170628-HR-0098

WHEREAS the Council of Commissioners adopted resolution #CC-170426-HR-0066, approving the assignment of the Principals, Vice-Principals and Centre Directors for the 2017-2018 school year;

WHEREAS the position of Vice-Principal at Laval Senior Academy is currently vacant;

WHEREAS the position was posted and a Selection Committee was held on June 20, 2017;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Sonia Garofolo**, as Vice-Principal at Laval Senior Academy, effective July 1, 2017.

AND THAT the following modification be made to the aforementioned resolution:

SCHOOL	PRINCIPALS	VICE-PRINCIPAL
Laval Senior Academy		Sonia Garofolo

Carried unanimously

CC-170628-HR-0099

WHEREAS the Council of Commissioners adopted resolution #CC-170426-HR-0066, approving the assignment of the Principals, Vice-Principals and Centre Directors for the 2017-2018 school year;

WHEREAS the position of Vice-Principal at Laval Senior Academy is currently vacant;

WHEREAS the position was posted and a Selection Committee was held on June 20, 2017;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Peter Papadeas**, as Vice-Principal at Laval Senior Academy, effective at a date to be determined.

AND THAT the following modification be made to the aforementioned resolution:

SCHOOL	PRINCIPALS	VICE-PRINCIPAL
Laval Senior Academy		Peter Papadeas

Carried unanimously

CC-170628-HR-0100

WHEREAS the Council of Commissioners adopted resolution #CC-170426-HR-0066, approving the assignment of the Principals, Vice-Principals and Centre Directors for the 2017-2018 school year;

WHEREAS the position of Vice-Principal at Rosemere High School is currently vacant;

WHEREAS the position was posted and a Selection Committee was held on June 20, 2017;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Emily Robinson**, as Vice-Principal at Rosemere High School, effective on a date to be determined.

AND THAT the following modification be made to the aforementioned resolution:

SCHOOL	PRINCIPALS	VICE-PRINCIPAL
Rosemere High School		Emily Robinson

Carried unanimously

5.4 By-Law – Day, Time & Place of Council Meetings 2017-2018:

CC-170628-CA-0101

WHEREAS the Council of Commissioners adopted resolution #CC-170426-CA-0069, authorizing for consultation by-law #BL2000-CA-05: Day, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

WHEREAS the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3), was adhered to and a public notice published in the July 13, 2016 edition of the Courier Laval;

WHEREAS no comments were received;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve by-law #BL2000-CA-05: Day, Time & Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

5.5 By-Law – Day, Time & Place of Executive Committee Meetings 2017-2018:

CC-170628-CA-0102

WHEREAS the Council of Commissioners adopted resolution #CC-170426-CA-0070, authorizing for consultation by-law #BL2008-CA-15: Day, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

WHEREAS the consultation process for by-laws, as per section 392 of the Education Act (R.S.Q., Chapter I-13.3), was adhered to and a public notice published in the July 13, 2016 edition of the Courier Laval;

WHEREAS no comments were received;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve by-law #BL2008-CA-15: Day, Time & Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board;

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the Education Act (R.S.Q., Chapter I-13.3).

Carried unanimously

5.6 Division of Territory – 2018 School Elections:

The Chair thanked everyone who worked together to come to an agreement for the changes needed to electoral divisions 1,2,3,7 and 8.

CC-170628-CA-0103

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-CA-0086, approving the draft distribution of electoral divisions for the November 4, 2018 school elections;

WHEREAS, in accordance with section 9 of the Act respecting school elections, the division of territory was posted on the Corporate Web site and published in the Courier Laval on June 7, 2017 and subsequently the Journal Le Courant, Nord-Info, L' Information du Nord (editons Ste-Agathe, Mont-Tremblant and Vallée Rouge), Le Régionale, L' Express Montcalm, Hebdo Rive-Nord, L' Action and Journal Le Nord; for consultation by the electors;

WHEREAS there were no responses received by the deadline of June 21, 2017;

Commissioner Robert Dixon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the electoral divisions for the November 4, 2018 school elections, as per document #SWLSB-2017/06/28-CA-002.

Carried unanimously

5.7 Nomination- QESBA President:

CC-170628-CA-0104

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board nominate **Jennifer Maccarone** for the position of President (2017-2019) on the Executive of the Quebec English School Boards Association (QESBA).

Carried unanimously

5.8 Nomination – QESBA Award of Merit:

Commissioner Peter MacLaurin nominated Jennifer Maccarone, Chair of the Sir Wilfrid Laurier School Board, for the QESBA Award of Merit and provided a heartfelt supporting letter to accompany this nomination. The Chair thanked him for this nomination.

Commissioner Paolo Galati excused himself for the evening.

TIME: 20:27 hours

CC-170628-CA-0105

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board submit the name of **Jennifer Maccarone** as a candidate for the QESBA Award of Merit on the occasion of the 2017 Annual General Meeting.

Carried unanimously

5.9 Nomination - QESBA Board of Directors & Executive Committee

QESBA Executive Committee:

The Chair noted that the QESBA by-laws would be revised in 2017-2018 to reflect the fact that the members of the QESBA Executive Committee have to be the chairs of each member school board. and honourable.

CC-170628-CA-0106

WHEREAS the Constitution and By-Laws of the Quebec School Boards Association (QESBA) states that the mandate of the QESBA Board of Directors and Executive Committee are for two (2) years;

WHEREAS the current mandate expires in the fall of 2017;

Parent Commissioner Bob Pellerin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name **Jennifer Maccarone** to the Executive Committee of Quebec School Boards Association (QESBA) from 2017 to 2019.

Carried unanimously

QESBA Board of Directors:

The Chair called for nominations to the Board of Directors of QESBA.

Commissioner Anne McMullon nominated Commissioner Ailsa Pehi, in her absence. The Chair noted that she had received an email from Commissioner Pehi that if nominated she would accept.

Commissioner Robert Dixon nominated Commissioner Peter MacLaurin. Commissioner MacLaurin accepted the nomination.

Commissioner MacLaurin spoke to his nomination noting his education background, his belief in the QESBA, advocating English education and his commitment to education.

The Chair presented Commissioner Pehi's email noting her being involved with the new Aboriginal initiatives and her participation over the last year as a member of QESBA.

The Director General and the Assistant Director General agreed to act as scrutineers.

After tallying the ballots, the scrutineers declared Commissioner Peter MacLaurin as being named to the Board of Directors of the QESBA. The ballots were destroyed.

CC-170628-CA-0107

WHEREAS the Constitution and By-Laws of the Quebec English School Boards Association (QESBA) states that the mandates of the QESBA Board of Directors are for two (2) years;

Commissioner Peter MacLaurin MOVED THAT, the Council of Commissioners of the Sir Wilfrid Laurier School Board name **Commissioner Peter MacLaurin** to the Board of Directors of the Quebec English School Boards Association (QESBA) for 2017-2019.

Carried unanimously

6.0 DECISION ITEMS:**6.1 FINANCIAL RESOURCES****6.1.1 2017-2018 Budget & Tax Rate:**

WHEREAS in accordance with the Education Act (R.S.Q., Chapter I-13.3), the Sir Wilfrid Laurier School Board must adopt and submit to the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) its operating, investment and debt service budget for the 2017-2018 school year;

WHEREAS the budget is balanced for the 2017-2018 school year;

WHEREAS the standardized assessment of the real estate tax base which was used to establish the tax rate is in the amount of 9,438,154,148\$ in conformity with the law, the draft Regulation on the Maximum Taxation Envelope, and the 2017-2018 initial budgetary parameters;

WHEREAS this budget establishes the tax rate for the 2017-2018 school year at 0.35000\$ per 100\$ of standardized assessment;

WHEREAS this rate respects the limits permitted by law;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners adopt the operating, investment and debt service budget for the 2017-2018 school year, subject to the authorization of the Minister, in accordance with section 279 of the Education Act;

AND THAT it be submitted to the Ministère de l'Éducation et de l'Enseignement supérieur;

FURTHER THAT the tax rate be established at 0.35000\$ per 100\$ of standardized assessment.

Commissioner Guy Gagnon made the following statement concerning the tax rate and asked that the resolution be amended to include it:

"The taxation rate is essential dictated to us through a government provided formula for which we have absolutely no input.

AND our taxation base continues to erode due to inaction of the MEES and the successive governments in place.

AND the taxation inequity continues to grow causing a real disparity in the levels of taxation required to attend English schools. Simply stated an English education should not cost more!

AND while we as a council are obligated to vote on this we would like to do so under protest. We are legally bound to vote on a motion on which we do not control over.

SO as a show to the Ministry and the Government of our displeasure in having to complete this unpleasant task I would like for the vote to be reported simply with an anonymous vote of a simple majority. Basically I would ask that the vote be tallied simply as the number of Yea's and Nay's. This way we can fulfil our obligation to the unpleasant task and still show our opposition to the taxation rate process.

While we can stand proud of our positions and we are not shying away from our responsibility this way we can stand united in our responsibility and also in our opposition to the taxation rate."

The Chair thanked Commissioner Gagnon for his comments.

The Director of Financial Resources presented the initial budget for the 2017-2018 school year highlighting:

- The assumptions for the 2017-2018 school year,
- The educational grant;
- The income statement, which indicates a balanced budget;
- Revenues, operational grant, other revenues

- Expenses, educational activities, administration, buildings and maintenance, other expenses;
- Investments.

The Chair thanked the Director of Financial Resources and his team for all of the work on the budget.

CC-170628-FR-0108

WHEREAS in accordance with the Education Act (R.S.Q., Chapter I-13.3), the Sir Wilfrid Laurier School Board must adopt and submit to the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) its operating, investment and debt service budget for the 2017-2018 school year;

WHEREAS the budget is balanced for the 2017-2018 school year;

WHEREAS the standardized assessment of the real estate tax base which was used to establish the tax rate is in the amount of 9,438,154,148\$ in conformity with the law, the draft Regulation on the Maximum Taxation Envelope, and the 2017-2018 initial budgetary parameters;

WHEREAS this budget establishes the tax rate for the 2017-2018 school year at 0.35000\$ per 100\$ of standardized assessment;

WHEREAS this rate respects the limits permitted by law;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the operating, investment and debt service budget for the 2017-2018 school year, subject to the authorization of the Minister, in accordance with section 279 of the Education Act;

AND THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board is of the option that the taxation rate is essentially dictated through a government provided formula for which it has absolutely no input;

AND THAT taxation base of the school board continues to erode due to inaction of the MEES and the successive governments in place;

AND THAT, while an English education should not cost more, the taxation inequity continues to grow causing a real disparity in the levels of taxation required to attend English schools;

AND THAT, while the Council of Commissioners is obligated to vote on this, although under protest;

AND THAT the Council of Commissioners is legally bound to vote on a motion on which it has no control over;

AND THAT the operating, investment and debt service budget for the 2017-2018 school year be submitted to the Ministère de l'Éducation et de l'Enseignement supérieur;

FURTHER THAT the tax rate be established at 0.35000\$ per 100\$ of standardized assessment.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Dean Dugas, Vicky Kaliozakis, Jennifer Maccarone
Commissioners & Parent Commissioners voting NAY:	Guy Gagnon, Peter MacLaurin, Anne McMullon, Bob Pellerin

6.1.2 Mandate - School Taxation:

This item was removed from the agenda but the Chair noted that she and the Director General continue to lobby for the equalization of school taxes across the province and have volunteered the school board to participate in any pilot project the MEES may introduce.

6.2 COMMUNICATIONS & CORPORATE AFFAIRS

6.2.1 Resource Allocation Committee - Composition:

CC-170628-CA-0109

WHEREAS Law 105: An Act to amend the Education Act was adopted by the Government of Québec on November 23, 2016;

WHEREAS these amendments to the Education Act requires that a school board establish a Resource Allocation Committee (RAC) as of July 1st, 2017 to oversee the annual process of budget planning;

WHEREAS the composition of the RAC is limited to 15 members, all of whom must be members of management, with the majority being principals with representation from the elementary, secondary and adult education or vocational training sectors, and include the director general;

WHEREAS the only member of the RAC who does not need to be a member of the management staff is a representative of complementary services;

WHEREAS the director general is recommending a RAC composed of 13 representatives of the management staff;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the composition of the Resource Allocation Committee (RAC), as follows:

- 2 elementary principals representing Laval;
- 1 high school principal representing Laval;
- 1 elementary principal representing the Laurentians;
- 1 high school principal representing the Laurentians;
- 1 elementary OR high school principal representing Lanaudière;
- 1 centre director representing either Adult Education or Vocational Training;
- Director General;
- Assistant Director General;
- Representative from Pedagogical Services – Complementary Services
- Director of Finance;
- Director of Human Resources;
- Assistant Director of Pedagogical Services;

AND THAT the RAC begin its mandate effective July 1, 2017 for a three-year term.

Carried unanimously

6.2.2 By-Law – Delegation of Functions & Powers – Financial Limits:

The Chair thanked the Director General for reviewing the financial limits and proposing the changes that will better serve the daily needs of the school board administration.

CC-170628-CA-0110

WHEREAS the Council of Commissioners adopted resolution #CC-150422-CA-0156, approving amendments to by-law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board;

WHEREAS the current reality makes it necessary to amend the financial limits within the by-law to reflect the current reality of daily operations of the school board;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the financial limit amendments to by-law #BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

6.2.3 Policy – Elementary Program of Studies:

The Chair advised that this policy has been discussed by the Pedagogical Committee concerning the need for the schools to have more flexibility with the Basic School Regulation (BSR) with respect to the subject-time allocations.

The Director General advised the Council that the proposed change to the policy replacing 60 minutes of English Language Arts with a school being able to select 60 minutes of English in a subject of its choice. French Immersion requires that the subject-time allocation not exceed 50% French instruction.

In response to questions from the Commissioners, the Director General noted:

- Minutes per day versus periods per week were discussed but it was felt that the students would be better served with a base amount of 60 minutes per day in order to comply with the requirements of the BSR for the number of minutes taught per week in each language;
- Need to ensure that schools have some flexibility in establishing their subject-time allocations while respecting a minimum number of minutes, and that Math must be taught in English;
- Sixty minutes of French also needs to be maintained to ensure that all students are bilingual;
- Students have to receive at least 60 minutes of English per day;
- Schools that choose to implement one week English then one week French are still obligated to teach Math in English during the week of French.

CC-170628-ED-0111

WHEREAS policy #1999-ED-03: Program of Studies for the Elementary School, no longer reflects certain aspects of the Basic School Regulation (BSR);

WHEREAS it is necessary to amend said policy in order to reflect the current realities of the BSR and the Sir Wilfrid Laurier School Board;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Pedagogical Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation policy #1999-ED-03: Program of Studies for the Elementary School;

AND THAT the consultation begins on August 31, 2017 and ends on September 29, 2017.

Carried unanimously

6.2.4 Presentation of Documents at Committee Meetings:

Commissioner Peter MacLaurin presented the following resolution for consideration noting that the omission of documents in the meeting packages is unacceptable given that the Commissioners need the time to familiarize themselves with what will be discussed prior to a meeting so that sound decisions can be taken.

The Director General acknowledged Commissioner MacLaurin's comments and recommendations concerning the need to have all of the information required prior to making constructive decisions noting that all efforts will be made to meet this request.

WHEREAS established committees of the Sir Wilfrid Laurier School Board (SWLSB) provide advance notification as required by law;

WHEREAS notification of an established or Special committee meeting contains an Agenda;

WHEREAS items to be discussed at the said meetings must contain documentation supporting the item listed on the said agenda;

WHEREAS the Council of Commissioners are legally responsible for making decisions regarding the operations of the School Board;

WHEREAS supporting documentation is commonly missing from the notification provided to Commissioners;

WHEREAS items listed on any agenda for any meeting established by the Council of Commissioners of the SWLSB must be provided supporting items listed;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School approve that this become effective upon adoption of this resolution.

The Chair recommended that the following amendment be made to the resolution. Commissioner MacLaurin accepted the amendment:

WHEREAS items not supported by documentation will be tabled to future meetings when supporting documentation is not provided in a timely manner;

CC-170628-CA-0112

WHEREAS established committees of the Sir Wilfrid Laurier School Board (SWLSB) provide advance notification as required by law;

WHEREAS notification of an established or special committee meeting contains an Agenda;

WHEREAS items to be discussed at the said meetings must contain documentation supporting the item listed on the said agenda;

WHEREAS the Council of Commissioners are legally responsible for making decisions regarding the operations of the School Board;

WHEREAS supporting documentation is commonly missing from the notification provided to Commissioners;

WHEREAS items listed on any agenda for any meeting established by the Council of Commissioners of the SWLSB must be provided supporting items listed;

WHEREAS items not supported by documentation will be tabled to future meetings when supporting documentation is not provided in a timely manner;

Commissioner Peter MacLaurin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School approve that this become effective upon adoption of this resolution.

Carried unanimously

6.3 HUMAN RESOURCES

6.3.1 Local Negotiations - Professionals:

The Director of Human Resources advised that the negotiations are in progress for local arrangements with the various unions noting that these arrangements are not monetary in nature nor do they effect the budget.

CC-170628-HR-0113

WHEREAS the Local Arrangements between the Sir Wilfrid Laurier School Board and the Sir Wilfrid Laurier Professionals' Union require negotiations as a result of the new Centrale des syndicats du Québec on behalf of the professionals' unions represented by its bargaining agent, the Fédération des professionnelles et professionnels de l'éducation du Québec (CSQ) Collective Agreement;

WHEREAS recent discussions with the Sir Wilfrid Laurier Professionals' Union and the Sir Wilfrid Laurier School Board have led to an agreement to extend the current local arrangements until December 31, 2017 or a mutually agreed upon earlier date;

Parent Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners approve the extension of the Local Arrangements between the Sir Wilfrid Laurier School Board and the Sir Wilfrid Laurier Professionals' Union to December 31, 2017 or a mutually agreed upon earlier date.

Carried unanimously

The Vice-Chair left the meeting.

TIME: 21:23 hours

6.3.2 Selection Committee – Coordinator of Capital Projects:

CC-170628-HR-0114

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018 and creating the position of Coordinator of Capital Projects;

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association, a Selection Committee needs to be established to conduct interviews;

Parent Commissioner Bob Pellerin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish a Selection Committee as follows to hold interviews for the position of Coordinator of Capital Projects:

Chair:	Jennifer Maccarone
Commissioner:	Peter Maclaurin
Parent Commissioner:	Bob Pellerin
Commissioner Alternate:	Vicky Kaliozakis
Parent Commissioner Alternate:	Sergio Di Marco
Director General or Delegate	
Director of Human Resources	
Representative of AQCS	
Representative of SWLAA	

Carried unanimously

6.3.3 Selection Committee – Coordinator of School Organization & Daycare:

CC-170628-HR-0115

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018 and creating the position of Coordinator of School Organization & Daycare;

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association, a Selection Committee needs to be established to conduct interviews;

Parent Commissioner Bob Pellerin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish a Selection Committee as follows to hold interviews for the position of Coordinator of School Organization & Daycare:

Chair:	Jennifer Maccarone
Commissioner:	Vicky Kaliozakis
Parent Commissioner:	Sergio Di Marco
Commissioner Alternate:	Anne McMullon
Parent Commissioner Alternate:	Bob Pellerin
Director General or Delegate	
Director of Human Resources	
Representative of AQCS	
Representative of SWLAA	

Carried unanimously

The Vice-Chair returned to the meeting.

TIME: 21:26 hours

6.4 MATERIAL RESOURCES

6.4.1 Capital Projects 2017-2018:

The Director of Material Resources noted that the only change from 2016-2017 is a \$2,700,000 increase in measure monies.

CC-170628-MR-0116

WHEREAS the Sir Wilfrid Laurier School Board wishes to satisfy priority needs in its schools and centres;

WHEREAS the schools and centres have expressed their needs;

WHEREAS the Director of Material Resources has reviewed the requests and classified them in order of board-wide priorities;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2017-2018 capital priorities, for its schools and centres, for a total amount of 12 768 418,00\$ as per Document #SWLSB-2017/06/28-MR-001.

MAO (Material, equipment & tools)	582 108\$
MEASURE 50624 (Building improvement and renovation) "Réfection et transformation des bâtiments »	1 611 656\$
MEASURE 50621 (Maintenance of buildings) "Maintien des bâtiments"	3 856 626\$
MEASURE 50622 (Reduction of the maintenance of buildings deficit) "Résorption du déficit de maintien"	928 398\$
MEASURE 50625 (Maintenance of buildings – Additional funding) "Maintien des bâtiments – Budget additionnel"	4 414 102\$
MEASURE 50626 (Reduction of the maintenance of buildings deficit – Additional funding) "Résorption du déficit de maintien – Budget additionnel"	1 375 528\$
TOTAL	12 768 418\$

Carried unanimously

6.4.2 Engagement of Service Provider – Task Order Contract - Locksmith:

The Director of Material Resources noted that this task order contract is for a specific trade and it is difficult to predict the volume of work so the tender was called with an estimated amount. This contract can be cancelled at any time and a new tender called. This applies to all task order contracts.

In response to questions, the Director of Material Resources noted:

- A task order contract is for three years;
- The Conseil du trésor (conseil) requires that a school board go to tender for any work that may occur on an annual basis so that a tender does not have to be called every year;

- The conseil prefers that contracts are awarded equitably so that a specific contractor is not always selected;
- For projects over \$3,000,000, bids from European companies can also be entertained;
- There has been a process whereby there were two envelope bids submitted but the conseil stepped in and eliminated this practice as contractors objected.

The Vice-Chair and Commissioner Peter MacLaurin noted that they would not support this resolution, as priority is not being given to contractors in the school communities.

CC-170628-MR-0117

WHEREAS, as per the *Regulation respecting certain service contracts of public bodies*, “a public body may enter into a task order contract with one or more service providers when the procurement requirements are recurrent and the number of requests, the rate or frequency at which they are to be performed are uncertain”;

WHEREAS public tenders for a locksmith services task order contract were called and subsequently opened on June 19, 2017;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 25 000,00\$ (before taxes);

WHEREAS the contract is for a three year period, starting July 1st, 2017 and ending June 30, 2020;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the locksmith services task order contract, for the period of July 1st, 2017 to June 30, 2020, to **Serrurier moderne Ltée**, for a total cost of 156 000,00\$, before taxes (179 361,00\$, taxes included), as per the following tender results:

Tender 17-209-12 - Task Order Contract - Locksmith		
Rank (from lowest to highest)	Name of Service Provider	Total amount for three years (before taxes)
1	Serrurier moderne Ltée	156 000,00\$
	Pro-Clef Inc.	No bid received

AND THAT, as per the *Regulation respecting certain service contracts of public bodies*, “if the task order contract is entered into with more than one service provider, the performance requests are made to the service provider who submitted the lowest price, unless the provider cannot perform the service, in which case the other providers are solicited according to their respective rank”, the Sir Wilfrid Laurier School Board will solicit the other conformable service providers who submitted a bid, according to their respective rank”, as indicated above;

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Guy Gagnon, Vicky Kaliozakis, Jennifer Maccarone, Anne McMullon
Commissioners & Parent Commissioners voting NAY:	Dean Dugas, Peter MacLaurin, Bob Pellerin

6.4.3 Engagement of Contractor – Task Order Contract - Electricity:

The Director of Material Resources advised that this task order contract is based on the needs of the past school year. If the lowest bidder was unable to meet the requirement of the contract, the school board would move to the next lowest conformable bid.

In response to questions, the Director of Material Resources noted:

- The task order contracts include a certain number of hours, material and potential overtime;
- This tender was a public tender so it was open to all regions of the school board therefore local contractors had the opportunity to go to the SEAO site for the tender documents and bid on the contract;
- The tender specifications indicate that the contractor cannot charge more than one hour of travel time.

CC-170628-MR-0118

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, “a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain”;

WHEREAS public tenders for an electricity task order contract were called and subsequently opened on June 19, 2017;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 25 000,00\$ (before taxes);

WHEREAS the contract is for a three year period, starting July 1st, 2017 and ending June 30, 2020;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the electricity task order contract, for the period of July 1, 2017 to June 30, 2020, to **Les installations électriques Auger Inc.**, for a total cost of 411 600,00\$, before taxes (473 237,10\$, taxes included), as per the following tender results:

Tender 17-209-07 - Task Order Contract - Electricity		
Rank (from lowest to highest)	Name of Contractor	Total amount for three years (before taxes)
1	Les Installations Électriques Auger Inc.	411 600,00\$
2	Mofax Électrique Ltée	420 690,00\$
3	Laurin et Laurin (1991) Inc.	454 185,00\$
4	Les spécialistes AVA Inc.	479 992,50\$
5	Gastier Inc.	480 183,00\$
6	Av-Tech Inc.	537 182,40\$
7	Le Groupe Parmo	No bid received

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, “if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank”, the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank”, as indicated above;

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Guy Gagnon, Vicky Kaliozakis, Jennifer Maccarone, Anne McMullon
Commissioners & Parent Commissioners voting NAY:	Dean Dugas, Peter MacLaurin, Bob Pellerin

6.4.4 Engagement of Contractor – Task Order Contract – Interior Renovations:

CC-170628-MR-0119

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, “a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain”;

WHEREAS public tenders for an interior renovation task order contract were called and subsequently opened on June 19, 2017;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 25 000,00\$ (before taxes);

WHEREAS the contract is for a three year period, starting July 1st, 2017 and ending June 30, 2020;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the interior renovations task order contract, for the period of July 1, 2017 to June 30, 2020, to **Francis Leblanc construction Inc.**, for a total cost of 616 185,90\$, before taxes (708 459,74\$, taxes included), as per the following tender results:

Tender 17-209-08 - Task Order Contract – Interior Renovations		
Rank (from lowest to highest)	Name of Contractor	Total amount for three years (before taxes)
1	Francis Leblanc construction Inc.	616 185,90\$
2	AMS Acoustique	No bid received

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, “if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank”, the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank”, as indicated above;

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Guy Gagnon, Vicky Kaliozakis, Jennifer Maccarone, Anne McMullon
Commissioners & Parent Commissioners voting NAY:	Dean Dugas, Peter MacLaurin, Bob Pellerin

6.4.5 *Engagement of Contractor – Task Order Contract – Air Conditioning & Refrigeration:*

CC-170628-MR-0120

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, “a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain”;

WHEREAS public tenders for an air conditioning and refrigeration task order contract were called and subsequently opened on June 19, 2017;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 25 000,00\$ (before taxes);

WHEREAS the contract is for a three year period, starting July 1st, 2017 and ending June 30, 2020;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the air conditioning and refrigeration task order contract, for the period of July 1, 2017 to June 30, 2020, to **Climatisation JFP Inc.**, for a total cost of 652 500,00\$, before taxes (750 211,88\$, taxes included), as per the following tender results:

Tender 17-209-10 - Task Order Contract – Air Conditioning & Refrigeration		
Rank (from lowest to highest)	Name of Contractor	Total amount for three years (before taxes)
1	Climatisation JFP Inc.	652 500,00\$
2	Climatisation Morrison Inc.	654 480,00\$
3	Les industries garanties Ltée	691 740,00\$
4	BBP Énergies	715 359,60\$
5	Ventilex Inc.	750 762,00\$
6	Entreprises Larry chauffage gaz naturel Inc.	767 538,00\$
7	J.P. Lessard Canada Inc.	767 556,00\$
8	Méca Contrôle div.: Les Entreprises J.F. Marois Inc.	775 224,00\$
9	Av-Tech Inc.	896 391,36\$
	Énergie Directe services commerciaux	No bid received
	Névé réfrigération Inc.	No bid received

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, “if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank”, the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank”, as indicated above;

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Guy Gagnon, Vicky Kalitziakis, Jennifer Maccarone, Anne McMullon
Commissioners & Parent Commissioners voting NAY:	Dean Dugas, Peter MacLaurin, Bob Pellerin

6.4.6 Engagement of Contractor – Task Order Contract – Glass Repair & Replacement:

CC-170628-MR-0121

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, “a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain”;

WHEREAS public tenders for a glass repair and replacement task order contract were called and subsequently opened on June 19, 2017;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 25 000,00\$ (before taxes);

WHEREAS the contract is for a three year period, starting July 1st, 2017 and ending June 30, 2020;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the glass repair and replacement task order contract, for the period of July 1, 2017 to June 30, 2020, to **Les vitreries Lalongé et Glass Hall Inc.**, for a total cost of 239 374,50\$, before taxes 275 220,84\$, taxes included), as per the following tender results:

Tender 17-209-15 - Task Order Contract – Glass Repair & Replacement		
Rank (from lowest to highest)	Name of Contractor	Total amount for three years (before taxes)
1	Les vitreries Lalongé et Glass Hall Inc.	239 374,50\$
	Manufacture Raymond / Vitreterie RD	No bid received

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, “if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank”, the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank”, as indicated above;

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Guy Gagnon, Vicky Kaliozakis, Jennifer Maccarone, Anne McMullon
Commissioners & Parent Commissioners voting NAY:	Dean Dugas, Peter MacLaurin, Bob Pellerin

6.4.7 Engagement of Contractor – Task Order Contract – Roof Repairs:

In response to a question, the Director of Material Resources noted that the lowest conformable bidder is located in Mirabel.

CC-170628-MR-0122

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, “a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain”;

WHEREAS public tenders for a roof repairs task order contract were called and subsequently opened on June 19, 2017;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 25 000,00\$ (before taxes);

WHEREAS the contract is for a three year period, starting July 1st, 2017 and ending June 30, 2020;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the roof repairs task order contract, for the period of July 1, 2017 to June 30, 2020, to **Toitures PME Inc.**, for a total cost of 233 985,00\$, before taxes (269 024,25\$, taxes included), as per the following tender results:

Tender 17-209-11 - Task Order Contract – Roof Repairs		
Rank (from lowest to highest)	Name of Contractor	Total amount for three years (before taxes)
1	Toitures PME Inc.	233 985,00\$
2	ServicesToitures Hogue Inc.	235 044,00\$
3	Couvreur RB Proulx Inc.	242 220,00\$
4	J. Raymond couvreur et fils Inc.	242 985,00\$
5	L.K. industries Inc.	250 950,00\$
6	Les entreprises Cloutier & Gagnon (1988) Ltée	254 154,69\$
7	Couverture Montréal-Nord Ltée	258 801,00\$
8	Toiture Couture & associés Inc.	307 230,00\$
	Bellemare couverture Ltée	No bid received
	Toitures trois étoiles Inc.	No bid received

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, “if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank”, the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank”, as indicated above;

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Guy Gagnon, Vicky Kaliozakis, Jennifer Maccarone, Anne McMullon
Commissioners & Parent Commissioners voting NAY:	Dean Dugas, Peter MacLaurin, Bob Pellerin

6.4.8 Engagement of Contractor – Task Order Contract – Alarm & Fire Panels:

CC-170628-MR-0123

WHEREAS, as per the *Regulation respecting construction contracts of public bodies*, “a public body may enter into a task order contract with one contractor or more when the procurement requirements are recurrent and the monetary value of the construction work, the rate or frequency are uncertain”;

WHEREAS public tenders for an alarm and fire panels task order contract were called and subsequently opened on 2017-06-19;

WHEREAS the conformability of all bidders has been verified by the Material Resources Department;

WHEREAS the estimated monetary value of each contract cannot exceed 25 000,00\$ (before taxes);

WHEREAS the contract is for a three-year period, starting 2017-07-01 and ending 2020-06-30;

Parent Commissioner Sergio Di Marco MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the alarm and fire panels task order contract, for the period of July 1, 2017 to June 30, 2020, to **Sécurité Novateck Inc.**, for a total cost of 195 450,00\$, before taxes 224 718,64\$, taxes included), as per the following tender results:

Tender 17-209-09 - Task Order Contract – Alarm & Fire Panels		
Rank (from lowest to highest)	Name of Contractor	Total amount for three years (before taxes)
1	Sécurité Novateck Inc.	195 450,00\$
2	Services d'alarme JRA Inc.	204 150,00\$
3	Pro-Teck Sécurité (9184-4365 Québec Inc.)	208 065,00\$
4	Prévention Incendie Safety First Inc.	222 592,50\$
5	Sécutrol Inc.	236 700,00\$
6	Protection Incendie Troy Ltée	242 700,00\$
7	Guard-X Inc.	271 980,00\$

AND THAT, as per the *Regulation respecting construction contracts of public bodies*, “if the task order contract is entered into with several contractors, the performance requests are made to the contractor who submitted the lowest price, unless the contractor cannot perform the contract, in which case the other contractors are solicited according to their respective rank”, the Sir Wilfrid Laurier School Board will solicit the other conformable contractors who submitted a bid, according to their respective rank”, as indicated above;

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Sergio Di Marco, Robert Dixon, Guy Gagnon, Vicky Kaliozakis, Jennifer Maccarone, Anne McMullon
Commissioners & Parent Commissioners voting NAY:	Dean Dugas, Peter MacLaurin, Bob Pellerin

6.4.9 Engagement of Contractor – Franklin Hill ES Enlargement Project:

The Director of material Resources noted that the tender bids on this project were very competitive.

CC-170628-MR-0124

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140625-MR-0150, approving the 2015-2025 Investment Plan, within which the only priority of said Plan was the financing from the Ministère de l'Éducation, du loisir et du sport (MELS) in 2015-2016 for the enlargement of Franklin Hill Elementary School, building #885-047, by adding space to reach the optimum capacity of a 4-24 (680 students);

WHEREAS the MELS had authorized the enlargement of Franklin Hill Elementary School in the amount of 6 850 812,00\$;

WHEREAS, as per resolution #CC-150923-MR-0012, a public tender was prepared for the engagement of professionals for the enlargement of Franklin Hill Elementary School;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #CC-160427-MR-0090, #CC-160427-MR-0091 and #CC-160427-MR-0092 approving the engagement of the architects and engineers to prepare the drawings, plans and tender specifications for the enlargement of Franklin Hill Elementary School and that, upon receipt of the completed drawings, plans and tender specifications, public tenders be called for the services of contractors;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-161214-MR-0045, authorizing the extension of the tender validity period from 45 to 90 days, for the upcoming call for tenders for the services of a contractor for the enlargement of Franklin Hill Elementary School and that the tender validity period of 90 days be clearly indicated in the tendering documents;

WHEREAS public tenders for the enlargement project at Franklin Hill Elementary School were called and subsequently opened on February 13, 2017;

WHEREAS the tender validity period has been extended from May 13, 2017 to June 17, 2017 and subsequently to June 30, 2017;

WHEREAS the Ministère de l'Éducation et de l'Enseignement Supérieur (MEES) has confirmed an additional \$1 100 000,00 to the original budget to ensure proper funding of the project;

WHEREAS the conformability of all bidders has been verified by the Professional;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the enlargement project at Franklin Hill Elementary School to **KF Construction Inc.**, for a total cost of 5 842 815,39\$, before taxes, (6 717 776,99\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

Carried unanimously

6.5 SCHOOL ORGANIZATION & TRANSPORTATION

6.5.1 Interboard Transportation Agreements 2017-2018:

Agreement C.S. des Laurentides

CC-170628-TS-0125

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Commission Scolaire des Laurentides transports students to Ste-Agathe Academy and Arundel Elementary School;

WHEREAS Commission Scolaire des Laurentides receives the cost to transport these students in a grant from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

WHEREAS the cost of the net taxes are not included in this grant;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Laurentides to transport students attending Ste-Agathe Academy and Arundel Elementary School at a cost of \$20,818.99 for the 2017-2018 school year to cover the cost of net taxes.

Carried unanimously

Agreement C. S. des Samares

In response to a question from the Chair, the Director of Schools & Interim Director of School Organization & Transportation noted that the number of students transported by Commission scolaire des Samares is capped at 195 as they receive funding, on our behalf, for this number from the MEES. If the number of students goes above this cap, the school board is charged accordingly.

CC-170628-TS-0126

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

WHEREAS Commission Scolaire des Samares transports students to Joliette Elementary School and Joliette High School;

WHEREAS Commission Scolaire des Samares receives the cost to transport up to 195 students in a grant received from the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

WHEREAS any additional students are charged at the average cost per student that is identified by the MEES;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Council of Commissioner of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Samares to transport students to Joliette Elementary and Joliette High School for the 2017-2018 school year at no additional cost for the first 195 students. Additional students will be charged at the average cost per student as recognized by the Ministère de l'Éducation et de l'Enseignement supérieur (MEES).

Carried unanimously

6.5.2 STL Contract 2017-2022:

The Chair expressed appreciation, on behalf of the Council, to the members of the Transportation Advisory Committee for all of the time and effort put in to the negotiations to ensure that the school board received the best possible price for the transportation of its students.

CC-170628-TS-0127

WHEREAS the Sir Wilfrid Laurier School Board requires transportation services for students attending the Laval high schools;

WHEREAS the Société de transport de Laval (STL) provides the majority of transportation services for the two Laval high schools;

WHEREAS STL will sign a five year contract to ensure stability for parents and students;

WHEREAS the Sir Wilfrid Laurier School board will reimburse 70% of the total cost for the OPUS card which shall be invoiced monthly to the school board by STL;

WHEREAS the transportation service supplied by STL provides the most flexible service for students and schools at the lowest cost;

WHEREAS the Interim Director of Schools, School Organization and Transportation has reviewed and recommends acceptance of this agreement;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into a contract with the Société de transport de Laval to transport students to Laval Junior Academy and Laval Senior Academy for a period of five years beginning July 1st, 2017 and ending on June 30, 2022;

Carried unanimously

6.5.3 Transportation Contracts 2017-2022:

Bus Contracts:

CC-170628-TS-0128

WHEREAS school bus transportation is required for all schools of the Sir Wilfrid Laurier School Board;

WHEREAS the Sir Wilfrid Laurier School Board is currently under a five year contract for its school bus transportation services;

WHEREAS the contract with these transporters will end on June 30th 2017;

WHEREAS the MEES has submitted to school boards a new five-year budgetary plan for transportation that will begin on July 1st, 2017 and end on June 30th, 2022;

WHEREAS the Transportation Advisory Committee met on June 7, 2017 to review the modalities to include in the contracts and was mandated to bring a final recommendation to the Executive Committee;

WHEREAS the Transportation Advisory Committee has been consulted and recommends a new five year contract beginning on July 1st, 2017 and ending on June 30th 2022;

Commissioner Robert Dixon MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board renew contracts with the transporters listed below for five years beginning on July 1st, 2017 and ending on June 30th 2022;

CARRIER	NUMBER OF BUSES As of 2017-2018	CONTRACTED PRICE (taxes NOT included)
Autobus Transcobec (1987) Inc.	3	\$161,819.88
Transport S & L Inc.	25	\$1,548,053.26
Autobus La Montréalaise Inc.	3	\$211,046.80
Autobus La Diligence Inc.	6	\$322,648.25
Groupe Renaud	26	\$1,633,471.52
Autobus Georges D. Paquette Limitée	27	\$1,699,782.06
Autobus Brunet Inc.	7	\$395,863.49
Autobus Campeau Inc.	47	\$2,687,996.06
TBD	5	CALL FOR TENDER
TOTAL	149	\$8,660,681.32

AND THAT the terms of the agreements would include:

- 1) The price of each vehicle in the first year would be established as per the chart below for each transporter and indexed, as of the year two (2) of the contract, by the increase approved by the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) (1.43%);

VEHICLE	BASE PRICE PER VEHICLE
72 passenger	\$62,500
48 passenger	\$56,287.59
30 passenger	\$54,894.56
20 passenger	\$50,715.41

- 2) The price of each vehicle 20 to 48 passengers in the first year would be equal to the 2016-2017 cost of each vehicle indexed by the increase approved by MEES (1.43%);
- 3) Subsequent years of the contract would be increased by the increase approved by MEES.

FURTHER THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning these contracts.

Carried unanimously

Berlines

CC-170628-TS-0129

WHEREAS school transportation is required for all schools of the Sir Wilfrid Laurier School Board;

WHEREAS the Sir Wilfrid Laurier School Board is currently under a five year contract for its school bus transportation services;

WHEREAS the contract with these transporters will end on June 30th 2017;

WHEREAS the MEES has submitted to school boards a new five-year budgetary plan for transportation that will begin on July 1st, 2017 and end on June 30th, 2022;

WHEREAS the Transportation Advisory Committee met on June 7, 2017 to review the modalities to include in the contracts and mandated to bring a final recommendation to the Executive Committee;

WHEREAS the Transportation Advisory Committee has been consulted and recommends a new five year contract beginning on July 1st, 2017 and ending on June 30th 2022;

Commissioner Vicky Kalotzakis MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee renew contracts with the transporters listed below for five years beginning on July 1st, 2017 and ending on June 30th 2022;

CARRIER	NUMBER OF BERLINES As of 2017-2018	CONTRACTED PRICE (taxes NOT included)
Groupe Renaud	26	\$821,877.65
Autobus Campeau Inc.	4	\$136,428.65
Transport Shiro Inc.	17	\$623,724.07
TOTAL	47	\$1,581,560.37

AND THAT the terms of the agreements would include:

- 1) The cost for a mini-van will be in the amount of \$42.88 per day and \$1.477 per kilometer for the 2017-2018 school year (taxes not included);
- 2) Subsequent years of the contract would be increased by the increase approved by MEES;
- 3) The rate per kilometer of \$1.477 will remain the same for the duration of the five-year contract;

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning these contracts.

Carried unanimously

6.5.4 Call for Tender - Transporters:

CC-170628-TS-0130

WHEREAS the following carriers provided transportation services for the Sir Wilfrid Laurier School Board for the contracts ending on June 30, 2017, and have advised the Sir Wilfrid Laurier School Board of their refusal to renew the contract under the terms and conditions proposed by the Sir Wilfrid Laurier School Board for a total of fifteen (15) contracts for fifteen (15) vehicles;

- Transco Inc.
- Sabem s.e.c.
- Gil-Ber Inc.
- Brandon Transport Inc.

WHEREAS the Sir Wilfrid Laurier School Board has negotiated the renewal of the transportation contracts with all carriers for the 2017-2022 period;

WHEREAS the School Organization and Transportation department reduced the number of vehicles required by two (2) through an exercise of optimizing the existing routes;

WHEREAS per sections 16, 17 and 18 of the Regulations Respecting Student Transportation (chapter I-13.3,r.12) provides for offering the addition of one (1) contract for one (1) vehicle per carrier only and on the same conditions, and therefore eight (8) contracts for eight (8) vehicles can be given to the following eight (8) carriers with whom the contracts have been renewed for the 2017-2022 period following the negotiation process;

- Les Autobus Transcobec (1987) Inc.
- Transport S&L Inc.
- Autobus La Montrealaise Inc.
- Autobus La Diligence Inc.
- Groupe Renaud
- Autobus Georges D. Paquette Limitée
- Autobus Brunet Inc.
- Autobus Campeau Inc.

WHEREAS the Sir Wilfrid Laurier School Board is required to proceed with a call for public tender for remaining five (5) contracts for five (5) vehicles currently without carriers;

Parent Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve proceeding with a call for public tender for five (5) contracts for five (5) vehicles for the 2017-2022 period;

AND THAT the terms and conditions of the renewed contracts continue to be respected;

FURTHER THAT the Director General, and in his absence the Assistant Director General, be authorized to sign the contract to the lowest conformable bidder.

Carried unanimously

7.0 INFORMATION ITEMS

7.1 SWL Foundation:

This agenda item was discussed under 4.0.

7.2 Parent Commissioners Report:

There was no report.

7.3 QESBA

The Chair advised that all of the Quebec English School Boards' elections would be taking place at the annual general meeting to be held in the fall.

8.0 QUESTION PERIOD:

There were no questions.

9.0 CORRESPONDENCE:

The Chair drew the Council's attention to the items contained in the package.

10.0 VARIA:

There was no varia.

11.0 ADJOURNMENT OF MEETING:

Commissioner Guy Gagnon MOVED adjournment of the meeting.

Carried unanimously

TIME: 22:09 hours

NEXT MEETING ⇒ REGULAR ⇒ September 27, 2017

Paul Lamoureux, Director General

Jennifer Maccarone, Chair