

PROVINCE OF QUÉBEC  
Ville de Rosemère

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, December 13, 2017 at 19:30 hours, at which were:

**Present:** Jennifer Maccarone, Chairperson; Commissioners Dean Dugas, Vice-Chairperson; Guy Gagnon, Paolo Galati, Vicky Kaliotzakis, Anne McMullon, Ailsa Pehi, Melissa Wall; and Parent Commissioner Bob Pellerin.

**Absent:** Commissioners Peter MacLaurin and Emilio Migliozi; Parent Commissioners Sergio Di Marco and Stéphane Henley; and Paul Lamoureux, Director General

**Also present were:** Frédéric Greschner, Assistant Director General; Stephanie Krenn, Director of Corporate Affairs and Secretary General; Robin Bennett, Director of Information Technology; Florence Delorme, Director of School Affairs and School Organization; Jérôme Dionne, Director of Material Resources and Transportation; Richard Greschner, Director of Human Resources; Donna Abel, Assistant Director of Financial Resources; Christina Cichon, Interim Assistant Director of Pedagogical Services and Jocelyne Thompson-Ness, Administration Officer.

The Chairperson called the meeting to order.

**TIME: 19:30 hours**

*"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.*

*All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."*

## 0.0 Swearing in of Commissioner for Electoral Division #2

The Chairperson welcomed Melissa Wall to the meeting as the newly appointed Commissioner for electoral division #2 noting that, while former Commissioner Bobby Dixon and his experience will be missed, Ms. Wall will bring a new perspective to the table.

She went on to explain the replacement process noting that the Council only had 30 days to appoint a replacement Commissioner after consulting with the Parents Committee. There were two candidates and Ms. Wall was appointed at a special meeting of the Council held on December 8, 2017.

The Chairperson swore in Ms. Wall as a Commissioner representing electoral division #2 of the Sir Wilfrid Laurier School Board.

The Council and the Assistant Director General welcomed Commissioner Wall to the Council.

## 1.0 Acceptance of Agenda

Acceptance of Agenda

Commissioner Paolo Galati MOVED THAT the agenda be approved as amended in document #SWLSB-2017/12/213-CA-001.

CC-171213-CA-0054

Carried unanimously

## 2.0 Approval of Minutes

Approval of Minutes  
November 22, 2017

CC-171213-CA-0055

Commissioner Anne McMullon MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on November 22, 2017, having been received by all members prior to this meeting, be approved as corrected.

Carried unanimously

Approval of Minutes  
November 28, 2017

CC-171213-CA-0056

Commissioner Dean Dugas MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on November 28, 2017, having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

Approval of Minutes  
December 8, 2017

CC-171213-CA-0057

Commissioner Vicky Kaliotzakis MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on December 8, 2017, having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

## 3.0 Question Period

There were no questions.

## 4.0 Reports from the Chairperson and the Director General

### 4.1 Chairperson's Report:

The Chairperson wished everyone a happy and safe holiday season and to take the time to spend with family and friends.

She continued presenting her monthly report and noting:

- Bill 166: *An Act to reform the school tax system* has been deposited with the National Assembly. The purpose of the Bill is to establish a regionalized school tax system. For the current and coming year, the taxes are normalized then there will be a shift to harmonized;
- The impact of this Bill on this school board needs to be discussed;
- All school taxpayers will be receiving a rebate on school taxes for the current school year;
- There are parameters in Bill 166 that ensures the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) will provide a subsidy in the case of any budget shortfall;
- The Music Concentration program at Laval Senior Academy is a wonderful program but enrolment in the program is declining so it should be considered for a promotional campaign;
- Graduations and school events attended. Some of the graduations attended are very moving due to the fact that many of the students who are graduating have overcome many things to get to this point;
- Participation as a panelist at a pan-Canadian conference hosted by the Office of the Commissioner of Official Languages on "The future of linguistic duality: Our official languages, our identity" in Ottawa and in five other Canadian cities simultaneously. It was an interesting event that discussed linguistic duality and how society is changing. One of the most important issues on the table for this school board was the English community in Québec being a minority within a majority.

- Declining enrolment is a current preoccupation for this school board and the Quebec English School Boards Association (QESBA). Need to begin speaking about the parameters of Bill 101 that allows school boards to accept, on humanitarian reasons, immigrants in regular and special needs education. There will be a lot of media attention on this topic;
- The QESBA has completed its review of Bill 144: *An Act to amend the Education Act and other legislative provisions concerning mainly free educational services and compulsory school attendance* and has prepared a brief;
- The QESBA has completed the talking points concerning the Class Action Suit and they will be distributed to members once approved by the QESBA Executive;
- There has been no decision taken concerning the possible change of date for the November 4, 2018 school elections given that there is a provincial election 21 days prior. She is lobbying the MEES to extend the current term.

In response to questions from the Council, the Chairperson advised:

- It is anticipated that the Directeur général des élections du Québec (DGEQ) will be unable to provide its usual support to school boards for these elections;
- There will be provincial and school board candidates campaigning at the same time which will most likely cause confusion among electors;
- There has been an attempt to have the issue placed on the agenda at the National Assembly for debate but it was not possible;
- Planning for these school board elections will have to be undertaken in January 2018.

#### **4.2 Director General's Report:**

The Assistant Director General wished everyone the best of the season and a New Year filled with health and happiness.

He went on to note the following:

- The Tosh community has registered 240 of the 400 girls for home schooling with the school board;
- The Souvenir Elementary School Choir singing at the December 8, 2017 Laval Rockets hockey game;
- On January 16, 2018, the school board will host its first Elementary School Fair for the Laval schools at Laval Junior Academy;
- Laval Senior Academy will be hosting the Robotique CRC Robotics Competition from February 1-3, 2018;
- The Auto Mechanics program is set to begin on January 29, 2018, and there are still places available so any assistance in promoting this program is appreciated.

#### **5.0 Business Arising:**

##### **5.1 Enrolment Criteria:**

The Director of School Affairs and School Organization noted that the feedback was received from the Parents committee and taken into consideration

Enrolment Criteria  
CC-171213-TS-0058

WHEREAS section 239 of the Education Act (R.S.Q., Chapter I-13.3) states that a school board must adopt an enrolment criteria after consultation with the Parents Committee;

WHEREAS section 193 (6) of the Education Act requires that the Parents' Committee be consulted on the enrolment criteria;

WHEREAS the consultation period expired on December 4, 2017;

WHEREAS the Sir Wilfrid Laurier School Board Parents Committee has been consulted on Policy #2014-TS-04: Enrolment Criteria and its feedback received and taken into consideration;

WHEREAS the registration period for students, as per the policy, is as follows:

- Re-registrations: Begins the last Monday of January of each year for a period of five consecutive calendar days.
- Registrations: Begins the first full week of February until the end of that month.

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the amendments to Policy #2014-TS-04: Enrolment Criteria.

AND THAT this policy is in effect until replaced.

Carried unanimously

## 6.0 Decision Items:

### 6.1 Corporate Affairs & Secretary General

#### 6.1.1 Policy on the Disclosure of Wrongdoings:

The Chairperson advised that the proposed policy on the disclosure of wrongdoings was discussed at the Corporate Committee.

In response to a suggestion from Commissioner Guy Gagnon, the Director of Corporate Affairs and Secretary General noted that if the consultation period is extended to 45 days, this will delay the implementation of the policy and its implementation is long overdue as the law came into effect in May 2017.

Policy on the Disclosure  
of Wrongdoings

WHEREAS Bill 87: *An Act to facilitate the disclosure of wrongdoings within public bodies*, (the Act) came into effect on May 1, 2017;

CC-171213-CA-0059

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-171025-CA-0032, naming the Ethics Commissioner as the Designated Officer responsible for receiving and processing disclosures of wrongdoings as mandated by the Act;

WHEREAS the Act also mandates that a procedure be established;

WHEREAS the Sir Wilfrid Laurier School Board feels that a policy would better suit its needs;

Parent Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation policy #2018-CA-23: Policy Governing the Disclosure of Wrongdoings;

AND THAT the Council of Commissioners authorize a 30-day consultation period beginning on December 14, 2017 and ending on January 12, 2018 with the Designated Officer responsible for receiving and processing disclosures of wrongdoings.

Carried unanimously

**6.1.2 Policy on Arts and Culture in Sir Wilfrid Laurier Schools:**

The Chairperson indicated that a procedure for the promotion of arts and culture in the schools will make it easier for the schools to make decisions concerning the arts.

Policy on Arts and Culture  
in Sir Wilfrid Laurier  
Schools

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-090623-ED-0137 approving policy #2009-ED-10: Promotion of Arts and Culture in Sir Wilfrid Laurier Schools;

CC-171213-ED-0060

WHEREAS the content of this policy no longer meets the needs of the school board;

WHEREAS the Governance and Ethics Committee mandated the Directorate to reevaluate this policy for the purposes of making it a procedure;

Commissioner Vicky Kaliotzakis MOVED THAT, on the recommendation of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board rescind policy #2009-ED-10: Promotion of Arts and Culture in Sir Wilfrid Laurier Schools;

AND THAT the Council of Commissioners approve procedure #2009-ED-10: Promotion of Arts and Culture in Sir Wilfrid Laurier Schools.

**Carried unanimously**

**6.1.3 Regroupement lavallois pour la réussite éducative – Representative to Conseil d'administration:**

The Chairperson noted that this committee is made up of various members of the education sector.

Regroupement lavallois  
pour la réussite éducative –  
Representative to Conseil  
d'administration

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-170208-CA-0055, approving the incorporation of the "Regroupement lavallois pour la réussite éducative (RLPRÉ)", formerly the "table interordres Laval";

CC-171213-CA-0061

WHEREAS the RLPRÉ has requested that the Sir Wilfrid Laurier School Board name a representative to sit on its conseil d'administration;

Commissioner Paolo Galati MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Jennifer Maccarone, Chairperson, as its representative for the "Regroupement lavallois pour la réussite éducative (RLPRÉ)" conseil d'administration.

**Carried unanimously**

**6.2 Human Resources**

**6.2.1 Extension of Local Arrangements – Laurier Teachers Union:**

The Chairperson advised that the local arrangements were discussed at length at the last meeting of the Corporate Committee.

Extension of Local  
Arrangements – Laurier  
Teachers Union

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-HR-0083 extending the Local Arrangements between the Sir Wilfrid Laurier School Board and the Laurier Teachers' Union until December 31, 2017;

CC-171213-HR-0062

WHEREAS these Local Arrangements need to again be extended in order to conduct the necessary negotiations as a result of the new Quebec Provincial Association of Teacher's Collective Agreement;

WHEREAS recent discussions with the Laurier Teachers' Union and the Sir Wilfrid Laurier School Board have led to an agreement to extend the current local arrangements until April 1, 2018 or a mutually agreed upon earlier date;

Commissioner Ailsa Pehi MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners approve the extension of the Local Arrangements between the Sir Wilfrid Laurier School Board and the Laurier Teachers' Union to April 1, 2018 or a mutually agreed upon earlier date.

Carried unanimously

### *6.2.2 Extension of Local Arrangements - Professionals:*

Extension of Local Arrangements – Professionals

CC-171213-HR-0063

WHEREAS the Local Arrangements between the Sir Wilfrid Laurier School Board and the Sir Wilfrid Laurier Professionals' Union require negotiations as a result of the new Centrale des syndicats du Québec on behalf of the professionals' unions represented by its bargaining agent, the Fédération des professionnelles et professionnels de l'éducation du Québec (CSQ) Collective Agreement;

WHEREAS the parties have not completed the negotiations and agreed to extend the current local arrangements between the Sir Wilfrid Laurier Professionals' Union and the Sir Wilfrid Laurier School Board until April 1, 2018 or a mutually agreed upon earlier date;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners approve the extension of the Local Arrangements between the Sir Wilfrid Laurier School Board and the Sir Wilfrid Laurier Professionals' Union to April 1, 2018 or a mutually agreed upon earlier date.

Carried unanimously

### *6.3 Material Resources and Transportation*

#### *6.3.1 Sports Complex Project – Laval Junior Academy:*

The Chairperson request that the word soccer be replaced with sports as this venue will be used for more than soccer.

In response to a concern expressed by Commissioner Paolo Galati, the Chairperson noted that at this time there is no formal commitment concerning the sports complex so he does not have to abstain from voting on any of the resolutions concerning preliminary discussions.

Sports Complex Project – Laval Junior Academy

CC-171213-MR-0064

WHEREAS the Sir Wilfrid Laurier School Board wishes to proceed with the construction of a sports complex in Laval;

WHEREAS the Sir Wilfrid Laurier School Board has the appropriate land to build such a facility;

WHEREAS this project includes many stakeholders;

WHEREAS this project will benefit both Sir Wilfrid Laurier School Board students and the Laval community;

WHEREAS an indoor sports facility would permit the practice of sports throughout the year regardless of weather conditions;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieure has created a program to reshape, construct and improve sports equipment (Programme de soutien aux installations sportives et récréatives);

Commissioner Vicky Kaliotzakis MOVED THAT on the recommendation of the Assistant Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the project for the construction of a sports complex in Laval in order to benefit from the financial support provided by the Ministère de l'Éducation et de l'Enseignement supérieure via the Programme de soutien aux installations sportives et récréatives – phase IV.

Carried unanimously

6.3.2 *Engagement of Professionals – Phoenix Gymnasium Project:*

6.3.2.1 *Architect:*

In response to questions from the Council, the Director of Material Resources and Transportation noted:

- The tender documents need to be prepared so it will take several months before the call to tender;
- Construction will take approximately six months so there will be a gym in 18 months or, in a worse-case scenario, 24 months;
- Everything will be done to ensure that the students are disrupted as little as possible.

Commissioner Guy Gagnon stated that he would not support the next three resolution as he objects to the MEES requirement that a commissioner does not have a seat on the Selection Committee. He is not questioning the validity of the decision taken by the Selection committee.

Engagement of  
Professionals – Phoenix  
Gymnasium Project –  
Architect

CC-171213-MR-0065

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170927-MR-0022, authorizing a public tender for the engagement of professionals for the addition of a gymnasium at Phoenix Alternative High School;

WHEREAS public tenders were called and opened on November 28, 2017;

WHEREAS a Selection Committee met on December 11, 2017 to study and evaluate all eligible architectural tenders received and prepared a recommendation;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board retain the services of **Bergeron Thouin Associés Architectes inc.**, to prepare the architectural specifications, drawings, tendering documentation and provide supervision for the addition of a gymnasium at Phoenix Alternative High School;

AND THAT the cost of these services be paid in accordance with the *Act Respecting Contracting by Public Bodies*, Chapter C-65.1, r. 9 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des architectes*;

AND THAT, upon receipt of the completed drawings, plans and tender specifications, a public tender be called for the services of a contractor;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documentation as per Appendix 10 of By-Law #2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board;

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting YEA:	Dean Dugas, Paolo Galati, Vicky Kaliotzakis, Jennifer Maccarone, Anne McMullon, Ailsa Pehi, Bob Pellerin, Melissa Wall
Commissioners and Parent Commissioners voting NAY:	Guy Gagnon

**6.3.2.2 Engineer – Civil and Structural:**

Engagement of  
Professionals – Phoenix  
Gymnasium Project –  
Engineer – Civil and  
Structural

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170927-MR-0022, authorizing a public tender for the engagement of professionals for the addition of a gymnasium at Phoenix Alternative High School;

WHEREAS public tenders were called and opened on November 28, 2017;

**CC-171213-MR-0066**

WHEREAS a Selection Committee met on December 11, 2017 to study and evaluate all eligible civil and structural engineering tenders received and prepared a recommendation;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board retain the services of **Les Services EXP inc.**, to prepare the civil and structural engineering specifications, drawings, tendering documentation and provide supervision for the addition of a gymnasium at Phoenix Alternative High School;

AND THAT the cost of these services be paid in accordance with the *Act Respecting Contracting by Public Bodies*, Chapter C-65.1, r. 12 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des ingénieurs*;

AND THAT, upon receipt of the completed drawings, plans and tender specifications, a public tender be called for the services of a contractor;

AND THAT, the Director of Material Resources and Transportation be authorized to sign all documentation as per Appendix 10 of By-Law #2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board;

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting YEA:	Dean Dugas, Paolo Galati, Vicky Kalliotzakis, Jennifer Maccarone, Anne McMullon, Ailsa Pehi, Bob Pellerin, Melissa Wall
Commissioners and Parent Commissioners voting NAY:	Guy Gagnon

**6.3.2.3 Engineer – Mechanical and Electrical:**

Engagement of  
Professionals – Phoenix  
Gymnasium Project –  
Engineer – Mechanical  
and Electrical

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170927-MR-0022, authorizing a public tender for the engagement of professionals for the addition of a gymnasium at Phoenix Alternative High School;

WHEREAS public tenders were called and opened on November 28, 2017;

**CC-171213-MR-0067**

WHEREAS a Selection Committee met on December 11, 2017 to study and evaluate all eligible mechanical and electrical engineering tenders received and prepared a recommendation;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board retain the services of **Les Services EXP inc.**, to prepare the mechanical and electrical engineering specifications, drawings, tendering documentation and provide supervision for the addition of a gymnasium at Phoenix Alternative High School;

AND THAT the cost of these services be paid in accordance with the *Act Respecting Contracting by Public Bodies*, Chapter C-65.1, r. 12 *Tarif d'honoraires pour services professionnels fournis au gouvernement par des ingénieurs*;

AND THAT, upon receipt of the completed drawings, plans and tender specifications, a public tender be called for the services of a contractor;

AND THAT, the Director of Material Resources and Transportation be authorized to sign all documentation as per Appendix 10 of By-Law #2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board;

FURTHER THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting YEA:	Dean Dugas, Paolo Galati, Vicky Kaliotzakis, Jennifer Maccarone, Anne McMullon, Ailsa Pehi, Bob Pellerin, Melissa Wall
Commissioners and Parent Commissioners voting NAY:	Guy Gagnon

## 7.0 Information Items

### 7.1 *SWL Foundation*

Commissioner Ailsa Pehi provided an update on the activities of the Foundation noting the following:

- For its premier, the Laurier Stars of the Starfest sold 201 tickets and the entertainment was excellent. Discussions will continue concerning this event;
- Tickets for the January 25, 2018 gala are on sale and the entertainment is the Directors Showband. Promotion of this event would be very much appreciated;
- The allocation of \$1,400 per school for the purchase of sensory equipment has been disbursed and many of the schools have received the equipment ordered.

Commissioner Guy Gagnon noted that the feedback he has received to date concerning the sensory equipment has been very positive.

### 7.2 *Parent Commissioners Report:*

Parent Commissioner Bob Pellerin noted the following from the December 7, 2017 meeting of the Parents Committee:

- A presentation by the Centre Director of CDC Vimont on Adult Education
- A presentation by the President of the English Parents Committee Association (EPCA) on school fees. The EPCA has created a questionnaire on Facebook to gather public opinion on the current Class Action Suit on school fees. It has received 700 responses to date;
- Consultation on the appointment of a replacement Commissioner for electoral division #2.

### 7.3 *QESBA*

The report of the QESBA was provided under item 4.1.

## 8.0 Question Period

In response to questions from Stephanie McClellan, President of the Laurier Teachers Union, the Chairperson noted:

- The policy on the Promotion of Arts and Culture in Sir Wilfrid Laurier Schools was rescinded to a procedure as a policy is not required for this purpose and a procedure allows the schools to have more flexibility with respect to art;
- The request of the Director of Human Resources for an extension of the Local Arrangements with the Laurier Teachers Union until June 30 was a concern as the Council did not want to see negotiations stall because of the amount of time given. If it is necessary to have another extension it can be done;

**9.0 Correspondence**

There was no correspondence.

**10.0 Varia**

There were no varia.

**11.0 Adjournment**

Commissioner Guy Gagnon MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 20:26 hours**

**NEXT MEETING ⇨ REGULAR ⇨ January 24, 2018**