

PROVINCE OF QUÉBEC
Ville de Rosemère

A **Special meeting** of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in Chairperson's office of the Administration Centre, 235 Montée Lesage, Rosemere, QC and via teleconference on Friday, January 12, 2018 at 9:00 hours, at which were:

Present in the Chairperson's Office: Jennifer Maccarone, Chairperson; Stephanie Krenn, Director of Corporate Affairs & Secretary General; Richard Greschner, Director of Human Resources; and Jocelyne Thompson-Ness, Administration Officer

Present via teleconference: Dean Dugas, Vice-Chairperson; Commissioners Guy Gagnon, Vicky Kaliozakis, Peter MacLaurin, Ailsa Pehi, Melissa Wall; Parent Commissioners Sergio Di Marco and Bob Pellerin.

Absent: Commissioners Paolo Galati, Anne McMullon, Emilio Migliozi; Parent Commissioner Stéphane Henley; Paul Lamoureux, Director General and Frédéric Greschner, Assistant Director General

The Chair called the meeting to order.

TIME: 9:06 hours

1.0 Engagement – Director of Financial Resources:

The Chairperson thanked everyone who participated in the Selection Committee for the Director of Financial Resources for his or her time and patience as it was a long process. The length of the process was not due to not having suitable candidates but because the school board, as a public service organization, could not meet the specific criteria of some of the candidates considered for the position.

She went on to extend her appreciation to the Human Resources consulting firm for conducting a thorough vetting of the candidates through background checks and psychometric testing in order to assure that the candidates for interview would be a good fit with the school board. She is confident, as is the Selection Committee that the candidate selected, Mr. Chao Ling Pan, will be an asset to Financial Resources.

Mr. Pan has extensive background in finance within the private and public sectors, as well as with computer systems and reporting.

In response to questions from the Commissioners, the Chairperson advised that she was unsure of how many candidates the Human Resources consulting firm had vetted for the position of Director of Financial Resources before recommending five candidates. The five individuals recommended met the minimum criteria for interview after the Human Resources consulting firm completed the appropriate checks on background, experience, and if these candidates were willing to meet the salary conditions of the school board.

Commissioner Guy Gagnon, as a member of the Selection Committee, noted that the Human Resources consulting firm had provided, for each candidate, a summary of strengths and weaknesses, experience, and other information relative to the position. That being said, the Human Resources consulting firm made no recommendation as to whom would be the best candidate for the position so that each candidate would be presented with an equal evaluation.

The Chairperson noted that all of the candidates were excellent but that Mr. Pan was the most qualified for the purposes of the school board.

Engagement – Director of Financial Resources WHEREAS the position of Director of Financial Resources is currently vacant;

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WHEREAS, after two recruitment processes were conducted, the position remained vacant;

WHEREAS the Assistant Director General authorized the Director of Human Resources to engage the services of a Human Resources consulting firm for recruitment purposes;

WHEREAS a Selection Committee held interviews on December 18, 2017;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Chao Ling Pan** as Director of Financial Resources, effective February 12, 2018, in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

In response to a question from Commissioner Guy Gagnon, the Director of Human Resources advised that the candidate could not begin until mid-February due to commitments at his current job.

Chairperson noted that a public notice announcing the engagement of a new Director of Financial Resources would be posted sometime today.

2.0 Question Period

In response to a question from Commissioner Guy Gagnon, the Chairperson noted that even though the majority of Commissioners may participate in a daytime meeting via teleconference, the meeting operates as it would for a regular evening meeting whereby the public is welcome.

3.0 Adjournment

Commissioner Guy Gagnon MOVED the adjournment of the meeting.

Carried unanimously

TIME: 9:16 hours

NEXT MEETING ⇨ REGULAR ⇨ January 24, 2018

Stephanie Krenn, Secretary General

Jennifer Maccarone, Chair