

PROVINCE OF QUÉBEC
Ville de Rosemère

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, May 22, 2019 at 19:30 hours, at which were:

Present: Paolo Galati Chairperson; Vicky Kaliozakis, Vice-Chairperson; Bob Pellerin, Vice-Chairperson Alternate; Commissioners James Di Sano, Anne McMullon, Emilio Migliozi, Melissa Wall and Parent Commissioners Tara Anderson and Anthony Beliotis, and Gaëlle Absolonne, Director General.

Also present were: Frédéric Greschner, Assistant Director General; Stephanie Krenn, Interim Director of Corporate Affairs and Secretary General; François Badin, Interim Director of Human Resources; Robin Bennett, Director of Information Technology; Michel Dufour, Director of Material Resources and Transportation; Geoffrey Hipps, Director of Pedagogical Services; Chao Ling Pan, Director of Financial Resources; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Commissioners Anick Brunet, Guy Gagnon and Peter MacLaurin; Parent Commissioner Stéphane Henley.

The Chairperson called the meeting to order.

TIME: 19:36 hours

0.0 Opening of Meeting

0.1 Acknowledgement of the Land

"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."

1.0 Public Presentation of the 2017-2018 Annual Report

The Chairperson advised those present that as per section 220 of the Education Act all school boards are obligated to produce an annual report and this evening the school board is pleased to present its 2017-2018 Annual Report. He noted that the graduation rate for this school board is above the provincial average at 85.9% due to the dedicated school board employees and the hard work of the students.

The Assistant Director General noted that this has been a special year with the opening of the first bilingual Vocational Training Centre in Québec in partnership with the Commission scolaire de la Seigneurie-des-Mille-Îles (CSSMI) in St-Eustache, which has allowed for new and interesting programs to be opened. This centre would not have been possible without the partnership between CSSMI, Canadian Heritage and the MEES.

He went on to note that the school board is very proud of the establishment of a First Nations, Métis and Inuit Committee during the 2017-2018 school year.

The Director of Pedagogical Services highlighted the following, with references to the school board's Strategic Plan:

- The Sir Wilfrid Laurier School Board being ranked in the top 10 of the 72 school boards in Québec;
- Goal 2 languages – the school board does very well but is slightly below the provincial target but higher than the other English school boards. Success in English can be attributed to the marking centre that does blind marking then comes to an agreement on the student performance;
- Goal 3 - the achievement of students identified as EHDAAs puts the school board above the targets set out by the MEES largely due to inclusion of the students in regular classes;
- Goal 4 – reporting on the Anti-bullying and Anti-violence Plan – this is a new process that has seen the implementation of recording procedures and the reporting of incidents to the Director General;
- Goal 5 – saw an increase in students over 20 years of age in Vocational Training and surpassed the MEES target by 11 students. Enrolment in Vocational Training has doubled since 2014 and there are over 1 000 students in the Adult Education centres.

The Director of Financial Resources noted that the school board is in a surplus position for the first time in five years and that the action plan to decrease spending and live within the school board's means has assisted in the repayment of 2 700 000\$ in school fees under the Class Action Suit.

The measure funding has proven to be a challenge as all of the funding is to be used by the end of the school year which, in the first year, proved to be difficult. Plans are in place to provide more support to schools and to have a better process for the tracking of the measures.

The Director General advised that for the 2019-2020 school year there will be an increase of approximately 2 000 000\$ in decentralized measure funding. This coming school year will be year three of the measures and the school board will continue to be diligent in its management of public funds.

The Chairperson advised those present that the 2017-2018 Annual Report is available on the corporate web site. He expressed appreciation to all those who have contributed to this report and commended the Directorate for its commitment to the students and the school board.

2.0 Approval of Agenda

The following addition to the agenda was proposed:

12.0 VARIA:
 121.1 Commissioners RemunerationRES

Approval of Agenda
 CC-190522-CA-0181

Commissioner Anne McMullon MOVED THAT the agenda be approved as amended in document #SWLSB-2019/05/22-CA-001.

Carried unanimously

3.0 Approval of Minutes

3.1 April 24, 2019:

Approval of Minutes
 April 24, 2019
 CC-190522-CA-0182

Commissioner Melissa Wall MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on April 24, 2019, having been received by all members prior to this meeting, be approved as written.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Anthony Beliotis, Anick Brunet, James Di Sano, Guy Gagnon, Paolo Galati, Stéphane Henley, Peter MacLaurin, Anne McMullon, Emilio Migliozi, Bob Pellerin, Melissa Wall
Commissioners & Parent Commissioners ABSTAINING:	Tara Anderson, Vicky Kalitziakis

3.2 May 6, 2019:

Approval of Minutes
May 6, 2019

Commissioner Bob Pellerin MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on May 6, 2019, having been received by all members prior to this meeting, be approved as written.

CC-190522-CA-0183

Carried unanimously

4.0 Question Period

There were no questions.

5.0 Report from the Chairperson

The Chairperson, on behalf of the Council, extended heartfelt sympathies to the family of Anthony Boyce, a teacher at Laval Senior Academy, who passed away unexpectedly two weeks ago and to the family of a 2018 graduate from Laval Senior Academy, who also passed away recently.

A moment of silence was held.

The Chairperson presented his monthly report noting:

- April 25, 2019 – press conference for APPELE QUÉBEC (Alliance for the Promotion of Public English-language Education in Québec);
- April 26, 2019 – inspection of 100 Laval Squadron of the Royal Canadian Air Cadets;
- May 2, 2019 - attended
 - The Gala régional de la 21e édition du Défi OSEntreprendre – this event honours the entrepreneurial initiatives of students from elementary through to university;
 - The Souper gastronomique of the Fondation scolaire de Laval;
 - The awards night at Laval Senior Academy where student success and perseverance was celebrated;
- May 4, 2019 – Attended Laval Junior Academy's production of Beauty and the Beast;
- May 14 and 16, 2019 – attended the Cérémonie civique de reconnaissance des bénévoles lavallois, during which volunteers were presented with social citizenship certificates . Seventeen school board students were honoured for their volunteer work in the community.

He congratulated all students on their accomplishments and thanked all of the Commissioners who attended the various events.

6.0 Director General's Report

The Director General presented her monthly report noting:

- Coffee and Conversation with the DG:
 - May 2, 2019 – St-Paul Elementary School – the school has brain break stations in the hallways close to the classrooms so that when students may need a little break to help re-focus;
 - May 7, 2019 – Phoenix Alternative – this is a school with great students and dedicated staff members;
 - May 10, 2019 – Grenville Elementary School – there is student engagement throughout the entire school and every Friday morning they gather to listen to Ian Hepburn play the harp. This school is very technologically advanced;
- May 15, 2019 – attended the celebration of McCaig Elementary School at the Gala d'excellence du Réseau du sport-étudiant Laurentides-Lanaudière at the Externat Sacré-Coeur;
- The Ministère de l'Éducation et de l'Enseignement supérieur (MEES) announced that it would be investing 3 000 000\$ to rejuvenate school yards province wide. Our Lady of Peace and Souvenir Elementary Schools applied for funding and were two of the four English schools of the 140 that received funding. Both schools each received 25 000\$ and will also be contributing funds for their respective projects;
- May 30, 2019 – is the evening of the Sir Wilfrid Laurier Foundation's "Laurier Gala and Star Fest" which will see students honoured for academics, school perseverance, sports, arts and community involvement;
- June 13, 2019 - Sir Wilfrid Laurier Foundation's annual "Lobster Fest" fundraiser.

7.0 Business Arising:

There were no business arising.

8.0 Decision Items:

8.1 Human Resources

8.1.1 Appointment of a Director of Corporate Affairs and Secretary General:

Appointment of a Director of Corporate Affairs and Secretary General

CC-190522-HR-0184

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018;

WHEREAS the position of Director of Corporate Affairs and Secretary General has been vacant since April 2017 and filled on an interim basis since that date;

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association, a Selection Committee was established to conduct interviews, as per resolution #CC-190306-HR-0143;

WHEREAS this position was posted and a Selection Committee held interviews on May 14, 2019;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Anna Sollazzo** as Director of Corporate Affairs and Secretary General, effective July 1, 2019 in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

Ms. Sollazzo thanked the Council for its vote of confidence and added that it will be her honour to work for the Sir Wilfrid Laurier School Board.

The Chairperson extended appreciation, on behalf of the Council, to the Interim Director of Corporate Affairs and Secretary General for going above and beyond in this position over the past two years.

The Director General noted that the Commitment-to-Success Plan calls to “Engage, Build and Achieve” and that the Interim Director of Corporate Affairs and Secretary General has done so rigorously.

8.2 Partnership – LRHS and Centre de Pédiatrie Sociale en communauté d’Argenteuil

Commissioner Melissa Wall asked that the Commissioners support this resolution, as it will be very beneficial for the school community.

Partnership – LRHS and
Centre de Pédiatrie Sociale
en communauté
d’Argenteuil

WHEREAS Laurentian Regional High School (LRHS) expressed an interest to embark on a partnership project deposited at the *Secrétariat de la jeunesse* involving the *Centre de Pédiatrie Sociale en communauté Argenteuil* in view of providing additional social service support to the LRHS and the CDC Lachute (Adult Education Centre) communities;

CC-190522-CA-0185

WHEREAS this project will allow for the hiring of a social worker to service the LRHS and CDC Lachute communities;

WHEREAS the MRC d’Argenteuil has adopted a resolution in support of this project;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board wish to express its support for this project as well;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board supports the proposed partnership project between the Laurentian Regional High School/CDC Lachute (Adult Education Centre) and the *Centre de Pédiatrie Sociale en communauté Argenteuil* thus allowing for additional social services support to its community;

AND THAT a copy of this resolution be forwarded to the *Centre de Pédiatrie Sociale en communauté Argenteuil*, the MRC d’Argenteuil and the administration of the Laurentian Regional High School and the CDC Lachute (Adult Education Centre).

Carried unanimously

8.3 Corporate Affairs and Secretary General

8.3.1 Complaint Management Process (LCOP)

Complaint Management
Process (LCOP)

WHEREAS the *Act respecting contracting by public bodies* (CQLR, c. 65.1) and the *Act respecting the Autorité des marchés publics* (CQLR, c. A-33.2.1) provide a framework for a procedure to receive and examine complaints in the course of the tendering and awarding process for a public contracts;

CC-190522-MR-0186

WHEREAS the objective of *Procedure 2019-MR-05: Procedure for Receiving and Examining Complaints Filed in the Course of the Tendering or Awarding Process for a Public Contract* is to provide an equitable resolution to complaints in the course of the tendering or awarding process for a public contracts;

WHEREAS the *Autorité des marchés publics (AMP)* requires all public organizations to establish procedures to examine said complaints and place a link to the AMP electronic form on their respective websites on May 25, 2019;

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Interim Director of Corporate Affairs and Secretary General and under her responsibility as the *RARC*, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the *Procedure 2019-MR-05: Procedure for Receiving and Examining Complaints Filed in the Course of the Tendering or Awarding Process for a Public Contract*;

AND THAT the said procedure comes into effect on May 25, 2019;

FURTHER THAT a link to the procedure and the electronic form provided by the AMP be published on the Sir Wilfrid Laurier School Board website.

Carried unanimously

8.4 Financial Resources

8.4.1 Commissioners Remuneration – Distribution of Residual

Commissioners
Remuneration – Distribution
of Residual

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-181212-CA-0109, authorizing 2017-2018 method of distribution of commissioner remuneration with the intent to determine the use of the residual difference by June 30, 2019;

CC-190522-FR-0187

WHEREAS the Council of Commissioners has reviewed the remuneration residual amount and made a proposal for its distribution;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the proposed distribution of the 2018-2019 remuneration residual to the Commissioners, as per document #SWLSB-2019/05/22-CA-0001;

AND THAT the remuneration residual be paid out no later than June 30, 2019.

Carried unanimously

8.4.2 Resource Allocation Committee (RAC) Recommendations 2019-2020

Resource Allocation
Committee (RAC)
Recommendations
2019-2020

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-CA-0109, establishing a Resource Allocation Committee to oversee the annual process of budget planning, in accordance with section 193.2 of the Education Act;

CC-190522-FR-0188

WHEREAS the Resource Allocation Committee will have held eight meetings during the 2018-2019 school year;

WHEREAS the Resource Allocation Committee has completed its responsibilities taking into account section 193.3 of the Education Act;

WHEREAS the Resource Allocation Committee must annually make a recommendation to the Council of Commissioners regarding the allocation of the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) measures decentralized to schools and centres;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners accept the recommendations of the Resource Allocation Committee for the 2019-2020 school year, as contained in document #SWLSB-2019/05/22-FR-0002.

Carried unanimously

8.5 Information Technology

8.5.1 GRICS Annual Invoice

In response to a question from the Chairperson, the Director of Information Technology noted that GRICS has been in business since 1968 and is owned by all of the educational institutions to which it provides software.

GRICS Annual Invoice
CC-190522-IT-0189

WHEREAS the Sir Wilfrid Laurier School Board uses GRICS (Société de gestion du réseau informatique des commissions scolaires) software for the management of its administrative and pedagogical information systems;

WHEREAS GRICS invoices the Sir Wilfrid Laurier School Board on an annual basis for those software licenses and related support services;

WHEREAS the estimated amount of the 2019-2020 GRICS invoice is 468 135.00\$ before taxes;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the 2019-2020 school year invoice from **GRICS** (Société de gestion du réseau informatique des commissions scolaires) for an amount of 468 135.00\$ (538 238.22\$ all taxes included, 500 346.25\$ net taxes);

AND THAT the Director General or, in her absence, the Assistant Director General be authorized to pay the final invoice to be received in the month of July 2019;

FURTHER THAT should the invoice exceed the estimated amount, the Director General or, in her absence, the Assistant Director General be granted authorization to pay an additional 10% of the estimated amount.

Carried unanimously

8.5.2 Microsoft Invoice

Microsoft Invoice
CC-190522-IT-0190

WHEREAS the Sir Wilfrid Laurier School Board (SWLSB) uses Microsoft Corporation products and services for the majority of its information technology infrastructure;

WHEREAS the SWLSB pays annual (educational) license fees to the Microsoft Corporation for the right to use its products and services;

WHEREAS these license fees cover the SWLSBs workstations, laptops, servers, storage, email, office productivity software, identity management, security, systems management, databases and cloud-based solutions;

WHEREAS the current contract with Microsoft Corporation is administered by the GRICS and concludes on June 30, 2019;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has mandated Collecto to conduct a public tender for all school boards to acquire the best overall scenario and price structure;

WHEREAS Collecto has completed a public tender (SAR325-2019) and Softchoice LP has been selected to manage the Microsoft Corporation license dossier for a one-year period (2019-2020) with an annual renewal option not exceeding two years;

WHEREAS Softchoice LP has invoiced the Sir Wilfrid Laurier School Board for the 2019-2020 school year;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the 2019-2020 Microsoft license fees to Softchoice LP in the amount of 85 132.26\$ before taxes (97 880.81\$, all taxes included; 90 995.11\$ net taxes);

AND THAT the Director General or, in her absence, the Assistant Director General be authorized to sign all documentation concerning this agreement.

Carried unanimously

8.6 Material Resources and Transportation

8.6.1 Engagement of Contractors

8.6.1.1 Parking Lot Project – Hillcrest Academy

Engagement of Contractor	WHEREAS the expansion of the parking lot at Hillcrest Academy is required;
Parking Lot Project Hillcrest Academy	WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50622 to assist school boards with the repair, maintenance and renovation of its buildings;
CC-190522-MR-0191	<p>WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;</p> <p>WHEREAS public tenders for the above-mentioned renovation project were called and opened on 20190411;</p> <p>WHEREAS the conformability of all bidders has been verified;</p> <p>Commissioner Vicky Kalitziakos MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the expansion of the parking lot at Hillcrest Academy to Réhabilitation Du O Inc., for a total cost of 787 000,00\$ before taxes, 904 853,25\$ all taxes included or 841 198,72\$ net taxes;</p> <p>AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;</p> <p>FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.</p>

Carried unanimously

8.6.1.2 Renovation Project – Administrative Block, Windows and Doors – Joliette HS

Engagement of Contractor Renovation Project Administrative Block, Windows and Doors Joliette HS CC-190522-MR-0192	<p>WHEREAS the renovation of the administrative block, windows and doors at Joliette High School is required;</p> <p>WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measures 50621 and 50622 to assist school boards with the repair, maintenance and renovation of its buildings;</p> <p>WHEREAS public tenders for the above-mentioned renovation project were called and opened on 20190418;</p> <p>WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;</p> <p>WHEREAS the conformability of all bidders has been verified;</p> <p>Commissioner Melissa Wall MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the administrative block, windows and doors at Joliette High School to Construction Éric Longpré., for a total cost of 544 465,40\$ before taxes, (625 999,09\$ all taxes included or 581 961,37\$, net taxes);</p> <p>AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project</p> <p>FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.</p> <p style="text-align: right;">Carried unanimously</p>
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8.6.1.3 Plumbing Project – Various Schools

Parent Commissioner Anthony Beliotis entered the meeting. Time 20:39 hours

Engagement of Contractor Plumbing Project - Various schools CC-190522-MR-0193	<p>WHEREAS plumbing modifications at multiple schools to comply with building codes is required;</p> <ul style="list-style-type: none"> • Joliette Elementary School • Laurentia Elementary School • Pinewood Elementary School - Annex A • Saint Paul Elementary School - Annex • Saint-Vincent Elementary School • Concorde Centre • Terry Fox Elementary School • Joliette High School • Laurentian Regional High School • Laval Junior Academy • Laval Senior Academy • Phoenix Alternative • SWLSB Administrative Offices <p>WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50621 to assist school boards with the repair, maintenance and renovation of its buildings;</p> <p>WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;</p> <p>WHEREAS public tenders for the above-mentioned renovation project were called and opened on April 3, 2019;</p>
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WHEREAS the conformability of all bidders has been verified;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the plumbing modifications at multiple schools to comply with building codes to Pompe Francois Néron Inc., for a total cost of 405 000,00\$ before taxes, (465 648,75\$, all taxes included or 432 891,34\$, net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

8.6.1.4 Replacement of Gym Floor – St-Jude ES

Engagement of Contractor WHEREAS the flooring in the hallways and gymnasium at St-Jude Elementary School is in need of replacement;

Replacement of Gym Floor

St-Jude ES

WHEREAS public tenders for the above-mentioned project were called and opened on 2019-05-09;

CC-190522-MR-0194

WHEREAS the conformability of the sole bidder has been verified;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the replacement of the flooring in the hallways and gymnasium at St-Jude Elementary School to Tapico Québec Inc., for a total cost of 100 400,00\$ before taxes, (115 434,90\$ all taxes included or 107 314,30\$ net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chair, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

8.6.1.5 Roof Replacement Project – Rosemere HS

In response to questions from the Council, the Director of Material Resources and Transportation noted:

- A public tender was called for this project as per the law;
- The bids were lower than estimated;
- The architect reviews a minimum of three years of tendering processes before determining a cost per square foot;
- Any party that is qualified can bid on a tender.

The Chairperson advised Parent Commissioner Anthony Beliotis that the Director General will look into his concerns about the price per square foot and send a response via e-mail.

Engagement of Contractor	WHEREAS the roof of Rosemere High School requires renovation;
Roof Replacement Project Rosemere HS	WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measures 50621 to assist school boards with the repair, maintenance and renovation of its buildings;
CC-190522-MR-0195	<p>WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;</p> <p>WHEREAS public tenders for the above-mentioned project were called and opened on 2019-05-14;</p> <p>WHEREAS the conformability of all bidders has been verified;</p> <p>Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the roof at Rosemere High School to Toitures V. Perreault., for a total cost of 1 276 750,00\$ before taxes, (1 467 943,31\$ all taxes included or 1 364 676,58\$ net taxes);</p> <p>AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chair, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project</p> <p>FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.</p> <p style="text-align: right;">Carried unanimously</p>

8.6.2 Engagement of Suppliers

8.6.2.1 Purchase of Lockers – Various Schools

Engagement of Suppliers	WHEREAS the replacement of lockers for four schools is required (Laval Senior Academy, Rosemere High School, Laurentian Regional High School and Ste-Agathe Academy;
Purchase of Lockers	
Various Schools	WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;
CC-190522-MR-0196	<p>WHEREAS public tenders for the above-mentioned renovation project were called and opened on 20190418;</p> <p>WHEREAS the conformability of all bidders has been verified;</p> <p>Commissioner James Di Sano MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the acquisition and installation of new lockers for the four above mentioned schools to Groupe Lincora, for a total cost of 119 983,00\$ before taxes, (137 950,45\$ all taxes included or 128 245,93\$, net taxes);</p> <p>AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chair, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;</p> <p>FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.</p> <p style="text-align: right;">Carried unanimously</p>

8.6.2.2 Lease of Copiers – Print Shop

In response to a question from Commissioner Emilio Migliozi, the Director of Material Resources and Transportation noted that he did not have the total cost of copies at this time but would look into it and report back.

The Council entered into discussion and the Directorate answered questions and concerns as follows:

- The lease of copiers was discussed at the May 15, 2019 Corporate Committee;
- The print shop does approximately 13 000 000 pages per year;
- The cost to lease the copiers is two percent higher than last year and the contract is for three years with the option to extend for an additional two years, one year at a time;

Commissioner Migliozi MOVED THAT the proposed resolution for the lease of copiers be tabled for further discussion.

The Chairperson indicated, as there was no seconder, the motion is not accepted.

Discussion continued

- The lease is based on copies per year and includes everything but the cost of the paper;
- The tender was on the SEAO and the specifications indicated what the school board required and the bids are made on these predetermined specifications.

When asked by the Chairperson, Commissioner Emilio Migliozi accepted to continue as the mover of this resolution.

Engagement of Suppliers

WHEREAS the photocopiers in place at the print shop are at the end of term and the rental of new equipment is required;

Lease of Copiers

WHEREAS public tenders for the above-mentioned project were called and opened on 2019-04-17;

Print Shop

WHEREAS the conformability of all bidders has been verified;

CC-190522-MR-0197

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the rental of three (3) new photocopiers for the SWLSB print shop including the "per click" printing costs for an estimated thirteen million copies per year to RICOH Canada, for a total cost of 331 682,40\$ before taxes, (381 351,84\$ all taxes included or 354 524,54\$ net taxes) for a three year period including two (2) renewal options of one (1) year each;

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

8.7 QESBA

8.7.1 Vimy Oak Tree

Vimy Oak Tree
CC-190522-CA-0198

WHEREAS the Board of Directors of the Quebec English School Boards Association (QESBA) approved a donation to the Vimy Foundation, which will go to support the Vimy Foundation Centennial Park;

WHEREAS with this donation comes a Vimy Oak Tree to plant as a commemoration of the Battle at Vimy Ridge;

WHEREAS the QESBA has advised the Sir Wilfrid Laurier School Board that it would like to donate this Vimy Oak Tree to the school board in honor of the years of service that the school board's former Chairperson, Jennifer Maccarone, dedicated to the Association;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the generous donation of the Vimy Oak Tree;

AND THAT the tree shall be located to the left of the main entrance of the Sir Wilfrid Laurier's administrative centre, as per document #SWLSB-2019/05/22-CA-002;

AND THAT the QESBA be advised of the Council's decision so that it may contact the Vimy Foundation for delivery of the tree;

AND THAT a ceremony be planned for the planting of the Vimy Oak Tree on June 26, 2019;

FURTHER THAT the former Chairperson of the Sir Wilfrid Laurier School Board, Jennifer Maccarone; representatives of the Vimy Foundation, representatives of QESBA, the Council of Commissioners, the Directorate and the public be invited to attend the tree planting ceremony.

Carried unanimously

9.0 Information Items

9.1 SWL Foundation Report:

There was no report.

9.2 Parent Commissioners Reports

9.2.1 Parents Committee Report:

The report can be found in the meeting package

9.2.2 SEAC Report:

There was no report.

9.3 Report of QESBA

There was no report.

10.0 Question Period

In response to questions from Renata Isopo, Journalist for The Laval News, the Director General advised that if she wished to know more about the AESOP system to make a request through access to Information. Ms. Isopo agreed.

11.0 Correspondence

The Chairperson drew the Council's attention to the correspondence in the meeting package.

12.0 Varia

12.1 Commissioners Remuneration

The Interim Director of Corporate Affairs and Secretary General asked the Council to refer to an email they received during the meeting concerning the remuneration for 2018-2019 and 2019-2020.

The Director General noted that these documents had not been presented at the Corporate Committee.

The Council entered into discussion on the structure of the remuneration and it was noted that much of the information concerning the remuneration was discussed in caucus.

The Director General noted that the grid for the 2019-2020 remuneration is a draft because, at this time, the decree that determines the remuneration of Commissioners has not yet been published.

In response to a suggestion from Commissioner Bob Pellerin, the Director of Financial Resources agreed that using percentages rather than exact numbers is a good suggestion.

Commissioners
Remuneration

WHEREAS the Commissioners remuneration was presented to the Corporate Committee on May 15, 2019;

CC-190522-FR-0199

WHEREAS the remuneration respects the Council of Commissioners budget allocation prescribed by the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

Commissioner Bob Pellerin MOVED THAT the Commissioners percentage distribution of remuneration be accepted as presented in document #SWLSB-2019/05/22-FR-0003 and take effect as of July 1, 2019;

AND THAT the amount of \$3 000 intended for a Co-Opted Commissioner be re-allocated to the Chairperson in the event that no Co-Opted Commissioner is elected;

AND THAT, as of reception of the new Decree for 2019-2020, said remuneration shall be adjusted accordingly and as needed;

FURTHER THAT any future Co-Opted Commissioner salary be allocated from the Chairperson's salary.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Tara Anderson, Anthony Beliotis, James Di Sano, Guy Gagnon, Paolo Galati, Emilio Migliozi, Bob Pellerin, Melissa Wall
Commissioners & Parent Commissioners ABSTAINING:	Vicky Kalitziak, Anne McMullon

13.0 Adjournment

On behalf of the Council of Commissioners, the Chairperson extended appreciation to the Interim Director of Corporate Affairs and Secretary General for all of her work and time in this position while also handling dossiers in her new position as Director of Human Resources.

The Director General highlighted and thanked Ms. Krenn for her utmost professionalism and outstanding performance while assuming the role of Interim Director of Corporate Affairs and Secretary General.

Parent Commissioner Tara Anderson MOVED the adjournment of the meeting.

Carried unanimously

TIME: 21:12 hours

NEXT MEETING ⇒ REGULAR ⇒ June 26, 2019