

PROVINCE OF QUEBEC

MINUTES OF THE ADJOURNED MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2000-05-31

An Adjourned meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the Library of Rosemere High School, 530 Northcote, Rosemere, QC on Wednesday, 2000-05-31 at 19:30 hours, at which were present:

Steve Bletas, Chairman; William Pollock, Vice-Chairman; Natalie Auclair; Carolyn Curiale, Nazario Facchino, Pierre Garofano, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, Nancy Rupnik, Morten Schrier, and Edward Turchyniak, Commissioners; Pierre Niding, Parent Commissioner; and Dominic Martini, Director General.

Also present were: Robert Vallerand, Deputy Director General; Lorraine Archambault, Director of Financial Resources; Laiq Hanafi, Director of Educational Services; Agostino Santini, Senior Advisor to Management; Michael Stirrup, Director of Human Resources; Raymond Thivierge, Director of Material Resources; and Jocelyne Thompson-Ness, Recording Secretary. There were several other persons present in the audience.

Absent: Walter Fogel, Linda Gagnon, Glen Haines, Peter Haldimand, and Mary Sotelis, Commissioners; and Mario Gaulin, Parent Commissioner.

The Chairman called the meeting to order at 19:30 hours.

On a "point of order" Pierre Niding noted that items 18.1 and 18.2 could not be added to the agenda unless the rules of order were suspended.

000531-CA-0268

Pierre Niding MOVED THAT the rules of order concerning an adjourned meeting be suspended and that the following items be added to the agenda of this meeting:

18.0 VARIA:

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| 18.1 | <i>Laval Catholic H.S. Gymnasia</i> | RES |
| 18.2 | <i>Our Lady of Peace E.S. Roof</i> | RES |

Carried unanimously

9.0 EDUCATIONAL SERVICES:**9.1 Summer School:**

The Director General provided information on the summer school noting that it would only be offered in Laval and that Educational Services is attempting to put in place a tutorial program for the schools north of Laval.

000531-ED-0269

Pierre Niding MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve a grade 6 to secondary V Summer School Program to be offered at Laval Catholic High School from 2000-07-10 to 2000-08-04, as per document #SWLSB-2000/05/24-ED-001.

Carried unanimously

9.2 School Calendar 2000-2001:

The Director General reviewed the calendars for the 2000-2001 school year noting that the calendars had been subject to negotiations with the Laurier Teachers Union and that the Management Advisory Committee and the Parents' Committee had been consulted.

In response to a question from Pierre Niding, the Director General advised that the school calendars for Holy Rosary, Joliette, and Lewis King Elementary Schools, Rawdon Elementary and Middle School, Joliette High School and Ste-Agathe Academy are set by the French schools boards which provide transportation for the students attending these schools.

000531-ED-0270

WHEREAS the school calendar is the responsibility of the school board;

WHEREAS a calendar stipulating the start of the school year before September 1 requires the agreement of the Teachers' Union;

WHEREAS the Laurier Teachers' Union has agreed to the proposed calendar for 2000-2001:

WHEREAS the Parents' Committee has been consulted on the proposed calendar for 2000-2001;

WHEREAS the Directorate and the Educational Services Committee have endorsed the proposed calendar for the presentation to the Council of Commissioners for approval;

Edward Turchyniak MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2000-2001 school calendar as presented in Document #SWLSB-2000/05/24-ED-002 for all of its schools except Holy Rosary Elementary School, Joliette Elementary School, Lewis King Elementary School, Rawdon Elementary & Middle School, Joliette High School and Ste-Agathe Academy.

Carried unanimously

In response to a question from Steve Kmec on snow days, the Director General advised that two (2) days have been set aside for that purpose and that if more are required the board may need to modify the calendar after due consultation.

000531-ED-0271

WHEREAS the school calendar allows the schools to have access to movable pedagogical days;

WHEREAS these movable pedagogical days are within the provisions of the Basic School Regulations (Régime pédagogiques);

WHEREAS the application of the Basic School Regulations (Régime pédagogiques) are subject to the approval of the Governing Board of each school on a proposal from the Principal after consultation with the school staff;

Pierre Garofano MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that requests for movable pedagogical days must first be approved by the Governing Board of the school concerned before the Directorate gives the school its formal authorization.

Carried unanimously

000531-ED-0272

WHEREAS several schools of the Sir Wilfrid Laurier School Board use the transportation services of a French school board within their sector of the Laval-Laurentides-Lanaudière territory;

WHEREAS the school calendars of the French school boards involved determine the availability of the transportation to various schools of the Sir Wilfrid Laurier School Board;

WHEREAS the French school boards have established their calendars for the 2000-2001 school year which establishes the operation of their transportation system for their schools, thereby determining the availability of transportation to the Sir Wilfrid Laurier School Board schools using these buses;

WHEREAS these calendars have been adapted where possible to bring them in line with the calendar governing the majority of the schools within the Sir Wilfrid Laurier School Board;

James McDougall MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the school calendar for the 2000-2001 school year for Ste-Agathe Academy, as per Document #SWLSB-2000/05/24-ED-003.

Carried unanimously

000531-ED-0273

WHEREAS several schools of the Sir Wilfrid Laurier School Board use the transportation services of a French school board within their sector of the Laval-Laurentides-Lanaudière territory;

WHEREAS the school calendars of the French school boards involved determine the availability of the transportation to various schools of the Sir Wilfrid Laurier School Board;

WHEREAS the French school boards have established their calendars for the 2000-2001 school year which establishes the operation of their transportation system for their schools, thereby determining the availability of transportation to the Sir Wilfrid Laurier School Board schools using these buses;

WHEREAS these calendars have been adapted where possible to bring them in line with the calendar governing the majority of the schools within the Sir Wilfrid Laurier School Board;

Grace Nesi MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the school calendar for the 2000-2001 school year for Holy Rosary Elementary School and Lewis King Elementary School, as per Document #SWLSB-2000/05/24-ED-004.

Carried unanimously

000531-ED-0274

WHEREAS several schools of the Sir Wilfrid Laurier School Board use the transportation services of a French school board within their sector of the Laval-Laurentides-Lanaudière territory;

WHEREAS the school calendars of the French school boards involved determine the availability of the transportation to various schools of the Sir Wilfrid Laurier School Board;

WHEREAS the French school boards have established their calendars for the 2000-2001 school year which establishes the operation of their transportation system for their schools, thereby determining the availability of transportation to the Sir Wilfrid Laurier School Board schools using these buses;

WHEREAS these calendars have been adapted where possible to bring them in line with the calendar governing the majority of the schools within the Sir Wilfrid Laurier School Board;

Nazario Facchino MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the school calendar for the 2000-2001 school year for Joliette Elementary School, Rawdon Elementary School and Joliette High School, as per Document #SWLSB-2000/05/24-ED-005.

Carried unanimously

000531-ED-0275

Peter MacLaurin MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the calendar for the Adult Education Centre located in Chomedey, Laval for the 2000-2001 school year, as per Document #SWLSB-2000/05/24-ED-006.

Carried unanimously

000531-ED-0276

William Pollock MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the calendar for the Technical Vocational Centre located in Lachute for the 2000-2001 school year, as per Document #SWLSB-2000/05/24-ED-007.

Carried unanimously

000531-ED-0277

Nancy Rupnik MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the calendar for the Technical Vocational Centres located in Chomedey, Laval and Joliette for the 2000-2001 school year, as per Document #SWLSB-2000/05/24-ED-008.

Carried unanimously

9.3 Protocol For Student Teaching:

000531-ED-0278

WHEREAS the protocols concerning the 1999-2000 allocation request with respect to Measure 30023 had been duly signed last year by the Director General and the designated authorities of Concordia University, McGill University, Université du Québec and Université de Montréal and had already been sent to the Direction régionale de Laval-Laurentides-Lanaudière;

WHEREAS the protocols concerning Measure 30023 have been signed by the Director General and the designated authorities of Bishop's University and have been sent to the Direction régionale de Laval-Laurentides-Lanaudière

WHEREAS the student teacher "fiches synthèse" from the universities have been sent to the Direction régionale de Laval-Laurentides-Lanaudière;

WHEREAS the total of the equivalencies (73,3) corresponds to the amount of 39 582,00\$;

Natalie Auclair MOVED THAT, on the recommendation of the Educational Services Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request an allocation of 39 582,00\$ from the Direction régionale de Laval-Laurentides-Lanaudière under Measure 30023.

Carried unanimously

9.4 Revision of Time Allocation - Souvenir:

The Director General reviewed the minutes of the Governing Board of Souvenir Elementary School concerning the time allocation for 2000-2001 noting the resolutions adopted in between December and May.

In response to a question from Edward Turchyniak, the Director General also noted that the original request of the Governing Board of Souvenir Elementary School did not conform to the policy of the board.

Pierre Niding advised that the request of Souvenir Elementary School met the requirements of the Basic School Regulations (Régime pédagogiques) but not the board policy.

000531-ED-0279

Nick Milas MOVED THAT, on the recommendation of the Education Committee, that notwithstanding resolution #000126-ED-0146 as it applied to Souvenir Elementary School, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the time allocation for Grade 1 Immersion program for Souvenir Elementary School for 2000-2001, as per Document #SWLSB-2000/05/24-ED-009.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Pierre Garofano, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

NAY: Steve Kmec, Morten Schrier

10.0 MATERIAL RESOURCES:

10.1 Summer Capital Projects:

The Director General reviewed the proposed capital projects scheduled to be completed during the summer months, as per document #SWLSB-2000/05/24-MR-001, noting that the Ministère de l'Éducation's new method of allocating funds for buildings results in the Sir Wilfrid Laurier School Board receiving 100 000\$ less for 2000-2001 than in the previous year.

The Council entered into discussion.

000531-MR-0280

WHEREAS the Material Resources Committee approved a total budget for capital equipment priorities in the amount of 600 000\$

WHEREAS the Sir Wilfrid Laurier School Board must adopt a recovery plan to reduce its deficit;

WHEREAS the recovery plan must include a reduction in capital expenses for 2000-2001;

WHEREAS the Director General has advised that the capital budget for summer projects cannot exceed 500 000\$;

Morten Schrier MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize a capital budget not to exceed 500 000\$ to implement the summer capital projects retained by the Material Resources Committee, as per Document #SWLSB-2000/05/24-MR-001.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Pierre Garofano, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak

NAY: Steve Kmec

11.0 INFORMATION TECHNOLOGY:

11.1 Qualification of Supplier and Purchase:

The Director General reviewed the tenders received for the qualification of supplier and the purchase of computers.

In response to a question from Carolyn Curiale concerning the lowest bid, the Director General explained that the lowest bid was not retained, as it was not conformable.

In response to concern expressed by Edward Turchyniak over the recommendation of Hypertec Systems Inc. for this project due to past experiences with the firm, the Deputy Director General advised that past allegations were not founded and that a legal opinion sought by the board on previous issues was that Hypertec Systems Inc. had met its contract obligation with the Sir Wilfrid Laurier School Board.

James McDougall, Chairman of the Information Technology Committee, advised the Council that the committee is in agreement with the recommendation of Hypertec Systems Inc. for this contract.

000531-IT-0281

WHEREAS the Council of Commissioners approved the call for public tenders to qualify a supplier for computer purchases for the period ending June 2001;

WHEREAS tenders were received and opened on 2000-05-11

WHEREAS the Information technology Committee recommends that the contract be awarded to the lowest conformable bidder;

Carolyn Curiale MOVED THAT, on the recommendation of the Information Technology Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that **Hypertec Systemes Inc. / CIARA Technologie Inc.** be named computer supplier for the period ending June 2001, subject to the conditions and stipulations outlined in the Call for Tenders, Document #SWLSB-2000/05/24-IT-001.

AND THAT the initial purchase of 517 computers for a total of 634 971,35\$ (tax included) be likewise authorized.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: **Natalie Auclair, Steve Bletas, Carolyn Curiale, Nazario Facchino, Pierre Garofano, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Morten Schrier, Edward Turchyniak**

NAY: **Steve Kmec**

12.0 QESBA:

12.1 QESBA Report:

Report attached.

12.2 Constitutional Amendments:

Carolyn Curiale reviewed the proposed constitutional amendments which would be discussed at the June and September meetings of the Quebec English School Boards Association (QESBA) and which would be presented at the 2001 Spring Conference and Annual General Meeting if retained.

Pierre Niding left the meeting.

TIME: 20:22 hours

000531-CA-0282

Carolyn Curiale MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board support the Quebec English School Boards Association (QESBA) Constitutional amendments as presented in document #SWLSB-2000/05/31-CA-001.

Carried unanimously

Pierre Niding returned to the meeting.

TIME: 20:22 hours

12.3 Honourary Membership:

000531-CA-0283

Carolyn Curiale MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board nominate Ron Edwards, former Commissioner and Chairman of the Laurenval School Board and member of the Sir Wilfrid Laurier School Board Provisional Council, for the Quebec English School Boards Association (QESBA) Honourary Membership.

Carried unanimously

13.0 TRANSPORTATION SERVICES:

There was no report.

14.0 EMERGENCY PREPAREDNESS:

The Deputy Director General confirmed for the Council that the course planned for Administrators in Emergency Preparedness would take place in October and November.

15.0 PARENT COMMISSIONERS REPORT:

Pierre Niding advised the Council that the Parents' Committee had responded to the request of the Director General for a member of the Directorate to be present at all meetings of the Parents' Committee advising that the Chairperson of the Parents' Committee will invite a member of the Directorate to its meetings on a needs basis and reminded those present that the meetings of the Parents' Committee are public meetings and that anyone who wishes may attend.

Mr. Niding also reported that the Chairman of the Council of Commissioners had declined the invitation of the Parents' Committee to attend the monthly meetings of the Parents' Committee in order to report on the activities of the Council.

The Chairman advised that he had declined the invitation as it is the responsibility of the Parent Commissioners to report to the Parents' Committee on the meetings of the Council of Commissioners and the Executive Committee and that the Parents' Committee should accept the offer of the Director General to have a member of the Directorate attend the monthly meetings of the Parents' Committee.

16.0 QUESTION PERIOD:

Claudette Laing, Chair of the Souvenir Elementary School Governing Board, read a statement and presented the Council with various documents relating to the time allocations for 2000-2001, as per document #SWLSB-2000/05/31-001, and the manner in which the issue had been addressed.

In response to a question from Carolyn Curiale regarding comments contained in her statement, Mrs. Laing explained that these were directed at the Directorate.

In response to a question from Maria Olivier, a parent from Twin Oaks Elementary School, on private day care fees and who will collect them, the Director General advised that it is the responsibility of the private day care to collect the fees and pay the school board for the use of the facilities and that if the private day care does not meet its responsibilities then the school will have to reimburse the school board because the Governing Board of the school has authorized the offer of day care service through a private day care.

In response to a question from David Modlin, a parent with children attending Lewis King Elementary School, the Director General explained that Holy Rosary and Lewis King Elementary Schools will be consulted on their respective attendance zones, deeds of establishment and educational project in light of the response received from the Ministère de l'Éducation to the board's request for new schools in Terrebonne and Repentigny, or the enlargement of either Holy Rosary or Lewis King Elementary School.

In response to a concern expressed by Brenda Mott over the fact that her daughter is registered for Protestant Moral and Religious Education at Souvenir Elementary School but has yet to receive the religious component of the course, the Director General advised that he would look into the matter and contact her as soon as possible.

In response to a question from Albina Pace concerning the salary of a Lunchtime Supervisor, the Director General noted that he would have the Director of Financial Resources and Director of Human Resources provide the specifics on the formula for how the Lunchtime Supervisor's salary is calculated to all schools noting that the average cost charged last year would have to be increased to take into account the new salary scales.

In response to a further question from Mrs. Pace, the Director General confirmed that parents will only be charged lunchtime fees for their first two (2) children and that the board would reimburse the school for each additional child based on the fee that would have been charged if the school had adopted a 1:75 ratio as per the budget parameters.

Natalie Auclair left the meeting.

TIME: 20:52 hours

In response to a question from Joe Cammisano concerning the fact that there are no figures in the planned school budget for 2000-2001 for parent designated funds or self-financed field trips, the Director of Financial Resources noted that preliminary figures can be provided subject to the annual audit.

Natalie Auclair returned to the meeting.

TIME: 20:55 hours

17.0 CORRESPONDENCE:

There was no correspondence.

18.0 VARIA:

18.1 Laval Catholic High School Gymnasia:

The Director General provided information on the following resolutions.

The Council entered into discussion.

000531-MR-0284

WHEREAS the Sir Wilfrid Laurier School Board has resolved to rebuild the Laval Catholic High School gymnasia floor;

WHEREAS it is imperative to prevent any water penetration and infiltration through the outside doors and the thermal bridging;

WHEREAS the Material Resources Committee recommends that this additional work be undertaken outside of the main contract;

Pierre Niding MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize Material Resources to change the outside gymnasia doors and insulate the steel columns for a total cost of 21 200\$, taxes included.

Carried unanimously

000531-MR-0285

WHEREAS the Sir Wilfrid Laurier School Board has resolved to rebuild the Laval Catholic High School gymnasium floor;

WHEREAS public tenders were received and opened on 2000-05-23;

WHEREAS the Directorate and the Material resources Committee recommend that the contract be awarded to the lowest conformable bidder;

Edward Turchyniak MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Plancher Tabitha** to rebuild the gymnasium floor at Laval Catholic High School for a total cost of 158 665,48\$, taxes included.

Carried unanimously

18.2 Our Lady of Peace Elementary School Roof:**000531-MR-0286**

WHEREAS the Sir Wilfrid Laurier School Board needs to rebuild the roof at Our Lady of Peace Elementary School at an estimated cost of 125 000\$;

WHEREAS the project requires the nomination of an architect to prepare drawings, specifications and tendering documentation;

WHEREAS the Material Resources Committee has considered the contracting of the services of an architect;

James McDougall MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Viau-Bergeron**, Architects, to prepare the drawings, specifications and tendering documentation for the rebuilding of the roof at Our Lady of Peace Elementary School, at a total cost of 8 000\$ plus taxes.

Carried unanimously

000531-MR-0287

WHEREAS the Sir Wilfrid Laurier School Board needs to rebuild the roof at Our Lady of Peace Elementary School at an estimated cost of 125 000\$;

WHEREAS the project requires the nomination of a consulting engineer to prepare drawings, specifications and tendering documentation;

WHEREAS the Material resources Committee has considered the contracting of the services of a consulting engineer;

Grace Nesi MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Gendron-Lefebvre**, Consulting Engineers, to prepare the drawings, specifications and tendering documentation for the rebuilding of the roof at Our Lady of Peace Elementary School, at a total cost of 3 000\$ plus taxes.

Carried unanimously

In response to a request from Edward Turchyniak for a progress report on the new administration centre, the Director General advised that the layout had been approved was now with the architect and engineer and that he had asked the Director of Material Resources to conduct soil testing on the property.

Mr. Turchyniak requested that the Director of Material Resources prepare a critical path for the construction for the Council's information.

The Chairman advised that there would be a Special meeting of the Council of Commissioners on Tuesday, 2000-06-20 in the Library of Rosemere High School at 19:30 hours.

Edward Turchyniak left the meeting.

TIME: 21:10 hours

In response to a question from Morten Schrier, the Director General explained that the new administration centre will be smaller than originally planned because of the authorization received and will not be able to accommodate all departments because the new administration centre will have facilities lacking in the present administration centre, namely, a board room large enough to accommodate meetings of the Council of Commissioners but also meetings with Principals, which will not require that students be displaced, meeting rooms which are not available presently, a staff room which will allow personnel to eat somewhere other than at their desks, and clear the hallways of filing cabinets, etc.

He further explained that if the school board's request to enlarge the new elementary school in Blainville is granted, the McCaig Elementary School Annex would no longer be required and that the kindergarten area may be reserved to accommodate Educational Services, as the area has not been part of Rosemere High School for six (6) years and will not be required to accommodate high school students.

He went on to explain.

Edward Turchyniak returned to the meeting.

TIME: 21:12 hours

7.0 ADJOURNMENT OF MEETING:

Grace Nesi MOVED adjournment of the meeting.

Carried unanimously

TIME: 21:15 hours

NEXT MEETING ⇨ REGULAR ⇨ 2000-06-28

Robert Vallerand, Secretary General

Steve Bletas, Chairman