

**PROVINCE OF QUEBEC**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF COMMISSIONERS OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON 2000-06-28**

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the Library of Rosemere High School, 530 Northcote, Rosemere, QC on Wednesday, 2000-06-28 at 19:30 hours, at which were present:

Steve Bletas, Chairman; William Pollock, Vice-Chairman; Carolyn Curiale, Nazario Facchino, Walter Fogel, Linda Gagnon, Pierre Garofano, Glen Haines; Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, Nancy Rupnik, and Edward Turchyniak, Commissioners; Mario Gaulin and Pierre Niding, Parent Commissioners; and Dominic Martini, Director General.

Also present were: Robert Vallerand, Deputy Director General; Lorraine Archambault, Director of Financial Resources; Laiq Hanafi, Director of Educational Services; Jean-Guy Messier, Director of Information Services; Agostino Santini, Senior Advisor to Management; Michael Stirrup, Director of Human Resources; and Jocelyne Thompson-Ness, Recording Secretary. Several other persons were also in the audience.

Absent: Natalie Auclair, Morten Schrier and Mary Svoltelis, Commissioners.

The Chairman called the meeting to order at 19:34 hours.

**1.0 INTRODUCTION**

The following additions and changes to the agenda were proposed:

**5.0 BUSINESS ARISING:**

5.5	MEQ Day Care .....	INFO
5.6	Private & Co-operative Day Care.....	INFO
5.7	Resolution of Parents' Committee.....	INFO

**6.0 CORPORATE AFFAIRS:**

6.3	Update on Blainville School .....	INFO
6.4	Update on Administration Centre.....	INFO
6.5	CRDL .....	INFO
6.6	Update on Letter from the Lawyer Representing the Hillcrest Academy Home & School Association.....	INFO
6.7	Information Technology Standing Committee .....	INFO

**8.0 HUMAN RESOURCES:**

8.4	Rescinding of Resolution .....	RES
-----	--------------------------------	-----

**9.0 FINANCIAL RESOURCES:**

9.2	School Budgets.....	INFO
9.3	Noon Hour Supervision.....	INFO

James McDougall entered the meeting.

**TIME: 19:35 hours**

**000628-CA-0309**

William Pollock MOVED THAT the agenda be accepted as amended in document #SWLSB-2000/06/28-CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES**

The following secretarial error was noted on page 0354 of the minutes of the regular meeting of the Council of Commissioners held on 2000-05-24 in resolution #000524-CA-0216: Walter Fogel's name should appear in the "YEA" section of the vote and not in the "NAY" section.

In a verbal notice Carolyn Curiale noted that on page 0358 of the same minutes, prior to resolution #000524-CA-0220, the following comment was omitted: "*Carolyn Curiale asked that in the future board nominated committees be reviewed annually and that slates not be presented as a "fait accompli".*"

She further noted that on page 0373, Nick Milas, not Glen Haines, moved resolution #000524-FR-0258.

Nazario Facchino and Nick Milas entered the meeting.

**TIME: 19:40 hours**

On a "point of order", Mario Gaulin asked that all business conducted after resolution #000524-CA-0260 be removed from the minutes of the regular meeting of the Council of Commissioners held on 2000-05-24.

**000628-CA-0310**

Mario Gaulin MOVED THAT all business conducted after resolution #000524-CA-0260 on page 0374 of the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on 2000-05-24 be removed from the minutes and re-presented to the Council of Commissioners due to a violation of Policy #2000-CA-04: Rules of Order and Procedure for Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

**THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

<b>YEA:</b>	Walter Fogel
<b>NAY:</b>	Steve Bletas, Carolyn Curiale, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>ABST:</b>	Nazario Facchino, Steve Kmec

Mr. Gaulin stated that his rights as a Parent Commissioner have been violated as the Chairman did not follow the procedures adopted by the Council of Commissioners and requested that Steve Bletas, Chairman of the Council of Commissioners, step down.

**000628-CA-0311**

Mario Gaulin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board demand that Steve Bletas, Chairman of the Council of Commissioners, step down as Chairman of the Board.

**THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:**

<b>YEA:</b>	Walter Fogel
<b>NAY:</b>	Steve Bletas, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak
<b>ABST:</b>	Carolyn Curiale, Steve Kmec

Walter Fogel noted that on page 0357 in the vote on resolution #000524-CA-0219 his name should appear in the "NAY" section.

He went on to note that on page 0363 in the vote on resolution #000524-CA-0231 the vote should read "NAY" rather than "ABST".

He further noted that on page 0373 in the vote on resolution #000524-FR-0258 his name should appear in the "NAY" section rather than the "YEA" section.

#### 000628-CA-0312

Peter MacLaurin MOVED THAT the minutes of the REGULAR meeting of the Sir Wilfrid Laurier School Board held on 2000-05-24, having been received by all members prior to this meeting, be approved as corrected.

#### THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

<b>YEA:</b>	<b>Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>NAY:</b>	<b>Walter Fogel</b>
<b>ABST:</b>	<b>Steve Kmec</b>

The following secretarial errors were noted in the minutes of the adjourned meeting of the Council of Commissioners held on 2000-05-31:

- On page 0380 in item 9.4, paragraph 1, line 2 the word "that" should be removed.
- On page 0382, item 12.0 should read "Report attached" instead of "There was no report."
- On page 0383 in item 15.0, paragraph 1, line 4 should read ". . .on a needs basis" rather than ". . .on an as needs basis"
- On page 0383 in item 15.0, paragraph 2, line 2 the word "Parents" is spelled incorrectly.
- On page 0383 in item 15.0, paragraph 3, line 2 should read ". . .the Parents' Committee on the meeting" rather than ". . .the Parents' Committee and on the meetings".
- On page 0384, heading 18.0 should read "VARIA" not "QESBA".
- On page 0386 paragraph 5, line 2 the word "be" is changed to "is" and the word "wou;d" changed for "would"
- On page 0386 paragraph 5, line 3 the word "was" is replaced by "has" and the word "been" is added after the word "not".

#### 000628-CA-0314

Nazario Facchino MOVED THAT the minutes of the ADJOURNED meeting of the Sir Wilfrid Laurier School Board held on 2000-05-31, having been received by all members prior to this meeting, be approved as corrected.

#### THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

<b>YEA:</b>	<b>Steve Bletas, Carolyn Curiale, Nazario Facchino, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak</b>
<b>ABST:</b>	<b>Walter Fogel, Linda Gagnon</b>

The following secretarial errors were noted in the minutes of the special meeting of the Council of Commissioners held on 2000-06-20:

- On page 0392 resolution #000620-CA-0300 the name of Steve Kmec should appear in the "YEA" section.
- On page 0393 resolution #000620-HR-0301 the words "MOVED THAT, on" should be added after "Glen Haines".

- On page 0393 resolution #000620-HR-0302 the words “MOVED THAT, on” should be added after “Morten Schrier”.

**0401**

Walter Fogel noted that on page 0389, “ABSTENTION: Nancy Rupnik” should appear on a separate line.

He further noted that on page 0391, “ABSTENTION: Nazario Facchino, Walter Fogel” should appear on a separate line.

### **000628-CA-0315**

Grace Nesi MOVED THAT the minutes of the SPECIAL meeting of the Sir Wilfrid Laurier School Board held on 2000-06-20, having been received by all members prior to this meeting, be approved as corrected.

#### **THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, James McDougall, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Walter Fogel

**ABST:** Peter MacLaurin, Nick Milas

### **3.0 CHAIRMAN’S REPORT**

The Chairman asked that if members of standing committees are going to be absent to please advise either the Secretary General or the member of the directorate assigned to the standing committee in order to allow for the rescheduling of meetings if there is no quorum.

He went on to report on a meeting held with the Chairs of the Governing Boards on 2000-06-14 noting that the Director General and the Deputy Director General had reviewed the major activities of the Sir Wilfrid Laurier School Board during the past year and outlined plans for the next year. He went on to characterize the meeting as having been positive allowing for a good exchange on the orientations of the board and highlighted the need for such meetings in the future.

The Chairman extended thanks to Jocelyne Thompson-Ness for her work with the Council of Commissioners and presented her with a gift on behalf of the Council.

### **4.0 QUESTION PERIOD**

In response to a request by Susan Bourque to have the Material Resources Committee re-examine its decision concerning the replacement of the public address system at Lake of Two Mountains High School, the Chairman assured Mrs. Bourque that the issue would be discussed at the next meeting of the committee.

In response to a question from Chris Gaulin, a student at Western Laval High School, on why no member of the Directorate or Council had been present at his graduation from the Possibilities program, the Director General answered that members of the Directorate and the Council cannot be present at all events and had chosen to attend the graduation ceremony for the students in the various Work Study Programs (16+) and Special Education Programs in our high schools which was held on the same evening. However, the Principal and the Vice-Principal of Western Laval High School had been present and that they also represent the board.

### **5.0 BUSINESS ARISING**

#### **5.1 Rental of Schools - Souvenir:**

In response to a question from Mario Gaulin made at the meeting of 2000-05-24 concerning the rental of Souvenir Elementary School without the approval of the Governing Board, the Deputy Director General advised that the owner of the day care had approached the Chair of the Governing Board of the

school and asked to use the school for a graduation ceremony and she had been told by the Chair that this was acceptable but had not sought formal authorization from the Governing Board.

**0402**

The Director General stated that all rentals are subject to the approval of the Governing Board as required by the Education Act (R.S.Q., Chapter I-13.3) and this was being followed by the board.

**5.2 Protestant Moral & Religious Education - Souvenir:**

In response to concerns expressed by Brenda Mott that Protestant Moral and Religious Education at Souvenir Elementary School had not been offered, the Director General advised that a successful and well appreciated two (2) day intensive program endorsed by the Christian Direction had been offered to these students who had requested Protestant Moral and Religious Education.

**5.3 Deeds of Establishment & Three Year Plan:**

The Director General reviewed the deeds of establishment and the three-year plan for the allocation and destination of immovables noting that the only deed modified was the one for Rawdon Elementary School which has moved to a new building and changed its name to the Rawdon Elementary & Middle School.

He went on to note that the Adult Education Centre in Lachute will continue to operate at Laurentian Elementary School until approval is received from the Ministère de l'Éducation to renovate the former offices of the Laurentian School Board.

He also advised the Council that the three-year plan for Rosemere High School continues to include the McCaig Annex because the space will be required unless the board receives authorization to enlarge the projected new school in Blainville. He also noted that there continues to be growth in the student population now being served by McCaig Elementary School.

**000628-CA-0316**

WHEREAS section 211 of the Education Act (R.S.Q., chapter I-13.3) requires the school board each year establish a three-year plan of allocation and destination of its immovables;

WHEREAS section 211 also requires the school board to draw up, in accordance with the plan, a list of its schools and of its vocational training and adult education centres and issue a deed of establishment to them;

James McDougall MOVED THAT, on the recommendation of the Committee on the Use of Schools and Other Facilities, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve policy #2000-CA-02: Deeds of Establishment and Three Year Plan for Allocation and Destination of Immovables.

**Carried unanimously**

**5.4 Delegation of Functions & Powers to the Executive Committee:**

The Council of Commissioners entered into discussion on the delegation of functions and powers to the Executive Committee.

**000628-CA-0317**

Walter Fogel MOVED THAT the proposed by-law #BL2000-CA-01: Delegation of Functions and Powers to the Executive Committee be amended by adding the following:

- 1.6 *All decisions taken by the Executive Committee during the period outlined in 1.1, which fall outside its regular terms of reference, must be ratified by the Council of Commissioners at its August meeting.*

**Carried unanimously**

**000628-CA-0318**

Carolyn Curiale MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the agenda for meetings of the Executive Committee be sent to all members of the Council of Commissioners.

**Carried unanimously**

**000628-CA-0319**

Pierre Garofano MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law #BL2000-CA-01: Delegation of Functions and Powers to the Executive Committee.

**1.0 General Provisions:**

- 1.1 All functions and powers that are not delegated under this by-law rests with the Council of Commissioners in accordance with the provisions in the Education Act with the exception of the period from July to the date of the August meeting of the Council of Commissioners where the Executive Committee will exercise all functions and powers of the Council of Commissioners.

The Executive Committee must report to the Council of Commissioners the actions it has taken as they pertain to delegation. The minutes of the Executive Committee meetings sent to each member of the Council of Commissioners shall constitute this report.

- 1.2 The Council of Commissioners may recall from the Executive Committee any matter hereby delegated and dispose of it.
- 1.3 None of the acts performed by virtue of the present delegation shall occasion expenses for which general or specific provisions have not been made in the annual budget unless authorized by the Council of Commissioners.
- 1.4 The present delegation must be exercised within the framework of the laws and regulations of the Gouvernement du Québec, of collective agreements or orders-in-council and decrees as well as rules, policies, norms or decisions adopted by the Council of Commissioners.
- 1.5 The present delegation comes into force on the day on which it is approved by the Council of Commissioners.
- 1.6 All decisions taken by the Executive Committee during the period outlined in 1.1, which fall outside its regular terms of reference, must be ratified by the Council of Commissioners at its August meeting.

**2.0 Functions and Powers Delegated to the Executive Committee relating to Human Resources:**

- 2.1 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations to select, engage, promote, non-reengage, dismiss or declare in surplus administrative, teaching and non-teaching professional personnel. Excluded from this delegation are the positions of the Director General, Deputy Director General, Directors of Services, Senior Advisor to Management, School Principals, and Vice Principals.
- 2.2 The Council of Commissioners delegates to the Executive Committee the authority to settle a dispute arising from the application of the various collective agreements with the employee groups.

**3.0 Functions and Powers Delegated to the Executive Committee relating to Financial Resources:**

- 3.1 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations relative to long term loans, mandates to the Minister of Education or Financement Québec to negotiate loans, costs, legal counsel, and choice of fiduciary institutions.
- 3.2 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations relative to accounts payable and tax refunds.

**4.0 Functions and Powers Delegated to the Executive Committee relating to Educational Services:**

- 4.1 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations relative to ententes with other school boards and private institutions for the education of either their students or those of the Sir Wilfrid Laurier School Board.
- 4.2 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations relative to agreements or ententes with health and social agencies for services for students.
- 4.3 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations relative to derogations from the Basic School Regulation (Régime pédagogique).
- 4.4 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations relative to the locally developed programs of studies.

**5.0 Functions and Powers Delegated to the Executive Committee relating to Material Resources:**

- 5.1 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations to administer its buildings, grounds and capital equipment.
- 5.2 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations to purchase capital except the purchase and sale of land and the erection or demolition of buildings.
- 5.3 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations to insure its buildings and personnel.

**6.0 Functions and Powers Delegated to the Executive Committee relating to Corporate Affairs:**

- 6.1 The Council of Commissioners delegates to the Executive Committee all of its rights, powers and obligations to act in the event of an emergency such as a natural disaster or an unforeseen calamity.
- 6.2 The Council of Commissioners delegates to the Executive Committee its rights, powers and obligations to enter into agreements for the provision of school transportation.

**Carried unanimously**

**5.5 MEQ Day Care:**

Pierre Niding advised the Council that he had contacted the Ministère de l'Éducation concerning the large surpluses of school based day cares in the Sir Wilfrid Laurier School Board presented during the discussions on budget parameters. He reported that the Ministère de l'Éducation found that these surpluses were greater than it would have expected.

The Director General agreed that some schools, due to the manner in which the service was organized, were reporting large surpluses but that these had been used to supplement school budgets and to improve facilities, all with the approval of the Governing Board.

#### **5.6 Private & Co-operative Day Care:**

In response to an observation made by Mario Gaulin as to why the board is encouraging the use of school based day care, the Director General noted that the board promotes school based day care because it is a complimentary service to parents of the school and because the board has the responsibility in the Education Act (R.S.Q., Chapter I-13.3) to provide the service when requested by a Governing Board.

The Director General advised the Council that a legal opinion had been sought on a "*mise en demeure*" received from Julius Grey, Lawyer, on behalf of the Hillcrest Academy Home and School Association requesting that the Council of Commissioners withdraw section 5.9.2 of the 2000-2001 Budget Parameters which concerns the charging of fees to private day cares. The legal opinion noted that a school board has the right to charge a fee for the use of its facilities and that this could be done through its rental policy.

The Council entered into discussion on day care services.

In response to a question from Pierre Niding concerning the operation of a cooperative day care at Laurentian Elementary School, the Director General noted that he was unaware of the fee being charged and would look into it.

#### **5.7 Resolution of the Parents' Committee:**

The Chairman turned the chair over to the Vice-Chairman.

Steve Bletas, referring to the minutes of 2000-05-24, page 0364, item 6.10, paragraph 2 where a resolution from the Parents' Committee was presented to the Council stating that the Parent Commissioners would no longer attend board committee meetings, noted that comments made after the presentation of the resolution by the Parent Commissioners indicated that they intended to sit on the Council of Commissioners, Executive Committee, Appeals Review Committee and the Committee on the Use of Schools and Other Facilities and that this contradicted the resolution. He asked that the Parent Commissioners return to the Parents' Committee to obtain an amendment authorizing them to sit on the Appeals Review Committee and the Committee on the Use of Schools and Other Facilities.

The Council entered into discussion.

The Parent Commissioners agreed to seek an amendment and indicated that they would not attend any meetings of the Appeals Review Committee or the Committee on the Use of Schools and Other Facilities until an amendment is obtained.

Carolyn Curiale asked that Mr. Bletas withdraw his resolution. Mr. Bletas declined as he is seeking a clarification on the intentions of the resolution.

#### **000628-CA-0320**

Steve Bletas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board request that the Parents' Committee amend their resolution #PC000504-03 which states that Parent Commissioners were not to sit on sub-committees of the board; to include an authorization for the Parent Commissioners to sit on the Appeals Review Committee and the Committee on the Use of Schools and Other Facilities:



## THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Steve Bletas, Nazario Facchino, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Edward Turchyniak

NAY: Carolyn Curiale, Linda Gagnon

ABST: Walter Fogel, Nancy Rupnik

The Chairman resumed the chair.

**6.0 CORPORATE AFFAIRS****6.1 Annual Evaluation of the Director General:**

The Chairman presented the annual evaluation of the Director General, as per policy #2000-HR-03 and reviewed various goals and objectives that had been achieved.

The Council entered into discussion on the evaluation.

**6.2 Performance Bonuses:****000628-CA-0321**

WHEREAS the Treasury Board announced on March 10, 1999 its decision to lift, as of 1998-99, the moratorium on the payment of lump sum bonuses to recompense the performance of management staff in the public and parapublic sectors in effect since 1992;

WHEREAS the Minister of Education, by order-in-council dated August 12, 1999, amended the regulation respecting the conditions of employment of management staff of school boards with respect to the payment of lump sum performance bonuses to directors general and assistant directors general;

WHEREAS the Council of Commissioners adopted policy #2000-HR-03: Annual Evaluation of the Director General;

WHEREAS the procedures outlined in the policy have been followed;

Pierre Garofano MOVED THAT, on the recommendation of the Chairman, the Council of Commissioners grant the Director General a performance bonus for 1999-2000 in accordance with the regulation to amend the regulation respecting the conditions of employment of management staff of school boards in an amount equal to 6% of his salary on June 30, 2000.

## THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

YEA: Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

NAY: Walter Fogel, Steve Kmec

The Director General presented the annual evaluation of the Deputy Director General as mandated to him by policy #2000-HR-03: Annual Evaluation of the Director General.

Pierre Niding left the meeting.

**TIME: 21:05 hours**

000628-CA-0322

WHEREAS the Treasury Board announced on March 10, 1999 its decision to lift, as of 1998-99, the moratorium on the payment of lump sum bonuses to recompense the performance of management staff in the public and parapublic sectors in effect since 1992;

WHEREAS the Minister of Education, by order-in-council dated August 12, 1999, amended the regulation respecting the conditions of employment of management staff of school boards with respect to the payment of lump sum performance bonuses to directors general and assistant directors general;

WHEREAS the Council of Commissioners adopted policy #2000-HR-03: Annual Evaluation of the Director General;

WHEREAS the procedures outlined in the policy have been followed;

Linda Gagnon MOVED THAT, on the recommendation of the Director General, the Council of Commissioners grant the Deputy Director General a performance bonus for 1999-2000 in accordance with the regulation to amend the regulation respecting the conditions of employment of management staff of school boards in an amount equal to 5% of his salary on June 30, 2000.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Steve Kmec

**ABST:** Walter Fogel

**6.3 Update on Blainville School:**

The Director General advised the Council that the Ville de Blainville had identified a site for the consideration of the Sir Wilfrid Laurier School Board for the new elementary school.

Carolyn Curiale, Linda Gagnon and Edward Turchyniak left the meeting. **TIME: 21:07 hours**

Pierre Niding returned to the meeting. **TIME: 21:07 hours**

The Council entered into discussion on the site being offered.

Edward Turchyniak returned to the meeting. **TIME: 21: 09 hours**

**6.4 Update on Administration Centre:**

The Director General provided an update on the new administration centre in Rosemere noting that the architect and engineer will have the plans completed for the calling of tenders in August.

Carolyn Curiale and Linda Gagnon returned to the meeting. **TIME: 21:11 hours**

**6.5 Conseil régionale de développement de Laval (CRDL):**

In response to a question from Walter Fogel as to why a notice of meeting had not been received for the elections to the board of the Conseil régionale de développement de Laval (CRDL), the Chairman advised that the board had received a telephone call advising that the meeting would be re-scheduled but that no further information had been received.

**6.6 Update on Letter from the Lawyer Representing the Hillcrest Academy Home & School Association:**

The matter of the lawyer's letter was discussed under 5.6.

**6.7 Information Technology Standing Committee:**

Mario Gaulin and Pierre Niding requested that an updated list of members of standing committees be distributed.

The Chairman called for a 10 minute recess.

**TIME: 21:16 hours**

The meeting resumed.

**TIME: 21:26 hours**

**7.0 PARENT COMMISSIONERS REPORT**

In response to comments which have been made by members of the Council of Commissioners concerning the number of parents in attendance at Parents' Committee meetings, Pierre Niding informed the Council that due to the expanse of the territory of the Sir Wilfrid Laurier School Board it is often hard for parent representatives to attend meetings. He went on to advise that he had spoken with the Director General about the possibility of splitting the Parents' Committee into two (2) groups and then form a Central Parents' Committee in order to facilitate more parent representative participation and better communication and that he was prepared to work on a proposal for how the Parents' Committee would operate if it were to be split into two (2) groups.

The Director General agreed to review this matter with Mr. Niding.

In response to a question from Pierre Niding, the Director General advised that the Information Technology Service will be installing the Nelligan Program, a computer program for managing schools fees, number of textbooks and record keeping at Lake of Two Mountains High School and other high schools over the summer.

**8.0 HUMAN RESOURCES**

**8.1 Engagement / Appointment of Vice-Principal:**

Withdrawn.

**8.2 Modification of Resolution:**

**000628-HR-0323**

WHEREAS the teacher needs for 2000-2001 have been revised;

Walter Fogel MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board remove the names of the following teachers from resolution #000524-HR-0235 placing them on regular substitution as of 2000-07-01.

<b>Name</b>	<b>School</b>
Beaulieu, Ginette	Ste-Agathe Academy (Elementary)
Carrier, Pierre	Ste-Agathe Academy (Secondary)
Cragg, Gaile	Mountainview High School
Lougheed, Lynn	Terry Fox Elementary School

**Carried unanimously**

### **8.3 Employee Assistance Program:**

The Director General gave a brief overview of the Employee Assistance Program.

In response to a question from Steve Kmec as to how many employees have used the program, the Director General noted that forty (40) employees had used the program during the 1999-2000 school year.

#### **000628-HR-0324**

WHEREAS the Sir Wilfrid Laurier School Board has approved the continuation of the Employee Assistance Program;

WHEREAS this program has been reviewed by the Human Resources Committee;

WHEREAS this program is being recommended by the Directorate;

Edward Turchyniak MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Montrose Inc.** as the firm for the Employee Assistance Program as per the terms of the contract, effective 2000-07-01 to 2001-06-30.

**Carried unanimously**

### **8.4 Rescinding of Resolution:**

#### **000628-HR-0325**

Pierre Niding MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board rescind resolution #000524-HR-0234 concerning the non re-engagement of **Lisa Verrall**, effective 2000-06-30.

**Carried unanimously**

## **9.0 FINANCIAL RESOURCES**

### **9.1 2000-2001 Budget:**

The Director General presented an overview of the 2000-2001 budget noting that the Financial Resources Committee had studied the document.

The Council entered into discussion.

Glen Haines excused himself for the evening.

**TIME: 21:56 hours**

In response to a question from Pierre Niding on the measure for school success, the Director General advised that the Principals were given preliminary information concerning the measure in the middle of May and were asked to examine the data provided by the Ministère de l'Éducation with their Governing Boards. He noted that the data which had been provided was not complete and contained errors. He further reported that their school success plans were due by mid-October.

#### **000628-FR-0326**

WHEREAS in accordance with the Education Act (R.S.Q., Chapter I-13.1), the Sir Wilfrid Laurier School Board must adopt and submit to the Minister its operating, investment and debt service budget for the 2000-2001 school year;

WHEREAS the Minister has authorized the Sir Wilfrid Laurier School to adopt a budget which provides for expenditures that exceed the revenues of the school board;

**0410**

WHEREAS the standardized assessment included in the real estate tax base which was used to prepare the budget is established in the amount of 3 286 691 714 \$ in conformity with the law and the 2000-2001 budgetary rules;

WHEREAS the budget establishes the tax rate for the 2000-2001 school year at 0,35\$ per 100\$ of assessment;

WHEREAS this rate respects the limits permitted by law;

Carolyn Curiale MOVED THAT, on the recommendation of the Financial Resources Committee, the operating, investment and debt service budget for the 2000-2001 school year be adopted and submitted to the Minister of Education for approval under the terms and conditions determined by the Minister; AND THAT the tax rate be established at 0,35\$ per 100\$ of assessment.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Peter Haldimand, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Walter Fogel, Steve Kmec

### **9.2 School Budgets:**

Withdrawn.

### **9.3 Noon Hour Supervisors:**

In response to a question from Mario Gaulin concerning the additional cost to parents of Genesis Elementary School for lunch hour supervision due to the fact that students ate in their classrooms, the Director General advised that the issue needed to be reviewed as other schools are in a similar position and that the financial implications would have to be examined with the Financial Resources Committee before he could respond.

## **10.0 EDUCATIONAL SERVICES**

There was no business to conclude.

## **11.0 MATERIAL RESOURCES**

### **11.1 Insurance 2000-2001:**

The Director General reviewed the insurance proposal for the 2000-2001 school year.

The Council entered into discussion.

Edward Turchyniak left the meeting.

**TIME: 22:09 hours**

In response to a question from Walter Fogel as to why cargo insurance was included in the tender, the Director General advised that he would seek clarification as this had been included in years past but recommended that the resolution be adopted as presented.

Peter MacLaurin called for the vote.

**000628-MR-0327**

WHEREAS the tender for the annual insurance were reviewed by the Material Resources Committee;

**0411**

Steve Kmec MOVED THAT, on the recommendation of the Material Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board, pursuant to the analysis of the tenders, authorize the administration to enter into an insurance agreement for the 2000-2001 school year for all the Sir Wilfrid Laurier School Board's insurance needs with the firm **Aon Parizeau Inc.** for a total premium of **18 813,32\$**, including taxes.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik

**NAY:** Walter Fogel

Edward Turchyniak returned to the meeting.

**TIME: 22:12 hours**

### **11.2 Call for Tenders:**

#### **000628-MR-0328**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to rebuild the roof at Our Lady of Peace Elementary School;

WHEREAS the architect and the consulting engineer have completed the drawings, specifications and tendering documentation;

WHEREAS Material Resources and the architect recommend that public tenders be called;

Nick Milas MOVED THAT, on the recommendation of the Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board call public tenders for the rebuilding of the roof at Our Lady of Peace Elementary School.

**Carried unanimously**

#### **000628-MR-0329**

WHEREAS the Sir Wilfrid Laurier School Board has called public tenders for the rebuilding of the roof at Our Lady of Peace Elementary School;

WHEREAS tenders will be received and opened on 2000-07-13;

WHEREAS the contract for rebuilding the roof at Our Lady of Peace Elementary School has to be signed prior to 2000-07-31;

Nick Milas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director General, or in his absence the Deputy Director General, to sign a contract with the lowest conformable bidder, up to a total amount of 135 000\$, for the rebuilding of the roof Our Lady of Peace Elementary School.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Walter Fogel

**ABST:** Carolyn Curiale

**000628-MR-0330**

WHEREAS the Sir Wilfrid Laurier School Board has resolved to improve the emergency exits at St-Paul Elementary School Annex (St-Ernest) as required by the Ville de Laval Fire Prevention Department;

WHEREAS doors, frames and hardware must be purchased to undertake this project;

WHEREAS the invitational tenders were opened on 2000-06-28;

WHEREAS the Director of Material Resources recommends that the contract be awarded to the lowest conformable bidder;

Peter Haldimand MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the doors, frames and hardware at the St-Paul Elementary School Annex (St-Ernest) to **Techniporte Inc.** for a total cost of 25 950\$ taxes included.

**THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:**

**YEA:** Steve Bletas, Carolyn Curiale, Nazario Facchino, Linda Gagnon, Pierre Garofano, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, James McDougall, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Walter Fogel

**12.0 INFORMATION TECHNOLOGY**

There was no business to conclude.

**13.0 QESBA**

William Pollock drew the Council's attention to a memo from the Quebec English School Boards Association (QESBA) concerning standing committees and commissions and asked that interested Commissioners advise either Carolyn Curiale or him.

Carolyn Curiale reminded the Council of the Professional Development survey being conducted by the QESBA and urged everyone to respond.

She went on to extend congratulations to the Director General on his election as President of the Association of Directors General of English School Boards of Quebec.

Linda Gagnon extended congratulations to Carolyn Curiale on her nomination as a candidate to sit on the Advisory Board on English Education.

**14.0 TRANSPORTATION SERVICES**

There was no business to conclude.

**15.0 EMERGENCY PREPAREDNESS****15.1 Emergency Preparedness Procedures:**

The Deputy Director General reviewed the proposed procedure for crisis intervention and trauma treatment.

000628-CA-0331

Nancy Rupnik MOVED THAT, on the recommendation of the Emergency Preparedness Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve proposed procedure #P2000-CA-06: Emergency Preparedness Procedures: Crisis Intervention and Trauma Treatment.

**Carried unanimously**

**15.2 Montreal Region Emergency Preparedness Table:**

The Deputy Director General explained the reasons for the following resolution noting that M. Brouillette has been reassigned to the Lanaudière area.

The Council entered into discussion.

Carolyn Curiale suggested that the resolution be amended to include a whereas indicating that the Montreal Region Emergency Preparedness Table overlaps into the Lanaudière region, therefore, providing a link with M. Brouillette's new assignment.

Walter Fogel accepted Mrs. Curiale's amendment.

000628-CA-0332

WHEREAS the Montreal Region Emergency Preparedness Table has been formed by school boards of the new Montreal Metropolitan Region with the objective of preparing against disaster;

WHEREAS the Sir Wilfrid Laurier School Board is an active member of this table;

WHEREAS one of the primary organizers of this table was Jacques Brouillette of the Direction général de la Sécurité civile et Sécurité incendie of the Ministère de la Sécurité publique;

WHEREAS Mr. Brouillette has extensive experience in the field of emergency preparedness for educational institutions;

WHEREAS Mr. Brouillette assisted one of the predecessor boards of the Sir Wilfrid Laurier School Board in its creation of an emergency preparedness program;

WHEREAS at the meeting of 2000-06-19 of the Montreal Region Emergency Preparedness Table members were advised that Mr. Brouillette would no longer be participating on the table due to re-assignment;

WHEREAS the participation of Mr. Brouillette on this table is essential to school boards attaining their objectives of preparing for the security of students and staff;

WHEREAS the territory covered by the Montreal Region Emergency Preparedness Table overlaps into the Lanaudière region;

Walter Fogel MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board petition Serge Ménard, Ministre de la Sécurité publique, to intercede in the matter of the re-assignment of Jacques Brouillette, Conseiller en Sécurité civile for the Direction général de la sécurité civile et sécurité incendie of the Ministère de la Sécurité publique; with a view of having such a re-assignment modified in a manner the Ministre deems appropriate, to ensure that Mr. Brouillette continues to provide the help and incentive necessary for school boards to attain their objectives in emergency preparedness.

AND THAT a copy of this resolution and its covering letter to the Ministre de la Sécurité publique be forwarded to members of the Montreal Region Emergency Preparedness Table of the new Montreal Metropolitan Region.



## THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

**YEA:** Carolyn Curiale, Nazario Facchino, Walter Fogel, Glen Haines, Peter Haldimand, Steve Kmec, Peter MacLaurin, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Steve Bletas, Linda Gagnon, Pierre Garofano, James McDougall

William Pollock, Vice-Chairman, excused himself for the evening.

**TIME: 22:27 hours**

**15.3 Letter to the Ministre de la Sécurité publique:**

In response to a request from Walter Fogel, in his capacity of Chairman of the Montreal Region Emergency Preparedness Table, for permission to use board letterhead in forwarding this letter, the Director General advised that a resolution of the board is forwarded by the Secretary General on behalf of the board.

**000628-CA-0333**

Pierre Niding MOVED THAT the meeting be extended for thirty (30) minutes.

## THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:

**YEA:** Steve Bletas, Carolyn Curiale, Nazario Facchino, Walter Fogel, Glen Haines, Peter Haldimand, Steve Kmec, Nick Milas, Grace Nesi, William Pollock, Nancy Rupnik, Edward Turchyniak

**NAY:** Linda Gagnon, Pierre Garofano, James McDougall

**ABST:** Peter MacLaurin

**16.0 QUESTION PERIOD**

There were no questions.

**17.0 CORRESPONDENCE**

The Chairman drew the Council's attention to a letter from Holy Rosary Elementary School commending Mark McMahon, Manager of the Arundel Natural Science Centre, for the assistance he had provided a student injured during a school visit to the centre.

**18.0 VARIA**

There was no Varia.

**19.0 ADJOURNMENT OF MEETING**

Linda Gagnon MOVED adjournment of the meeting.

**Carried unanimously**

**TIME: 22:35 hours**

**NEXT MEETING ⇨ REGULAR ⇨ 2000-08-23**

\_\_\_\_\_  
Robert Vallerand, Secretary General

\_\_\_\_\_  
Steve Bletas, Chairman