

Minutes of the THIRD (3<sup>rd</sup>) meeting of the 2018-2019 Sir Wilfrid Laurier Parents Committee held on Thursday December 6<sup>th</sup>, 2018 at 7:30 p.m. in the Boardroom of the Sir Wilfrid Laurier School Board, 235 Montée Lesage, Rosemère, Québec.

**MEMBERS PRESENT:**

Dalia Cenon Gonzalez	Franklin Hill Elementary	Aniarys Torralba Parra	Pierre E. Trudeau Elementary
Charbel Mourad	Hillcrest Academy	Frank D'Onofrio	Pinewood Elementary
Adam Garonce	Jules Verne Elementary	Amber Lawrence	Rawdon Elementary
Adam Gordon	Lake of Two Mountains High	Carla Tosti	Rosemere High
Tara Anderson	Laurentia Elementary	Effie Kontakos	Souvenir Elementary
Don Beverly	Laurentian Regional High	Christine Flynn	St. Jude Elementary
Tony Beliotis	Laval Junior Academy	Mike Panichella	St. Paul Elementary
Douglas Howarth	Laval Senior Academy	Mary Ann Barillaro	St. Vincent Elementary
Lisa Cipriani	McCaig Elementary	Alyson Frances Woodard	Ste-Adele Elementary
Lannie Richard	Mountainview Elementary	Nathalie Codner	Twin Oaks Elementary
Andrew Vieira	Our Lady of Peace Elementary	Laura Orzea	SEAC Representative

**ALSO PRESENT:** Gaëlle Absolonne Director General; Richard Greschner, Director of Human Resources; Florence Delorme, Directors of School Affairs and School Organization; Josée Côté, Ambassador, Sir Wilfrid Laurier Foundation; Anne McMullon, Anick Brunet, Bob Pellerin, Commissioners

**ABSENT:** Arundel Elementary, Crestview Elementary, Genesis Elementary, Grenville Elementary, John F Kennedy Elementary, Joliette Elementary, Joliette High, Laurentian Elementary, Morin Heights Elementary, Ste-Agathe Academy, Terry Fox Elementary

The Chairperson called the meeting to order at 7:35 pm

**1. APPROVAL OF AGENDA**

Thank you to everyone for the delicious goodies  
 Add: 8.1 Quebec high school History book

**PC20181206-01** Lake of Two Mountains MOVED THAT the agenda be accepted with the addition. Seconded by Souvenir Elementary.

Carried **UNANIMOUSLY**

**2. APPROVAL OF MINUTES of November 1, 2018**

In 5.11 it should read Parents Committee and not Parents Commission.

**PC20181206-02** Rawdon Elementary MOVED THAT the minutes of November 1, 2018 be accepted with the correction. Seconded by Laval Senior Academy.

**This motion was CARRIED on the following division:**

**For:** Franklin Hill Elem, Hillcrest Acad, Jules Verne Elem, Laurentia Elem, Laurentian Regional High, Laval Senior Acad, McCaig Elem, Mountainview Elem, Our Lady of Peace Elem, Pierre E. Trudeau Elem, Pinewood Elem, Rawdon Elem, Rosemere High, Souvenir Elem, St Jude Elem, St Paul Elem, St Vincent Elem, Twin Oaks Elem, SEAC

**Abstain:** Laval Junior Acad, Lake of Two Mountains High, Ste-Adele

**3. APPROVAL OF MINUTES of November 21, 2018 – Special Meeting**

**PC20181206-03** Laval Junior Academy MOVED THAT the minutes of the November 21, 2018 special meeting be accepted as presented. Seconded by Lake of Two Mountains High School

**This motion was CARRIED on the following division:**

**For:** Franklin Hill Elem, Hillcrest Acad, Laurentia Elem, Laval Junior Acad, McCaig Elem, Rosemere High, Souvenir Elem, St Vincent Elem,

**Abstain:** Jules Verne Elem, Rawdon Elem, Lake of Two Mountains High, Laurentian Regional High, Laval Senior High, Mountainview Elem, Our Lady of Peace Elem, Pinewood Elem, St Jude Elem, St Paul Elem, Ste-Adele Elem, Twin Oaks Elem, SEAC

**4. QUESTION PERIOD**

## 5. BUSINESS ARISING

### 5.1 Internal Rules and Procedures

**PC20181206-04** Souvenir Elementary MOVED THAT the internal rules and procedure document be approved with the changes and corrections made at the October 2018 meeting. Seconded by Pinewood Elementary.

Carried UNANIMOUSLY

### 5.2 Nomination/Election of RCP-3L Representative (2)

Since we cover a large territory, we are allowed three representatives on this committee. If anyone is interested, please e-mail the Chairperson

### 5.3 Feedback on Facebook page

Thank you to all who have contributed to the page. Everyone is asked to please like the page and ask your friends to like it too! Anything that is going on in schools can be sent to one of the members of the Facebook committee to post on the page.

## 6. NEW BUSINESS

### 6.1 Sir Wilfrid Laurier Foundation (presentation by Mrs. Josée Côté)

Josée Côté gave a presentation on the Sir Wilfrid Laurier Foundation.

Ms. Côté spoke of the fundraising galas and the money that is given back to the schools. She will be visiting all governing boards starting in the new year to discuss incentives that schools could participate in to help raise funds. She is hoping that every school can have a "dress down day" with the proceeds going to the foundation.

### 6.2 School Calendar 2019-2020 (presentation by Mr. R. Greschner, Director of Human Resources)

Mr. Richard Greschner gave a presentation and explanation of the 2019-2020 school calendars. Copies of the calendars were e-mailed to members by the Chairperson. Members are asked to bring these back to their governing boards to consult. Parents Committee must give a response by January 24, 2019.

In response to a question from Hillcrest Academy, depending on the size of the school is dependent on whether the school daycares are open on ped days. Some schools have very small daycares and it is not financially viable to open them on ped days.

Members are asked to send their comments to the Chairperson by January 22, 2019. She will compile them and send in a written response.

### 6.3 Consultation – Deeds of Establishment & Three-Year Plan

Ms. Florence Delorme, Director of School Affairs and School Organization gave a presentation and explanation on the Deeds of Establishment and the Three-year plan. Members are asked to verify with their governing boards that they are accurate and any discrepancies or questions be submitted in writing to the Secretary General. The governing boards have also received the Deeds of Establishment.

In response to a question from Laval Senior Academy, enrolment projections are done by aging up our own students and the forecasts given to us based on our territory by the MEES. In a follow up question, re-zoning is considered when a school has reached its capacity and can no longer house more students.

In response to a question from Hillcrest Academy, Ms. Delorme mentioned that it has always been a practice to consult on both documents, and she understood they were sent to governing boards this year. Governing boards are only required to consult on

the Deeds of Establishment, parents committee is required to consult on both. Ms. Absolonne confirmed that the schools were sent the Deeds of Establishment but the parents committee was sent both documents.

The deadline to submit is January 14, 2019. Please submit comments to the Chairperson by January 11, 2019.

The Chairperson thanked Ms. Delorme for being at the meeting to present this item as it makes it easier to understand.

In an e-vote held the following resolution was passed:

**PC20190114** Rosemere High School MOVED THAT the Consultation – Deeds of Establishment & Three-Year Plan be approved as presented. Seconded by Mountainview Elementary.

**This motion was CARRIED on the following division:**  
**For:** Hillcrest Acad, Lake of Two Mountains High, McCaig Elem, Mountainview Elem, Pierre Elliott Trudeau Elem, Pinewood Elem, Rosemere High, St Jude Elem, St Paul Elem, St. Vincent Elem, Twin Oaks Elem  
**Abstain:** Laurentia Elem, Terry Fox Elem

#### **6.4 Publicizing of Commissioner vacancies-process of election.**

Ms. Absolonne will send a written document on the process to the Chairperson.

The new Bill 185 states that in order to fill commissioner vacancies prior to November 1 that we have to follow article 199. Article 199 states that you must fill the vacancy within 30 days and must consult parents committee. Public notices go out to schools and centres to post on their boards, posts are put on Facebook and on the school board website.

#### **6.5 SEAC membership**

**PC20181101-05** Rawdon Elementary MOVED THAT Melissa Tsokas of Twin Oaks Elementary be nominated to the Special Education Advisory Committee as a delegate for the 2018-2019 and 2019-2020 school years. Seconded by Lake of Two Mountains High.

**Carried UNANIMOUSLY**

#### **6.6 Best Practices**

##### **6.6.1 Chair handbook**

A workshop was given by Ms. Stephanie Krenn on how to be a Chairperson of a governing board. It would be nice if the parents committee could put together a manual on how to be a chairperson of a governing board. Although the handout at the workshop was good it was very technical so perhaps a more user friendly one could be prepared. Rawdon Elementary will head a subcommittee on this. Ms. Absolonne will ask Ms. Krenn to help if needed to answer any questions the committee may have.

##### **6.6.2 GB information uniformity**

The chairperson suggested that schools should post on their websites the composition of their governing board with the member's names and roles and their contact information. As not all schools have web sites, a suggestion was made to put this information on the FB page. An alternate suggestion was made to put governing board members on the Sir Wilfrid Laurier website under the links to each school. Ms. Absolonne said that this project would be feasible but cannot give a timeline. The chairperson will take on this subcommittee.

## 7. REPORTS

### 7.1 School Board's Report

- Bob Pellerin enquired if members got an invitation to the Commitment-to-Success Plan on December 12. Everyone is welcome.
- Some of the commissioners attended a QESBA PD session on November 30 and December 1. Various interesting workshops were held. Our school board is being proactive and working with the QESBA looking at ways to ensure that school boards remain intact.
- Ms. Absolonne presented her PowerPoint to members. It will be sent to the Chairperson to e-mail to members.
- Highlight on having the re-registration process online in January 2019. It will be a pilot project in some of our schools for this year but by next year all of our schools will be on board. In response to a question from Laval Senior Academy, a confirmation will be sent once parents have completed the re-registration process. Re-registration is the process of registering students already in our schools. The goal in the future is to have course selection and daycare registration on line. In response to a question from McCaig Elementary, Ms. Absolonne explained that out of zone is a possibility. Tomorrow the principals will be informed and Ms. Absolonne will ask who is interested in participating in the pilot project.
- Happy Holidays to all!

### 7.2 Chair's Report

In members package.

### 7.3 Treasurer's Report

In members package.

### 7.4 Parent Commissioner's Report

In members package.

### 7.5 RCP-3L Report

In members package. Please consider joining this very interesting group!

The comité des parents de Laval prepared a resolution to communicate with the new Minister of Education, who wants to abolish school boards that they feel parents should be involved in the process when these discussions are taking place. This item will be on the February agenda to discuss.

Members would like to find out what the EPCA is doing on this before joining with the francophone group.

### 7.6 SEAC Report

In members package.

January 15 there is a SEAC workshop on anxiety with guest speaker Dr. Perlin.

The representative explained how she ended up getting involved with the SEAC and that they are always looking for ways to make parents aware that the committee exists.

There is a SEAC button on the SWLSB making it more accessible to parents.

### 7.7 EPCA (English Parents Committee Association)

In members package.

EPCA is asking parents committees and school boards if they are interested in putting forth a resolution for a unified front in regards to religious symbols in the workplace.

Members discussed this topic. This item is tabled until the next meeting in order to get more information as there are other stakeholders involved in the EMSB resolution and members would like to find out if they agree with the resolution.

In response to a question from St Jude, once the vignettes are ready the EPCA representative will bring it to this committee.

## 8. VARIA

### 8.1 Quebec high school History book

Laval Senior Academy enquired if our school board had any experts review the new Quebec high school History book. The experts at EBSB reviewed it and claim that it falls short in the indigenous material of the book. Ms. Absolonne will verify and let the members know.

## 9. QUESTION PERIOD

In response to a question from Laura Wittebol, a parent, concerning the publication of the commissioner vacant positions, Ms. Absolonne responded that this is the means of communications that is used for publication. Laura went on to say that she feels that the publication of the open commissioner positions fell short.

She went on to say that in addition to the upcoming governing board workshop on the budget that perhaps one could be held explaining the educational project, as this is new to all schools.

In a follow-up statement Laura, the SEAC workshops should be sent by an e-push to all parents.

Ms. Absolonne explained the process on how the town hall for parents in Laval came to fruition. A parent came to council representing other parents with questions on the SWLSB high schools. Because there were 18 questions and the Chair felt it needed more than the 5 minutes allotted in question period, it was proposed to hold a town hall to address them. The date has not been set yet, but communication will be sent to the parents when details are known

## 10. ADJOURNMENT

Next meeting – February 6, 2019

**PC20181206-06** Laval Senior Academy MOVED THAT the meeting be closed at 9:21 p.m. Seconded by St Jude Elementary

Carried UNANIMOUSLY

Minutes approved \_\_\_\_\_, 2019

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Chairperson

Secretary

Respectfully submitted by:  
Susan O'Keeffe, Recording Secretary