

Minutes of the fifth (5<sup>th</sup>) meeting of the 2018-2019 Sir Wilfrid Laurier Parents Committee held on Thursday, March 14<sup>th</sup>, 2019 at 7:30 p.m. in the Boardroom of the Sir Wilfrid Laurier School Board, 235 Montée Lesage, Rosemère, Québec.

**MEMBERS PRESENT:**

Dalia Ceron Gonzalez	Franklin Hill Elementary	Andrew Vieira	Our Lady of Peace Elementary
Angela Kosciuk	Hillcrest Academy	Amber Lawrence	Rawdon Elementary
Adam Garonce	Jules Verne Elementary	Carla Tosti	Rosemere High
Adam Gordon	Lake of Two Mountains High	Effie Kontakos	Souvenir Elementary
Tara Anderson	Laurentia Elementary	Christine Flynn	St. Jude Elementary
Karrine Morrison	Laurentian Elementary	Billie Chasiotis	Terry Fox Elementary
Don Beverly	Laurentian Regional High	Nathalie Codner	Twin Oaks Elementary
Tony Beliotis	Laval Junior Academy	Laura Orzea	SEAC Representative
Douglas Howarth	Laval Senior Academy		

**ALSO PRESENT:** Fred Greschner, Assistant Director General; Stephanie Krenn, Director of Corporate Affairs/Secretary General; Chao Ling Pan, Director of Financial Services; Geoff Hipps, Director of Pedagogical Services; Guy Gagnon, Commissioner; Laura Wittebol, parent

**ABSENT:** Arundel Elementary, Crestview Elementary, Genesis Elementary, Grenville Elementary, John F Kennedy Elementary, Joliette Elementary, Joliette High, McCaig Elementary, Morin Heights Elementary, Mountainview Elementary, Pierre E. Trudeau Elementary, Pinewood Elementary, Rawdon Elementary, St. Paul Elementary, St. Vincent Elementary, Ste-Adele Elementary, Ste-Agathe Academy

The Chairperson called the meeting to order at 7:15 pm

**1. APPROVAL OF AGENDA**

Add: 6.4 Electronic Votes  
8.1 Pre-K

**PC20190314-01** Laurentia Elementary MOVED THAT the agenda be accepted with additions. Seconded by Hillcrest Academy

Carried **UNANIMOUSLY**

**2. APPROVAL OF MINUTES of February 7, 2018**

6.7.1 asking every PC member – remove the word member.  
E-vote 7.5 – remove Laval Junior Academy from the vote

**PC20190314-02** St. Jude Elementary MOVED THAT the minutes of February 7, 2019 be accepted with corrections. Seconded by

**This motion was CARRIED on the following division:**

**For:** Franklin Hill Elem, Jules Verne Elem, Lake of Two Mountains High, Laurentia Elem, Laurentian Regional High, Laval Junior High, Laval Senior Acad, Rosemere High, Souvenir Elem, St Jude Elem, Twin Oaks Elem, SEAC

**Abstain:** Hillcrest Acad, Laurentian Elem, Rawdon Elem

**3. APPROVAL OF MINUTES of special meeting February 18, 2019**

**PC20190314-02** St. Jude Elementary MOVED THAT the minutes of February 18, 2019 be approved as presented. Seconded by

**This motion was CARRIED on the following division:**

**For:** Jules Verne Elem, Lake of Two Mountains High, Laurentia Elem, Laval Junior Acad, Rosemere High, St. Jude Elem, Souvenir Elem

**Abstain:** Franklin Hill Elem, Laurentian Elem, Laurentian Regional High, Laval Senior Acad, Rawdon Elem, Twin Oaks, Elem, SEAC

*Twin Oaks entered the meeting at 7:29 p.m.  
Our Lady of Peace Elementary entered the meeting at 7:30 p.m.*

**4. QUESTION PERIOD**

**5. BUSINESS ARISING**

## 6. NEW BUSINESS

### 6.1 Budget Building 2019-2020 – Consultation April 5<sup>th</sup>

Mr. Chao-Ling Pan, Director of Financial Services was present to explain the budget building consultation to the members and the timeline. Members will fill out the survey and the results will be given to the members of the RAC in order to determine where the budget will go for the next school year.

PC has the same survey as the governing boards, each school has a different need so what you ask for your at your GB may not be asked for at PC. It seems to be doubling up on the same task. The Secretary General responded that there is a legal obligation to consult PC and GB.

Members are asked to go back to their GB to get feedback and bring it to the next meeting.

### 6.2 Policy on School Fees charged to parents

Ms. Stephanie Krenn, Director of Corporate Affairs/Secretary General presented the school fees policy, highlighting the changes that were made. The PowerPoint presentation with more detailed explanation was presented and was sent to members. This policy was made in conjunction with the MEES directive. An Administrative guideline was prepared for administrators.

In response to a question from Laurentian Elementary, shoes for dance are fees that can be charged to parents.

- In response to a question from Jules Verne, if your child is registered as a regular user in daycare the daycare fees cover the lunch fees.
- The school fees policy appendix received was numbers only one and three – is there a number two? The Secretary General will verify as she believes there are only two.
- Use of personal use items – in reference to recorders for music – these must be provided by the school however parents can purchase their own if they wish. Schools are not allowed to suggest a store or a brand when it comes to supplies.
- Who controls the budget for the music program at LRHS, there is no money left for the program – GB adopts the operational budget for the school. If you want to see changes, it is at the GB that these are made. When there is no money, either the program ends, or the GB can have optional fundraising (must indicate who the fundraiser is for). This is something that can be put into the budget building survey.
- The rumor is that the official list from the MEES will be prepared by April.
- Class Action suit – the payouts have started and will be finished by the end of June. Any cheque uncashed after 180 days will be put into a fiduciary account and that money will go back to an account at the school board.
- Any assistive technology required for special needs students is supplied. Measures from the government are given for this.
- The original school fees policy is still on the website for members to use for comparison.
- GB establishes the ratios for supervisors and there is a formula that principals get from the HR – the hourly rates are sent through human resources for principals to calculate the rate they will pay the supervisors and this is what is charged to parents. The GB should have access to the hourly rates for the supervisors.
- Class action suit – these cheques will automatically sent to parents if you did not opt out of receiving it.
- Homeschoolers are covered by the regulation for homeschoolers. This school fees policy is for the students who are attending the schools.
- A training for GB members on budgets and school fees will be held on March 25.

This consultation ends on April 10 – go back to your GB and if you have any comments, please e-mail them to the Chairperson and be prepared to vote at the next meeting.

### 6.3 Educational Project

Mr. Geoff Hipps, Director of PSD was present to explain the Educational Project and its timeline. Schools will be responsible to develop their Educational Project by the end of the school year. When it is done, it will become a living document that can be modified as needed.

- Principals were offered surveys to send to GB members to help gather information.
- In response to a question from Rawdon, schools are left to their own judgement as to how they wish to consult with their community.
- The Educational project must be published within 60 to 90 days after it has been approved.

### 6.4 Electronic votes - addendum

In the event an e-vote is required, the following steps shall be respected:

- The Chair will send the request for an e-vote to all members.
- Only Delegate members are allowed to vote. (if the delegate quits, the alternate delegate must be ratified at the GB to become the delegate)
- Members must vote in the following matter: for, against, abstain.
- The deadline stated in the e-vote request MUST be respected. No vote after the deadline will be counted.
- The Chair will tally the votes received. Non-response to an electronic vote will be considered ABSENT. (not abstention)
- A resolution approved by e-vote shall have the same force and effect as a resolution passed at a regularly constituted meeting

The criteria for calling an e-vote should be looked at. If members have any comments or additions please send them to the chairperson.

## 7. REPORTS

### 7.1 School Board's Report

- Mr. Greschner presented the school board report highlighting; alumni registration ads, Instagram, recruiting staff – in response to a question from Laurentian Elementary, there is a shortage of staff all through the province. We are advertising for staff and will support them, have mentoring programs and promote from within in order to keep them. We have opened up the substitution to unqualified teachers. Comments were made that there should be more support to substitute teachers.
- Pre-K in our schools – need six students who reside in the appropriate postal codes, or reside within the school zone in order to open a class. Currently we already have five classes and we have been given 10 more classes. In response to a question from Laval Senior, because the announcement came early, we will have the staff required to open these classes. In a follow up question, these Pre-K students will be eligible to register for daycare. In response to a question from Laurentia, the teachers will need a valid Quebec teaching certificate. The Pre-K falls under the MEES. If schools who have voted to have Pre-K in their schools see that it does not work out, they have the option to vote against it the following year. Students with special needs will be screened to determine what level of support they need for Pre-K. In response to a question from St. Jude, usually if a school has a Pre-K, it generally opens the following year. It will be easier this year because the parents who can register into a school with a Pre-K are not limited to certain postal codes.
- Updates on Vocational training programs within our school board. All programs can be found on our website [www.bilingualtraining.ca](http://www.bilingualtraining.ca). Please promote this within your community.
- Souvenir Elementary would like to commend Ms. Absolonne and the team for their communication skills, leadership skills and transparency. Your dedication and passionate is evident.
- Looking at opening a vocational centre in the Lanaudière in partnership with French school board.

### 7.2 Chair's Report

No report this month

### 7.3 Treasurer's Report

#### 7.3.1 PC Student Awards

**PC20190314-03** Laurentian Elementary MOVED THAT the outstanding effort award graduating plaques will be offered to students with a budget of \$700. Seconded by Franklin Hill Elementary

Carried UNANIMOUSLY

#### 7.4 Parent Commissioner's Report

In members package.

#### 7.5 RCP-3L Report

No report this month.

#### 7.6 SEAC Report

In members package.

#### 7.7 EPCA (English Parents Committee Association)

In members package.

Any questions comments or recommendations for Bill 12 please send them to the delegate.

#### 7.8 Face Book Page

Going well.

### 8. VARIA

In response to a question from Souvenir Elementary, if it passes at the National Assembly, Bill 12 will go into effect in July.

### 9. QUESTION PERIOD

Laura Wittlebol would like to know what are the expectations of GB in regards to the educational project is. Members should be invited early on in the process to give feedback to help create the educational project. The Assistant Director general responded that the essence of the law says the community should somehow be involved in the process and the GB adopts the policy – Adopting the policy does not necessarily mean you are involved in the process, just that you can make some changes and suggestions when it is presented. The educational project is something that is approved annually so GB members can ask early on in the year how they can get involved.

### 10. ADJOURNMENT

Next meeting – April 4, 2019

**PC20190314-04** Rawdon Elementary MOVED THAT the meeting be closed at 9:51 p.m. Seconded by SEAC.

Carried UNANIMOUSLY

Minutes approved \_\_\_\_\_, 2019

Chairperson

Secretary

Respectfully submitted by:  
Susan O'Keeffe, Recording Secretary