



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

## Council Highlights January 23, 2019

### The Council adopted the following resolutions:

Nomination of a  
Commissioner to  
Regroupement lavallois  
pour la réussite éducative  
(RLPRÉ)

**CC-190123-CA-0116**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution #CC-170208-CA-0055, approving the incorporation of the "Regroupement lavallois pour la réussite éducative (RLPRÉ)", formerly the "table interordres Laval";

WHEREAS the RLPRÉ has requested that the Sir Wilfrid Laurier School Board name a representative to sit on its conseil d'administration;

Commissioner James Di Sano MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Anthony Beliotis, as its representative for the "Regroupement lavallois pour la réussite éducative (RLPRÉ)" conseil d'administration.

**Carried unanimously**

Policy on Safe and Caring  
Schools and Centres -  
Authorization for  
Consultation

**CC-190123-CA-0117**

WHEREAS section 18.1 of the Education Act requires students to conduct themselves in a civil and respectful manner, and contribute to a healthy and secure environment;

WHEREAS the Education Act mandates schools to establish rules of conduct and anti-bullying anti-violence plans to ensure safe and healthy school environments;

WHEREAS the school board wishes to formulate a framework to govern and encourage practices conducive to promoting safe schools, centres and work environments for all;

WHEREAS the Sir Wilfrid Laurier School Board currently does not have such policy;

Commissioner Anne McMullon MOVED THAT on the recommendations of the Governance and Ethics Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation Policy #2019-CA-25: Policy on Safe and Caring Schools and Centres;

AND THAT the consultation begins on January 24, 2019 and ends on March 8, 2019 with the Governing Boards, Parents Committee, Association québécoise des cadres scolaires – Sir Wilfrid Laurier Chapter, Sir Wilfrid Laurier Administrators' Association, Laurier Teachers' Union (LTU), Professionals, CSN-S18 and SEPB-Québec-FTQ Local 577.

**Carried unanimously**

Signing Authority

Contracts and Other  
Documents

**CC-190123-CA-0118**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-181024-CA-0039, appointing a new Chair

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-181212-CA-0078, electing a new Vice-Chair;

WHEREAS these new appointments require that the signing authority be updated;

Commissioner Vicky Kaliotzakis MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Chairman, or in his absence or with his knowledge the Vice-Chair, as well as the Director General, or in her absence or with her knowledge the Assistant Director General, to sign **contracts and other documents** on behalf of the Sir Wilfrid Laurier School Board, effective 2019-01-24;

AND THAT this resolution replaces resolution #CC-141210-CA-0087 as of the date indicated above.

**Carried unanimously**

Signing Authority

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-181024-CA-0039, appointing a new Chair

Cheques and Other Related Financial Documents

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-181212-CA-0078, electing a new Vice-Chair;

**CC-190123-CA-0119**

WHEREAS these new appointments require that the signing authority be updated;

Commissioner Guy Gagnon MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Chairman, or in his absence or with his knowledge the Vice-Chair, as well as the Director General, or in her absence or with her knowledge, the Assistant Director General, or in his absence or with his knowledge, the Director of Financial Resources, to sign **cheques and other related financial documents** on behalf of the Sir Wilfrid Laurier School Board, effective 2019-01-24.

AND THAT this resolution replaces resolution #CC-141210-CA-0088 as of the date indicated above.

**Carried unanimously**

Amendments to Policy on Harassment – Authorization for Consultation

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #060426-HR-0201, approving policy #2006-HR-06: Policy on Harassment;

**CC-190123-HR-0120**

WHEREAS it has become necessary to amend this policy in order to reflect the current laws;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation policy #2006-HR-06: Policy on Harassment;

AND THAT the consultation begins on January 24, 2019 and ends on March 4, 2019 with the Association québécoise des cadres scolaires– Sir Wilfrid Laurier Chapter, Sir Wilfrid Laurier Administrators' Association, Laurier Teachers' Union (LTU), Professionals, CSN-S18 and SEPB-Québec-FTQ Local 577.

**Carried unanimously**

Change Orders

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170426-MR-0078, awarding the contract for the complete interior renovation project at Our Lady of Peace Elementary School to Corporation de construction Germano, for a direct expenditure (hereinafter referred to as "net taxes") to the school board in the amount of 1 782 976,81\$;

**CC-190123-MR-0121**

WHEREAS the Executive Committee and the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #EC-170927-MR-0004, #EC-171025-MR-0011, #EC-171122-MR-0024, #EC-180228-MR-0041, #CC-180228-MR-0085 and #CC-180228-MR-0086 approving change orders in the amount of 303 310,29\$ net taxes;

WHEREAS, a new change order has been submitted for a credit due to certain equipment no longer being required in the amount of 2 000,00\$, before taxes (2 299,50\$, taxes included or 2 137,74\$ net taxes);

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change order credit in the amount of 2 137,74\$ net taxes;

AND THAT the total cost of the project, including the change orders, be increased to 2 086 287,09\$ net taxes;

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

Change Orders

St-Paul ES – Foundation,  
Roof, Ventilation Systems  
and Washroom Project

**CC-190123-MR-0122**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-MR-0107, awarding the contract for the bathroom, foundation, roof and CVC system renovation project at Saint-Paul Elementary School to the Corporation de construction Germano for a direct expenditure (hereinafter referred to as “net taxes”) to the school board in the amount of 1 627 308,01\$;

WHEREAS, the Executive Committee and Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolutions #EC-180926-MR-0010 and #CC-181128-MR-0070 approving change orders in the amount of 182 291,71\$ net taxes;

WHEREAS, during the renovation project an additional change order occurred relating to various modifications and decontamination work in the amount of 147 882,99\$, before taxes (170 028,47\$, taxes included or 158 067,32\$ net taxes);

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change order in the amount of 158 067,32\$ net taxes;

AND THAT the total cost of the project, including the change orders, be increased to 1 968 297,04\$ net taxes;

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

Bank of Professionals  
Architects and Engineers,  
Civil and Structural,  
Mechanical and Electrical,  
and Geotechnical

**CC-190123-MR-0123**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170524-MR-0089 approving the call to tender for the creation of a bank of professionals (Architects, Civil and Structural Engineers, Mechanical and Electrical Engineers and Geotechnical Engineers) for a three-year period, for the projects for which the sums for professional fees are less than \$101,100;

WHEREAS, as per Article 43 of the Regulation respecting service contracts of public bodies, a public notice of qualification is published again at least once a year for up to three years so as to allow the qualification of other service providers during the period of validity of the list;

WHEREAS a public notice of qualification was published on the SEAO on December 13, 2018, so as to allow the qualification of other service providers for the remaining two years of the bank of professionals and proposals were received on January 10, 2019;

WHEREAS a meeting of the Selection Committee was held on January 16, 2019 to review the proposals received;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Selection Committee and the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the addition of the qualified firms to the bank of professionals for projects for which the sums for professional fees are less than 101 100,00\$, as per Document #SWLSB-2019/01/23-MR-001;

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	James Di Sano, Paolo Galati, Stéphane Henley, Vicky Kaliotzakis, Peter MacLaurin, Anne McMullon, Emilio Migliozi
Commissioners & Parent Commissioners voting NAY:	Guy Gagnon
Commissioners & Parent Commissioners ABSTAINING:	Melissa Wall

Tender Validity Extension  
Construction Projects


**CC-190123-MR-0124**

WHEREAS, as per Article 39 of the Regulation respecting construction contracts of public bodies, states that an *“Authorization from the chief executive officer of the public body is required before a notice of the call for tenders is published if the tender validity period is greater than 45 days”* and, in the case of a school board, the chief executive officer is the Council;

WHEREAS the implementation of the Autorité des Marchés Publics (AMP) a Contractor is now allowed to make a complaint during the tendering process and, if this is the case, the school board may have to lengthen the tendering process from a minimum of 15 days to approximately 25 days;

WHEREAS a consequence of the lengthening of the tendering process and potential complaints could result in additional delays being added to the 25 days previously mentioned;

WHEREAS the approval of the results of a tender are time sensitive and there is always the possibility of encountering a situation where a regular meeting of the Council is not scheduled within the required timeframe for approval;



WHEREAS it is preferred that the school board have the permit in hand prior to awarding the tender to a general contractor so as to ensure that there are no unforeseen demands from a city, which is a process that is often delayed for various reasons;

WHEREAS obtaining a permit often places the school board in a situation where a city will not issue a permit until the general contractor has been awarded the contract;

WHEREAS it would be advantageous for the Director of Material Resources and Transportation to be able to increase the tender validity period from 45 days up to but not exceeding 90 days without having to bring a request to the Council every time an increase is required;

Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources and Transportation to extend the tender validity period from 45 days up to but not exceeding 90 days for all calls for tenders for the services of a general contractor;

AND THAT this resolution is in effect until replaced.

**Carried unanimously**

