



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights May 22, 2019

The Council adopted the following resolutions:

Appointment of a Director
of Corporate Affairs and
Secretary General

CC-190522-HR-0184

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018;

WHEREAS the position of Director of Corporate Affairs and Secretary General has been vacant since April 2017 and filled on an interim basis since that date;

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Section Association des québécoise des scolaires AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association, a Selection Committee was established to conduct interviews, as per resolution #CC-190306-HR-0143;

WHEREAS this position was posted and a Selection Committee held interviews on May 14, 2019;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Anna Sollazzo** as Director of Corporate Affairs and Secretary General, effective July 1, 2019 in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

Partnership – LRHS and
Centre de pédiatrie sociale
en communauté
d'Argenteuil

CC-190522-CA-0185

WHEREAS Laurentian Regional High School (LRHS) expressed an interest to embark on a partnership project deposited at the *Secrétariat de la jeunesse* involving the *Centre de pédiatrie sociale en communauté d'Argenteuil* in view of providing additional social service support to the LRHS and the CDC Lachute (Adult Education Centre) communities;

WHEREAS this project will allow for the hiring of a social worker to service the LRHS and CDC Lachute communities;

WHEREAS the MRC d'Argenteuil has adopted a resolution in support of this project;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board wish to express its support for this project as well;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board supports the proposed partnership project between the Laurentian Regional High School/CDC Lachute (Adult Education Centre) and the *Centre de pédiatrie sociale en communauté d'Argenteuil* thus allowing for additional social services support to its community;

AND THAT a copy of this resolution be forwarded to the *Centre de pédiatrie sociale en communauté d'Argenteuil*, the MRC d'Argenteuil and the administration of the Laurentian Regional High School and the CDC Lachute (Adult Education Centre).

Carried unanimously

Complaint Management
Process (LCOP)

CC-190522-MR-0186

WHEREAS the *Act respecting contracting by public bodies* (CQLR, c. 65.1) and the *Act respecting the Autorité des marchés publics* (CQLR, c. A-33.2.1) provide a framework for a procedure to receive and examine complaints in the course of the tendering and awarding process for a public contracts;

WHEREAS the objective of *Procedure 2019-MR-05: Procedure for Receiving and Examining Complaints Filed in the Course of the Tendering or Awarding Process for a Public Contract* is to provide an equitable resolution to complaints in the course of the tendering or awarding process for a public contracts;

WHEREAS the *Autorité des marchés publics (AMP)* requires all public organizations to establish procedures to examine said complaints and place a link to the AMP electronic form on their respective websites on May 25, 2019;

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Interim Director of Corporate Affairs and Secretary General and under her responsibility as the RARC, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the *Procedure 2019-MR-05: Procedure for Receiving and Examining Complaints Filed in the Course of the Tendering or Awarding Process for a Public Contract*;

AND THAT the said procedure comes into effect on May 25, 2019;

FURTHER THAT a link to the procedure and the electronic form provided by the AMP be published on the Sir Wilfrid Laurier School Board website.

Carried unanimously

Commissioners
Remuneration – Distribution
of Residual

CC-190522-FR-0187

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-181212-CA-0109, authorizing 2017-2018 method of distribution of commissioner remuneration with the intent to determine the use of the residual difference by June 30, 2019;

WHEREAS the Council of Commissioners has reviewed the remuneration residual amount and made a proposal for its distribution;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the proposed distribution of the 2018-2019 remuneration residual to the Commissioners, as per document #SWLSB-2019/05/22-CA-0001;

AND THAT the remuneration residual be paid out no later than June 30, 2019.

Carried unanimously

Resource Allocation
Committee (RAC)
Recommendations
2019-2020

CC-190522-FR-0188

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-CA-0109, establishing a Resource Allocation Committee to oversee the annual process of budget planning, in accordance with section 193.2 of the Education Act;

WHEREAS the Resource Allocation Committee will have held eight meetings during the 2018-2019 school year;

WHEREAS the Resource Allocation Committee has completed its responsibilities taking into account section 193.3 of the Education Act;

WHEREAS the Resource Allocation Committee must annually make a recommendation to the Council of Commissioners regarding the allocation of the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) measures decentralized to schools and centres;

Commissioner Vicky Kaliotzakis MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners accept the recommendations of the Resource Allocation Committee for the 2019-2020 school year, as contained in document #SWLSB-2019/05/22-FR-0002.

Carried unanimously

GRICS Annual Invoice

CC-190522-IT-0189

WHEREAS the Sir Wilfrid Laurier School Board uses GRICS (Société de gestion du réseau informatique des commissions scolaires) software for the management of its administrative and pedagogical information systems;

WHEREAS GRICS invoices the Sir Wilfrid Laurier School Board on an annual basis for those software licenses and related support services;

WHEREAS the estimated amount of the 2019-2020 GRICS invoice is 468 135.00\$ before taxes;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the 2019-2020 school year invoice from **GRICS** (Société de gestion du réseau informatique des commissions scolaires) for an amount of 468 135.00\$ (538 238.22\$ all taxes included, 500 346.25\$ net taxes);

AND THAT the Director General or, in her absence, the Assistant Director General be authorized to pay the final invoice to be received in the month of July 2019;

FURTHER THAT should the invoice exceed the estimated amount, the Director General or, in her absence, the Assistant Director General be granted authorization to pay an additional 10% of the estimated amount.

Carried unanimously

Microsoft Invoice

CC-190522-IT-0190

WHEREAS the Sir Wilfrid Laurier School Board (SWLSB) uses Microsoft Corporation products and services for the majority of its information technology infrastructure;

WHEREAS the SWLSB pays annual (educational) license fees to the Microsoft Corporation for the right to use its products and services;

WHEREAS these license fees cover the SWLSBs workstations, laptops, servers, storage, email, office productivity software, identity management, security, systems management, databases and cloud based solutions;

WHEREAS the current contract with Microsoft Corporation is administered by the GRICS and concludes on June 30, 2019;

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has mandated Collecto to conduct a public tender for all school boards to acquire the best overall scenario and price structure;

WHEREAS Collecto has completed a public tender (SAR325-2019) and Softchoice LP has been selected to manage the Microsoft Corporation license dossier for a one year period (2019-2020) with an annual renewal option not exceeding two years;

WHEREAS Softchoice LP has invoiced the Sir Wilfrid Laurier School Board for the 2019-2020 school year;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Information Technology, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the 2019-2020 Microsoft license fees to Softchoice LP in the amount of 85 132.26\$ before taxes (97 880.81\$, all taxes included; 90 995.11\$ net taxes);

AND THAT the Director General or, in her absence, the Assistant Director General be authorized to sign all documentation concerning this agreement.

Carried unanimously

Engagement of
Contractor

WHEREAS the expansion of the parking lot at Hillcrest Academy is required;

Parking Lot Project

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50622 to assist school boards with the repair, maintenance and renovation of its buildings;

Hillcrest Academy

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;

CC-190522-MR-0191

WHEREAS public tenders for the above mentioned renovation project were called and subsequently opened on 2019-04-11;

WHEREAS the conformability of all bidders has been verified;

Commissioner Vicky Kalitziakos MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the expansion of the parking lot at Hillcrest Academy to Réhabilitation Du O Inc., for a total cost of 787 000,00\$ before taxes, 904 853,25\$ all taxes included or 841 198,72\$ net taxes;

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement of
Contractor

WHEREAS the renovation of the administrative block, windows and doors at Joliette High School is required;

Renovation Project

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measures 50621 and 50622 to assist school boards with the repair, maintenance and renovation of its buildings;

Administrative Block,
Windows and Doors

WHEREAS public tenders for the above mentioned renovation project were called and subsequently opened on 2019-04-18;

Joliette HS

CC-190522-MR-0192

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;

WHEREAS the conformability of all bidders has been verified;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the administrative block, windows and doors at Joliette High School to Construction Éric Longpré., for a total cost of 544 465,40\$ before taxes, (625 999,09\$ all taxes included or 581 961,37\$, net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement of Contractor

Plumbing Project

Various schools

CC-190522-MR-0193

WHEREAS plumbing modifications at multiple schools are required;

- Joliette Elementary School
- Laurentia Elementary School
- Pinewood Elementary School - Annex A
- Saint Paul Elementary School - Annex
- Saint-Vincent Elementary School
- Concorde Centre
- Terry Fox Elementary School
- Joliette High School
- Laurentian Regional High School
- Laval Junior Academy
- Laval Senior Academy
- Phoenix Alternative
- SWLSB Administrative Offices

WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measure 50621 to assist school boards with the repair, maintenance and renovation of its buildings;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;

WHEREAS public tenders for the above mentioned renovation project were called and subsequently opened on April 3, 2019;

WHEREAS the conformability of all bidders has been verified;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the plumbing modifications at multiple schools to Pompe Francois Néron Inc., for a total cost of 405 000,00\$ before taxes, (465 648,75\$, all taxes included or 432 891,34\$, net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement of Contractor WHEREAS the flooring in the hallways and gymnasium at St-Jude Elementary School is in need of replacement;

Replacement of Hallway and Gym Floor WHEREAS public tenders for the above mentioned project were called and subsequently opened on 2019-05-09;

St-Jude ES WHEREAS the conformability of the sole bidder has been verified;

CC-190522-MR-0194 Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the replacement of the flooring in the hallways and gymnasium at St-Jude Elementary School to Tapico Québec Inc., for a total cost of 100 400,00\$ before taxes, (115 434,90\$ all taxes included or 107 314,30\$ net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chair, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement of Contractor WHEREAS the roof of Rosemere High School requires renovation;

Roof Replacement Project WHEREAS the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) has adopted Measures 50621 to assist school boards with the repair, maintenance and renovation of its buildings;

Rosemere HS WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;

CC-190522-MR-0195 WHEREAS public tenders for the above mentioned project were called and subsequently opened on 2019-05-14;

WHEREAS the conformability of all bidders has been verified;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the roof at Rosemere High School to Toitures V. Perreault., for a total cost of 1 276 750,00\$ before taxes, (1 467 943,31\$ all taxes included or 1 364 676,58\$ net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chair, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement of Suppliers WHEREAS the replacement of lockers for four schools is required (Laval Senior Academy, Rosemere High School, Laurentian Regional High School and Ste-Agathe Academy;

Purchase of Lockers

Various Schools WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180627-MR- 0158, approving the 2018-2019 Capital Projects;

CC-190522-MR-0196 WHEREAS public tenders for the above mentioned renovation project were called and subsequently opened on 2019-04-18;

WHEREAS the conformability of all bidders has been verified;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the acquisition and installation of new lockers for the four above mentioned schools to Groupe Lincora, for a total cost of 119 983,00\$ before taxes, (137 950,45\$ all taxes included or 128 245,93\$, net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chair, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement of Suppliers WHEREAS the photocopiers in place at the print shop are at the end of term and the rental of new equipment is required;

Lease of Copiers

Print Shop WHEREAS public tenders for the above mentioned project were called and subsequently opened on 2019-04-17;

CC-190522-MR-0197 WHEREAS the conformability of all bidders has been verified;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the rental of three (3) new photocopiers for the SWLSB print shop including the “per click” printing costs for an estimated thirteen million copies per year to RICOH Canada, for a total cost of 331 682,40\$ before taxes, (381 351,84\$ all taxes included or 354 524,54\$ net taxes) for a three year period including two (2) renewal options of one (1) year each;

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

Vimy Oak Tree WHEREAS the Board of Directors of the Quebec English School Boards Association (QESBA) approved a donation to the Vimy Foundation, which will go to support the Vimy Foundation Centennial Park;

CC-190522-CA-0198

WHEREAS with this donation comes a Vimy Oak Tree to plant as a commemoration of the Battle at Vimy Ridge;

WHEREAS the QESBA has advised the Sir Wilfrid Laurier School Board that it would like to donate this Vimy Oak Tree to the school board in honor of the years of service that the school board's former Chairperson, Jennifer Maccarone, dedicated to the Association;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board accept the generous donation of the Vimy Oak Tree;

AND THAT the tree shall be located to the left of the main entrance of the Sir Wilfrid Laurier's administrative centre, as per document #SWLSB-2019/05/22-CA-002;

AND THAT the QESBA be advised of the Council's decision so that it may contact the Vimy Foundation for delivery of the tree;

AND THAT a ceremony be planned for the planting of the Vimy Oak Tree on June 26, 2019;

FURTHER THAT the former Chairperson of the Sir Wilfrid Laurier School Board, Jennifer Maccarone; representatives of the Vimy Foundation, representatives of QESBA, the Council of Commissioners, the Directorate and the public be invited to attend the tree planting ceremony.

Carried unanimously

Commissioners
Remuneration

CC-190522-FR-0199

WHEREAS the Commissioners remuneration was presented to the Corporate Committee on May 15, 2019;

WHEREAS the remuneration respects the Council of Commissioners budget allocation prescribed by the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

Commissioner Bob Pellerin MOVED THAT the Commissioners percentage distribution of remuneration be accepted as presented in document #SWLSB-2019/05/22-FR-0003 and take effect as of July 1, 2019;

AND THAT the amount of \$3 000 intended for a Co-Opted Commissioner be re-allocated to the Chairperson in the event that no Co-Opted Commissioner is elected;

AND THAT, as of reception of the new Decree for 2019-2020, said remuneration shall be adjusted accordingly and as needed;

FURTHER THAT any future Co-Opted Commissioner salary be allocated from the Chairperson's salary.

THIS MOTION WAS CARRIED ON THE FOLLOWING DIVISION:	
Commissioners & Parent Commissioners voting YEA:	Tara Anderson, Anthony Beliotis, James Di Sano, Guy Gagnon, Paolo Galati, Emilio Migliozi, Bob Pellerin, Melissa Wall
Commissioners & Parent Commissioners ABSTAINING:	Vicky Kaliotzakis, Anne McMullon