



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

## Council Highlights January 25, 2017

The Council adopted the following resolutions:

### **Organizational Chart 2017-2018:**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-161123-HR-0029: authorizing for consultation the proposed 2017-2018 Organizational Chart for Management;

WHEREAS the consultation process took place;

WHEREAS feedback was received from the Sir Wilfrid Laurier Administrators Association (SWLAA) and the Association québécoise des cadres scolaires (AQCS) and taken into consideration;

Commissioner Dean Dugas MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the 2017-2018 Organizational Chart for Management, as per document #SWLSB-2017/01/25-HR-001.

**Carried unanimously**

### ***Selection Committee – Director of School Affairs & Organization:***

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018;

WHEREAS the Organizational Chart for Management for 2017-2018 creates the position of Director of School Affairs & Organization;

Commissioner Ailsa Pehi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director of Human Resources to post the position of Director of School Affairs & Organization.

AND THAT the Selection Committee be established in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association;

FURTHER THAT the Selection Committee be established as follows to hold interviews:

Chair:	Jennifer Maccarone
Commissioner:	Vicky Kaliozakis
Parent Commissioner:	Bob Pellerin
Commissioner Alternate:	Robert Dixon
Commissioner Alternate:	Sergio Di Marco
Director General or Delegate	

Director of Human Resources  
Representative of AQCS  
Representative of SWLAA

**Carried unanimously**

***Selection Committee – Director of Corporate Affairs – Secretary General:***

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018;

WHEREAS the Secretary General has submitted her letter of retirement, effective May 31, 2017;

Commissioner Ailsa Pehi MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Director of Human Resources to post the position of Director of Corporate Affairs - Secretary General.

AND THAT the Selection Committee be established in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association;

FURTHER THAT the Selection Committee be established as follows to hold interviews:

Chair:	Jennifer Maccarone
Commissioner:	Dean Dugas
Parent Commissioner:	Bob Pellerin
Commissioner Alternate #1:	Guy Gagnon
Commissioner Alternate #2:	Sergio Di Marco
Director General or Delegate Director of Human Resources Representative of AQCS Representative of SWLAA	

**Carried unanimously**

**Special Education Policy:**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolutions #050427-ED-0149 and #CC-100623-ED-0149, approving and amending, respectively, policy #2006-ED-06: Policy Outlining the Organization of Services for Students with Handicaps, Social Maladjustments or Learning Difficulties;

WHEREAS it has become necessary to amend this policy in order to reflect the current reality;

WHEREAS consultation was conducted in accordance with the Education Act and the feedback received taken into consideration;

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Pedagogical Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the amendments to policy #2017-ED-06: Policy Outlining the Organization of Services for Students with Handicaps, Social Maladjustments or Learning Difficulties;

AND THAT this policy replaces #2006-ED-06: Policy Outlining the Organization of Services for Students with Handicaps, Social Maladjustments or Learning Difficulties.

**Carried unanimously**

**Employee Assistance Program:**

WHEREAS the contract with the current provider of the Employee Assistance Program for the Sir Wilfrid Laurier School Board expires on June 30, 2017;

WHEREAS the Sir Wilfrid Laurier School Board values the importance of an Employee Assistance Program;

WHEREAS policy #1999-MR-01: Policy on the Supply of Goods & Services promotes group purchasing;

WHEREAS the Lester B. Pearson, New Frontiers, Riverside and Sir Wilfrid Laurier School Boards have entered into an agreement in principle to share the services of a firm that can provide an Employee Assistance Program to meet the needs of its employees with the Lester B. Pearson School Board acting as the manager for the transaction;

WHEREAS a public tender will be called for a two-year service contract with an annual renewal option for up to three-years;

WHEREAS the Sir Wilfrid Laurier School Board wishes to participate in this shared service contract;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into an agreement with the Lester B. Pearson, New Frontiers, and Riverside School Boards to share the services of a firm to provide an Employee Assistance Program;

AND THAT the Lester B. Pearson School Board act as the manager of the transaction and be authorized to call for tenders on behalf of the Sir Wilfrid Laurier School Board for a two-year service contract with an annual renewal option for up to three-years;

FURTHER THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this service contract should the cost of said contract exceed \$75,000.

**Carried unanimously**