

INFORMATION TO PARENTS AND STUDENTS

Subject: Computers for the Real World

Code/Level: Secondary 4 / 5

Teacher(s): K. Chyfetz

School: Laval Liberty High School

The summary below, based on Ministry-approved program, represents the essential requirements of the course as established by each department and approved by school administration and Educational Services.

1. **Course Comment and/or Program Objectives.**

This course will cover many topics and applications relating to the world of technology such as : cyber bullying, social networking and media, virtual fieldtrips, email applications, desktop publishing, Movie Maker, creating budgets using Excel, etc.

The goal will be to integrate various forms of media. By the end of the course students will be fluent with necessary and widely used computer applications which will be a benefit in post secondary education and on the work force.

2. **Evaluation:**

Assignments produced on the computer will be evaluated at 100% per term.

Term 1- 20%, Term 2 – 20%, Term 3 – 60%

3. **Material:**

Students need a binder or duo-tang in which to keep all handouts and printed work. All students will have their own folders to save their work on the hard drive (server). Memory sticks are a valuable tool in any computer class and are recommended.