

Minutes of the first (1st) meeting of the 2018-2019 ROSEMERE HIGH School Governing Board held on Tuesday, September 24, 2019 in the Library of Rosemère High School at 7:30 p.m.

Members present: Julie Courtemanche, Julie Durand, Vicki Fraser, Marie-Soleil Lecompte, Panagiota Lianos, Alexandra Roy, Jossie Tortorici, Natasha Varano, Parents; Melissa Chang, Suzanne Charbonneau, Kelly Daly, Jennifer Leduc, Maria Sakellariopoulos, Andrea Venditti, Teachers; Sara Mattiget, Non-teaching Professional Representative; Brenda Price, Support Staff Representative

Alternate parents: Jenny Lamarre

Also present were: Karen Lorenz, Emily Robinson, Administration; Anne McMullon, Commissioner

Regrets:

The Principal called the meeting to order at 7:30 p.m.

1. Agenda – Additions and approval

Members introduced themselves.

Add: **5.11.13** Hockey raffle – Junior USA

5.11.14 TCBY WOTP

GB20190924-01 Andrea Venditti MOVED THAT the agenda be approved with additions.

Carried UNANIMOUSLY

2. Approval of the Minutes of June 4, 2019

GB20190924-02 Vicki Fraser MOVED THAT the minutes of June 4, 2019 be approved as presented.

This motion was CARRIED on the following division:

For: 8

Abstain: 8

3. Question Period

4. Business Arising

5. New Business

5.1 Engagement of Recording Secretary

GB20190924-03 Brenda Price MOVED THAT Susan O'Keeffe be engaged as the recording secretary for the 2019-2020 school year at \$60 per meeting.

Carried UNANIMOUSLY

5.2 Election of Chairperson

Vicki Fraser nominates Jossie Tortorici accepts - Congratulations

5.3 Election of Vice Chairperson

Vicki Fraser nominates Marie-Soleil Lecompte – accepts - Congratulations

5.4 Nomination of Community Representatives

If anyone has anyone they would like to nominate, please bring their name forward.

5.5 Conflict of Interest Forms

Please return signed forms to Ms. Lorenz before the end of the meeting.

5.6 Internal GB Procedures

GB20190924-04 Panagiota Lianos MOVED THAT the internal Governing Board procedures are approved as presented.

Carried UNANIMOUSLY

5.7 Date of Governing Board Meetings

GB20190924-05 Suzanne Charbonneau MOVED THAT the governing board meeting dates be October 22, November 25, 2019; January 20, March 16, April 27, June 1, 2020.

Carried UNANIMOUSLY

5.8 Bahamas Relief

Letter received from a parent regarding the devastation in the Bahamas who has two GoFundMe pages and is asking for support:

- Forbes Family – Bahamas Relief Fund
- Headknowles – Hurricane Relief – Dorian

The general rule is the school does not participate in personal fundraisers as there are many families who take part in various charitable activities. The members agreed with this rule.

5.9 Dedicated and Protected Measures

Whereas the 2019-2020 Initial Budget Parameters provide a list of protected and dedicated measures to be transferred to schools and centres;

Whereas the Governing Board must adopt a resolution confirming the amounts transferred to the school/centre for each dedicated and protected measure;

Whereas school principals / centre directors have been informed of the budgetary rules for each applicable measure and of the respective, prescribed budgets allocated for transfer to each school / centre for the school year 2019-20;

Whereas The Resource Allocation Committee (RAC) has made its recommendation to the Council of Commissioners for distribution of some measures;

Whereas the school / centre's governing board adopts the annual budget as per the *Education Act (Chapter. 1-13.3, s.95, s.96.24)*; and

GB20190924-06 Andrea Venditti MOVED THAT on the recommendation of the school principal the amounts for the following budgetary measures have been transferred to the school / centre for the 2019-20 school year; and

That the Governing Board adopt the following confirmed amounts for each budgetary measure destined for the transfer to the school / centre:

	Budget Allocation
15025 <i>Seuil minimal de services pour les écoles/ Minimal Service to Schools</i>	\$223,203
15028 <i>Activités parascolaires au secondaire/ Extra Curricular Activities</i>	\$126,950
15031 <i>Soutien à la mise en place d'interventions efficaces en prévention de la violence, de l'intimidation et pour favoriser un climat scolaire sécuritaire, positive, et bienveillant/ Anti-bullying</i>	\$6,603
15103 <i>Acquisition de livres et de documentaires/ Read in School</i>	\$26,137
15186 <i>Sorties scolaire en milieu culturel/ School Outings</i>	\$36,959
15200 <i>Formation en réanimation cardio-respiratoire au secondaire/ CPR course</i>	\$1,651
15230 <i>École Inspirante/ Accessible and Inspiring School</i>	\$45,014
15312 <i>Soutien à l'intégration en classe ordinaire des élèves handicapés ou en difficulté d'adaptation ou d'apprentissage/ Integration EHDA</i>	\$13,742

Carried UNANIMOUSLY

5.10 Field Trips

5.10.1 Junior USA Trip

Jennifer Leduc presented the secondary 1-2 & 3 student trip. Fundraisers will be held and the students who participate, the profit they make on their fundraiser goes directly to reducing the cost of their trip. In response to a question from Vicki Fraser, there are two missed days of school. Students discuss it with their teachers to make sure they are not missing any work or exams.

GB20190924-07 Andrea Venditti MOVED THAT the Junior USA Trip to New York, from April 22 to April 25, 2020; ratio 1:10 at \$850 per student be approved.

Carried UNANIMOUSLY

5.10.2 Leadership 5 Retreat

Leadership training camp.

GB20190924-08 Melissa Chang MOVED THAT the Leadership 5 Retreat to Camp Bon Depart on October 15 and 16, 2019, ratio 1:15 at \$110 per student (included in school fees) be approved.

Carried UNANIMOUSLY

5.10.3 NYC Football

Cycle 1 and 2 football students will visit NYC to see some football games.

GB20190924-09 Jennifer Leduc MOVED THAT the Cycle 1 and 2 football weekend in NYC from November 22 to November 25, 2019, ratio 1:10 at \$680 per student be approved.

Carried UNANIMOUSLY

5.10.4 Drama Dawson

Secondary 1 and 2 Drama students.

GB20190924-10 Andrea Venditti MOVED THAT the Alice in Wonderland at Dawson on January 29, 2020, departing from school at 11:15, returning to school at 3:45, ratio 1:13 at no cost to students be approved.

Carried UNANIMOUSLY

5.10.5 Senior / Grad Trip 2020

Capped at one bus right now unless they can guarantee 60 students at which time they will open another bus.

GB20190924-11 Brenda Price MOVED THAT the senior / grad trip to New York and Philadelphia from April 22 to 25, 2020, ratio 1:12, at \$840 per student be approved.

Carried UNANIMOUSLY

5.10.6 Photography Old Port

GB20190924-12 Alexandra Roy MOVED THAT the secondary 5 photography trip to the Old Port, mid to end of October, ratio 1:15 at no charge to students be approved.

Carried UNANIMOUSLY

5.11 Fundraisers

5.11.1 Terry Fox Walk

Students will be given pledge forms and encouraged to bring in at least \$5

GB20190924-13 Natasha Varano MOVED THAT the Terry Fox Walk mid-October be approved.

Carried UNANIMOUSLY

5.11.2 WE for Cambodia popcorn sales

GB20190924-14 Panagiota Lianos MOVED THAT the WE for Cambodia popcorn sale activity once a week be approved.

Carried UNANIMOUSLY

5.11.3 Leadership 5 Pizza fundraiser (once a month)

GB20190924-15 Vicki Fraser MOVED THAT the leadership 5 pizza fundraiser be approved.

Carried UNANIMOUSLY

5.11.4 Leadership 5 Halloween Dance Fundraiser

GB20190924-16 Maria Sakellaropoulos MOVED THAT the Halloween dance on October 25 be approved.

Carried UNANIMOUSLY

5.11.5 RHS Attire (Student Support Fund)

The school would like to sell RHS attire (not including phys ed uniforms) at a profit for the student support fund.

GB20190924-17 Andrea Venditti MOVED THAT the sale of the RHS Attire be approved.

Carried UNANIMOUSLY

5.11.6 DFS Catalogue Fundraiser (Junior USA)

Christmas catalogue sale to help offset junior trip

GB20190924-18 Kelly Daly MOVED THAT the DFS Catalogue fundraiser be approved.

Carried UNANIMOUSLY

5.11.7 Citrus Fundraiser (Junior USA and Grad Committee)

Selling fruit to raise funds for grad committee and Junior USA trip – for the trip, each student who raises funds gets to keep the full profit amount to offset the cost of their trip.

GB20190924-19 Andrea Venditti MOVED THAT the Citrus fundraiser be approved.

Carried UNANIMOUSLY

5.11.8 Pizza Hut (Junior USA)

Pizza Hut in Ste Therese, mid-November will hold a supper 12\$ per ticket – each ticket sold - \$5 is given back to the student.

GB20190924-20 Vicki Fraser MOVED THAT the Pizza Hut fundraiser be approved.

Carried UNANIMOUSLY

5.11.09 Birthday on BTV's (Student Support Fund)

Students are invited to put messages on the televisions in the school for their friend's. It will \$2 per message and all money raised will go to the student support fund. All messages will be strictly monitored. For \$1 extra it will go on Instagram story.

GB20190924-21 Melissa Chang MOVED THAT the birthday wishes on the BTV and Instagram be approved.

Carried UNANIMOUSLY

5.11.10 Cookie Dough (Junior USA and Grad Committee)

To bring down the cost of USA trip and grad committee.

GB20190924-22 Brenda Price MOVED THAT the Cookie Dough fundraiser be approved.

Carried UNANIMOUSLY

5.11.11 Grad Committee: Grad Breakfast, Hoodies, Formal, Raffles

To bring down the cost of prom ticket students are invited to participate in these fundraisers.

GB20190924-23 Maria Sakellaropoulos MOVED THAT the Grad Committee fundraisers be approved.

Carried UNANIMOUSLY

5.11.12 Hockey raffle – Junior USA

GB20190924-24 Jennifer Leduc MOVED THAT the Junior USA hockey raffle fundraiser be approved.

Carried UNANIMOUSLY

5.11.14 TCBY WOTP Fundraiser

WOTP sells TCBY to students every Tuesday for \$3.

GB20190924-25 Kelly Daly MOVED THAT the TCBY WOTP fundraiser is approved as presented

Carried UNANIMOUSLY

5.12 Rentals

GB20190924-26 Brenda Price MOVED THAT the rental contract 016-2019; Bianca Yardley; Saturday, September 28, 2019 be approved.

Carried UNANIMOUSLY

6. Reports

6.1 Students

Student elections taking place October 1. Campaigning has started.

GB20190924-27 Andrea Venditti MOVED THAT the Student Council holding a BBQ fundraiser during Terry Fox Walk be approved as presented.

Carried UNANIMOUSLY

GB20190924-28 Vicki Fraser MOVED THAT the student versus teachers fundraiser sports game at \$2 per student be approved.

Carried UNANIMOUSLY

6.2 PPO

Provide volunteers for the Terry Fox walk
Vaccinations on Oct 8-9-10 – volunteers needed.
Creation of the Zen Den is what PPO is fundraising for this year.

GB20190924-29 Andrea Venditti MOVED THAT the PPO will hold bake sales during the year with tentative dates of October 25, Nov 29, Merryfest Day, 2019, Feb 14 (sell donuts), Apr 9 (candy sale) and May 26 (TCBY), 2020.

Carried UNANIMOUSLY

GB20190924-30 Vicki Fraser MOVED THAT the PPO will hold a wine raffle the night of Open House with bottles to be provided by the PPO.

Carried UNANIMOUSLY

In addition, they are working on the comedy show on November 1.

6.3 Chairperson

No report this month

6.4 Principal

Upcoming Events and Activities

- September 30 – Attestation Day
- September 30 – Field Trip: Metropolitan Orchestra (Music S1 and S2)
- October 3 & 4 – Grad Photos & ID Retakes
- October 15 – First Communication (Mozaik Portal)
- October 15 & 16 – Field Trip: Leadership Retreat (S5)
- October 17 – Open House
- October 17 & 18 – Grad Rings on sale
- October 18 – Grad Breakfast

Information Items

Latest Enrolment Statistics - 2019-2020: 1209 students (1205 in 2018)

School Level Special Needs Committee:

Members: Jennifer Leduc, Sandra Colletti, Melanie Massarelli, Gabriella Di Placido, Administration

Our committee will meet regularly after school to review the special needs allocation given to RHS by PSD. In addition, this committee approves all referrals for professional assessment.

RHS is pleased to welcome the following staff members to the RHS team or to a new department:

	Teachers
Multiple Subjects	Amber Bressi
Special Education	Tania Di Giovanni
English	Bianca Calandrino
Mathematics	Ian Sorg
Social Sciences & ERC	Amanda Hermeline, Jessica Marsillo, Michael Mourdoukoutas
Physical Education	George Psaros
French	Marie-José Côté, Sandrine Gauthier, Zeynep Ozkan
Arts	Meyranie Goill, Jon Lioumbas

Ms. Lorenz will be testing the new communicate texting tool with students this week.

6.5 Non-Teaching Professional

- Sara Mattigetz and Lisa Di Domenico – Guidance Counselors
- Nathaniel Vicente – Psychologist

Special Needs Students

- Guidance has worked with junior VP to screen incoming Sec. 1 confidential files for special needs requiring service, cross-referenced with Articulation notes
- Flagged to psychologist, who will collaborate with guidance to determine whether any further assessment is necessary to identify issues and provide strategies for teachers and parents to help students
- Guide to working with students with special needs for staff (distributed last week)
- New QAV process to submit for learning difficulty codes with MEES, including removal of codes for students who no longer require services – Guidance supports the psychologist

CEGEP Visits

- Critical Admissions information (cutoff averages, admissions trends, important changes to admissions criteria or content)
 - Lionel-Groulx September 25
 - Champlain College September 26
 - Dawson October 11
 - St-Jerome October 17
 - Vanier October 25
 - John Abbott College TBA (usually November)
 - Marianopolis taken off the list as information sessions have not been useful (lack of information)

SURVEY OF GUIDANCE INFORMATION SESSIONS

- Students: presentations too long, need more accessible information
- Guidance observations: low retention of information, readiness to hear information during the presentation, still heavy traffic at the end of the application season
- Supplement to classroom-based academic/vocational information
 - Social Media
 - Plans for website include important documents like course choice guides, possibly videos, checklists, etc
 - Sec. 5 Booklet
 - All essential information regarding conditions to graduate, selecting and applying to postsecondary and vocational training
 - ✓ Ready for print and distribution this fall
 - ✓ Plans for Sec. 4, 3, 2, 1
 - ✓ Part of initiative to establish resource library for students, parents, community members

In response to a question from Vicki Fraser, beyond the jeunesse emploi, there are no outside public services available for students to explore for jobs. Students can visit guidance any time they want if they have questions. Career exploration programs are available through a new software that is available to schools.

6.6 Teachers

Mini days to start off the school year are successful. Some suggestions to improve it were made for next year that will be discussed.

6.7 Support Staff

Transition for students coming into school went well.

6.8 Parents Committee

Meeting is next week

6.9 Treasurers Report

Will be brought to members once the budget comes in.

7. Varia

E-votes

GB20190910-01 Secondary 5 Photography class (30 students) to go to the apple orchard and work on landscape photography. Departure at 9:15 on September 24, return at 2:00. 1:15 ratio. No charge to students.

Carried

GB20190910-02 Secondary 3, 4 and 5 Music students (approx. 100 students) to go to Place des Arts to see the MSO perform Phantom of the Opera. Departure at 8:45 on October 31, return at 2:00. 1:15 ratio. No charge to students.

Carried

GB20190910-03 WOTP field trip on October 7 to the Jean Talon Market to put into practice meal planning, prep and budgeting (part of Autonomy class). Departure: 9:15, Return: 2:15, transportation by bus. 1 to 5 ratio. No charge to students.

Carried

GB20190924 Secondary 3 History trip to Quebec City October 25 to 27, 2019, 1 to 16 ratio, \$315 per student is approved.

Carried

Enriched classes in Secondary 1 and 2 – Parents suggested that the spots be reserved for in-zone students first and if there are any left to give them to out of zone, or open up more than one enriched class. Ms. Lorenz responded that of all the students who write the exam there is only one class who get high enough to get into enriched classes. 26 students are chosen for the group and it is the highest marks who are chosen.

8. Question Period

GB20190924-31 Andrea Venditti MOVED THAT the meeting be closed at 8:37 pm.

Carried UNANIMOUSLY

Minutes approved _____, 2019

Principal _____ Chairperson _____