

PROVINCE OF QUEBEC

MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON SEPTEMBER 23, 2015

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, September 23, 2015.

Present Executive Members: Commissioners Jennifer Maccarone, Chair; Dean Dugas, Vice-Chair; Guy Gagnon, Paolo Galati, Emilio Migliozi and Parent Commissioner Angela Martorana; and Stephanie Vucko, Director General.

Also present were: Parent Commissioner Sergio Di Marco; René Brisson, Assistant Director General; Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Gaëlle Absolonne, Director of School Organization & Transportation; Robin Bennett, Director of Information Technology; Jérôme Dionne, Director Material Resources; and Jocelyne Thompson-Ness, Administrative Assistant.

The Chair called the meeting to order.

TIME: 18:33 hours

1.0 ACCEPTANCE OF AGENDA:**EC-150923-CA-0001**

Commissioner Paolo Galati MOVED THAT the agenda be approved as presented in document #SWLSB-2015/09/23-CA-001.

Carried unanimously

2.0 APPROVAL OF MINUTES:**EC-150923-CA-0002**

Commissioner Guy Gagnon MOVED THAT the minutes of the EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2015-06-29 having been received by all members prior to this meeting, be approved as presented.

Carried unanimously

3.0 DIRECTOR GENERAL'S REPORT:**3.1 Director General's Report:**

The Director General noted that her report for the month of September would be presented at the Council meeting.

4.0 ASSISTANT DIRECTORS GENERAL REPORT:

4.1 Assistant Directors General Reports:

The Assistant Directors General presented their monthly report noting:

- IESMC (Inclusive Education Service Management Committee):
 - this is a new provincial committee established to oversee regional resources for students with special needs in an inclusive setting for the English school boards;
 - the committee oversees the operation and service of the ALDI-ASSET team as well as the Centres for Excellence which support school boards and schools, provides continuous professional development, research and development activities and contributes to the development of provincial expertise;
 - there are six (6) centres:
 - Centre of Excellence for Autism Spectrum Disorders;
 - Centre of Excellence for Behaviour Management;
 - Inclusive Learning Resource Network;
 - Centre of Excellence for Physically, Intellectually and Multi-Challenged;
 - Centre of Excellence for Speech and Language Development; and
 - Centre of Excellence for Mental Health;
 - senior management must sit on this committee rather than Directors of Educational Services or Complementary Services because entente monies are distributed there;
- validations:
 - there have been concerns expressed by both the French and English sectors about the number of validation requests that are rejected by the Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) but no response to these concerns has been received;
 - without a regional bureau there is no one to advocate to the MEESR on behalf of the school boards so the validation criteria is applied directly. In the past, school boards were able to provide background information on cases to support the validation request and this is no longer possible. There were 200 validation requests submitted in 2014-2015 and 23 were rejected;
 - unsure if there will be a further decline in validation approvals but preparations are being made by the school board in case this occurs;
- the school board continues to work to ensure that it is receiving its share of the MEESR monies from the Vocational Training Regional Tables, COPA and COSPA. The current request is for an AEP in Lanaudière;
- Cosmodôme:
 - the partnership with the Cosmodôme is going well and the school board is working to see if video conferencing educational options can be arranged so that the universe can be brought into the classroom. The school board is trying to arrange a "special" mission based on the Quebec Education Program just for Sir Wilfrid Laurier School Board students;
 - there are 14 schools with video conferencing capabilities;
 - goal of the Sir Wilfrid Laurier School Board is to become master trainers in video conferencing, as we are currently the largest users of the service in the province;
 - working on a project to use the Cosmodôme dormitory and facilities for the International Student Program;
- the MRC d'Argenteuil has invited the school board to be a part of the naming of the former CDC Lachute (171 rue Mary) building and have offered a room for the school board to offer Vocational Training in Computer Support. The MRC will help to promote the program as it wants to bring more students to Lachute. It is working with Commission scolaire de la Rivière-du-Nord on a similar project;

- the sale of 171 rue Mary, is progressing with the school board working with the Société québécoise des infrastructures (SQI). The SQI is in the process of selecting an appraiser with the appraisal report expected sometime in October;
- the International Summer Camp at Arundel Nature & Science Centre (ANSC) hosted 167 students from China during the month of July. The school board would like to continue the camp with additional options such as the Cosmodôme. The school board has negotiated exclusivity with the Cosmodôme for some programs and for a certain number of beds in its dorm at \$600 per night, which would be covered in the fees for the International Summer Program;
- the concerns for the CDC Lachute move to Laurentian Elementary School have been resolved;
- the odor in the Laval Senior Academy library appears to have disappeared and no additional reports of an odor have been received.

5.0 BUSINESS ARISING:

There was no business arising.

6.0 DECISION ITEMS:

6.1 *Material Resources*

6.1.1 *Portables – Twin Oaks ES:*

EC-150923-MR-0003

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-140521-MR-0117 awarding the contract for the removal of two and installation of six portable classrooms for Twin Oaks Elementary School to AMB Tresec Inc., for a total cost of 413 800,00\$, before taxes, (475 766,55\$, all taxes included);

WHEREAS this cost also included 2014-2015 rental fees;

WHEREAS it is necessary to extend the rental of these six portable classrooms until the completion of the enlargement project;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the rental of six portable classrooms for Twin Oaks Elementary School, for the 2015-2016 school year, to **AMB Tresec Inc.**, for a total cost of 100,800.00\$, before taxes, (115 894,80\$, all taxes included).

AND THAT the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.2 *Change Orders – Twin Oaks ES Enlargement Project:*

EC-150923-MR-0004

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC--150225-MR-0125, awarding the contract for the enlargement project at Twin Oaks Elementary School to Candev Construction Inc., for a total cost of 6 953 000,00\$, before taxes, (7 994 211,75\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150629-MR-0056, approving change orders in the amount of 11 665,28\$, before taxes (13 412,15\$, taxes included), increasing the total cost of the project to 6 964 665,28\$, before taxes (8 007 623,90\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 139 032,70\$, before taxes (159 852,85\$, taxes included);

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 139 032,70\$, before taxes (159 852,85\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 7 103 697,98\$, before taxes (8 167 476,75\$, taxes included)

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.3 Change Orders – Special Measure Project – Mountainview ES:

EC-150923-MR-0005

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0094, awarding the contract for the special measure renovation project at Mountainview Elementary School to Berloy Construction Inc., for a total cost of 490 926,00\$, before taxes, (564 442,17\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150422-MR-0033, approving change orders in the amount of 20 081,00\$, before taxes (23 088,13\$, taxes included), increasing the total cost of the project to 511 007,00\$, before taxes (587 530,30\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution # EC-150629-MR-0057, approving change orders in the amount of 14 273,27\$, before taxes (16 410,69\$, taxes included), increasing the total cost of the project to 525 280,30\$, before taxes (603 941,03\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 822,64\$, before taxes (945,83\$, taxes included);

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 822,64\$, before taxes (945,83\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 526 102,94\$, before taxes (604 886,86\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.4 Change Orders – Special Measure Project – St-Paul ES & Annex:

EC-150923-MR-0006

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-141210-MR-0095, awarding the contract for the special measure renovation project at St Paul Elementary School and St Paul Annex to 9160-5188 Québec inc. (Hulix Construction Inc.) for a total cost of 724 051,00\$, before taxes, (832 477,64\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150422-MR-0034, approving change orders in the amount of 39 211,00\$, before taxes (45 082,85\$, taxes included), increasing the total cost of the project to 763 262,00\$, before taxes (877 560,49\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150629-MR-0058, approving change orders in the amount of 7 875,07\$, before taxes (9 054,36\$, taxes included), increasing the total cost of the project to 771 137,07\$, before taxes (886 614,84\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 18 066,25\$, before taxes (20 771,67\$, taxes included);

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 8 066,25\$, before taxes (20 771,67\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 789 203,32\$, before taxes (907 386,52\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.5 Change Orders – Special Measure Project – 3200 Souvenir:

EC-150923-MR-0007

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150325-MR-0141, awarding the contract for phase 2 of the special measure renovation project at 3200 Boulevard Souvenir School to Berloy Construction Inc., for a total cost of 422 418,00\$, before taxes, (485 675,10\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 23 456,19\$, before taxes (26 968,75\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 23 456,19\$, before taxes (26 968,75\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 445 874,19\$, before taxes (512 643,85\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

Commissioner Anne McMullon entered the meeting.

TIME: 18:57 hours

6.1.6 Change Orders – Renovation Project – 3200 Souvenir:

In response to questions from Commissioner Guy Gagnon, the Director of Material Resources indicated that he would have to verify with the contractor that the prices in the change orders had been negotiated at a reasonable rate and report back.

EC-150923-MR-0008

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150520-MR-0178, awarding the contract for the renovation project at 3200 Souvenir to Berloy Construction Inc., for a total cost of 1 273 483,00\$, before taxes, (1 464 187,08\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 66 799,68\$, before taxes (76 802,93\$, taxes included);

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 66 799,68\$, before taxes (76 802,93\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 1 340 282,68\$, before taxes 1 540 990,01\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.7 Change Orders – Renovation Project – Morin Heights ES:

EC-150923-MR-0009

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150520-MR-0179, awarding the contract for the renovation project at Morin Heights Elementary School to Groupe Laverdure Construction Inc. for a total cost of 641 890,00\$, before taxes, (738 013,03\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 29 651,59\$, before taxes (34 091,92\$, taxes included);

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 29 651,59\$, before taxes (34 091,92\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 671 541,59\$, before taxes (772 104,95\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.1.8 Change Orders – Renovation Project – Rosemere HS:

EC-150923-MR-0010

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution # CC-150520-MR-0177, awarding the contract for the renovation project at Rosemere High School to Banexco Inc., for a total cost of 822 500,00\$, before taxes, (945 669,38\$, all taxes included);

WHEREAS, during the renovation project, change orders occurred to address specific issues, amounting to 10 090,16\$, before taxes (11 601,16\$, taxes included);

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 10 090,16\$, before taxes (11 601,16\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 832 590,16\$, before taxes (957 270,54\$, taxes included).

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

Carried unanimously

6.2 School Organization & Transportation

6.2.1 Additional Transportation Needs 2015-2016:

EC-150923-TS-0011

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-120619-TS-0082, renewing contracts with various transportation contractors for 5-years beginning 2012-07-01 and ending 2017-06-30;

WHEREAS the Complementary Services Department has recommended additional students with special needs to attend Crestview Elementary School;

WHEREAS these additional needs require an additional vehicle to be added at Crestview Elementary School;

Commissioner Paolo Galati MOVED THAT, on the recommendation of the Transportation Advisory Committee and the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the addition of the following vehicle to the contract with Groupe Renaud for the period 2015-07-01 to 2017-06-30:

Vehicle #	Capacity (Passenger)	Cost 2015-2016
927	7	35 843.57\$

AND THAT resolution #EC-120619-TS-0082 and the contact be modified to include this new vehicle.

Carried unanimously

EC-150923-TS-0012

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-120619-TS-0082, renewing contracts with various transportation contractors for 5-years beginning 2012-07-01 and ending 2017-06-30;

WHEREAS the Complementary Services Department has identified the need for special transportation services to Ste-Agathe Academy and École Joseph Charbonneau;

Parent Commissioner Angela Martorana MOVED THAT, on the recommendation of the Transportation Advisory Committee and the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the addition of the following vehicle to the contract with Autobus Lloyd Inc. for the period 2015-07-01 to 2017-06-30:

Vehicle #	Capacity (Passenger)	Cost 2015-2016
105	7	35 843.57\$
106	7	35 843.57\$

AND THAT resolution #EC-120619-TS-0082 and the contact be modified to include this new vehicle.

Carried unanimously

6.2.2 Sale of Bus Route:

In response to a question from Commissioner Emilio Migliozi, the Director of School Organization & Transportation noted that the sale of bus routes requires the support of the school board as per a clause in the transportation contract.

EC-150923-TS-0013

WHEREAS Autobus Georges D. Paquette Limitée provides transportation services for the Sir Wilfrid Laurier School Board;

WHEREAS the Sir Wilfrid Laurier School Board has been advised that Autobus Georges D. Paquette Limitée will sell to Groupe Renaud the following four routes: # 80, # 83, # 89 & # 94;

WHEREAS clause 44 of the transportation contract between the Sir Wilfrid Laurier School Board and Autobus Georges D. Paquette Limitée requires that the School Board approve such a transaction;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Transportation Advisory Committee and the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transfer of the four bus routes (# 80, # 83, # 89 & # 94) from Autobus Georges D. Paquette Limitée to Groupe Renaud;

AND THAT the terms and conditions of the pre-existing contract ceded continue to be respected.

Carried unanimously

6.3	QESBA
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6.3.1 Preliminary Membership Fees 2015-2016:**EC-150923-TS-0014**

WHEREAS the Sir Wilfrid Laurier School Board is a member of the Quebec English School Boards Association;

WHEREAS the Quebec English School Boards Association has issued a provisional membership fee statement for the 2015-2016 school year;

Commissioner Dean Dugas MOVED THAT, on the recommendation of the Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amount of 91 917,39\$ be paid to the Quebec English School Boards Association.

Carried unanimously

7.0 INFORMATION ITEMS**7.1 Parent Commissioners Report:**

Parent Commissioner Angela Martorana noted that the committee has not met since June and that its first meeting of the 2015-2016 school year will be on October 1, 2015.

She went on to advise that everything is going smoothly at Laval Junior Academy but that there are some issues at Laval Senior Academy (LSA) that are of concern.

The Director General thanked her for this feedback.

The Executive Committee entered into discussion and the Director General, with the assistance of the Directorate team, answered questions and concerns as follows:

- closer follow-up on the Laval high schools will be done to ensure that everything is aligned;
- the school board was aware of a situation with the LSA cafeteria but that it was resolved within the day by the school administration;
- the Assistant Director General has visited the LSA to ensure that things are going well and from comments received most students appear to be happy with the school;
- a site visit could be arranged for the Commissioners and members of the Parents Committee;
- teachers have to provide 3 nights of service as part of their contract so as part of the pressure tactics there will be no more than 3. The nights to be provided are negotiated by the Principal with the Teacher Council;
- there was an error made in the LSA agenda by the school and they had to be reprinted with the correct information so delivery was delayed. The cost of the agenda is covered through the student fees.

8.0 DISCUSSION TOPIC:

There was no discussion topic.

9.0 QUESTION PERIOD:

There were no questions.

10.0 CORRESPONDENCE:

There was no correspondence.

11.0 VARIA:

There was no varia.

12.0 ADJOURNMENT OF MEETING:

Commissioner Paolo Galati MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:15 hours

NEXT MEETING ⇨ REGULAR ⇨ 2015-10-28

Johanne Brabant, Secretary General

Jennifer Maccarone, Chair