

## PROVINCE OF QUEBEC

**MINUTES OF THE REGULAR EXECUTIVE COMMITTEE MEETING OF THE SIR WILFRID LAURIER SCHOOL BOARD HELD ON NOVEMBER 25, 2015**

A regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, on Wednesday, November 25, 2015.

Present Executive Members: Jennifer Maccarone, Chair; Commissioners Dean Dugas, Vice-Chair; Guy Gagnon, Paolo Galati, Emilio Migliozi and Parent Commissioner Angela Martorana.

Also present were: Frédéric Greschner, Assistant Director General; Johanne Brabant, Secretary General; Jérôme Dionne, Director Material Resources; Commissioners Vicky Kaliozakis, Anne McMullon and Ailsa Pehi and Parent Commissioners Pamala Cripton and Sergio Di Marco and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Stephanie Vucko, Director General; René Brisson, Assistant Director General;

The Chair called the meeting to order.

**TIME: 18:30 hours**

**1.0 ACCEPTANCE OF AGENDA:****EC-151125-CA-0030**

Commissioner Paolo Galati MOVED THAT the agenda be approved as presented in document #SWLSB-2015/11/04CA-001.

**Carried unanimously**

**2.0 APPROVAL OF MINUTES:****EC-151125-CA-0031**

Commissioner Emilio Migliozi MOVED THAT the minutes of the SPECIAL EXECUTIVE COMMITTEE meeting of the Sir Wilfrid Laurier School Board held on 2015-11-04 having been received by all members prior to this meeting, be approved as presented.

**Carried unanimously**

**3.0 DIRECTOR GENERAL'S REPORT:****3.1 Director General's Report:**

The report of the Director General will be given at Council.

**4.0 ASSISTANT DIRECTORS GENERAL REPORT:****4.1 Assistant Directors General Reports:**

The Assistant Director General advised the Executive Committee that the Association of Directors Generals of English School Boards of Québec (ADGESBQ) and ACES are in the process of drafting letter to the Ministère de

l'Éducation, de l'Enseignement supérieur et de la Recherche (MEESR) concerning the validation process given that the deadline for the 2015-2016 school year is not realistic.

The success of the validation process depends on the work done by the Professionals and support staff to ensure that each validation request is correct and to have to have all the information obtained, reviewed and digitized by January 2016 is nearly impossible given the current strike actions. The request is to have the date extended until February 2016. ACES is also requesting an extension to the deadline.

The validation process is already a very in-depth process and can be taxing on those who prepare them as everything needs to be precise in order to have the validation approved by the MEESR so with additional bureaucratic steps added, the process has become even more cumbersome. In a time of budgetary compressions it is more important for the Professionals to be meeting the needs of students rather than doing cumbersome, although very important, paperwork.

In response to a question from the Chair, the Assistant Director General indicated that these concerns have also been expressed by the other English school boards and most have had to engage additional personnel in order to complete the validations. The letters from the individual English school boards, the ADGESBQ and the ACES are all asking if there is not another way to complete the process in order to receive funding and classroom support in order to better serve these students.

## **5.0 BUSINESS ARISING:**

There was no business arising.

## **6.0 DECISION ITEMS:**

### **6.1 *Material Resources***

#### **6.1.1 *Change Orders – Twin Oaks ES Enlargement Project:***

The Director of Material Resources advised that this change order is to cover the cost of the materials to cover the drainage pipes installed for the water retention basin. The covering was also used to level out some areas of the school year.

In response to a questions and concerns, the Director of Material Resources noted:

- the covering acts as a safety and security feature so that the students do not hurt themselves;

- the school board has a 5% contingency budget for this project and if the contingency does not exceed 3.8% there will be no need to use the AMT budget. The project has currently used 2.3% of the contingency;
- the school board was to have taken possession of the building in mid-December but due to the lengthy delay caused by Hydro Québec possession date will be February 2016 and the move will take place during the spring break. A revised timeline is being prepared by the contractor;
- the school staff that will be moving into the new part of the school will be given adequate time to prepare for the move;
- the school will have a special pedagogical day in order to move.

### EC-151125-MR-0032

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-150225-MR-0125, awarding the contract for the enlargement project at Twin Oaks Elementary School to Candev Construction Inc., for a total cost of 6 953 000,00\$, before taxes, (7 994 211,75\$, all taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution EC-150629-MR-0056, approving change orders in the amount of 11 665,28\$, before taxes (13 412,15\$, taxes included), increasing the total cost of the project to 6 964 665,28\$, before taxes (8 007 623,90\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-150923-MR-0004, approving change orders in the amount of 126 030,70\$, before taxes (144 903,80\$, taxes included), increasing the total cost of the project to 7 090 695,98\$, before taxes (8 152 527,70\$, taxes included);

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-151104-MR-0019, approving change orders in the amount of 2 889,93\$, before taxes (3 322,70\$, taxes included), increasing the total cost of the project to 7 093 585,81\$, before taxes (8 155 850,28\$, taxes included);

WHEREAS, during the renovation project, more change orders occurred to address specific issues, amounting to 17 460,92\$, before taxes (20 075,70\$, taxes included);

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 17 460,92\$, before taxes (20 075,70\$, taxes included).

AND THAT the total cost of the project, including the change orders, be increased to 7 111 046,73\$, before taxes (8 175 925,98\$, taxes included)

FURTHER THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

**Carried unanimously**

## 7.0 INFORMATION ITEMS

### 7.1 *Parent Commissioners Report:*

In package

**8.0 DISCUSSION TOPIC:**

There was no discussion topic.

**9.0 QUESTION PERIOD:**

There were no questions.

**10.0 CORRESPONDENCE:**

There was no correspondence.

**11.0 VARIA:**

There was no varia.

**12.0 ADJOURNMENT OF MEETING:**

Commissioner Paolo Galati MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 18:43 hours**

**NEXT MEETING ⇒ REGULAR ⇒ 2015-11-25**

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**Johanne Brabant, Secretary General**

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**Jennifer Maccarone, Chair**