

PROVINCE OF QUÉBEC  
Ville de Rosemère

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemere, QC on Wednesday, June 27, 2018 at 18:30 hours, at which were:

**Present:** Jennifer Maccarone, Chairperson; Commissioners Guy Gagnon, Vicky Kaliozakis (via telephone), Anne McMullon, and Frédéric Greschner, Interim Director General.

**Also present were:** Parent Commissioner Stéphane Henley; Stephanie Krenn, Interim Director of Corporate Affairs and Secretary General; Jérôme Dionne, Director of Material Resources and Transportation; Geoffrey Higgs, Director of Pedagogical Services; Roma Medwid, Consultant; and Jocelyne Thompson-Ness, Administration Officer.

**Absent:** Commissioner Dean Dugas, Vice-Chairperson; Parent Commissioner Sergio Di Marco

The Chairperson called the meeting to order.

**TIME: 18:31 hours**

**1.0 Acceptance of Agenda:**

Acceptance – Agenda

Commissioner Guy Gagnon MOVED THAT the agenda be approved as presented in document #SWLSB-2018/06/27-CA-001.

EC-180627-CA-0055

**Carried unanimously**

**2.0 Approval of Minutes**

Approval – Minutes  
May 9, 2018

Commissioner Anne McMullon MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on May 9, 2018, having been received by all members prior to this meeting, be approved as presented.

EC-180627-CA-0056

**Carried unanimously**

**3.0 Assistant Director General's Report**

The Interim Director General noted that a report would be made at Council.

**4.0 Business Arising**

There was no business arising.

**5.0 Decision Items**

**5.1 Material Resources and Transportation**

**5.1.1 Interboard Transportation Agreements 2018-2019:**

**5.1.1.1 Agreement with C.S. des Laurentides:**

Interboard Transportation  
Agreements 2018-2019

WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

CS des Laurentides

WHEREAS Commission scolaire des Laurentides transports students to Ste-Agathe Academy and Arundel Elementary School;

**EC-180627-TS-0057** WHEREAS Commission scolaire des Laurentides receives the cost to transport these students in a grant from the Ministère de l'Éducation and de l'Enseignement supérieur (MEES);

WHEREAS the cost of the net taxes are not included in this grant;

Commissioner Vicky Kaliotzakis MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Laurentides to transport students attending Ste-Agathe Academy and Arundel Elementary School at a cost of \$21,082.44 for the 2018-2019 school year to cover the cost of net taxes.

**Carried unanimously**

5.1.1.2 Agreement with C.S. des Samares:

Interboard Transportation Agreements 2018-2019 WHEREAS student transportation is required for all schools under the Sir Wilfrid Laurier School Board;

CS des Samares WHEREAS Commission scolaire des Samares transports students to Joliette Elementary School and Joliette High School;

**EC-180627-TS-0058**

WHEREAS Commission scolaire des Samares receives the cost to transport up to 195 students in a grant received from the Ministère de l'Éducation and de l'Enseignement supérieur (MEES);

WHEREAS any additional students are charged at the average cost per student that is identified by the MELS;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the transportation agreement with Commission scolaire des Samares to transport students to Joliette Elementary and Joliette High School for the 2018-2019 school year at no additional cost for the first 195 students. Additional students will be charged at the average cost per student as recognized by the Ministère de l'Éducation and de l'Enseignement supérieur (MEES).

**Carried unanimously**

5.1.2 *Transportation Needs 2018-2019:*

5.1.2.1 Autobus G.D. Paquette Ltée:

Transportation Needs 2018-2019 WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-TS-0128 renewing contracts with various transportation contractors for 5 years beginning 2017-07-01 and ending 2022-06-30;

Autobus G.D. Paquette Ltée

**EC-180627-TS-0059**

WHEREAS due to the increase in the number of students for Lake of Two Mountains High School a larger bus will have to be provided to meet needs in the Laval West area;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the addition of the following vehicle to the contract with Autobus G.D. Paquette Ltée for the period 2018-07-01 to 2022-06-30:

Vehicle #	Capacity (Passenger)	Cost 2018-2019
43	72	63,500.00\$

AND THAT resolution #CC-170628-TS-0128 and the contract be modified to include this new vehicle.

Carried unanimously

5.1.2.2 Autobus Transcobec (1987) Inc.:

Transportation Needs 2018-2019

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-TS-0128 renewing contracts with various transportation contractors for 5 years beginning 2017-07-01 and ending 2022-06-30;

Autobus Transcobec (1987) Ltée

WHEREAS due to the increase in the number of students for Laurentia Elementary School a larger bus will have to be provided to meet needs in the St-Jérôme area;

EC-180627-TS-0060

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the modification of the vehicle capacity for the following contract with Les Autobus Transcobec (1987) Inc. for the period 2018-07-01 to 2022-06-30:

Vehicle #	Capacity (Passenger)	Cost 2018-2019
301	48	57,188.19\$

AND THAT resolution #CC-170628-TS-0128 and the contract be modified to include this new vehicle.

Carried unanimously

5.1.2.3 Autobus Brunet Inc.:

Transportation Needs 2018-2019

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-TS-0128 renewing contracts with various transportation contractors for 5-years beginning 2017-07-01 and ending 2022-06-30;

Autobus Brunet Ltée

WHEREAS due to the increase in the number of students for Laurentia Elementary School a larger bus will have to be provided to meet needs in the St-Jérôme area;

EC-180627-TS-0061

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the modification of the vehicle capacity for the following contract with Autobus Brunet Inc. for the period 2018-07-01 to 2022-06-30:

Vehicle #	Capacity (Passenger)	Cost 2018-2019
307	48	57,188.19\$

AND THAT resolution #CC-170628-TS-0128 and the contract be modified to include this new vehicle.

Carried unanimously

**5.1.3 Engagement of Contractor – Installation of Emergency Staircase at CDC Vimont:**

The Director of Material Resources and Transportation noted that the installation would bring the centre up to code with the Ville de Laval.

Roma Medwid, Consultant, entered the meeting.

**TIME: 18:35 hours**

In response to a question from Commissioner Guy Gagnon, the Director of Material Resources and Transportation noted that this would solve the current issues with safety and security for the remainder of the lease.

Engagement of Contractor  
– Installation of  
Emergency Staircase  
at CDC Vimont

**EC-180627-MR-0062**

WHEREAS the installation of an emergency staircase at the rear of CDC Laurier-Vimont is required;

WHEREAS the financing for this project will come from the RTB-MAO 2018-2019 budget with a request to Ministère de l'Éducation and de l'Enseignement supérieur (MEES) to cover a portion of the cost through Measure 30145 "Location d'immeuble";

WHEREAS public tenders for the aforementioned project were called and subsequently opened on June 18, 2018;

WHEREAS the conformability of the bidder has been verified;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the aforementioned project at CDC Laurier-Vimont to **Ross and Anglin Ltée.**, for a total cost of 124 249,55\$, before taxes, (142 855,92\$, all taxes included);

AND THAT the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project;

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

**Carried unanimously**

**5.1.4 Change Orders – Heating Conversion and Generator Installation – Rawdon E.S.:**

The Director of Material Resources and Transportation noted that this change order is due to an oversight in communications between the school board and the professionals concerning the installation of a propane tank so the supervision of this task was not included in the directives to the general contractor.

In response to a question from the Chairperson, the Director of Material Resources and Transportation noted that the propane tank is rented for approximately \$1000 per year.

Change Orders – Heating  
Conversion and  
Generator Installation –  
Rawdon E.S.

**EC-180627-MR-0063**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180523-MR-0132, awarding the contract for the conversion of the heating system and installation of a new generator at Rawdon Elementary School to Bernard Malo inc., for a total cost of 636 887,00\$, before taxes, (732 260,83\$, all taxes included);

WHEREAS, during the enlargement project a change order occurred relating to the installation of a propane tank in the amount of 7 370,00\$, before taxes (8 473,66\$, taxes included);

Commissioner Vicky Kaliozakis MOVED THAT, on the recommendation of the Director of Material Resources, the Executive Council of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 7 370,00\$, before taxes (8 473,66\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 644 257,00\$, before taxes (740 734,49\$, taxes included);

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

#### 5.1.5 *Change Orders – Franklin Hill ES Enlargement Project:*

The Director of Material Resources and Transportation advised that these change orders are for a staircase and brick work.

He went on to note that a play structure will be installed at the school and that there are monies in the project budget that will assist with this. A resolution will be brought to the Executive for the purchase of said structure.

In response to questions, the Director of Material Resources and Transportation noted:

- The playground structure was requested by the school;
- The school has raised some monies that they wish to put towards one of the three phases on the playground project;
- There is a partnership between the school, the school board and the Ministère de l'Éducation and de l'Enseignement supérieur (MEES).

Commissioner Vicky Kaliozakis physically entered the meeting and disconnected her call.

TIME: 18:39 hours

Change Orders –  
Franklin Hill ES  
Enlargement Project

EC-180627-MR-0064

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170628-MR-0124, awarding the contract for the enlargement project at Franklin Hill Elementary School to KF Construction Inc. for a total cost of 5 842 815,39\$, before taxes, (6 717 776,99\$, all taxes included);

WHEREAS, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170901-MR-0003, approving change orders related to addressing specific issues related to the extension of the construction schedule, winter weather jobsite conditions, rising prices of materials and withdrawal of a subcontractor (plumber) from the contract in the amount of 187 841,00\$, before taxes (215 970,18\$, taxes included), increasing the total cost of the project to 6 030 656,39\$, before taxes (6 933 747,18\$, taxes included);

WHEREAS, the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution #EC-180425-MR-0046, approving the change orders related to the modification of several building systems such as structural steel, siding, windows and plumbing, amounting to 54 591,70\$, before taxes (62 766,81\$, taxes included) increasing the total cost of the project to 6 085 248,09\$, before taxes (6 996 513,99\$, taxes included);

WHEREAS, during the enlargement project additional change orders occurred relating to ventilation systems, drainage systems and various structural modifications in the amount of 41 657,40\$, before taxes (47 895, 60\$, taxes included);

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Material Resources and transportation, the Executive Council of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 41 657,40\$, before taxes (47 895, 60\$, taxes included);

AND THAT the total cost of the project, including the change orders, be increased to 6 126 905,49\$, before taxes (7 044 409,59\$, taxes included);

AND THAT, the Chair, as well as the Director General, and in his absence or with his knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

## 5.2 QESBA

### 5.2.1 *Preliminary Membership 2018-2019:*

The Chairperson advised that the rate per student for the purposes of membership fees had been consistent for the past four school years.

Preliminary Membership  
2018-2019

WHEREAS the Sir Wilfrid Laurier School Board is a member of the Quebec English School Boards Association;

EC-180627-TS-0065

WHEREAS the Quebec English School Boards Association has issued a provisional membership fee statement for the 2018-2019 school year;

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Directorate, the Executive Committee of the Sir Wilfrid Laurier School Board approve the amount of 85,776.36\$ be paid to the Quebec English School Boards Association.

Carried unanimously

## 5.3 Pedagogical Services

### 5.3.1 *Research Projects:*

#### 5.3.1.1 Treatment Motivation in Adolescents with Borderline Intellectual Functioning and Their Families

The Director of Pedagogical Services provided background information on this research project noting that it targets students 12 to 17 years of age and their families. The project targets those with social and mental health issues who encounter difficulties receiving services.

In response to questions from the Chairperson, the Director of Pedagogical Services noted that researchers are always encouraged to include the northern schools in their research but that they are reluctant to commit to actually going north. This research project involves high school students and the high schools received all the information and will advise if they wish to participate.

Treatment Motivation in Adolescents with Borderline Intellectual Functioning and Their Families

EC-180627-ED-0066

Commissioner Vicky Kaliotzakis MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research Project	Researcher (s)	Affiliation (University & Department)
Treatment Motivation in Adolescents with Borderline Intellectual Functioning and Their Families	Shalaka Shah Dr. Steven Shaw	McGill University Department of Educational and Counselling Psychology

Carried unanimously

5.3.1.2 Assessment methods and tests of metacognition, morphological awareness and reading comprehension

The Director of Pedagogical Services provided background information on this research project noting that this project looks at different methods of assessment and testing and how they compare in different contexts in order for the tests to be used effectively.

In response to a question from the Chairperson, the Director of Pedagogical Services indicated that this type of testing is not usually shared with parents, as one has to have the necessary tools to understand the context of the testing.

Assessment methods and tests of metacognition, morphological awareness and reading comprehension

EC-180627-ED-0067

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research Project	Researcher (s)	Affiliation (University & Department)
Assessment methods and tests of metacognition, morphological awareness and reading comprehension	Catherine Turcotte, Ph.D Émilie Cloutier, Ph.D candidate	Université du Québec à Montréal (UQAM) Département d'éducation et de formation spécialisées (DEFS)

Carried unanimously

5.3.1.3 Conversations about Peers Study:

The Director of Pedagogical Services provided background information on this research project noting that this project involves mothers and their children and how relationships with peers are discussed. There are three age cohorts in this project and the researchers work directly with the students and parents.

In response to questions from the Chairperson, the Director of Pedagogical Services advised that the school board would have to speak directly with the individual researchers to see if they would be willing to accept a subsidy to conduct the research in the northern schools. As for a subsidy, Pedagogical Services would have to see if there was any leeway within its budget.

Conversations about  
Peers Study

EC-180627-ED-0068

Commissioner Anne McMullon MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research Project	Researcher (s)	Affiliation (University & Department)
Conversations about Peers Study	Dr. Holly Recchia	Concordia University Department of Education  Child Studies/Early Childhood and Elementary Education

Carried unanimously

#### 8.0 Adjournment:

Commissioner Vicky Kalitziakis MOVED the adjournment of the meeting.

Carried unanimously

TIME: 18:45 hours

NEXT MEETING ⇨ REGULAR ⇨ September 26, 2018

---

Stephanie Krenn, Interim Secretary General

---

Jennifer Maccarone, Chairperson