

PROVINCE OF QUÉBEC  
 Ville de Rosemère

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC on Wednesday, April 24, 2019 at 18:30 hours, at which were:

**Present:** Paolo Galati, Chairman; Commissioners James Di Sano, Guy Gagnon, Bob Pellerin, Melissa Wall and Parent Commissioner Stéphane Henley; and Gaëlle Absolonne, Director General.

**Absent:** Commissioner Vicky Kaliozakis.

**Also present were:** Frédéric Greschner, Assistant Director General; Stephanie Krenn, Interim Director of Corporate Affairs and Secretary General; Geoffrey Hipps, Director of Pedagogical Services; Karen Moore, Interim Director of Material Resources and Transportation; and Jocelyne Thompson-Ness, Administration Officer.

**0.0 Opening of Meeting**

The Chairperson called the meeting to order. **TIME: 18:30 hours**

**0.1 Acknowledgement of the Land:**

*"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.*

*All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."*

**1.0 Approval of Agenda:**

The following addition to the agenda was proposed:

**6.0 VARIA:**  
 6.1 Code of Ethics, .....RES

Approval of Agenda EC-190424-CA-0058	Commissioner James Di Sano MOVED THAT the agenda be approved as amended in document #SWLSB-2019/04/24-CA-001.	Carried unanimously
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**2.0 Approval of Minutes**

Approval of Minutes March 27, 2019 EC-190424-CA-0059	Commissioner Guy Gagnon MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on March 27, 2019, having been received by all members prior to this meeting, be approved as presented.	Carried unanimously
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**3.0 Business Arising**

There was no business arising.

#### 4.0 Decision Items

#### 4.1 Pedagogical Services

#### 4.1.1 Research Projects:

##### 4.1.1.1 The special education placement processes of racialized youth in the English School Sector of Quebec:

Research Project

The special education placement processes of racialized youth in the English School Sector of Québec

EC-190424-ED-0060

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research Project	Researcher (s)	Affiliation (University & Department)
The special education placement processes of racialized youth in the English School Sector of Quebec	Tya Collins (Doctoral Candidate)	Université de Montréal Department of Administration and Foundations of Education

Carried unanimously

##### 4.1.1.2 Educational Benefits from Immersion into a Fictional World:

Research Project

Educational Benefits from Immersion into a Fictional World

EC-190424-ED-0061

The Director of Pedagogical Services noted that this is a research project looking at the impact and reactions of students in grades 4-6 when reading fiction versus non-fiction.

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Executive Committee of the Sir Wilfrid Laurier School Board permit the following research projects related to Pedagogical Services be conducted in its schools and centres:

Title of Research Project	Researcher (s)	Affiliation (University & Department)
Educational Benefits from Immersion into a Fictional World	Meredyth Dwyer (MA Student, Researcher) Dr. Sandra Martin-Chang (Supervisor)	Concordia University Child Studies

Carried unanimously

#### 4.2 School Affairs and School Organization

##### 4.2.1 International Student Program – Agent Commission:

International Student Program – Agent Commission

EC-190424-ED-0062

WHEREAS the Sir Wilfrid Laurier School Board (SWLSB) entered into a contract with Universal Immigration for the recruiting of international students in May 27, 2016;

WHEREAS, in accordance with the terms of the contract, the SWLSB pays a commission for each student that Universal Immigration recruits;

WHEREAS the SWLSB has received an invoice in the amount of 92 280.18\$ before taxes;

WHEREAS a presentation was made at the April 17, 2019 meeting of the Corporate Committee;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Corporate Committee, the Executive Committee of the Sir Wilfrid Laurier School Board approve the payment of the invoice received from Universal Immigration in the amount of 92 280.18\$ before taxes (104 276.60\$, all taxes included, 98 635.29\$, net taxes).

Carried unanimously

### 4.3 Material Resources and Transportation

#### 4.3.1 Purchase of Vehicle:

##### 4.3.1.1 Commercial Van:

In response to questions from the Executive Committee, the Interim Director of Material Resources and Transportation noted:

- Four suppliers purchased the tender documents and two submitted bids. One of the two suppliers that bid was non-conformable;
- The tender was for two lots, lot 1 being for the 4x4 truck and lot 2 for the commercial van. The resolution for the 4x4 truck will be brought to the May meeting of the Executive Committee for consideration after being vetted by the Corporate Committee;
- The tender is being awarded to a Nissan dealership in Québec City because the local dealers did not submit bids.

In response to a suggestion from Paolo Galati, Chairperson of the Sir Wilfrid Laurier School Board, the Interim Director of Material Resources and Transportation noted that she would look into whether or not the current commercial van could be donated to the auto shop at Laurentian Regional High School.

Purchase of Vehicle

WHEREAS the Sir Wilfrid Laurier School Board owns and operates its own fleet of courier and maintenance trucks;

Commercial Van

WHEREAS the current commercial van presents costly problems and has accumulated over 200,000 kilometers;

EC-190424-MR-0063

WHEREAS the estimates for repairing the transmission are approximately 3 000,00\$;

WHEREAS, with the repairs, the resale value is approximately 5 500,00\$;

WHEREAS the current commercial van needs to be replaced so public tenders were called and opened on 2019-04-04;

Commissioner Guy Gagnon MOVED THAT, on the recommendation of the Interim Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the purchase of a 2019 Nissan NV 2500 S Roof Standard to Capitale Nissan - Sovéa Autos Ltée, for a total cost of 42 855,00\$ before taxes, (49 272,54\$, all taxes included or 45 806,32\$, net taxes);

AND THAT the Chairperson, or in their absence or with their knowledge the Vice-Chairperson, as well as the Director General, or in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning this purchase.

FURTHER THAT, the Interim Director of Material Resources and Transportation, be authorized to sign documentation concerning this purchase, as per By-Law no BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

## 5.0 Information Items:

There were no information items.

## 6.0 Varia:

### 6.1 Code of Ethics:

Commissioner Bob Pellerin proposed the following resolution concerning the by-law on the Code of Ethics and Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board (Code of Ethics):

*WHEREAS the Code of Ethics, By-law #BL2009-CA-17, which was adopted by revised resolution CC-090923-CA-0020;*

*WHEREAS some commissioners have expressed some concern with the legality under the Charter of Human Rights and Freedoms (Québec);*

*Commissioner Bob Pellerin MOVED THAT legal counsel be consulted and that a legal opinion be provided back to the Executive Committee for consideration.*

On a "point of order", Commissioner Guy Gagnon indicated that this resolution should be presented to the Council of Commissioners, as any discussion on the by-law on the Code of Ethics for Commissioners of the Sir Wilfrid Laurier School Board should involve all Commissioners.

In response to a question from the Chairperson, the Interim Director of Corporate Affairs and Secretary General noted that only the Council could mandate the Executive Committee to undertake a review of the Code of Ethics since it pertains to all members of Council and it was originally adopted by Council.

The Executive Committee entered into discussion on the proposed resolution and the following was noted:

- The intent of the proposed resolution is to seek the support of the Executive Committee on various issues with the Code of Ethics prior to bringing them to the attention of the Council;
- There are concerns with the transparency of the process of reporting on complaints in that the complaint is only reported on at the end of the process, there should be full disclosure from the start;
- The Code of Ethics is ten years old and there are concerns that it is not in conformity with current laws.

In response to questions and concerns, the Interim Director of Corporate Affairs and Secretary General, with the assistance of the Directorate team, responded as follows:

- An Ad Hoc Committee could be established with a specific mandate to supply questions for response;
- The Ethics Commissioner decides if a complaint is admissible;
- A legal opinion can be sought but this may generate an additional cost to the school board because a legal opinion is not always fully covered under the service contract with the school board's lawyers. A legal opinion can cost anywhere from 1 000\$ to more than 10 000\$;
- The services with Morency avocats covers costs related to consultation and representation;
- The update on litigation presented monthly at the Corporate Committee provides a good overview of the legal proceedings involving the school board;

- The service contract for legal services is reviewed on an annual basis and may not be brought to the Council as the professional fees fall within the delegation of functions and powers to the Director General;
- Verbal legal advice is not as costly as a written legal opinion.

The Executive Committee concluded that the establishment of an Ad Hoc Committee to review the Code of Ethics is to be added to the agenda of the Council meeting that takes place immediately following this meeting.

**7.0 Adjournment:**

Parent Commissioner Stéphane Henley MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:08 hours

NEXT MEETING ⇒ REGULAR ⇒ May 8, 2019

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Stephanie Krenn, Interim Secretary General

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Paolo Galati, Chairperson