

**PROVINCE OF QUÉBEC**  
**Ville de Rosemère**

A Regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, QC, and via teleconference or videoconference on Wednesday, May 13, 2020 at 18:30 hours, at which were:

**Present at Administration Centre:** Gaëlle Absolonne, Director General; Anna Sollazzo, Director of Corporate Affairs and Secretary General; and Robin Bennett, Director of Information Technology;

**Present via teleconference or videoconference:** Paolo Galati, Chairperson; Commissioners James Di Sano, Guy Gagnon, Vicky Kaliozakis, Melissa Wall and Parent Commissioner Stéphane Henley.

**Also present via teleconference or videoconference were:** Parent Commissioner Tara Anderson; Frédéric Greschner, Assistant Director General; Michel Dufour, Director of Material Resources and Transportation; Stephanie Krenn, Director of Human Resources; and Jocelyne Thompson-Ness, Administration Officer.

**Absent:** Commissioner Bob Pellerin, Vice-Chairperson.

**0.0 Opening of Meeting**

The Chairperson called the meeting to order.

**TIME: 18:30 hours**

In response to a request from the Chairman, the Director of Corporate Affairs and Secretary General verified that quorum is achieved.

**0.1 Acknowledgement of the Land:**

*"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.*

*All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."*

**1.0 Approval of the Agenda:**

Approval of the Agenda

Commissioner Guy Gagnon MOVED THAT the agenda be approved as presented in document #X-SWLSB-2020/05/13-CA-001.

**EC-200513-CA-0049**

**Carried unanimously**

**2.0 Approval of Minutes**

**2.1 April 29, 2020**

Approval of Minutes  
 April 29, 2020

Parent Commissioner Stéphane Henley MOVED THAT the minutes of the Executive Committee meeting of the Sir Wilfrid Laurier School Board held on April 29, 2020, having been received by all members prior to this meeting, be approved as presented.

**EC-200513-CA-0050**

**Carried unanimously**

### 3.0 Business Arising

There was no business arising.

### 4.0 Decision Items

#### 4.1 Human Resources

##### 4.1.1 Maintenance

###### 4.1.1.1 Maintenance Staffing Plan 2020-2021

In response to a question from Commissioner Guy Gagnon, the Director of Human Resources noted that the plan is status quo for this year. There is a slight time adjustment for the person who works at both Mountainview and St-Jude Elementary Schools in Deux-Montagnes.

Commissioner Vicky Kaliotzakis entered the meeting.

**TIME: 18:35 hours**

She went on to note that in 2020-2021 the Resources Allocation Committee (RAC) will be reviewing the rules for allocating for maintenance.

Maintenance Staffing Plan  
2020-2021

WHEREAS the Maintenance Support Staff local union has been consulted on the effects of the modified requirements of its schools and centres of the Sir Wilfrid Laurier School Board;

**EC-200513-HR-0051**

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Director of Human Resources, the Executive Committee of the Sir Wilfrid Laurier School Board, as per Clause 7-3.07 of the Maintenance Support Staff Collective Agreement (CSN-S18), approve Document #SWLSB-2020/05/13-HR-001, the 2020-2021 Staffing Plan for Maintenance Personnel.

**Carried unanimously**

##### 4.1.2 Administrative Support Staff

###### 4.1.2.1 Abolition and Creation of Positions

In response to questions, the Director of Human Resources noted:

- If the RAC has not reviewed and changed the rules for allocation of resources, the current process is used;
- Decisions are often taken based on needs;
- An analysis of the application of the new rules being applied from the RAC has not yet been completed;
- Percentages are not people but an allocation.

Abolition and Creation of Positions

WHEREAS on a yearly basis, the needs of each school and centre are reevaluated as to determine the positions to be abolished, maintained or created;

**EC-200513-HR-0052**

WHEREAS the Council of Commissioners has approved the rules governing the allocation of resources proposed by the Resource Allocation Committee;

WHEREAS the Human Resources department applied the rules governing the allocation of resources prepared by the Resource Allocation Committee;

WHEREAS the Human Resources department applied all other allocation rules not yet established by the Resource Allocation Committee;

WHEREAS the Support Staff local union has been consulted on the effects of the modified requirements of its schools and centres of the Sir Wilfrid Laurier School Board;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director of Human Resources, the Executive Committee of the Sir Wilfrid Laurier School Board abolish/create the following positions, effective on 2020-07-01, as per Article 7-3.06 of the SEPB-Québec-FTQ Local 577 Collective Agreement covering support staff:

Classification	Place of Work	% of abolition	% of creation	Difference
Secretary	Crestview Elementary	50	29	(21)
Office Agent Cl. II	Laurentia Elementary	14	43	29
Secretary	Joliette High	100	50	(50)
Laboratory Technician	Joliette High	100	91	(9)
Secretary	Laurentian Regional High	100	50	(50)
Student Supervisor	Laval Junior Academy		100	100
Secretary	Ste-Agathe Academy	71	50	(21)
Building Technician	Material Resources	-	100	100
Daycare educator principal class	School Organization and School Affairs	71	-	(71)
Administration Technician	Human Resources	-	100	100
<b>TOTAL</b>		<b>(606)</b>	<b>713</b>	<b>107</b>

**Carried unanimously**

**4.1.3 Professionals**

**4.1.3.1 Creation of Positions**

Creation of Positions

WHEREAS on a yearly basis, the needs of each school and centre are reevaluated as to determine the positions to be abolished, maintained or created;

**EC-200513-HR-0053**

WHEREAS the Human Resources department consulted concerned management personnel on the continuation of special projects for professionals;

WHEREAS the Professionals local union was consulted on the effects of the modified requirements of its schools and centres;

Commissioner Vicky Kalitziakos MOVED THAT, on the recommendation of the Director of Human Resources, the Executive Committee of the Sir Wilfrid Laurier School Board create the following positions, effective on 2020-07-01, as per Article 5-4.11 of the collective agreements covering professionals of the Centrale des syndicats du Québec representing the Fédération des professionnelles et professionnels de l'éducation du Québec (CSQ):

Classification	Place of work	%	Description	Start date of project	Comments
Project Development Officer	General Directorate	100%	SAE - funded	8/22/2016	Special Project becomes regular after year 3
Pedagogical Consultant	PSD	100%	Entente with MEES	10/10/2017	Special Project becomes regular after year 3
Pedagogical Consultant	PSD	100%	Continuation of previous role with ABAV dossiers and support to schools	8/21/2017	Special Project becomes regular after year 3
Pedagogical Consultant	PSD	100%	Homeschooling	8/21/2017	3 <sup>rd</sup> year supernumerary +6months
Project Development Officer	LSA	60%	LEARN (CLC)	9/29/2016	4 <sup>th</sup> year supernumerary +6months

Carried unanimously

## 4.2 Material Resources and Transportation

### 4.2.1 Agreement – Emergency Measures – Municipality Ivry-sur-le-Lac and Ste-Agathe Academy

Agreement – Emergency Measures – Municipality Ivry-sur-le-Lac and Ste-Agathe Academy

WHEREAS the Municipalité d'Ivry-sur-le-Lac (the "**MUNICIPALITY**") wishes to enter into a three-year agreement with the Sir Wilfrid Laurier School Board (the "**SWLSB**") for the use of Ste-Agathe Academy in the event of a disaster or emergency;

**EC-200513-MR-0054**

WHEREAS a three-year agreement has been negotiated;

WHEREAS the undertaking of the SWLSB and of Ste-Agathe Academy as to permit the use of premises is conditional to the availability of the areas specifically agreed upon;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board enter into a three-year agreement with the Municipalité d'Ivry-sur-le-Lac for the use of Ste-Agathe Academy in the event of a disaster or emergency;

AND THAT the Chairperson or, in their absence or with their knowledge, the Vice-Chairperson as well as the Director General or, in their absence or with their knowledge, the Assistant Director General be authorized to sign all documentation concerning this agreement, including all amendments.

Carried unanimously

**5.0 Information Items**

There were no information items.

**6.0 Varia**

There was no varia.

**7.0 Adjournment:**

Commissioner Guy Gagnon MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 18:49 hours**

**NEXT MEETING ⇨ REGULAR ⇨ June 25, 2020**

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**Anna Sollazzo, Secretary General**

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**Paolo Galati, Chairperson**