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AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner	MONTH	May
EMPLOYEE NO.				YEAR	2015

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING nights	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
2015-05-12	Home	Board	Ped / Exec Committee	30	14.40											
2015-05-20	Home	Board	Council	30	14.40											
2015-05-21	Home		conf.	267	128.16											
2015-05-23			[redacted]									2	447.64			
2015-05-23			Parking													20.00
2015-05-23			[redacted]			1.00	17.05									
2015-05-22						3.00	9.60									
2015-05-23						4.00	7.00									
2015-05-21						2.00	3.90									
2015-05-21	QC	Home	Spring conf.	267	128.16											
2015-05-25	St Laurent	Board	Committee	54	25.92											
GRAND TOTAL			$ 816.23	648	$ 311.04	X	$ 37.55	$ -		$ -	$ -	X	$ 447.64	X	$ -	$ 20.00

Amount paid 816.23

JUL - 2 2015

Initials NQ

[redacted]

BUDGET CODES		
TRAVEL	$ ✓ 311.04	203- 1- 51110 - 302
MEALS	$ ✓ 37.55	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ ✓ 447.64	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ 20.00	203- 1- 55500 - 302
*ADVANCE Was not pd.		000-1-01503-000
TOTAL	$ 816.23	

IMPORTANT

- Kilometers are calculated at $0.48/km
- Attach ORIGINAL receipts to the form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal.

Amount paid 20.

JUL 1 6 2015

Initials NQ

REQUESTED BY

NAME OF CL

APPROVED

NAME

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July 17/2015

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UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner	MONTH	May - July
EMPLOYEE NO.				YEAR	2015

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING # DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2015-05-06	Home	Board	Corporate Comm.	30	14.40											
2015-05-12	Home	Board	Exec / Ped Comm.	30	14.40											
2015-05-20	Home	Board	Council	30	14.40											
2015-06-01	Work	Laval	SWLSB Retirement Din.	20	9.60											
2015-06-02	Home	Board	Pedagogical Comm.	30	14.40											
2015-06-09	Work	School(1 way)	St Jude GB	20	9.60											
2015-06-10	Home	Board	Corporate Comm.	30	14.40											
2015-06-18	Work	School(1 way)	St Jude Graduation	20	9.60											
2015-06-23	Work	Board	Selection Committee	30	14.40											
2015-06-26	Home	Board	Evaluation Caucus	30	14.40											
2015-06-29	Home	Board	Council	30	14.40											
GRAND TOTAL			$ 144.00	300	$ 144.00	X	$ -	$ -		$ -	$ -	X	$ -	X	$ -	$ -

Amount paid 144.00

AUG 13 2015

Initials

RECEIVED AUG - 3 2015

BUDGET CODES

TRAVEL	$ 144.00	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 144.00	

- Kilometers are calculated at $0.48/km
- Attach ORIGINAL receipts to the form
- This form must be signed by claimant and duly approved
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal.

REQUESTED BY:

NAME OF

APPROVE

[redacted]

Revised 08/03/01

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AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon ✓	JOB TITLE	Commissioner	MONTH	
EMPLOYEE NO.				YEAR	2015

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING # DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2015-09-12	Home	School Board	Strat Plan Session	✓30	14.40											
2015-09-26	Home	RHS	Graduation	✓30	14.40											
2015-10-07	Home	School Board	Strat Plan Session	✓30	14.40											
WSB 2015-10-24	~~Home~~	JHS	Graduation	✓170	81.60											
2016-12-11	Home	School Board	Strat Plan Session 30	~~40~~	~~19.20~~ 14,40											
WSB 2015-12-17	~~Home~~	Downtown		40	19.20		Parking	20 00								
GRAND TOTAL			$ 183.20	~~348~~ 350	$ 163.20 158,40		$ -	$ 20.00		$ -	$ -		$ -		$ -	$ -

Amount paid 178.40

MAY 19 2016

Initials

RECEIVED
FINANCE
MAY - 5 2016

ENTERED MAY 10 2016

G.S. ST-WILFRID
PAID

BUDGET CODES

TRAVEL	$ 158,40	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ 20.00	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE	178,40	000-1-01503-000
TOTAL	$ ~~183.20~~	

IMPORTANT

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UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner	MONTH	
EMPLOYEE NO.				YEAR	2015-2016

DATE (Yr-Mth-Day) 2011-01-01	LOCATION ✓ FROM	TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2015-09-16	Home	School Board	Corp Committee	30	14.40											
2015-09-23	Home	School Board	Council	30	14.40											
2015-10-07	Home	School Board	Ped Committee	30	14.40											
2015-10-21	Home	School Board	Corp Committee	30	14.40											
2015-11-04	Home	School Board	Council	30	14.40											
2015-11-05	Home	School Board	Parents Committee	30	14.40											
2015-11-18	Home	School Board	Corp Committee	30	14.40											
2015-12-03	Home	School Board	Parents Committee	30	14.40											
2015-12-05	Home	School Board		30	14.40											
2015-12-06	Home	School Board		30	14.40											
2015-12-09	Home	School Board	Council	30	14.40											
2015-12-16	Home	School Board	Council	30	14.40											
2016-01-12	Home	School Board	Parents Committee	30	14.40											
2016-01-20	Home	School Board	Corp Committee	30	14.40											
2016-02-03	Home	School Board	Council	30	14.40											
2016-01-19	Home	St Jude	Bill 86 Presentation	10	4.80											
2016-01-27	Home	LTM	Bill 86 Presentation	10	4.80											
2016-01-27	Home	Rosemere HS	Bill 86 Presentation	10	4.80											
2016-02-08	Home	LTM	Bill 86 Presentation	10	4.80											
2016-02-10	Home	School Board	Ped Committee	30	14.40											
2016-02-17	Home	School Board	Corp Committee	30	14.40											
GRAND TOTAL			$ 264.00	550	$ 264.00		$ -	$ -		$ -	$ -		$ -		$ -	$ -

Amount paid 264.00

MAR 24 2016

Initials

ENTERED MAR 11 2016

RECEIVED FINANCE

MAR 11 2016

C.S. SIR-WILFRID

BUDGET CODES

TRAVEL	$ 264.00	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 264.00	

- Kilometers are calculated at $0.48/km.
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- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay
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REQU

[redacted]

APPR

Immediate Supervisor

8 Revised 08/03/01 OK

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TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner	MONTH	
EMPLOYEE NO.				YEAR	2015

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
2016-03-09	Home	SWLSB Board	Bill 86 Parl. Commission	✓30	14.40	3.00	Parking in QC	✓ 29.99								
2016-04-06	Home	SWLSB Board	Ped Committee	✓30	14.40											
2016-04-27	Home	SWLSB Board	Council	✓30	14.40											
2016-05-04	Home	SWLSB Board	Ped Committee	✓30	14.40											
2016-05-06	Home	Laval Jr Ac.	Event	✓26	12.48											
2016-05-07	Home	St Jude	Event	✓10	4.80											
2016-05-11	Home	SWLSB Board	Executive	✓30	14.40											
2016-05-14	Home	St Sauveur	Sprinc Conf.	✓100	48.00							✓ 2	410.82	1.00	✓ ~~33.74~~ 30 JB	
2016-05-18	Home	SWLSB Board	Corp. Committee	✓30	14.40											
2016-05-25	Home	SWLSB Board	Council	✓30	14.40											
2016-05-26	Home	[redacted]	SWL Gal 28	~~30~~	~~28.80~~ 13,44											
2016-05-28	Home	LTM	Event 10	~~30~~	~~14.40~~ 4,80											
2016-05-31	Home	SWLSB Board	- Caucus	✓30	14.40											
2016-06-03	Home	SWLSB Board	Committee	✓30	14.40											
2016-06-08	Home	SWLSB Board	Council	✓30	14.40											
GRAND TOTAL			$ 725.11	~~522~~ 474	$ ~~258.56~~ 227.52		$ -	$ 29.99		$ -	$ -		$ 410.82		$ 33.74	$ -

Amount paid $698.33

JUN 9 0 2016

Initials

BUDGET CODES		
TRAVEL	$ ~~258.56~~ 227.52	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ 29.99	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ 410.82	203- 1- 55500 - 302
PIC - MEALS	$ ~~33.74~~	203- 1- 55500 - 302 30.00
PIG - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 725.11	

IMPORTANT

- Kilometers are calculated at $0.48/km.
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- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay.
- Please complete this form electronically. This form is available on the Portal.

REQUEST [redacted]

NAME OF [redacted]

APPROVE [redacted]

NA [redacted]

721.37 698 33

Travel Expenses Form _Guy Gagnon (Mar 2016- Jun 2016) xls

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JUN 2 8 2017

C.S. SIR-WILFRID-LAURIER

Revised 08/03/01

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A BILINGUAL FUTURE — UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY*** SIR WILFRID LAURIER S.B

NAME	Guy Gagnon	JOB TITLE	Commissioner	MONTH	Sept-Dec
EMPLOYEE NO.				YEAR	2016

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	#	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	#	302 MEALS COST	302 OTHER COST
7-Sep-16	Home	SWLSB Board	Ped Committee	30	14.40											
14-Sep-16	Home	SWLSB Board	Corp Committee	30	14.40											
24-Sep-16	Home	RHS	Graduation	30	14.40											
28-Sep-16	Home	SWLSB Board	Council	30	14.40											
2-Oct-16	Home	LSA	Graduation	28	13.44											
5-Oct-16	Home	SWLSB Board	Ped Committee	30	14.40											
15-Oct-16	Home	[redacted]	AGA	51	24.48											
17-Oct-16	Home	St Jude ES	Blood Drive	10	4.80											
19-Oct-16	Home	SWLSB Board	Corp Committee	30	14.40											
21-Oct-16	Home	LTMHS	Graduation	10	4 80											
26-Oct-16	Home	SWLSB Board	Council	30	14.40											
8-Nov-16	Home	SWLSB Board	Meeting	30	14.40											
11-Nov-16	Home	RHS	Remembrance Day	30	14.40											
16-Nov-16	Home	SWLSB Board	Corp Committee	30	14.40											
23-Nov-16	Home	SWLSB Board	Council	30	14.40											
7-Dec-16	Home	SWLSB Board	Corp Committee	30	14.40											
14-Dec-16	Home	SWLSB Board	Council	30	14.40											
GRAND TOTAL			$ 234.72	489	$ 234.72		$ -	$ -		$ -	$ -		$ -		$ -	$ -

$234.72

ENTERED JUL 0 6 2017

BUDGET CODES

TRAVEL	$ 234.72	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 234.72	

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4 30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically This form is available on the Portal

REQUES [redacted]

NAME

APPROV [redacted]

Immediate Supervisor

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JUN 2 8 2017
C.S. SIR-WILFRID LAURIER
SIR WILFRID LAURIER S.B.

Revised 08/03/01

A BILINGUAL FUTURE — UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner
EMPLOYEE NO.		MONTH	Jan-April
		YEAR	2017

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	AMOUNT	#	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	AMOUNT	#	302 MEALS COST	302 OTHER COST
11-Jan-17	Home	SWLSB Board	Ped Committee	30	14.40											
18-Jan-17	Home	SWLSB Board	Corp Committee	30	14.40											
19-Jan-17	Home	LTM HS	Open House	10	4.80											
24-Jan-17	Home	St Jude ES	Governing Board	10	4 80											
25-Jan-17	Home	St Jude ES	Open House	10	4 80											
31-Jan-17	Home	Laval	[redacted]ference	31	14.88											
8-Feb-17	Home	SWLSB Board	Ped Committee	30	14.40											
16-Feb-17	Home	SWLSB Board	Corp Committee	30	14.40											
22-Feb-17	Home	SWLSB Board	Council	30	14.40											
28-Feb-17	Home	St Jude ES	Governing Board	10	4.80											
3-Mar-17	Home	SWLSB Board	Sec Gen Interviews	30	14 40											
15-Mar-17	Home	SWLSB Board	Corp Committee	30	14 40											
5-Apr-17	Home	SWLSB Board	Ped Committee	30	14.40											
8-Apr-17	Home	ES	Fund Raiser Spagghetti	10	4.80											
14-Apr-17	Home	LSA	[redacted]resentation	28	13.44											
19-Apr-17	Home	SWLSB Board	Corp Committee	30	14.40											
25-Apr-17	Home	St Jude ES	GB - Bill 105	10	4 80											
26-Apr-17	Home	SWLSB Board	Council	30	14 40											
GRAND TOTAL			$ 201 12	419	$ 201 12		$ -	$ -		$ -	$ -		$ -		$ -	$ -

$201.12

ENTERED JUL 06 2017

BUDGET CODES

TRAVEL	$ 201.12	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 201.12	

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal

REQUESTED BY:

NAME OF CLAIMANT (Please

APPROVED BY:

[redacted]

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS UN AVENIR BILINGUE

RECU - RECEIVED FINANCE JUN 2 8 2017

Revised 08/03/01

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TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner	MONTH	May - June
EMPLOYEE NO				YEAR	2017

GENERAL EXPENSES / PROFESSIONAL IMPROVEMENT

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
3-May-17	Home	SWLSB Board	Ped Committee	30	14.40											
5-May-17	Home	St Jude ES	Fund Raiser Trivia	~~30~~ 10	~~14.40~~ 4,80											
10-May-17	Home	SWLSB Board	Executive Committee	30	14.40											
17-May-17	Home	SWLSB Board	Corp Committee	30	14 40											
24-May-17	Home	SWLSB Board	Council	30	14.40											
27-May-17	Home	[redacted]	Conf	232	111.36							2	330.82	1.00	~~69.52~~ 30.00	
30-May-17	Home	Laval	Families	27	12.96											
1-Jun-17	Home	St Jude ES	Volunteer Ceremony	10	4.80											
1-Jun-17	Home	ES	GB - Bill 105	10	4.80											
7-Jun-17	Home	SWLSB Board	Ped Committee	30	14.40											
9-Jun-17	Home	St Jude ES	Fund Raiser Movie	10	4 80											
22-Jun-17	Home	St Jude ES	Grade 6 Graduation	10	4 80											
22-Jun-17	Home	ES	Grade 6 Graduation	10	4.80											
2017-06-27	Home	SWLSB Board	Corp Committee	30	14 40											
GRAND TOTAL			$ 649.46	519	$ ~~249.12~~ 239.52		$ -	$ -		$ -	$ -		$ 330 82		$ ~~69.52~~ 30.00	$ -

Amount pd 600.34

ENTERED

BUDGET CODES

TRAVEL	$ ~~249.12~~	203- 1- 51110 - 302
MEALS	$ 239.52	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERENCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ 330.82	203- 1- 55500 - 302
PIC - MEALS	$ 30 ~~69.52~~	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ ~~649.46~~ 607.94	

- Kilometers are calculated at $0.48/km.
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- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay.
- Please complete this form electronically. This form is available on the Portal.

REQUESTED BY: [redacted]

NAME OF CLAIMANT

APPROVED BY:

NAME (Please print)

Immediate Supervisor

Revised 08/03/01

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

Amount paid 137.28

OK
KV

MAR 22 2018

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner Ward 3	MONTH	Sept-Oct
EMPLOYEE NO.				YEAR	2017

Initials

GENERAL EXPENSES / PROFESSIONAL IMPROVEMENT

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL Standing Committees KM	AMOUNT	# 1	302 MEALS COST	302 OTHER COST	302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	# 1	302 MEALS COST	302 OTHER COST
2017.09 - 12	Home	Head office	FNMI Committee	30	14.40	✓										
2017.09.08	Home	Head office	Ped Committee	30	14.40	✓										
2017.09.18	Home	Head office	Corporate Committee	30	14.40	✓										
2017.09.27	Home	Head office	Council Committee	30	14.40	✓										
2017 10 18	Home	Head office	Corporate Committee	30	14.40	✓										
2017 10 20	Home	LTMHS	LTM Grad	10	4.80	✓										
2017.10 22	Home	LSA	LSA Grad	✓36	17.28	✓										
~~2017 10 25~~	~~Home~~	~~Head office~~	~~Executive~~	~~30~~	~~14.40~~											
2017.10.25	Home	Head office	Council /Ex.	30	14.40	✓										
2017.10.19 17	Home		Retirement Dinner ✓29,	~~31~~	~~14.88~~ 13.92											
2017.10.26	Home			31	14.88	✓										
		[redacted]														
GRAND TOTAL			$ 137.28 ~~152.64~~	318	$ ~~152.64~~ 137.28		$ -	$ -		$ -	$ -		$ -		$ -	$ -

ENTERED MAR 09 2018

BUDGET CODES		
TRAVEL	$ ~~152.64~~	203-1-51110-302
MEALS	$ 137.28	203-1-51110-302
OTHER	$ -	203-1-51110-302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203-1-55500-302
PIC-CONFERNCES	$ -	203-1-55500-812
PIC -LODGING	$ -	203-1-55500-302
PIC - MEALS	$ -	203-1-55500-302
PIC - OTHER	$ -	203-1-55500-302
*ADVANCE		000-1-01503-000
TOTAL	$ ~~152.64~~	137.28

Kilometers are calculated at $0.48/km.
Attach ORIGINAL receipts to this form.
This form must be signed by claimant and duly approved
Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
Please complete this form electronically. This form is available on the Portal.

REQUESTED BY: [redacted]

NAME OF CLAIMANT [redacted]

APPROVED BY: [redacted]

NAME (Please [redacted]

Revised 08/03/01

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

Amount paid 342.29

MAR 12 2018

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner Ward 3	MONTH	November OESBA AGA
EMPLOYEE NO.				YEAR	2017

Initials

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	#	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	302 LODGING AMOUNT	#	302 MEALS COST	302 OTHER COST
2017-11-10	Home	[redacted]	[redacted] the AGA	94	45.12											
2017-11-10	[redacted]		[redacted]													24.00
2017-11-10			Lunch [redacted]												54.21	
2017-11-11			AGA									1	194.96			
2017-11-11		Home	AGA	50	24.00											
GRAND TOTAL			$ 342.29	144	$ 69.12		$ -	$ -		$ -	$ -		$ 194.96		$ 54.21	$ 24.00

ENTERED MAR 09 2018

BUDGET CODES

TRAVEL	$ 69.12	203- 1- 51110 - 302
MEALS	273.17	203- 1- 51110 - 302
OTHER	-	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ ~~194.96~~	203- 1- 55500 - 302
PIC - MEALS	$ ~~54.21~~	203- 1- 55500 - 302
PIC - OTHER	$ ~~24.00~~	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 342.29	-

IMPORTANT

- Kilometers are calculated at $0.48/km.
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REQUES[redacted]

NAME

APPROV[redacted]

Revised 08/03/01

Amount paid 123.84

MAR 2 2 2018

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AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

initials

NAME	Guy Gagnon	JOB TITLE	Commissioner Ward 3	MONTH	Nov Dec
EMPLOYEE NO.				YEAR	2017

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	AMOUNT	#	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2017.11.08	Home	Head Office	Ped Comittee	30	14.40	✓										
2017 11.02	Home	[redacted]	Foundation	28	13.44	✓										
~~2017 11 08~~	~~Home~~	~~Head Office~~	~~Ped Committee~~	30	~~14.40~~											
2017.09.23	Home	RHS	RHS Graduation	30	14.40	✓										
2017 11 15	Home	Head Office	Corporate Committee	30	14.40	✓										
~~2017 11 22~~	~~Home~~	~~Head Office~~	~~Executive~~	~~30~~	~~14.40~~											
2017.11.22	Home	Head Office	Council / Ex.	30	14.40	✓										
2017 10 16	Home	St Jude ES	- St Jude Blood Drive	10	4.80	✓										
2017.11.24	Home	St Jude ES	- St Jude Quiz Night	10	4.80	✓										
2017 12.06	Home	Head Office	Corporate Committee	30	14.40	✓										
~~2017 12 13~~	~~Home~~	~~Head Office~~	~~Executive~~	30	~~14.40~~											
2017.12.13	Home	Head Office	Council / Ex	30	14.40	✓										
2017 12 18	Home	Head Office		30	14.40	✓										
GRAND TOTAL			$ ~~167:04~~ 123.84	348	$ ~~167:04~~ 123.84		$ -	$ -		$ -	$ -		$ -		$ -	$ -

ENTERED MAR 0 9 2018

BUDGET CODES		
TRAVEL	$ ~~167:04~~	203- 1- 51110 - 302
MEALS	$ 123.84	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ ~~167:04~~ 123.84	

IMPORTANT

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
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- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal.

REQUESTED [redacted]

NAME OF CL[redacted]

APPROVED [redacted]

NAME [redacted]

[redacted]

Revised 08/03/01

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AN ENGLISH EDUCATION, A BILINGUAL FUTURE

ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner Ward 3	MONTH	Initials Dec 17 - ~~Feb 18~~
				YEAR	2017 - 2018
EMPLOYEE NO.					

ENTERED MAR 0 9 2018

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	#	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2018.01 19	Home	Head Office	Caucus and Strat Session	30	14.40	✓										
~~2018.01.24~~	~~Home~~	~~Head Office~~	~~Executive~~	~~30~~	~~14.40~~											
2018.01.24	Home	Head Office	Council / Ex.	30	14.40											
2018.01.16	Home	St Jude Elementary	St Jude Governing Board	10	4.80	✓										
2018 01 30	Home	St Jude Elementary	St Jude Open House	10	4.80	✓										
2018 01 31	Home	Mountainview ES	House	10	4.80	✓										
2018 02 21	Home	Head Office	Corporate Committee	30	14.40	✓										
2018 02 28	Home	Head Office	Executive	30	14.40	✓										
2018 02 28	Home	Head Office	Council													
2018-02-~~04~~ 03	Home	LSA	LSA	36	17.28	✓										
2018-02-~~05~~ 02	Home	LSA	LSA	36	17.28	✓										
2018-02-~~05~~ 01	Home	LSA	LSA	36	17.28	✓										
2018.01.25	Home	[redacted]	SWL Foundation	31	14.88	✓										
2017 12 22	Home	Rosemere HS	RHS Community Breakfast	30	14.40	✓										
GRAND TOTAL			$ 153.12	319	$ 153.12		$ -	$ -		$ -	$ -		$ -		$ -	$ -

BUDGET CODES

TRAVEL	$ 153.12	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 153.12	

IMPORTANT

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
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- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay
- Please complete this form electronically This form is available on the Portal.

REQUESTED BY:

P [redacted]

NAME OF CLAIMANT [redacted]

APPROVED BY:

P [redacted]

NAME (Please [redacted]

Revised 08/03/01

Amount paid 216.00

OK KV

JUN 28 2018

Initials

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Guy Gagnon	JOB TITLE	Commissioner Ward 3	MONTH	Mar 18 - Jun 18
EMPLOYEE NO.				YEAR	2018

GENERAL EXPENSES / **PROFESSIONAL IMPROVEMENT**

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	TRAVEL 302 Standing Committees KM	AMOUNT	#	302 MEALS COST	302 OTHER COST	302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	AMOUNT	#	302 MEALS COST	303 OTHER COST
19-Mar-18	Home	Head Office	FNMI Committee	30	14.40	✓										
20-Mar-18	Home	Franklin Hill	Franklin Hill Consultation	100	48.00	✓										
21-Mar-18	Home	Head Office	Corporate Committee	30	14.40	✓										
25-Apr-18	Home	Head Office	Council / Exec	30	14.40	✓										
2-May-18	Home	Head Office	Ped Committee / OESBA	30	14.40	✓										
9-May-18	Home	Head Office	Exec	30	14.40	✓										
23-May-18	Home	Head Office	Council	30	14.40	✓										
31-May-18	Home	[redacted]	SWL Gala [redacted]	28	13.44	✓										
1-Jun-18	Home	Construc Plus Centre	Contruc Plus Inauguration	12	5.76	✓										
7-Jun-18	Home	Head Office	Parent's Committee	30	14.40	✓										
13-Jun-18	Home	Head Office	Ped Committee	30	14.40	✓										
20-Jun-18	Home	Head Office	Corporate Committee	30	14.40	✓										
27-Jun-18	Home	Head Office	Council	30	14.40	✓										
	Home	LTM HS	Leadership presentation	10	4.80	✓										
GRAND TOTAL			$ 216.00	450	$ 216.00		$ -	$ -		$ -	$ -		$ -		$ -	$ -

ENTERED JUN 18 2018

REÇU - RECEIVED
FINANCE
JUN 14 2018
C.S. SIR-WILFRID-LAURIER
SIR WILFRID LAURIER S.B.

BUDGET CODES

TRAVEL	$ 216.00	203-1-51110-302
MEALS	$ -	203-1-51110-302
OTHER	$ -	203-1-51110-302
	xxx	
	xxx	
PIC TRAVEL	$ -	203-1-55500-302
PIC-CONFERNCES	$ -	203-1-55500-812
PIC-LODGING	$ -	203-1-55500-302
PIC - MEALS	$ -	203-1-55500-302
PIC - OTHER	$ -	203-1-55500-302
*ADVANCE		000-1-01503-000
TOTAL	$ 216.00	

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REQUESTED B[redacted]

APPROVED B[redacted]

Revised 08/03/01

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KV

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

Amount paid 344.93

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

25 A19

NAME	Guy Gagnon	JOB TITLE	Commissioner	MONTH	Jul 18
EMPLOYEE NO.				YEAR	Initials ~~2018-10-05~~

ok JA 1/10/19

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
3-Sep-18	Home	St Jude ES	Annual AGA 6	10	4.80	2.85										
11-Sep-18	Home	HeadOffice	I Project	30	14.40	✓										
12-Sep-18	Home	HeadOffice	Corporate Committee	30	14.40	✓										
26-Sep-18	Home	HeadOffice	Council/Exec	30	14.40	✓										
17-Oct-18	Home	HeadOffice	Corporate Committee	30	14.40	✓										
4-Nov-18	Home	HeadOffice	Caucus	30	14.40	✓										
14-Nov-18	Home	HeadOffice	Ped Committee	30	14.40	✓										
21-Nov-18	Home	HeadOffice	Corporate Committee	30	14.40	✓										
1-Dec-18	Home	[redacted]	98	~~96~~	~~48.08~~	47.04							165.41			
28-Nov-18	Home	HeadOffice	Council/Exec	30	14.40	✓										
5-Dec-18	Home	HeadOffice	Corporate Committee	30	14.40	✓										
GRAND TOTAL			$ 344.93 ~~345.89~~	376	$ ~~180.48~~ 179.52	X	$ -	$ -		$ -	$ -	X	$ 165.41	X	$ -	$ -

ENTERED JAN 11 2019

BUDGET CODES		
TRAVEL	$ 179.52	203-1-51110-302
MEALS	$ -	203-1-51110-302
OTHER HOTEL	$ 165.41	203-1-51110-302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203-1-55500-302
PIC-CONFERNCES	$ -	203-1-55500-812
PIC -LODGING	$	203-1-55500-302
PIC - MEALS	$ -	203-1-55500-302
PIC - OTHER	$ -	203-1-55500-302
*ADVANCE		000-1-01503-000
TOTAL	$ ~~345.89~~ 344.93	-

Ok

- Kilometers are calculated at $0.48/km
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal.

REQUESTED BY:

NAME OF CLAIMANT

APPROVED BY:

NAME (Please

[redacted]