Revised 08/03/01

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

[illegible]CATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kallotzakis	JOB TITLE	Commissioner	MONTH	May
				YEAR	2015
EMPLOYEE NO	[redacted]				

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	AMOUNT	302 MEALS	302 OTHER
2015-05-21			Conference										241.82		
									48	23.04					
GRAND TOTAL			$ 270.57		$ -		$ -	$ -		$ -	$ -		$ 241.82	$ -	$ 28 75

RECEIVED JUL - 6 2015

Amount paid 23.04.

JUL 16 2015

Initials [signature]

Amount paid 241.82

JUL - 2 2015

Initials [signature]

RECEIVED JUL 2 5 2015

BUDGET CODES

TRAVEL	$
MEALS	$ -
OTHER	$ -
	XXX
	XXX
PIC-TRAVEL	$ 23.04
PIC-CONFERNCES	$ -
PIC-LODGING	$ 241.82
PIC - MEALS	$ -
PIC - OTHER	
*ADVANCE	
TOTAL	

Kilometers are calculated at $0.48/km
Attach ORIGINAL receipts to the form
This form must be signed by claimant and duly approved
Expense claims must be submitted 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
Please complete this form electronically. This form is available on the Portal

REQUESTED BY:

NAME (Please Print)

Immediate Supervisor

3 Travel Expenses Form _COMMISSIONERS_Regular rate 48 cents

Revised 09/03/01

A BILINGUAL FUTURE — UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	April 24, 2015, to June 3, 2015
				YEAR	2015
EMPLOYEE NO.	[redacted]				

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
2015-04-24		Board	RSEQ Meeting at Board	15	7.36											
2015-04-24		Liberty	ONE Meeting	4	3.00											
2015-04-28		Crestview	GB Crestview	4	3 00											
2015 04-29		Liberty	Footloose Production	4	3 00											
2015-04-30		Crestview	Crestview CARES	4	3.00											
2015-05-06		Board	Corporate meeting	15	7 20											
2015-05 07		Board	PC Meeting	15	7.20											
2015-05-08		Liberty	Comedy Night	4	3.00											
2015 05-11		Souvenir		3	3.00											
2015 05-12		Board	Ped Meeting	15	7.20											
2015 05 13		Liberty		4	3.00											
2015 05 14		Liberty	PGB Meeting	4	3 00											
2015-05-15		Board	Caucus	15	7 20											
2015 05 19		Crestview	GB Crestview	4	3 00											
2015-05 20		Board	Council Meeting	15	7.20											
2015-05-25		Liberty	Arts Award Ceremony	4	3.00											
2015 05-26		Liberty	Sports Award Ceremony	4	3.00											
2015 05-27		MTJH	Awards Ceremony	6	3.05											
2015-06-01		[redacted]	Retirement Dinner	5	9.0[illegible]											
2015-06-02		Liberty	Gb Liberty	4	3.00											
2015-06-03		Hillcrest	GB Hillcrest	7	3.21											
GRAND TOTAL			$ 88.62	156	$ 88.62		$ -	$ -		$ -	$ -		$ -		$ -	$

Amount paid 88.62

SEP 24 2015

Initials [illegible]

RECU - RECEIVED FINANCE SEP 16 2015

ENTERED SEP 17 2015

RECU - RECEIVED FINANCE SEP 23 2015

C.S. SIR-WILFRID-LAURIER

BUDGET CODES

TRAVEL	$ 88.62	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 88.62	

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal

REQUESTED BY:

[redacted]

A BILINGUAL FUTURE

EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	June 4, 2015, to September 3, 2015
				YEAR	2015
EMPLOYEE NO.	[redacted]				

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
2015-06-04		[redacted]	Citizenship Awards	7	3.55											
2015-06-10		Board	Corporate meeting	15	7.36											
2015-06-11		[redacted]	Lobster Fest	5	3.00											
2015-06-12		Board		15	7.36											
2015-06-16		Liberty	Senior PGB	4	3.00											
2015-06-17		MTJHS	CDC Prof Graduation	6	3.05											
2015-06-18		Crestview	Graduation ceremony	4	3.00											
2015-06-23			Hillcrest Grad Ceremony	4	3.00											
2015-06-25			Liberty	8	3.76											
2015-06-26		Board	Strategic Planning	15	7.20											
2015-06-29		Board	Council meeting	15	7.20											
2015-08-12		[redacted]		11	5.51											
2015-08-21		Hillcrest	Meeting	7	3.21											
2015-09-03		Board	Appeals Committee	15	7.20											
GRAND TOTAL			$ 67.41	133	$ 67.41	X	$ -	$ -		$ -	$					

Amount paid 67.41

SEP 2 4 2015

Initials

ENTERED SEP 17 2015

BUDGET CODES		
TRAVEL	$ 67.41	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 67.41	

- Kilometers are calculated at $0.48/km
- Attach ORIGINAL receipts to this form
- This form must be signed by claimant and duly approved
- Expense claims must be submitted by 4:30 pm Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. It is available on the Portal

REQUESTED BY:

[redacted]

Immediate Supervisor

Revised 08/03/01

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	September
				YEAR	2015
EMPLOYEE NO.					

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 303 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2015-09-03	Home	Board	Steering Committee	37	17.88											
2015-09-12	Home	Board	Strategic Planning	37	17.88											
2015-09-16	Home	Board	Corporate Meeting	37	17.88											
2015-09-17	Home	Crestview	General Assembly	4	3.00											
2015-09-17		[redacted]		4	3.00											
2015-09-21		Laval Junior	Assistive Technology	6	3.05											
2015-09-23		Board	PC Meeting	37	17.88											
2015-09-24		Laval Senior	General Assembly	4	3.00											
2015-09-26		Rosemere HS	Graduation Ceremony	37	17.91											
2015-09-27			Laurier HS Graduation	8	3.76											
2015-19-28		Laval Senior	Inauguration Ceremony	4	3.00											
2015-09-29		Laval Senior	LSA Governing Board	4	3.00											
GRAND TOTAL			$ 111.23	221	$ 111.23	X	$ -	$ -		$ -	$ -	X	$ -	X	$ -	$ -

Amount paid 111.23

FEB 25 201

Initials

ENTERED FEB 16 2016

REÇU

C.S. RIVERS

BUDGET CODES

TRAVEL	$ 111.23	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 111.23	-

IMPORTANT

- Kilometers are calculated at $0.48/km
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- This form must be signed by claimant and duly approved
- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay
- Please complete this form electronically. This form is available on the Portal

[redacted]

Revised 08/03/01

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	October
				YEAR	2015
EMPLOYEE NO.					

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2015-10-16			Conference										140.27			
GRAND TOTAL			$ 140.27	$ -		X	$ -	$ -	$ -		$ -	X	$ 140.27	X	$ -	$ -

Amount paid 140.27

NOV 19 2015

Initials

ENTERED

REÇU - RECEIVED FINANCE

NOV - 6 2015

C.S. SIR-WILFRID-LAURIER

SIR WILFRID LAURIER S.B.

BUDGET CODES		
TRAVEL	$ -	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ 140.27	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 140.27	

IMPORTANT

- Kilometers are calculated at $0.43/km.
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay.
- Please complete this form electronically. This form is available on the Portal.

REQUESTED BY:

[redacted]

Revised 08/03/01

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE ÉDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kallotzakis	JOB TITLE	Commissioner	MONTH	October / November
				YEAR	2015
EMPLOYEE NO.	[redacted]				

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION / NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
2015-10-04		[redacted]	Liberty Graduation	3	3.00											
2015-10-05		Hillcrest	Governing Board	7	3.21											
2015-10-07		Board	Ped Meeting	37	17.88											
2015-10-08		Laval Junior	Phoenix Graduation	6	3.05											
2015-10-13	Lester B.	Pearson SB	ebate	37	17.77											
2015-10-15		Crestview	Governing Board	4	3.00											
2015-10-16		Board		37	17.88											
2015-10-21		Board	Corporate	37	17.88											
2015-10-25		Laval Senior	Flag Football Tournamen	4	3.00											
2015-10-27		Laval Junior	Governing Board	6	3.05											
2015-11-01	Hellenic	Center	Annual Gala	33	16.05											
2015-11-04		Board	Council Meeting	37	17.88											
2015-11-05		Laval Junior	Governing Board	6	3.05											
2015-11-05		Board	PC Meeting	37	17.88											
2015-11-08		Laval Senior	Rememberance Parade	4	3.00											
2015-11-10		Laval Senior	Governing Board	4	3.00											
2015-11-18		Board	Corporate	37	17 88											
GRAND TOTAL			$ 168.44	339	$ 168.44	X	$ -	$ -		$ -	$ -	X	$ -	X	$ -	$ -

Amount paid 168 44

FEB 2 5 2016

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ENTERED FEB 1 6 2016

BUDGET CODES

TRAVEL	$ 168.44	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 168.44	-

IMPORTANT

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved
- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal

REQUESTED BY:

[redacted]

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	December 1, 2015 to January 31, 2016
EMPLOYEE NO.	[redacted]			YEAR	2016

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2015-12-03		Board	PC Meeting	37	17.88											
2015-12-03		Rosemere HS		37	17.91											
2015-12-07		Hillcrest	Governing Board	7	3.21											
2015-12-08		Laval Junior	Governing Board	6	3.05											
2015-12-10		Laval Junior	Xmas Concert	6	3.05											
2015-12-11		Board	Strategic Planning	37	17.88											
2015-12-15		Laval Senior	Governing Board	4	3.00											
2015-12-16		Board	Council Meeting	37	17.88											
2015-12-17		Crestview	Governing Board	4	3.00											
2015-12-18		Laval Junior	Community Breakfast	6	3.05											
2016-01-11		Laval Senior	Governing Board	4	3.00											
2016-01-12		Board	PC Info Session Bill 86	37	17.88											
2016-01-19		Board	Meeting	37	17.88											
2016-01-20		Board	Corporate meeting	37	17.88											
2016-01-21		[redacted]	SWL Foundation Gala	3	3.00											
2016-01-29		Laval Senior	Peter Pan Show	4	3.00											
2016-01-31		Laval Senior	Mini Basketball Tournoi	4	3.00											
GRAND TOTAL			$ 155.52	310	$ 155.52		$ -	$ -		$ -	$ -		$ -		$ -	$ -

Amount paid 155.52

FEB 2

Initials

ENTERED FEB 16 2016

BUDGET CODES		
TRAVEL	$ 155.52	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 56500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 155.52	-

IMPORTANT

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay
- Please complete this form electronically. This form is available on the Portal.

REQUESTED BY:

[redacted]

Revised 05/02/01

OK, KV.

A BILINGUAL FUTURE

EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kallotzakis	JOB TITLE	Commissioner	MONTH	February
EMPLOYEE NO.	[redacted]			YEAR	2016

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING NIGHTS	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
2016-02-03		Board	Special Council	37	17.88											
2016-02-08			Hockey Day	24	11.28											
2016-02-09		Souvenir	Skate Night	3	3.00											
2016-02-09		Hillcrest	Bill 86 Presentation	7	3.21											
2016-02-10		Board	Ped Meeting	37	17.88											
2016-02-11		LSA	GB	4	3.00											
2016-02-13		LSA	Annual Hockey Day	4	3.00											
2016-02-13		JFK	Comedy Night	4	3.00											
2016-02-14		LSA	Basketball Tournament	4	3.00											
2016-02-15		Hillcrest	GB	7	3.21											
2016-02-17		Board	Corp meeting	37	17.88											
2016-02-18		Crestview	GB	4	3.00											
2016-02-19		LJA	Black & Gold	6	3.05											
2016-02-20		Board	Caucus	37	17.88											
20016-02-21		LSA	Basketball Tournament	4	3.00											
2016-02-23		Rosemere		37	17.91											
2016-02-23		LJA	GB	6	3.05											
2016-02-24		Board	Council	37	17.88											
2016-02-27			Robotics Competition	9	4.42											
GRAND TOTAL			$ 156.50	310	$ 156.50		$ -	$ -		$ -	$ -		$ -		$ -	$ -

RECU - RECEIVED
FINANCE
JUN 17 2016
C.S. SIR WILFRID LAURIER
SIR WILFRID LAURIER S.B.

Amount paid $156.53

JUN 30 2016

Initials

BUDGET CODES

TRAVEL	$ 156.50	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
ADVANCE		000-1-01503-000
TOTAL	$ 156.50	

IMPORTANT

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal.

REQUES[redacted]

NAME [redacted]

APPROV[redacted]

ok
KV.

A BILINGUAL FUTURE

EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kallotzakis	JOB TITLE	Commissioner	MONTH	March and April
EMPLOYEE NO.	[redacted]			YEAR	2016

Amount paid $200 95

JUN 30 2016

Initials

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	COST	302 MEALS COST	302 OTHER COST
2016-03-10		Board	PC	37	17.88										
2016-03-13			3	~~8~~	~~3.84~~		3,00								
2016-03-18		LJA	SWLSB Honor Band	6	3.05										
2016-03-21		Hillcrest	GB	7	3.21										
2016-04-06		Board	Ped Meeting	37	17.88										
2016-04-07		Board	PC	37	17.88										
2016-04-08		[redacted]	[redacted] Fundrai	4	3.00										
2016-04-14		Crestview	GB	4	3.00										
2016-04-15		Rosemere	Les Miserables	37	17.81										
2016-04-16		Board	Caucus	37	17.88										
2016-04-16		[redacted]	Crestview Hockey Autism	45	21.36										
2016-04-18		Hillcrest	GB	7	3.21										
2016-04-20		Board	Corp	37	17.88										
2016-04-22		LJA	Comedy Night	6	3.05										
2016-04-26		Board	Caucus	37	17.88										
2016-04-27		Board	Council	37	17.88										
2016-04-28		Crestview	Bubble Day for Autism	4	3.00										
2016-04-30		[redacted]	[redacted] 25	~~20~~	9.77		12,00.								
			Teacher Appreciation												
2016-04-17			Young Authors	4	3.00										
				ok	203,92										
GRAND TOTAL			$ 208,92 ~~202.53~~	413	$ 202.53	X	$ -	$ -		$ -	$ -	X	$ -	$ -	$ -

BUDGET CODES		
TRAVEL 203,92	$ ~~202.53~~	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ ~~202.53~~	203,92

IMPORTANT

- Kilometers are calculated at $0.48/km
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay
- Please complete this form electronically. This form is available on the Portal

REQUESTED BY:

[redacted]

APPR

REÇU - RECEIVED
FINANCE
JUN 17 2016
C.S. SIR-WILFRID-LAURIER
SIR WILFRID LAURIER S.B.

Revised 08/03/01 · OK Kr

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	May
EMPLOYEE NO.	[redacted]			YEAR	2016

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2016-05-12			Spring conference						66	31.82		2	~~371.83~~ 354,12		✓28.74	
GRAND TOTAL			$ 414,68 ~~432.39~~		$ -		$ -	$ -	66	$ 31.82	$ -		$ ~~371.83~~ 354,12		$ 28.74	$ -

RECEIVED FINANCE

Amount paid $418.68

~~JUL~~ June 16 2016

Initials

BUDGET CODES		
TRAVEL	$ 31,82	203- 1- 51110 - 302
MEALS /	$ 28,74	203- 1- 51110 - 302
OTHER / HOTEL	$354,12	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ ~~31.82~~	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ ~~371.83~~	203- 1- 55500 - 302
PIC - MEALS	$ ~~28.74~~	203- 1- 55500 - 302
PIC - OTHER	$ ~~-~~	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ ~~432.39~~ 414,68	-

- Kilometers are calculated at $0.48/km
- Attach ORIGINAL receipts to this form.
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- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal

REQUESTED BY:

APPRO[redacted]

3 Travel Expenses Form COMMISSIONERS Regular rate 48 cents

Revised 08/03/11

ok KV

A BILINGUAL FUTURE

EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	June
				YEAR	2016
EMPLOYEE NO.	[redacted]				

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING # DAYS	302 LODGING AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST
2016-06-03		[redacted]	Sports Laval Gala	✓4	3.00											
2016-06-05		[redacted]		✓34	16.32											
		Church														
2016-06-05		[redacted]	Autism Walk w/Hillcrest	✓43	20.45											
		Complex														
2016-06-07		Crestview	GB	✓4	3.00											
2016-06-08		Board	Corp Meeting	✓37	17.88											
GRAND TOTAL			$ 60.64	122	$ 60.64	X	$ -	$ -		$ -	$ -	X	$ -	X	$ -	$ -

REÇU - RECEIVED
FINANCE
JUN 17 2016
C.S. SIR-WILFRID-LAURIER
SIR WILFRID LAURIER S.B.

Amount paid 60.65

JUN 30 2016

Initials

BUDGET CODES

TRAVEL	$ 60.64	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC – TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 60.64	

IMPORTANT

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- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay
- Please complete this form electronically. This form is available on the Portal.

REQUESTED BY:

[redacted]

NAME OF CLAIM...

APPROVED BY

NAME (P...

evised 08/03/0

OK KV

A BILINGUAL FUTURE

UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	June
				YEAR	2016
EMPLOYEE NO.	[redacted]				

				GENERAL EXPENSES					PROFESSIONAL IMPROVEMENT							
DATE (Yr-Mth-Day) 2011-01-01	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	302 TRAVEL Standing Committees		302 MEALS		302 OTHER	302 TRAVEL PIC		812 CONFERENCES	302 LODGING		302 MEALS		302 OTHER
	FROM	TO		KM	AMOUNT	#	COST	COST	KM	AMOUNT	COST	DAYS	AMOUNT	#	COST	COST
2016-06-09		[redacted]	Lobster Fest	3	3.00											
2016-06-10		Crestview	Dance	4	3.00											
2016-06-13		LSA	GB	4	3.00											
2016-06-17		Hillcrest	Assmebly Send Off	7	3.21											
2016-06-23		[redacted]	CDC Vimont Grad	4	3.00											
2016-06-27		Board	Ped	37	17.88											
GRAND TOTAL			$ 33.08	59	$ 33.08		$ -	$ -		$ -	$ -		$ -		$ -	$ -

RECU - RECEIVED
FINANCE
JUN 1 7 2016
C.S. SIR WILFRID LAURIER

Amount paid $33.09

JUN 3 0 2016

Initials

BUDGET CODES		
TRAVEL	$ 33.08	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 33.08 .09	

IMPORTANT

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- Attach ORIGINAL receipts to the form.
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- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay
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REQUESTED BY: [redacted]

NAME

APPRO[redacted]

Revised 08/03/01

Amount paid 153.04

FEB 0 8 2018

Initials

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	2017-06-14 to 2017-09-28
				YEAR	2017
EMPLOYEE NO	[redacted]				

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	AMOUNT	# 1	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING # DAYS	AMOUNT	# 1	302 MEALS COST	302 OTHER COST
2017-06-15		Crestview	GB	4	3.00	✓										
2017-06-20		LSA	[redacted] Memorial	4	3.00	✓										
2017-06-21		[redacted]	CDC Vimont Graduation	4	3.00	✓										
2017-06-22		Crestview	Graduation	4	3.00	✓ 3.84										
2017-06-22		[redacted]	Hillcrest Graduation	4	3.00	✓										
2017-06-23		Head Office	Dir Of Ped Interviews	37	17.88	✓										
2017-06-27		Head Office	Caucus	37	17.88	✓										
2017-06-28		Head Office	Council	37	17.88	✓										
2017-07-01				3	3.00	✓										
2017-07-04		Parc Tremblay	CIL Soccer Game	5	3.00	✓										
2017-08-23	[redacted]	[redacted]	[redacted]	4	3.00	✓										
2017-09-06		Head Office	Ped Comm	37	17.88	✓										
2017-09-13		Head Office	Corporate	37	17.88	✓										
2017-09-22		LSA	Panthers Football	4	3.00	✓										
2017-09-23		RHS	Graduation	37	17.91	✓										
2017-09-26		RHS	Assistive Tech Distribut	37	17.91	✓										
2017-09-28		LJA	Pont Viau Graduation	6	1.00 3.05	✓										
					153.04											
GRAND TOTAL			$ 155.25	303	$ 155.25		$ -	$ -		$ -	$ -		$ -		$ -	$ -

ENTERED JAN 3 1 2018

BUDGET CODES

TRAVEL	$ 153.04 155.25	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	XXX	
	XXX	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE	153.04	000-1-01503-000
TOTAL	$ 155.25	-

IMPORTANT

- Kilometers are calculated at $0.48/km.
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- Please complete this form electronically. This form is available on the Portal.

[redacted]

Revised 08/03/01

Amount paid 395.62

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UN AVENIR BILINGUE

FEB 0 8 2018

Travel & Representation Expenses Claim Form - ***FOR COMMISSIONERS ONLY***

Initials

NAME	Vicky Kallotzakis	JOB TITLE	Commissioner	MONTH	2017-10-01 to 2017-11-30
				YEAR	2017
EMPLOYEE NO.	[redacted] SIR WILFF				

ENTERED JAN 3 1 2018

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES 302 TRAVEL Standing Committees KM	AMOUNT	302 MEALS #	COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING #DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2017-10-04		Head Office	Ped Committee	37	17.88											
2017-10-05		LSA	Cadet Football	4	3.00											
2017-10-06		LSA	Homecoming	4	3.00											
2017-10-17		[redacted]	Retirement Dinner	3	3.00											
2017-10-18		Head Office	Corporate	37	17.88											
2017-10-22		[redacted]	LSA Graduation	8	3.76											
2017-10 25		Head Office	Council	37	17.88											
2017-10-26		[redacted]		3	3.00											
2017-11-04			Remembrance Day Par	4	3.00											
2017-11-07		LJA	Open House	6	3.05											
2017-11-10		[redacted]	GA						111	53.28		1	194 96			
2017-11-14		LSA	GB	4	3.00											
2017-11-15		Head Office	Corporate	37	17.88											
2017-11-16		LJA	Stars of Star Fest	6	3.05											
20 nov 2017		Hillcrest	GB	7	3.21											
2017-11-21		LSA	CLC II takes a village	4	3.00											
2017-11-22		Head Office	Council	37	17.88											
2017-11-29		Head Office	CDC Photo Exhibition	37	17.88											
2017-11-29		LJA	Phoenix Graduation	6	3.05											
2017-11-30		Crestview	GB	4	3.00											
GRAND TOTAL			$ 395.62	288	$ 147.38		$ -	$ -	111	$ 53.28	$ -		$ 194.96		$ -	$ -

BUDGET CODES		
TRAVEL 200.63	$ ~~147.38~~	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
~~OTHER~~ lodging	$ 194.96	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ ~~53.28~~	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ ~~194.96~~	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 395.62	

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
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- Please complete this form electronically. This form is available on the Portal

REQUESTED BY: [redacted]

NAME [redacted]

APPROV[redacted]

Revised 08/03/01

Amount paid 137.18

OK KV

UN AVENIR

FEB 08 2018

Initials

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	JOB TITLE	Commissioner	MONTH	2017-12-06 to 2018-01-30
EMPLOYEE NO.	[redacted]			YEAR	2017

DATE (Yr-Mth-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Commissioner KM	AMOUNT	302 MEALS #	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	AMOUNT	812 CONFERENCES COST	302 LODGING DAYS	AMOUNT	302 MEALS #	COST	302 OTHER COST
2017-12-06		Head Office	Corporate	37	17.88	✓										
2017-12-07		Head Office	Parents Committee	37	17.88	✓										
2017-12-13		Head Office	Council	37	17.88	✓										
2017-12-15		LSA	Rock of Ages Concert	4	3.00	✓										
2017-12-22		LJA	Community Breakfast	6	3.05	✓										
2017-12-22		LSA	Community Breakfast	4	3.00	✓										
2018-01-17		Head Office	Corporate	37	17.88	✓										
2018-01-19		Head Office	Council Strat Plan	37	17.88	✓										
2018-01-24		Head Office	Council	37	17.88	✓										
2018-01-25	[redacted]		Laurier Gala	3	3.00											
2018-01-30		Head Office	Appeals Review	37	17.88	✓										
GRAND TOTAL			$ 137.18	278	$ 137.18		$ -	$ -		$ -	$ -		$ -		$ -	$ -

ENTERED JAN 31 2018

BUDGET CODES		
TRAVEL	$ 137.18	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ -	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ -	203- 1- 55500 - 302
PIC - MEALS	$ -	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 137.18	

- Kilometers are calculated at $0.48/km.
- Attach ORIGINAL receipts to this form.
- This form must be signed by claimant and duly approved.
- Expense claims must be submitted by 4.30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the followingpay
- Please complete this form electronically. This form is available on the Portal.

REQUESTED BY:

[redacted]

NAME

APPROV

Immediate Supervisor

Expense Form 2017 12 01 to 2018 01 30

Revised 08/03/01

AN ENGLISH EDUCATION, **A BILINGUAL FUTURE**

UNE EDUCATION EN ANGLAIS, **UN AVENIR BILINGUE**

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kaliotzakis	**MONTH**	2018-04-07 to 2018-06-13
JOB TITLE	Commissioner	**YEAR**	2018
EMPLOYEE NO.	[redacted]		

DATE (Year-Mo-Day) 2011-01-01	LOCATION FROM	LOCATION TO	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees KM	302 TRAVEL AMOUNT	#	302 MEALS COST	302 OTHER COST	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC KM	302 TRAVEL PIC AMOUNT	812 CONFERENCES COST	302 LODGING # DAYS	302 LODGING AMOUNT	#	302 MEALS COST	302 OTHER COST
2018-04-07		[redacted]	Crestview play for Autism	45	21.36											
2018-04-12		[redacted]	GB	6	3.05											
2018-04-13		RHS	Into the Woods Play	37	17.91											
2018-04-18		Head Office	Corp	37	17.88											
2018-04-19		Letendre	TedX	9	4.13											
2018-04-27	[redacted]	[redacted]	Leadership	36	17.23											
2018-05-02	[redacted]	[redacted]	Ped	37	17.88											
2018-05-03		LJA	Aladdin Play	6	3.05											
2018-05-09		Head Office	Exec	37	17.88											
2018-05-16		Head Office	Corp	37	17.88											
2018-05-23		Head Office	Council	37	17.88											
2018-05-24		[redacted]	Spring Conference						546	262.08		#2	426.04	#1	51.74	
2018-05-29		Head Office	Raspberry Jam	37	17.88											
2018-05-31		[redacted]	Laurier Gala	3	3.00											
2018-06-01		Construc Plus	Inauguration St-Eustache	45	21.55											
2018-06-07		Head Office	PC	37	17.88											
2018-06-11		[redacted]	Citizenship Awards	7	3.55											
2018-06-13		[redacted] Office	Ped	37	17.88											
GRAND TOTAL			$ 977.70	492	$ 237.84		$ -	$ -	546	$ 262.08	$ -		$ 426.04		$ 51.74	$ -

BUDGET CODES

TRAVEL	$ 237.84	203- 1- 51110 - 302
MEALS	$ -	203- 1- 51110 - 302
OTHER	$ -	203- 1- 51110 - 302
	xxx	
	xxx	
PIC-TRAVEL	$ 262.08	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC-LODGING	$ 426.04	203- 1- 55500 - 302
PIC- MEALS	$ 51.74	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
ADVANCE		000-1-01503-000
TOTAL	$ 977.70	-

IMPORTANT

- Kilometers are calculated at $0.48/km
- Attach ORIGINAL receipts to this form.
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REQUESTED BY: [redacted]

APPR[redacted]

Revised 08/03/01

Amount paid 635.30

JUN 1 [illegible]

AN ENGLISH EDUCATION, A BILINGUAL FUTURE

UNE EDUCATION EN ANGLAIS, UN AVENIR BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISSIONERS ONLY***

NAME	Vicky Kallotzakis	JOB TITLE	Commissioner	MONTH	May
				YEAR	2019
EMPLOYEE NO.	[redacted]				

DATE (Yr-Mth-Day) 2011-01-01	LOCATION		DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES: 302 TRAVEL Standing Committees			302 MEALS	302 OTHER	PROFESSIONAL IMPROVEMENT: 302 TRAVEL PIC		812 CONFERENCES	302 LODGING			302 MEALS	302 OTHER
	FROM	TO		KM	AMOUNT	#	COST	COST	KM	AMOUNT	COST	#DAYS	AMOUNT	#	COST	COST
2019-05-23		[redacted]	onference						248	119.04		2	497.44	1.00	18.82	
GRAND TOTAL			$ 635.30		$ -		$ -	$ -	248	$ 119.04	$ -		$ 497.44		$ 18.82	$ -

ENTERED JUN 04 2019

BUDGET CODES		
TRAVEL	$ 119,04	203- 1- 51110 - 302
MEALS	$ 18,82	203- 1- 51110 - 302
OTHER	$ 497,44	203- 1- 51110 - 302
	xxx	
	xxx	
PIC - TRAVEL	$ 119.04	203- 1- 55500 - 302
PIC-CONFERNCES	$ -	203- 1- 55500 - 812
PIC -LODGING	$ 497.44	203- 1- 55500 - 302
PIC - MEALS	$ 18.82	203- 1- 55500 - 302
PIC - OTHER	$ -	203- 1- 55500 - 302
*ADVANCE		000-1-01503-000
TOTAL	$ 635.30	

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- Please complete this form electronically. This form is available on the Portal.

[redacted]

Immediate Supervisor