

PROVINCE OF QUÉBEC
Ville de Rosemère

A **Special meeting** of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the Directorate Conference Room of the Administration Centre, 235 Montée Lesage, Rosemère, QC and via teleconference on Friday, April 12, 2019 at 9:00 hours, at which were:

Present in the Directorate Conference Room: Paolo Galati, Chairperson; Commissioner Anne McMullon and Frédéric Greschner, Assistant Director General.

Present via teleconference: Vicky Kaliozakis, Vice-Chair; Bob Pellerin, Vice-Chair Alternate; Commissioners Anick Brunet, James Di Sano, Guy Gagnon, Peter MacLaurin, Emilio Migliozi, Melissa Wall and Parent Commissioner Tara Anderson; Gaëlle Absolonne, Director General; and Stephanie Krenn, Interim Director of Corporate Affairs and Secretary General.

Absent: Parent Commissioners Anthony Beliotis, and Stéphane Henley

Also present in the Directorate Conference Room: François Badin, Interim Director of Human Resources; Robin Bennett, Director of Information technology; Karen Moore, Interim Director of Material Resources and Transportation; and Jocelyne Thompson-Ness, Administration Officer.

The Chairperson called the meeting to order.

TIME: 9:00 hours

0.0 Acknowledgement of the Land

"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."

1.0 Opening of Meeting:

The Chairperson thanked everyone for attending.

2.0 Engagements

2.1 Coordinator of Material Resources (Purchasing):

Commissioner Emilio Migliozi entered the meeting via teleconference.

TIME: 9:03 hours

In response to questions from Commissioner Guy Gagnon, the Chairperson noted that it is important to have the employees engaged as soon as possible once the Selection Committee makes its recommendations. The new employees will be invited to attend the April 24, 2019 meeting of Council to be introduced.

Commissioner Vicky Kaliozakis entered the meeting via teleconference.

TIME: 9:04 hours

Commissioner Emilio Migliozi excused himself from the meeting.

TIME: 9:05 hours

Engagements
Coordinator of Material
Resources (Purchasing)

CC-190412-HR-0158

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018;

WHEREAS the position of Coordinator of Material Resources is currently vacant;

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association, a Selection Committee was established to conduct interviews, as per resolution #CC-190306-HR-0142;

WHEREAS this position was posted and a Selection Committee held interviews on March 29, 2019;

Commissioner Peter MacLaurin MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Annabelle Franc** as Coordinator of Material Resources (Purchasing), effective May 6, 2019, in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

2.2 Director of Material Resources and Transportation:

Engagements
Director of Material
Resources and
Transportation

CC-190412-HR-0159

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-170125-HR-0050, approving the Organizational Chart for Management for 2017-2018;

WHEREAS the position of Director of Material Resources and Transportation is vacant since April 1st, 2019;

WHEREAS, in accordance with section 5.2 of policy #2000-HR-02: Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Section Association des cadres scolaires du Québec AND section 5.4 of policy #2000-HR-01: Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association, a Selection Committee was established to conduct interviews, as per resolution #CC-190306-HR-0143;

WHEREAS this position was posted and a Selection Committee held interviews on March 29, 2019;

Commissioner Vicky Kalitziakis MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage **Michel Dufour** as Director of Material Resources and Transportation, effective April 29, 2019, in accordance with the Regulation Governing the Working Conditions of Management Staff of School Boards and the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

3.0 Posting and Selection Committee – Alternate Ethics Commissioner:

The Chairperson called for nominations noting that he is volunteering to be on this Selection Committee.

Commissioners Peter MacLaurin, Vicky Kalitziakis, Bob Pellerin, Anick Brunet, James Di Sano and Melissa Wall volunteered to sit on the Selection Committee.

Discussion ensued and Commissioner Anick Brunet withdrew her name and Commissioner Melissa Wall noted that she would sit as an alternate.

The Interim Director of Corporate Affairs and Secretary General reminded the Council that a vote would be required due to the number of Commissioners volunteering.

Discussion continued and Commissioners James Di Sano and Peter MacLaurin withdrew.

In response to a suggestion by Commissioner Bob Pellerin, the Interim Director of Corporate Affairs and Secretary General noted that a third alternate is not allowed under the by-law on the Code of Ethics & Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board.

Posting and Selection
Committee

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-150325-CA-0140, naming an Alternate Ethics Commissioner;

Alternate Ethics
Commissioner

WHEREAS the Alternate Ethics Commissioner informed the school board that he is no longer available for the next two years therefore, terminating his contract ;

CC-190412-CA-0160

WHEREAS section 9.1.4 of by-law BL2009-CA-17: Code of Ethics and Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board mandates the Council of Commissioners to name by resolution a substitute to replace the Ethics commissioner if he is absent or unable to perform his duties;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board named, on a temporary basis, an Alternate Ethics Commissioner effective March 27, 2019 until the position is posted and filled through a selection committee;

Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Secretary General to post the positions of Alternate Ethics Commissioner;

AND THAT the Selection Committee be established as follows:

Commissioner #1:	Paolo Galati, Chairperson
Commissioner #2:	Vicky Kaliozakis
Commissioner Alternate #1:	Bob Pellerin
Commissioner Alternate #2:	Melissa Wall
	Secretary General
	Director of Human Resources

AND THAT this Selection Committee be mandated to select the candidates to be interviewed, proceed with the interviews and recommend a candidate to the position of Alternate Ethics Commissioner;

FURTHER THAT a recommendation be brought to the May 22, 2019 meeting of the Council of Commissioners.

Carried unanimously

4.0 Change Orders - Parking Lot Project - LJA:

In response to questions from Commissioners concerning these additional costs, the Interim Director of Material Resources and Transportation noted:

- The original plans for the project did not include the drain conduits and the storm-ceptors. The costs for these additions to the plans have been assumed by the architect;
- The Ville de Laval requested that the drain conduits and storm-ceptors be added to the plans;
- The CCQ (Commission de la construction du Québec) raised the hourly rate of construction workers;

- Additional landscaping was required due to the installation of fencing, sidewalks and steps;
- The delay due to the winter months;
- Overall increase in product prices due to inflation;
- The project will be delayed again if the change orders are not approved.

The Director General indicated that the information on the additional costs and an explanation from the architect and the engineer would be made available for the next Corporate Committee meeting on April 17, 2019.

Change Orders - Parking
Lot Project - LJA

CC-190412-MR-0161

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180425-MR-0110, awarding the contract for the parking lot project at Laval Junior Academy to Entreprises Can-Du ltée for a total cost of 656 000,00\$, before taxes, (754 236,00\$, all taxes included);

WHEREAS, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution #CC-180926-MR-0022, approving the change orders related to the replacement of drainage conduits, modifications to entire drainage system and installation of a Stormceptor EF010 in the amount of 179 645,55\$, before taxes (206 547,47\$, taxes included or 192 017,29\$, net taxes);

WHEREAS, during the project additional change orders occurred relating to the requirement of additional fencing, installation of three sections of walkways, installation of two sets of concrete stairs, modifications required to landscaping and equipment infrastructure and an adjustment for cost of materials due to delay of the project in the amount of 87 753,40\$, before taxes (100 894,47\$, taxes included or 93 796,76\$, net taxes);

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the change orders in the amount of 87 753,40\$, before taxes (100 894,47\$, taxes included or 93 796,76\$, net taxes);

AND THAT the total cost of the project, including the change orders, be increased to 923 398,95\$, before taxes (1 061 677,94\$, taxes included or 986 991,13\$, net taxes);

AND THAT, the Chair, as well as the Director General, and in her absence or with her knowledge the Assistant Director General, be authorized to sign all documentation concerning this project.

FURTHER THAT, the Director of Material Resources and Transportation, be authorized to sign documentation concerning this project, as per the Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, By-Law no BL2008-CA-01.

Carried unanimously

5.0 Question Period

There were no questions.

6.0 Adjournment

Commissioner Guy Gagnon MOVED the adjournment of the meeting.

Carried unanimously

TIME: 9:30 hours

NEXT MEETING ⇒ REGULAR ⇒ April 24, 2019