

PROVINCE OF QUÉBEC
Ville de Rosemère

A Special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held via videoconference on Friday, February 26, 2021, at 9:00 hours, at which were:

Present via videoconference: Paolo Galati, Chairperson; Parent Commissioner Adam Gordon, Vice-Chairperson; Commissioners Karla Abraham Di Francesco, Donna Anber, Olivia Landry, Emilio Migliozi, Bob Pellerin and Parent Commissioners Tara Anderson and Stéphane Henley; and Gaëlle Absolonne, Director General.

Also present via videoconference were: Frédéric Greschner, Assistant Director General; Anna Sollazzo, Director of Corporate Affairs and Secretary General; Robin Bennett, Director of Information Technology; Florence Delorme, Director of School Affairs and School Organization; Michel Dufour, Director of Material Resources and Transportation; Geoffrey Hipps, Director of Pedagogical Services; and Chao Lyng Pan, Director of Financial Resources; and Jocelyne Thompson-Ness, Administration Officer

Absent: Commissioners Anick Brunet, Vincent Cammisano, James Di Sano, Melissa Wall; and Stephanie Krenn, Director of Human Resources;

The Chairperson called the meeting to order and confirmed with the Director of Corporate Affairs and Secretary General that the process for calling this special meeting was in conformity with the law.

TIME: 12:32 hours

After roll call, the Director of Corporate Affairs and Secretary General confirmed quorum.

1.0 Opening of Meeting

1.1 Acknowledgement of the Land

"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."

2.0 Approval of the Agenda

Approval of the Agenda

CC-210226-CA-0081

Commissioner Bob Pellerin MOVED THAT the agenda of the special meeting be approved as presented in document #SWLSB-2021/02/26-CA-001.

Carried unanimously

3.0 Decision Items

3.1 Call to Tender – Air Purifiers

In response to questions and concerns, the Director of Material Resources and Transportation answered as follows:

- The two lowest bidders did not conform so the third lowest conformable bid was selected;
- The tendering process began on December 17, 2020, but was postponed at the request of the government. A directive was sent instructing that an approval from a *Comité Tripartite* was required before installing air purifiers. A professional study had to be forwarded for review. Using the professional recommendations, an addenda to the tender was prepared and bidders were given a week to revise their bid. The tenders were opened this morning;
- The lowest conformable bidder is a Québec-based company;
- The cost of the expert analysis is currently unknown. The time of the expertise was not a flat rate but an hourly rate;
- Financial Resources will be asked to look into if the cost of the air purifiers and accessories can be charged as a COVID-19 expense;
- The maintenance of the units consist of replacing the HEPA filters and pre-filters;
- The final cost of the purchase of the air purifiers was close to what was estimated prior to going for tender
- The expert recommended the use of two units because of the capacity of the unit tested, as well as the noise level;
- The tender specifications asked for air purifiers that covered 225 CFM (cubic feet per minute) and the model that will be purchased has a higher CFM so it is possible that only one will be needed in a classroom but this will have to be investigated with the professionals. A report on the findings will be made;
- The maximum decibel level from the air purifier indicated is 52 at a maximum speed output of 365 CFM but this will also have to be looked into with the professionals and a report made;
- The air purifiers will be placed strategically in the classrooms in order to ensure that the decibel output does not affect the students and teachers.

Engagement of Supplier
Air Purifiers

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-201217-MR-0057, mandating a public call for tenders for the purchase of air purifiers;

CC-210226-MR-0082

WHEREAS a public call for tenders was made and the tenders were opened on the morning of February 26, 2021;

WHEREAS the conformability of all bidders has been verified;

Parent Commissioner Stéphane Henley MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the purchase of air purifiers to Industrie Orkan Inc., for a total cost of \$279,980.00, before taxes, or \$299,261.52, net taxes;

AND THAT the Chairperson or, in their absence or with their knowledge, the Vice-Chairperson as well as the Director General or, in their absence or with their knowledge, the Assistant Director General be authorized to sign all documentation concerning this purchase;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this purchase, as per by-law no. BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board.

Carried unanimously

4.0 Question Period

The Director of Corporate Affairs and Secretary General advised that no questions were received during the course of the meeting.

5.0 Adjournment

Parent Commissioner Tara Anderson MOVED the adjournment of the meeting.

Carried unanimously

TIME: 12:42 hours

NEXT MEETING ⇒ REGULAR ⇒ March 31, 2021

Anna Sollazzo, Secretary General

Paolo Galati, Chairperson