

REQUEST FOR A DEROGATION TO THE MINIMUM AGE OF ADMISSION TO Pre-K 5

According to section 241.1 of the *Education Act* and the *Regulation Respecting Exceptional Cases for Admission to Preschool and Elementary School Education* (R.S.Q., c.1-13.3), a child who is ready to begin preschool owing to his/her advanced intellectual, social, emotional and psychomotor skills may be admitted in certain circumstances.

In order to request a derogation, the following steps must be taken:

1. Parents must make an appointment with the school principal to discuss the derogation process and receive the information package.
2. If parents wish to pursue the request, they **must** then register their child with the school secretary.
3. Parents must provide an assessment report, **in the language of instruction**, by a licensed psychologist supporting the early entrance of their child. This assessment must abide by the guidelines outlined in the l'Ordre des Psychologues du Québec (OPQ) document *Guidelines for the Assessment of a Child in Connection with a Request for Derogation to the Age of School Admission* (OPQ, May 2006). Parents will assume the full cost of the assessment. A Sir Wilfrid Laurier School Board psychologist cannot be used for the purpose of this request. Parents may refer to the OPQ for a list of qualified psychologists (www.ordrepsy.qc.ca).

Parents are asked to **provide the professional with the letter included in the information package.**

4. Parents must forward the following documents to the school **no later than April 19, 2021**
 - **The Request for Derogation form completed by the parents**
 - **An official letter by the parents to the school principal stating the reason for their request for the early admission of their child**
 - **A copy of the assessment report completed by the psychologist**
 - **In a sealed envelope, a copy of all standard scores, for all tests, c/o of Cathy Willett, SWLSB Psychologist**
 - **The Daycare Checklist form completed by the childcare educator**
 - **The Consent for Information form completed by the parents indicating the name and information of the daycare and psychologist**
5. The Derogation Committee will review the application and notify in writing the child's parents and school principal of the committee's decision to accept or refuse the derogation request.

N.B.: **No** requests will be considered for children born after **December 31st**.

The Derogation Committee
Pedagogical Services Department
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