

Minutes of the FIRST (1<sup>st</sup>) meeting of the 2021-2022 Sir Wilfrid Laurier Parents Committee held on Thursday October 7<sup>th</sup>, 2021 at 7:15 pm via ZOOM videoconferencing and in-person.

**MEMBERS PRESENT:**

Jonathan Korb	Arundel Elementary	Amanda Shipalesky	Rawdon Elementary
Laura Orzea	Crestview Elementary	Kristin Crowdis	Rosemere High
Dalia Ceron Gonzalez	Franklin Hill Elementary	Evan Goudis	Souvenir Elementary
Maria Santos	Genesis Elementary	Kate Gross	St. Jude Elementary
Jenny Georgiopoulos	Hillcrest Academy	Tammy Lalonde	St. Paul Elementary
Jennifer Subaihi	John F Kennedy Elementary	Linda-Marie Ferlisi	St. Vincent Elementary
Vanessa Pietraroia	Joliette Elementary	Chloée Alary	Ste-Adele Elementary
Steve Samanez	Jules Verne Elementary	Renée Beausejour	Ste-Agathe Academy
Tara Anderson	Laurentia Elementary	Barbara Barrasso	Terry Fox Elementary
Karrine Morrison	Laurentian Elementary	Nathalie Codner	Twin Oaks Elementary
Karl Trottier	McCaig Elementary	Adam Gordon	Lake of Two Mountains High
Jason Stewart	Morin Heights Elementary	Michelle Deslauriers	Laurentian Regional High
Lannie Richard	Mountainview Elementary	Polizoi Christodoulakis	Laval Junior Academy
Luca Arnaldi	Our Lady of Peace Elementary	Laura Wittebol	Laval Senior Academy
Tania Mitchell	Pierre E. Trudeau Elementary	Tony Beliotis	SEAC Representative
Patrick Belanger	Pinewood Elementary		

**ALSO PRESENT:** Gaëlle Absolonne Director General; Robin Bennett, Director, Information Resources; Donna Anber, Commissioner; Lisa Cipriani, parent guest; the alternate delegates from Hillcrest Academy, Laurentia Elementary, Pinewood Elementary, Terry Fox Elementary, Lake of Two Mountains High, Laval Junior Academy, Rosemere High, SEAC

**ABSENT:** Grenville Elementary, Joliette High

The outgoing chairperson called the meeting to order at 7:20 pm

**1. WELCOME, INTRODUCTION OF GUESTS, AND OPENING OF MEETING**

The outgoing chairperson welcomed the members and guests.

**2. ROLL CALL and INTRODUCTION OF MEMBERS**

Members introduced themselves.

**3. ACKNOWLEDGEMENT OF THE LAND**

SEAC read the acknowledgement of the land.

**4. APPROVAL OF AGENDA**

PC20211007-01 Souvenir Elementary MOVED THAT the agenda be accepted. Seconded by Joliette Elementary.

Carried UNANIMOUSLY

**5. ELECTION OF RECORDING SECRETARY AND REMUNERATION**

PC20211007-02 Terry Fox Elementary MOVED THAT Susan O'Keeffe be engaged as the PC recording secretary for the 2021-2022 year at a cost of \$90 base rate per meeting and \$10 for every half hour after the first 2.5 hours. Seconded by Hillcrest Academy.

Carried UNANIMOUSLY

**6. LEADERSHIP ELECTIONS**

**6.1 Election procedures overview**

- All PC delegates are eligible to run for positions.
- If any position is contested, there will be a vote.
- Anyone can nominate you or you can nominate yourself.

- Voting will be done through the eVoox online system.

**PC20211007-03** St. Jude Elementary MOVED THAT the voting be done by the eVoox online voting system. Seconded by Our Lady of Peace Elementary.

Carried UNANIMOUSLY

## 6.2 Nomination/Election of Chairperson of Elections

**PC20211007-04** Hillcrest Academy MOVED THAT Lisa Cipriani be appointed as chairperson of the PC executive elections until a vote is held to relinquish the position. Seconded by Ste-Adele Elementary.

Carried UNANIMOUSLY

## 6.3 Nomination/Election of Chairperson

### 6.3.1 Overview of chairperson position and responsibilities

A PowerPoint presentation on the overview of the chairperson responsibilities was given to members.

### 6.3.2 Nominations for chairperson

SEAC nominates Adam Gordon, Lake of Two Mountains High – accepts, congratulations

## 6.4 Relinquishing position of Election Chairperson

**PC20211007-05** McCaig Elementary MOVED THAT Lisa Cipriani be relinquished as chairperson of the PC executive elections. Seconded by Our Lady of Peace Elementary.

Carried UNANIMOUSLY

## 6.5 Nomination/Election of Vice-Chairperson

### 6.5.1 Overview of vice-chairperson position and responsibilities

A PowerPoint presentation on the overview of the vice-chairperson responsibilities was given to members.

### 6.5.2 Nominations for vice-chairperson

Souvenir Elementary nominates Jenny Georgiopoulos, Hillcrest Academy – accepts, congratulations  
Franklin Hill nominates Tara Anderson, Laurentia Elementary - declines

## 6.6 Nomination/Election of Secretary

### 6.6.1 Overview of secretary position and responsibilities

A PowerPoint presentation on the overview of the secretary responsibilities was given to members.

### 6.6.2 Nominations for secretary

Laurentia Elementary nominates Dalia Ceron Gonzalez, Franklin Hill, accepts, congratulations  
Hillcrest Academy nominates- Chloée Alary, Ste-Adele Elementary – declines

## 6.7 Nomination/Election of Treasurer

### 6.7.1 Overview of treasurer position and responsibilities

A PowerPoint presentation on the overview of the secretary responsibilities was given to members.

### 6.7.2 Nominations for treasurer

Souvenir Elementary nominates Barbara Barrasso, Terry Fox Elementary, accepts  
Karl Trottier, McCaig Elementary nominates himself

### 6.7.3 Candidate presentations

The candidates presented themselves.

**6.7.4 Casting of the ballot**

Congratulations to Karl Trottier, McCaig Elementary

**7. APPROVAL OF MINUTES****7.1 Minutes from June 3, 2021 regular meeting**

**PC20211007-06** Laurentia Elementary MOVED THAT the minutes from June 3, 2021 be approved. Seconded by Morin Heights Elementary.

Carried UNANIMOUSLY

**7.2 Minutes from June 17, 2021 special meeting**

**PC20211007-07** Souvenir Elementary MOVED THAT the minutes from June 17, 2021 be approved. Seconded by Hillcrest Academy.

Carried UNANIMOUSLY

**7.3 Minutes from August 26, 2021 regular meeting**

**PC20211007-08** Ste-Adele Elementary MOVED THAT the minutes from August 26, 2021 be approved. Seconded by Souvenir Elementary.

Carried UNANIMOUSLY

**8. QUESTION PERIOD FROM THE PUBLIC**

There were no questions.

*Rosemere High left the meeting at 8:45 p.m. Since the alternate was present, she will take over voting.*

**9. NEW BUSINESS****9.1 Date, Time, Place of Meetings 2021-2022**

**PC20211007-09** Arundel Elementary MOVED THAT the meetings for 2021-2022 be held the first Thursday of each month except for January, March and August. The meetings will be held on: October 7, October 21, November 4, December 2, 2021, January 13, February 3, March 10, April 7, May 5, June 2 and August 25, 2022. Meeting start time will be at 7:15 p.m. and will be held hybrid style, via Zoom with an option to attend in person at the Head Office (235 rue Montée Lesage, Rosemere, Québec) or a local school as referenced in the grid below. Meeting formats and in-person capacities are subject to change based on Public Health regulations.

Date	Time	Location
October 7, 2021	7:15 p.m.	Head Office 235 Montée Lesage, Rosemere, Qc
October 21, 2021	7:15 p.m.	LRHS - 448 Av. d'Argenteuil, Lachute, QC J8H 1W9
November 4, 2021	7:15 p.m.	LTMHS - 2105 Rue Guy, Deux-Montagnes, QC J7R 1W6
December 2, 2021	7:15 p.m.	Head Office 235 Montée Lesage, Rosemere, Qc
January 13, 2022	7:15 p.m.	Head Office 235 Montée Lesage, Rosemere, Qc
February 3, 2022	7:15 p.m.	Head Office 235 Montée Lesage, Rosemere, Qc
March 10, 2022	7:15 p.m.	LSA - 3200 Bd du Souvenir O, Laval, Quebec H7V 1W9
April 7, 2022	7:15 p.m.	Head Office 235 Montée Lesage, Rosemere, Qc
May 5, 2022	7:15 p.m.	Joliette High - 107 Rue de Lorimier, Joliette, QC J6E 6E8
June 2, 2022	7:15 p.m.	Head Office 235 Montée Lesage, Rosemere, Qc
August 25, 2022	7:15 p.m.	Head Office 235 Montée Lesage, Rosemere, Qc

AND THAT, on the recommendation of the Executive Committee, the PC Chair may postpone or cancel a meeting as deemed appropriate. Seconded by Souvenir Elementary.

In response to a question from SEAC, due to the continuing pandemic the chairperson has put into the schedule the extra meeting in August. Special meetings may be called with a 48-hour notice by the chairperson if anything pressing arises, or if two members request.

Carried UNANIMOUSLY

## 9.2 SEAC Membership

Returning members have priority over new members when applying to be on the SEAC. New members applications are treated by date and time received – first come-first served.

**PC20211007-10** Terry Fox Elementary MOVED THAT Adam Gordon, Susan Lutchman, Elena Scalzo, returning members and Kym Audet, new member be named as delegates (voting) to the SEAC. for the 2021-2022 and 2022-2023 school years,

AND THAT Diana Legault and Stephen Diamond be named as alternate delegates (non-voting) to the SEAC for the school year 2021-2022. Seconded by Laval Junior Academy.

Carried UNANIMOUSLY

## 9.3 Internal Rules of Procedure

In members' package. Please read them over and be prepared to vote on the document at the next meeting.

## 9.4 Internal Financial Policy

In members' package. Please read them over and be prepared to vote on the document at the next meeting.

## 9.5 Internal Rules of Procedure Parents' Committee Facebook Page

In members' package. Please read them over and be prepared to vote on the document at the next meeting.

## 9.6 Internal Rules of Procedure PC<sup>2</sup>

In members' package.

Please read them over and be prepared to vote on the document at the next meeting.

## 9.7 Overview of the PC roles and sub-committees (the presentation will be sent to members)

The PC has several subcommittees that delegates can take part in. These were presented to the members.

- Parent Commissioner – Adam Gordon and Tara Anderson are the current parent commissioners with one year of their two-year term remaining.
- EPCA (English Parents Committee Association) Director – One member elected annually for a 2-year term. EPCA is the only recognized voice of the English school boards in Quebec.
- RCP3L – 1 delegate for a 2-year term, 2 alternates for a 1-year term. Meetings of all of the English and French school boards/service centres in the LLL region. This meeting is entirely in French.
- Transportation Advisory Committee – represents the PC at the transportation advisory committee. Discusses transportation for all schools.
- Facebook subcommittee – 5 members are on this committee and posts relevant approved content to the FB page once a week. Each member takes a one-week turn at a time. Delegates and alternates are eligible members.
- PC<sup>2</sup> this is a publicity subcommittee that develops publicity and awareness strategies for PC. Delegates and alternates are eligible members.
- Other subcommittees – PC may create subcommittees as deemed fit.

## 9.8 Expense forms

Expense forms are available to members who drive to head office for meetings or subcommittee meetings. All expenses allowed are listed in the internal financial policy. Mileage claims must be handed in at the end of every meeting.

## 10. REPORTS

Donna Anber, Commissioner was present on behalf of Paolo Galati to congratulate the members and welcome new and returning members to PC and thanks everyone for their involvement.

*John F. Kennedy entered the meeting at 9:19*

*Pierre E Trudeau Elementary left the meeting at 9:31*

### 10.1 General Directorate (this report will be emailed to the chairperson to send to members)

- **Since our last PC meeting on August 26**
  - ✓ Mozaik Parent portal training – 274 parents took advantage of this training. **You can view the training [here](#).** The portal is the one-stop software platform for parents where they can see their child's schedule, homework, report late arrivals and absences, see results, school fees and write messages to teachers.

- ✓ RHS and LSA Graduations
- ✓ LSA Homecoming – Cadet and Juvenile football games.
- ✓ LRHS golf tournament
- ✓ School elections, congratulations to Paolo Galati on his re-election to Chairperson
- ✓ National support staff day – September 30
- ✓ National truth and reconciliation day. All of our schools took part in this very important day. If you would like to do acknowledgement of land at your GB meetings you can visit the website – [www.native-land.ca](http://www.native-land.ca). If you put in the postal code it will tell you which indigenous community that your land is on.
- ✓ World teacher day – October 5
- **Rapid tests** are in place for our elementary schools. The procedure in all schools is still the same as prior to these tests being used. Parents are reminded that before sending their children to school they should be evaluating them. If they have any covid like symptoms they should not be sent to school. Should your child arrive in school with symptoms they will be sent home. Rapid tests are given only to those students who display symptoms during the day. (symptoms were not apparent when arriving at school).
- **Quebec Online Alliance (QOA)**
  - ✓ Distance learning for exempted students
  - ✓ QOA is an alliance between seven school boards in Québec and LEARN working together to provide a quality online learning environment for the 2021-22 school year.
  - ✓ QOA Principal: Patrick Hall, WQSB
  - ✓ To date: currently 53 students from SWLSB (350 last year)
  - ✓ There are 239 anglophone students in the province of Quebec taking advantage of these services.
- **Proud moments**
  - ✓ Congratulations to all elected and returning GB and PC representatives.
  - ✓ 126 students are registered in the Sport-études program at SWLSB. Since its inception the numbers have risen each year. We are partners with over 40 sports federations.
  - ✓ Multi-sport league at SWLSB where elementary school students have the opportunity to play a variety of sports during the school year.
- **Upcoming opportunities**
  - ✓ Cadet and juvenile football games at LSA
  - ✓ GB training – October 13, you must register with [jthompson@swlauriersb.qc.ca](mailto:jthompson@swlauriersb.qc.ca) in order to attend this zoom session.
  - ✓ Next SEAC meeting is October 19
  - ✓ Open House at LJA – November 3. The administration from LSA will also be present for students to see the continuity of the program offerings.
  - ✓ Embracing diversity conferences – January 7, 2022 for SWLSB employees; January 18 for parents

*Mountainview Elementary left the meeting at 9:54 p.m.*

- In response to a question from Twin Oaks Elementary, there will be no repercussions to the child if parents chooses not to have their children rapid tested should there be an outbreak. Parental consent must be given prior to giving the child the test. If parents do not give consent, they will be called to pick up their child should they develop symptoms.
- Hillcrest Academy reported that, having experienced it with her child, these tests are not invasive at all.
- In response to a comment from Souvenir Elementary, the flyer for the GB training was already sent to principals and the GB chairperson last Friday and a reminder was sent today. Many members have not received the invitation and would like the date pushed.

*Rosemere high let the meeting at 10:01*

## 10.2 PC Chairperson

- Thank you for giving the chairperson a 3<sup>rd</sup> mandate.
- Very happy that the schools all have a delegate.
- Has been visiting schools for graduations and school events.
- Will come prepared next meeting with a report. If you have any proud moments from your school please bring them to the meeting.

## 10.3 Parent Commissioners

No report this month. Next meeting is October 27.

**10.4 Secretary****10.4.1 Facebook sub-committee**

Nothing to report this month.

**10.5 EPCA (English Parents Committee Association)**

No report this month.

**10.6 RCP-3L**

No report this month.

**10.7 SEAC**

In members' packages.

In response to a question from Laurentia, students who need assisted technology are given one when parents request the device. If any child who needs it has not yet received it they should contact the school principal. Devices are not handed out without instruction given to parents.

**GB20211007-10** SEAC MOVED THAT the meeting be extended 30 minutes. Seconded by Terry Fox Elementary.

**Carried UNANIMOUSLY**

**11. VARIA****11.1 The year ahead**

Tabled to the next meeting.

**12. QUESTION PERIOD FROM THE PUBLIC**

The Hillcrest Academy alternate is asking that the DG present the marks for the grade 6 MEQ math exams. She would like to know what the performance from all of the various schools as compared to her school is. The DG will follow up on this.

**13. ADJOURNMENT**

Next regular meeting: Thursday, October 21, 2021. If you cannot make a meeting please ask your alternate to attend.

**PC20211007-11** Laurentia Elementary MOVED THAT the meeting be closed at 10:19 p.m. Seconded by Hillcrest Academy.

**Carried UNANIMOUSLY**

Minutes approved \_\_\_\_\_, 2021

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Chairperson

Secretary

Respectfully submitted by:  
Susan O'Keeffe, Recording Secretary