



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights November 24, 2021

The Council adopted the following resolutions:

2020-2021 Financial
Statements & External
Auditor's Report

CC-211124-FR-0030

WHEREAS the *Education Act* requires a school board to submit annual financial statements;

WHEREAS the firm Amyot Gélinas s.e.n.c.r.l. has completed the audit of the records and statements of the Sir Wilfrid Laurier School Board for the period ending June 30, 2021;

WHEREAS, in accordance with section 286 of the *Education Act*, a public notice was given on November 1, 2021;

WHEREAS the school board has a preliminary deficit of \$14,850,444.35;

WHEREAS the 2020-2021 Financial Statements, prepared according to the Canadian Public Sector Accounting Standards, show the following:

Beginning Accumulated Surplus (Restated):	\$10,067,529.47
<u>Current Year:</u>	
Revenues:	\$187,267,076.68
Expenses:	<u>\$202,117,521.03</u>
Total Current Year Deficit:	\$(14,850,444.35)
Ending Accumulated Deficit:	\$(4,782,914.88)

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Audit Committee, the 2020-2021 audited Financial Statements of the Sir Wilfrid Laurier School Board for the period ending June 30, 2021, be received by the Council of Commissioners of the Sir Wilfrid Laurier School Board as submitted.

Carried unanimously

Commissioners'
Remuneration
2021-2022

CC-211124-FR-0031

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board is composed of nine (9) Commissioners, one (1) Chair and three (3) Parent Commissioners;

WHEREAS the Québec Government Order-in-Council no. 872-2021 establishes the annual maximum amounts of remuneration to be paid to members of the Council of Commissioners;

WHEREAS the total maximum amount allocated to Commissioners for 2021-2022 is of \$122,489.00;



WHEREAS, in accordance with section 175 of the *Education Act*, the Council of Commissioners may determine the remuneration to be paid to its members while respecting said maximum amount;

WHEREAS the Council of Commissioners wishes therefore to establish a percentage distribution for its members;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the 2021-2022 distribution of the Commissioners' remuneration, as per document no. SWLSB-2021/11/24-FR-001, to be paid from July 1, 2021, to June 30, 2022;

AND THAT, should a Co-opted Commissioner be appointed, the distribution hereby approved will be revised.

Conflict of Interest Forms

CC-211124-FR-0032

WHEREAS sections 175.4 of the *Education Act* and 6.8 of the *Code of Ethics & Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board* requires that any Commissioner with a direct or indirect interest in any enterprise which could place their personal interests in conflict with those of the school board disclose such interests in writing to the Director General;

WHEREAS the Sir Wilfrid Laurier School Board has developed procedure no. 2021-FR-04: *Procedure on the Declaration of Conflict of Interest*;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve procedure no. 2021-FR-04: *Procedure on the Declaration of Conflict of Interest*.

Carried unanimously

Engagement
Centre Director for Adult
Education

CC-211124-HR-0033

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210623-HR-0133, approving the Organizational Chart for Management which became effective as of the 2021-2022 school year;

WHEREAS the position of Centre Director of Adult Education will be vacant as of December 24, 2021;

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied (the Management Policies);

WHEREAS this position was posted internally and a Selection Committee held interviews on November 3, 2021;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage Christina Shousha as Centre Director of Adult Education effective December 24, 2021, in accordance with the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously



Engagement - Assistant
Director of Pedagogical
Services

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210623-HR-0133, approving the Organizational Chart for Management which became effective as of the 2021-2022 school year;

CC-211124-HR-0034

WHEREAS the position of Assistant Director of Pedagogical Services will be vacant as of January 10, 2022;

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied (the Management Policies);

WHEREAS this position was posted internally and a Selection Committee held interviews on November 3, 2021;

Commissioner Vincent Cammisano MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage Johanne Ethier as Assistant Director of Pedagogical Services effective January 10, 2022, in accordance with the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement - Coordinator of
Human Resources

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210623-HR-0133, approving the Organizational Chart for Management which became effective as of the 2021-2022 school year;

CC-211124-HR-0035

WHEREAS the position of Coordinator of Human Resources is currently vacant;

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied (the Management Policies);

WHEREAS this position was posted on October 15, 2021, and a Selection Committee held interviews on November 10, 2021;

Parent Commissioner Adam Gordon MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage Alain Lévesque as Coordinator of Human Resources effective November 29, 2021, in accordance with the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

Engagement - Superintendent
of Information Resources

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210623-HR-0133, approving the Organizational Chart for Management which became effective as of the 2021-2022 school year;

CC-211124-HR-0036

WHEREAS the position of Superintendent of Information Resources is currently vacant;

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied (the Management Policies);

WHEREAS this position was posted on October 12, 2021, and a Selection Committee held interviews on November 10, 2021;



Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board engage Matthew Curiale as Superintendent of Information Resources effective November 29, 2021, in accordance with the Management Policies of the Sir Wilfrid Laurier School Board.

Carried unanimously

Monitoring and Review Report /
RARC

CC-211124-CA-0037

WHEREAS the Sir Wilfrid Laurier School Board is subject to the *Act respecting contracting by public bodies*, as well as its rules, directives and policies, including the *Directive concernant la gestion des risques en matière de corruption et de collusion dans les processus de gestion contractuelle* adopted by the Conseil du trésor;

WHEREAS the Sir Wilfrid Laurier School Board adopted resolution no. CC-191211-CA-0053, approving procedure no. 2020-CA-26: *Organizational Framework for Managing Corruption and Collusion Risks in Contract Management Processes* (the Procedure);

WHEREAS section 6.3.4 of the Procedure requires the Contract Rules Compliance Monitor (RARC) to prepare an annual monitoring and review report on the Framework and submit it to the chief executive officer of the school board (Council of Commissioners) for approval;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners approve the Monitoring and Review Report on the first Risk Management Plan Concerning Corruption and Collusion in the Contract Management Processes of the Sir Wilfrid Laurier School Board (December 11, 2019 to June 30, 2021), as contained in document no. SWLSB-2021/11/24-CA-002.

Carried unanimously

Amendment to Resolution

CC-211124-CA-0038

Commissioner Anick Brunet MOVED THAT the proposed resolution for the Entente policière with the Service de Police de Laval be amended by removing the words “..the Chairperson and...” from the AND THAT. Seconded by Parent Commissioner Stéphane Henley

Carried unanimously

Entente policière
with Service de Police
de Laval

CC-211124-CA-0039

WHEREAS, as per section 214.1 of the *Education Act*, the Sir Wilfrid Laurier School Board adopted resolution no. CC-160525-CA-0106, approving the *Entente relative à l'intervention policière du Service de police de Laval dans les établissements d'enseignement de la Commission scolaire de Laval et de la Commission scolaire Sir-Wilfrid-Laurier*;

WHEREAS this agreement has expired and a new one must be signed between the parties;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Advisory Committee - Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the agreement with the Centre de services scolaire de Laval and the Service de police de Laval, as contained in document no. SWLSB-2021/11/24-CA-003.

AND THAT the Director General of the Sir Wilfrid Laurier School Board be authorized to sign said agreement.

Carried unanimously



Professional Fees
Architecture
New School in Lanaudière

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC210331-MR-0086, approving the list of professional firms selected for the construction of a new school in the Lanaudière region;

CC-211124-MR-0040

WHEREAS Bergeron Thouin Associés Architectes Inc., the firm selected to provide architectural services for this project, has submitted its professional fees in the amount of \$892,601.10, before taxes, or \$954,072.31, net taxes;

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the professional fees submitted by Bergeron Thouin Associés Architectes Inc. in the amount of \$892,601.10, before taxes, or \$954,072.31, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all purchase orders regarding the above-mentioned professional fees.

Carried unanimously

Participation in CAG
Tender for the Acquisition
of New, Retreaded &
Remoulded Tires

WHEREAS on October 31, 2020, the Government of Québec adopted the *Act respecting the Centre d'acquisitions gouvernementales*;

WHEREAS the Centre d'acquisitions gouvernementales (CAG) will be conducting public tender no. 2022-0429-01 to acquire new, retreaded and remoulded tires;

CC-211124-MR-0041

WHEREAS the Conseil de trésor has decreed that all acquisitions of new, retreaded and remoulded tires be made through the CAG;

WHEREAS the CAG has opted to award the contract to all suppliers whose submitted price in respect of the acquisitions to be made does not exceed the lowest price by more than 10%;

WHEREAS the *Regulation respecting certain supply contracts of public bodies* requires authorization from the Council of Commissioners (*dirigeant de l'organisme public*) before the public body can participate in this type of tender;

WHEREAS the Sir Wilfrid Laurier School Board wishes to participate in this tender as it will be for a period of thirty-six (36) months;

WHEREAS the Director of Material Resources and Transportation estimates that the purchase cost of new, retreaded and remoulded tires is \$4,000.00, before taxes, for the term of the contract;

Commissioner Anick Brunet MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the participation of the Sir Wilfrid Laurier School Board in public tender no. 2022-0429-01 to acquire new, retreaded and remoulded tires;

AND THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning the participation of the Sir Wilfrid Laurier School Board to this tender.

Carried unanimously

