

PROVINCE OF QUÉBEC
Ville de Rosemère

A Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held via videoconference on Wednesday, June 23, 2021, at 19:30 hours, at which were:

Present via videoconference: Paolo Galati, Chairperson; Parent Commissioner Adam Gordon, Vice-Chairperson; Commissioner Melissa Wall, Alternate Vice-Chairperson Commissioners Karla Abraham Di Francesco, Donna Anber, Anick Brunet, Vincent Cammisano, James Di Sano, Olivia Landry, Emilio Migliozi, Bob Pellerin and Parent Commissioners Tara Anderson and Stéphane Henley; and Gaëlle Absolonne, Director General.

Also present via videoconference were: Frédéric Greschner, Assistant Director General; Anna Sollazzo, Director of Corporate Affairs and Secretary General; François Badin, Interim Director of Human Resources; Robin Bennett, Director of Information Technology; Michel Dufour, Director of Material Resources and Transportation; Geoffrey Hipps, Director of Pedagogical Services; Chao Ling Pan, Director of Financial Resources; and Jocelyne Thompson-Ness, Administration Officer.

Guests: The COVID Team: Assistant Directors of Pedagogical Services Lynda DaSilveira, Michael Quinn and Silvia Patella; Pedagogical Consultants Elaine Dalbec and Stephanie Sacco; and Retired administrators Josée Côté, Linda Di Domenico, and Carmela Sacco.

The Chairperson called the meeting to order welcoming everyone who is viewing the meeting online and verified quorum with the Secretary General.

After roll call, the Director of Corporate Affairs and Secretary General confirmed quorum.

TIME: 19:31 hours

0.0 Opening of Meeting

0.1 Acknowledgement of the Land

"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."

1.0 Approval of the Agenda

Approval of the Agenda
CC-210623-CA-0130

Parent Commissioner Tara Anderson MOVED THAT the agenda be approved in document no. SWLSB-2021/06/23-CA-001.

Carried unanimously

2.0 Recognition

The Chairperson noted that this evening there is much to celebrate and many to recognize, beginning with the exceptional COVID-19 Team.

When the 2020-2021 school year began COVID-19 was still very present and the school board had a plan of action in place that was being led by the Assistant Directors of Pedagogical Services: Lynda Da Silveira, Silvia Patella and Michael Quinn. The Assistant Directors have acted as liaisons with the Centre intégré de santé et de services sociaux (the "CISSS") in the regions of Laval, Laurentides and Lanaudière. As time went by it was apparent that there was a significant amount of work involved in tracking COVID-19 in the schools and centres so additional help was required. The Director of Pedagogical Services, Geoffrey Hipps, asked two of the Pedagogical Consultants, Elaine Dabec and Stephanie Sacco, to join the COVID-19 Team. The COVID-19 Team adjusted the plan of action to accommodate the new members but realized that with atypical scheduling more members needed to be added to the team to cover the weekends so retired employees Josée Côté, Linda Di Domenico and Carmela Sacco joined the team.

Over the course of the 2020-2021 school year there was plenty to be done to ensure that all directives received from the government and the CISSS were followed, as well as ensuring that all tracking of COVID-19 was up to date. For the school board the following data has been collected since August 2020:

- 737 epidemiological investigations
- 2,800 phone calls with public health nurses
- 2,100 letters to families and stakeholders concerned
- 60 meetings with the INFO-COVID team and management check ins
- Hundreds of meetings with Public Health
- Hundreds of classroom isolations
- Suspension of in-person classes in a few schools that moved to distance education due to COVID-19 outbreaks in the school

A special thank you to Karine Valiquette, Administration Officer to the Director General, for her diligence in ensuring that the COVID-19 report is sent every night to the Ministry of Education.

COVID-19 has brought its share of challenges to the 2020-2021 school year but a lot has been learned. The Council gives a huge thank you to the COVID-19 Team for all of its work and dedication over the past year.

The Chairperson went on to note that over the past year the Council has taken the time to recognize many employees and school teams for all of their diligence and dedication to the school board but there are very important two individuals who lead the school board on a daily basis and who have been exceptional during COVID-19, deserve to be recognized, Gaëlle Absolonne, Director General; and Frédéric Greschner, Assistant Director General. Earlier this month the management groups, Association québécoise des cadres scolaires – SWL Section (AQCS). and Sir Wilfrid Laurier Administrators Association (SWLAA), declared June 16 as *DG and ADG Appreciation Day*, and honored them in a virtual celebration. This evening the Council would also like to take the opportunity to celebrate and recognize these two for their extraordinary leadership.

While every school year has its challenges the latter part of the 2019-2020 and the entire 2020-2021 school year have been something out of the ordinary. COVID-19 was not something that anyone expected to experience but under the leadership of the Director General and Assistant Director General the school board has met all the challenges faced and has been able to accomplish many objectives in spite of the challenges.

The Council and the administrative have accomplished the following in 2020-2021:

- 7 consultations involving stakeholders;
- 7 procedures and by-laws were reviewed;
- Ensuring the necessary investments in SWLSB building infrastructures as per the Commitment-to-Success Plan;
- Ensuring that the school board's technological infrastructure and connectivity would meet the needs of the students and staff.

The Director General is to be recognized for her passion, vision, rigor, availability and energy, to name a few, and for encouraging everyone to be and do better. She always puts the students' needs first and believes in her employees and the Council. She embraces that *Alone we go faster, but together we go further*.

The Assistant Director General is recognized for his patience and compassion towards others. He is always there to listen and, like the Director General, puts the students' needs first.

The Council wishes to thank the Director General and Assistant Director General for all of their support and patience during COVID-19 and for making sure that everyone stayed connected.

On behalf of the Council, the Chairperson wished the Director General and Assistant Director General well deserved and restful summer break.

He continued noting that this evening is the last Council of an extremely unique, historical and unforgettable school year, as COVID-19 brought forth many different emotions and experiences, some positive and some negative. As Chairperson of the school board he would like to thank:

- The Commissioners for their continued support and the opportunity to learn from each one of them due their diverse experiences and perspectives, dedication and ability to always put the students first;
- The Principals, Centre Directors and Vice-Principals for having kept everything together during COVID-19 and all the upheaval it brought with it, for ensuring that the schools and centres were safe, for continuing to work on the weekends to ensure all parents were informed of the ongoing changes of COVID-19 or an outbreak in the school or centre;
- All schools, centres and head office teams who were able to react a quickly to an ever-changing situation. To the school and centre teams who learned new ways of teaching, keeping students engaged on a daily basis and doing things differently, this was not easy, and to the head office teams who were always available to provide support to the in-school administrators;
- The Secretary General and their team;
- The students and their families for their understanding, patience, courage and resilience while navigating a very difficult situation.

The Chairperson wished everyone a safe and healthy summer.

3.0 Approval of Minutes

3.1 May 26, 2021

Approval of Minutes
May 26, 2021

CC-210623CA-0131

Commissioner Bob Pellerin MOVED THAT the minutes of the Regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on May 26, 2021, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

3.2 June 9, 2021

Approval of Minutes
June 9, 2021

CC-210623-CA-0132

Commissioner James Di Sano MOVED THAT the minutes of the Special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on June 9, 2021, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

4.0 Question Period

The Director of Corporate Affairs and Secretary General explained the parameters of the question period and drew attention to where people online can type in their questions for the second question period.

She further confirmed that there were no questions received for the first question period.

5.0 Report from the Chairperson

The Chairperson began his report noting that the COVID-19 and its variants has not stopped the Sir Wilfrid Laurier School Board from keeping things moving while ensuring that the students and staff are safe and well. It is good news that the Laval, Laurentides and Lanaudière regions will be downgraded to the green level and that the vaccine program is moving along well for all of the eligible age groups.

He went on to extend condolences to all Indigenous persons who have suffered because of the residential schools and the unthinkable recent findings on the grounds of some of these former schools. The Sir Wilfrid Laurier School Board will keep its flags at half mast for as long as necessary to honour all of those children recently found. In early June 215 children were found and the flags will remain at half-mast for 215 hours, one hour for each child.

He called for a moment of silence in honor of these children.

The Chairperson presented his monthly report highlighting:

- June 7, 2021 – The Parents' Committee planted a *Tree of Hope* at the Administration Centre to commemorate the strength and resilience that everyone has shown over the past year. An Oak tree was planted and it is a symbol of strength that will continue to remind us that we are stronger than we think and that we will continue to grow in spite of adversity;
- June 10, 2021 – The school board held a virtual retirement to celebrate those who made the decision to retire. The retirees were thanked for their dedication to education and the school board and wished the best retirement can offer;
- June 11, 2021 – Attended the Grenville Elementary School (GES) grade 6 graduation which was celebrated in the school's outdoor classroom. Many thanks to the Principal and her team for the nice ceremony. GES may be a small school but it does big things;
- June 12, 2021 – Attended the Terry Fox Elementary School (TFES) car wash with Commissioner James Di Sano and Parent Commissioner Adam Gordon. The event raised \$1,725.00, for MPS (Mucopolysaccharidoses). Congratulations to all the students for their hard work;
- June 16, 2021 – Attended the TFES grade 6 graduation with Commissioner Emilio Migliozi and Parent Commissioner Adam Gordon. The Principal and his team are to be congratulated for a job well done;

- June 17, 2021 – Attended the grade 6 graduation at Genesis Elementary School. Many thanks to the Principal and her team;
- June 21, 2021 – The St-Vincent Elementary School grade 6 graduation was held in the newly renovated auditorium at Laval Senior Academy. Thank you to the Principal and her team;
- June 22, 2021 – The Souvenir Elementary School grade 6 graduation was held at the school and three trees were planted to honour the three classes of graduates. Jules Verne Elementary School also held its grade 6 graduation on this day and Commissioners Anick Brunet and James Di Sano, as well as Parent Commissioner Adam Gordon, were also present. The Principals and their respective teams are to be congratulated on their events;

The Chairperson noted that even though everyone has been through a lot this past year it was wonderful to be able to hold events for the students in a safe and socially distanced manner. He wished all of the communities in the school board a beautiful and restful summer.

A video from GES was shown.

The Director General noted that while GES may be small it is filled with talented students and staff and when the opportunity arises to go to the school it is worth the trip.

Community Comments from Commissioners

Commissioner James Di Sano extended to congratulations to the Principals of Jules Verne and St-Vincent Elementary Schools for organizing their respective grade 6 graduations with all the COVID-19 safety measures in place. Both were nostalgic events for him as he had attended both schools.

Commissioner Melissa Wall attended the grade 6 graduations at St-Jude and Mountainview Elementary Schools and the organization of both events was exceptional and all involved are to be congratulated. There was a special presentation at the Mountainview Elementary School event by its Home & School Association of a *Buddy Bench* to remember retiring Principal, Irene Agosto. The bench will be placed near the school office.

Commissioner Olivia Landry attended the grade 6 graduations at McCaig and Pierre Elliott Trudeau Elementary Schools and everyone had fun, even though it rained on the McCaig event. Rosemere High School had an afternoon prom for its graduating students.

Commissioner Donna Anber attended the grade 6 graduation at Morin Heights Elementary School and, although it rained, everyone stayed dry in the covered outdoor classroom. Congratulations to the Principal and the school team. She will be attending the Ste-Agathe Academy (high school) graduation on Friday evening, June 25, 2021.

Commissioner Anick Brunet attended the Genesis, Jules Verne and St-Vincent Elementary Schools grade 6 graduations and all three schools, their Principals and the school teams are to be congratulated on their beautiful outdoor events. Genesis has a community garden and it is worth taking a trip to see.

Commissioner Bob Pellerin noted that he had attended the Rawdon Elementary School grade 6 graduation and that it was well presented.

Karla Abraham Di Francesco advised that she was able to see the set-up for the Laurentian Regional High School afternoon prom and that it looked lovely. Unfortunately, parents were not allowed to attend because of COVID-19, but it was nice to see the kids all dressed up and very excited about the event.

Parent Commissioner Adam Gordon thanked all of the schools that had extended invitation to himself and expressed gratitude to all of the parent volunteers that assisted in making these graduation events memorable as he is sure that the Principals and school teams appreciated the support.

6.0 Report from the Director General

The Director General drew attention to the many events that took place since the May 26, 2021, Council meeting, as follows

- May 28, 2021 – the Sir Wilfrid Laurier Foundation Laurier Gala and Hope Fest was held on-line to celebrate student success and showcase the incredibly talented students within the school board. Over 200 students were recognized for academics, school perseverance, sports, arts and community involvement and thirty students entertained with their specific talent. A special thank you goes to the organizers of this event as well as the Chairperson for his professional support;
- June 7, 2021 – She also attended the planting of the tree by the Parents Committee. The tree is to remind us all of the hardships encountered during COVID-19 but it is also a tree of hope as it will continue to grow and be a presence to honour the lives lost during the pandemic;
- June 10, 2021 – the Virtual Retirement Celebration for the 2020-2021 retirees was held to honour our employees who have contributed years of services to our organization;
- June 11, 2021 – Model the Way Honours Ceremony was held on Facebook Live. This event was to celebrate the Leadership initiatives throughout the school board through student involvement. COVID-19 did not stop these students;
- June 11, 2021 – Attended the Grenville Elementary School grade 6 graduation. The graduating class spent part of the day building cars made of cardboard so they could *drive* to the *drive-in* located in the gym. The activity allowed the students to show off skills learned throughout the year as an example of how to bring things to life;
- June 22, 2021 – Attended the virtual grade 6 graduation at Souvenir Elementary School;
- The entire Sir Wilfrid Laurier School Board community is to be commended for their ongoing ability to be flexible, adaptable and resilient during these COVID-19 times;
- Congratulations to all the 2020-2021 graduates and their parents, who have stood behind them all the way;

Proud Moments

- For the 2021-2022 there will be 45 pre-kindergarten classes (pre-K), so there will be at least one pre-K in each elementary school. Many thanks to the school teams and the School Affairs and School Organization and the Material Resources and Transportation departments for all of their work on this dossier. Feedback to date from parents whose child has attended pre-K has been very positive;
- June 2-13, 2021 – Pierre Elliot Trudeau Elementary School, as part of a community projects with other local schools, and the Blainville Art Museum, created Mandala Collages. Upon completion over 1,000 student works were displayed in *Ma première oeuvre d'art collective*. These works of art can be seen on YouTube;

Upcoming Opportunity

- Summer School will take place from July 5-25, 2021, and all of the registration information is on the school board website;
- Starting in August 2021 there will be a Back-to-School Plan published that will assist with any questions parents and staff may have about how the start to the new school year will be undertaken.

There are many ways in which to look at what has taken place with COVID-19 but the school board is holding its own through the support of its employees, students and their families. It is nice to know that there are brighter days on the horizon. Wishing everyone a well deserved restful and joyful summer.

7.0 Business Arising**7.1 2021-2022 Organizational Chart**

The Director General highlighted the process and the recommendations of the Association québécoise des cadres scolaires - Sir Wilfrid Laurier Section and the Sir Wilfrid Laurier Administrators' Association via their respective Professional Relations Committees.

2021-2022 Organizational Chart

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-170125-HR-0050, approving the organizational chart for management;

CC-210623-HR-0133

WHEREAS the needs of the Sir Wilfrid Laurier School Board have changed considerably over the past years;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210428-HR-0095, authorizing for consultation a modified organizational chart for management that will come into effect as of the 2021-2022 school year;

WHEREAS a consultation period was held from April 29 to June 14, 2021;

WHEREAS feedback was received from the Association québécoise des cadres scolaires - Sir Wilfrid Laurier Section and the Sir Wilfrid Laurier Administrators' Association and taken into consideration;

Commissioner Vincent Cammisano MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the modified organizational chart for management, as per document no. SWLSB-2021/06/23-HR-001;

AND THAT this resolution replace resolution no. CC-170125-HR-0050 as of July 1, 2021.

Carried unanimously

7.2 By-law no. BL2000-CA-05: Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board

By-law no. BL2000-CA-05: Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board

WHEREAS, in accordance with section 162 of the *Education Act*, the day, time and place of the regular meetings of the Council of Commissioners must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

CC-210623-CA-0134

WHEREAS said public notice must indicate the object of the by-law, the day appointed for its adoption and the place where the draft may be examined;

WHEREAS public notice was given with regard to the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board* and a copy of the draft by-law was sent to each governing board and to the Parents' Committee;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board*, for the 2021-2022 school year, as per document no. SWLSB-2021/06/23-CA-002;

AND THAT this by-law become effective upon the publication of a public notice to that effect, in accordance with section 394 of the *Education Act*.

Carried unanimously

7.3 By-law no. BL2008-CA-15: Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board

By-law no. BL2008-CA-15: Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board

WHEREAS, in accordance with sections 162 and 182 of the *Education Act*, the day, time and place of the regular meetings of the Executive Committee must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

CC-210623-CA-0135

WHEREAS said public notice must indicate the object of the by-law, the day appointed for its adoption and the place where the draft may be examined;

WHEREAS public notice was given with regard to the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board* and a copy of the draft by-law was sent to each governing board and to the Parents' Committee;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board*, for the 2021-2022 school year, as per document no. SWLSB-2021/06/23-CA-003;

AND THAT this by-law become effective upon the publication of a public notice to that effect, in accordance with section 394 of the *Education Act*.

Carried unanimously

7.4 Policy no. 2021-CA-27: Policy on Student Representation at the Sir Wilfrid Laurier School Board

Friendly amendments were proposed for the *Policy on Student Representation at the Sir Wilfrid Laurier School Board* in order to correct an error concerning the number of Commissioners responsible for the Central Students' Committee and the length of the mandate of said committee.

On a *point of order*, Commissioner James Di Sano request that the Council go *in camera*.

TIME: 20:54 hours

The meeting resumed.

TIME: 20:58 hours

Commissioner James Di Sano accepted the friendly amendments to the policy.

Policy no. 2021-CA-27:
Policy on Student
Representation at the Sir
Wilfrid Laurier School
Board

CC-210623-CA-0136

WHEREAS section 211.1 of the *Education Act* (the Act) states that *Subject to any policy directions the Minister may establish, the school board must adopt a policy on introducing students to democracy in schools, providing, in particular, for a form of student representation with the council of commissioners;*

WHEREAS sections 42 (3) and 51 of the Act provide for student representation on the governing board for students in the second cycle of secondary school while section 102 provides for student representation on the governing board of both an adult education centre and a vocational training centre;

WHEREAS the Council of Commissioners wishes to provide the opportunity to students who are involved in the democracy and the life organization of their school or centre to expand their knowledge and experience of these processes by including them as student representatives on the Council of Commissioners;

WHEREAS proposed policy no. 2021-CA-27: *Policy on Student Representation at the Sir Wilfrid Laurier School Board* has been developed to create a Central Students' Committee that would represent the students of the Sir Wilfrid Laurier School Board and would elect two (2) of its members as Student Representatives on the Council of Commissioners;

WHEREAS the proposed policy also provides for four (4) Commissioners assigned by the Council of Commissioners to act as the persons responsible for the Central Students' Committee and as the liaison between said committee and the Council;

WHEREAS management has been consulted on this policy and its feedback taken into consideration;

Commissioner James Di Sano MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt policy no. 2021-CA-27: *Policy on Student Representation at the Sir Wilfrid Laurier School Board*, as per document no. SWLSB-2021/06/23-CA-004;

AND THAT the following Commissioners be named as the Responsible Commissioners for the Central Students' Committee for a one-year term: Olivia Landry, Vincent Cammisano, James Di Sano and Stéphane Henley;

FURTHER THAT a recommendation for the nomination of two (2) Student Representatives to the Council of Commissioners be brought to the regular meeting of the Council of Commissioners on October 27, 2021.

Carried unanimously

7.5 By-law no. BL2009-CA-19: By-Law Establishing Procedures for the Examination of Complaints from Students or Their Parents

By-law no. BL2009-CA-19:
By-Law Establishing
Procedures for the
Examination of Complaints
from Students or Their
Parents

CC-210623-CA-0137

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-100623-CA-0147, approving by-law no. BL2010-CA-19: *Procedure for the Examination of Complaints from Students or Their Parents* (the By-law);

WHEREAS the Council of Commissioners adopted resolution no. CC-210428-CA-0098, authorizing for consultation the amendments to the By-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

WHEREAS said public notice must indicate the object of the by-law, the day appointed for its adoption and the place where the draft may be examined;

WHEREAS public notice was given with regard to the amendments to the By-law, and a draft copy was sent to each governing board and to the parents' committee;

WHEREAS a consultation period was held from April 29 to June 14, 2021;

WHEREAS the Governing Boards, the Parents' Committee, the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association, the Laurier Teachers' Union, the Sir Wilfrid Laurier Professionals - SPPOQA, the FEESP-CSN, the SEPB (Local 577), and the Student Ombudsman were consulted on the By-law and their feedback was received and taken into consideration;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law no. BL2010-CA-19: *Procedure for the Examination of Complaints from Students or Their Parents*, as per document no. SWLSB-2021/06/23-CA-005;

AND THAT this by-law become effective upon the publication of a public notice to that effect, in accordance with section 394 of the *Education Act*.

Carried unanimously

7.6 Policy no. 2000-CA-03: Reconsideration of a Decision Affecting a Student

Policy no. 2000-CA-03:
Reconsideration of a
Decision Affecting a
Student

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. 000322-CA-0177, approving policy no. 2000-CA-03: *Reconsideration of a Decision Affecting a Student*, and resolution no. CC-141112-CA-0065, amending section 7.0 of said policy;

CC-210623-CA-0138

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210428-CA-0099, authorizing for consultation the amendments to policy no. 2000-CA-03: *Reconsideration of a Decision Affecting a Student*;

WHEREAS a consultation period was held from April 29 to June 14, 2021;

WHEREAS the Governing Boards, the Parents' Committee, the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association, the Laurier Teachers' Union, the Sir Wilfrid Laurier Professionals - SPPOQA, the FEESP-CSN, the SEPB (Local 577), and the Student Ombudsman were consulted on the policy and their feedback was received and taken into consideration;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to policy no. 2000-CA-03: *Reconsideration of a Decision Affecting a Student*, as per document no. SWLSB-2021/06/23-CA-006.

Carried unanimously

7.7 Policy no. 2006-FR-03: *Policy on School Fees Charged to Parents – Youth Sector*

Policy no. 2006-CA-03: WHEREAS policy no. 2006-FR-03: *Policy on School Fees Charged to Parents – Youth Sector* of the Sir Wilfrid Laurier School Board was initially adopted on June 28, 2006 via Council resolution no. 060628-FR-0232;
 Policy on School Fees Charged to Parents – Youth Sector

CC-210623-FR-0139

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210428-FR-0100, authorizing for consultation the amendments to policy no. 2006-FR-03: *Policy on School fees Charged to Parents – Youth Sector*;

WHEREAS a consultation period was held from April 29 to June 14, 2021;

WHEREAS the Governing Boards, the Parents' Committee, the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association, the Laurier Teachers' Union, the Sir Wilfrid Laurier Professionals - SPPOQA, the FEESP-CSN, and the SEPB (Local 577) were consulted on the policy and their feedback was received and taken into consideration;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to policy no. 2006-FR-03: *Policy on School Fees Charged to Parents – Youth Sector*, as per document no. SWLSB-2021/06/23-FR-001.

Carried unanimously

8.0 Decision Items

8.1 Financial Resources

8.1.1 2021-2022 Initial Budget

The Director of Financial Resources advised the Council that the initial budget is built on assumptions given that the initial budget consultation parameters are not yet available. The financial impacts of COVID-19 and the *Plan de relance pour la réussite scolaire* are not included in this initial budget. The initial budget will be revised upon receipt of the initial parameters and the official enrolment for the 2021-2022 school year.

He continued noting the following:

- Timeline – the budget consultation, the input of the Resource Allocation Committee (RAC), receipt of the consultation parameters and the development of the initial budget for adoption by Council;
- Principles and Objectives – Ensuring that, after the budget consultation, the orientations of the Commitment-to-Success Plan (CTSP) recommended are addressed;
- Enrolment is at the core of the development of the initial budget. In recent years enrolment in the English sector has been declining but with the influx of pre-kindergarten, the decline has slowed;
- The initial budget for 2021-2022 is \$187,152,403.00, which is somewhat conservative, and has only been slightly increased over the 2020-2021 budget;
- Initial budget details
 - Increase in home schooling – plans are in place to monitor this budget line;
 - The initial budget provides funding for 901 teacher posts of which 895 have been allocated so there are 6 available teacher posts. This is an improvement from 2020-2021 whereby there were 17 available posts;

- There has been an increase in the following decentralized measures *Mesures d'appui, Adaptation scolaire, Régions et petits milieu, 15025: Minimal services to schools* and *15028: Extracurricular activities in high school*;
- Measure 15313: *Support Special Class* has also been increased;
- Measure 16044: *Building Maintenance* is a new measure that will go towards the cleaning of ventilation systems, painting and minor repairs. This is a protected measure so any funds remaining at the end of the 2021-2022 school year will be returned to the MEQ;
- There has been a decrease in daycare enrolment which translates into a loss of revenues but it is anticipated that numbers will rebound;
- Capital investments
 - An investment of \$200,000.00, for digital resources and techno-pedagogical tools;
 - New Measure 18014: *Capital fund for measures*, will allow schools to purchase sports equipment;
- Upon completion of the initial budget for 2021-2022 the orientations from the CTSP were updated as follows:
 - Retain and Support Quality Employees – The mentoring and coaching allocation has been increased by \$25,000.00 and an additional Vice-Principal position has been assigned to Pierre-Elliott-Trudeau Elementary School;
 - Offer students a variety of choices through 21st century programs and curriculums and Develop a learning and working environment that promotes health, safety and well-being both received additional support through capital investment;
- A review of the budget timeline for the 2021-2022 school year.

The Chairperson thanked the Director of Financial Resources and his team for the informative presentation and advised that audience that the Council has discussed the initial budget in-depth at its June 16, 2021, Corporate Committee meeting.

2021-2022 Initial Budget

CC-210623-FR-0140

WHEREAS, in accordance with the *Education Act*, the Sir Wilfrid Laurier School Board must adopt and submit to the Ministère de l'Éducation (MEQ) its operating, investment and debt service budget for the 2021-2022 school year (the Budget);

WHEREAS the Budget was built based on the budget consultation parameters presented on April 27, 2021;

WHEREAS the Budget is balanced for the 2021-2022 school year, based on a typical school year;

WHEREAS the Budget does not include the potential financial impact of the COVID-19 pandemic on revenues, additional expenditures and cost savings;

WHEREAS directives from the MEQ with regard to the treatment of incremental costs due to the COVID-19 pandemic for 2020-2021 have yet to be communicated;

WHEREAS the school tax proceeds in the amount of \$9,646,584.00 were determined by taking into account:

- an adjusted standardized assessment of taxable immovables of \$25,000.00 and less in the amount of \$34,111,059.00,
- a number of 24,014 taxable immovables of more than \$25,000.00, and
- the rate of \$0.1054 per \$100 of the assessment set by the Minister for the 2021-2022 school tax;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the operating, investment and debt service budget for the 2021-2022 school year, providing for revenues of \$187,152,403.00 and expenses of \$187,152,403.00, subject to the authorization of the Minister, in accordance with section 279 of the *Education Act*;

AND THAT it be submitted to the Ministère de l'Éducation.

Carried unanimously

8.2 Information Technology

8.2.1 2021-2022 GRICS Annual Invoice

2021-2022 GRICS Annual Invoice

CC-210623-IT-0141

WHEREAS the Sir Wilfrid Laurier School Board uses the GRICS (Société de gestion du réseau informatique des commissions scolaires) software for the management of its administrative and pedagogical information systems;

WHEREAS the GRICS invoices the Sir Wilfrid Laurier School Board on an annual basis for software licences and related support services;

WHEREAS the estimated amount of the 2021-2022 GRICS invoice is of \$569,239.00 before taxes;

Parent Commissioner Adam Gordon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the payment of the invoice from the GRICS (Société de gestion du réseau informatique des commissions scolaires) for the 2021-2022 school year for an amount of \$569,239.00 (\$654,482.54, all taxes included, \$608,406.97, net taxes).

AND THAT the Director General or, in their absence, the Assistant Director General be authorized to sign all documentation and to pay the final invoice to be received in the month of July 2021;

FURTHER THAT, should the invoice exceed the estimated amount, the Director General or, in their absence, the Assistant Director General, be granted authorization to pay an additional 10% of the estimated amount.

Carried unanimously

8.2.2 Public Tender 2021-7542-01 - Équipements pédagonumériques

Public tender 2021-7542-01 - Équipements pédagonumériques

CC-210623-IT-0142

WHEREAS the Ministère de l'Éducation (the MEQ) continues to invest in technology via the Digital Action Plan (*Plan d'action numérique*) for the province of Québec;

WHEREAS the allocation for Measure 50767 (*Projets en programmation et en bureautique*) and Measure 50761 (*Outils numériques*) for the Sir Wilfrid Laurier School Board for the upcoming 2021-2022 school year is in the amount of \$688,834.00;

WHEREAS the MEQ has mandated the Centre d'acquisitions gouvernementales (the CAG) to conduct a public tender for the acquisition of tablets, robots and makerspace equipment;

WHEREAS the CAG will be launching public tender 2021-7542-01 - *Équipements pédagonumériques* on the Système électronique d'appel d'offres (SEAO) in June 2021 so that the equipment is made available for August 2021;

WHEREAS the Sir Wilfrid Laurier School Board requires various quantities of equipment available on this tender for its schools and centres for the upcoming 2021-2022 school year;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners authorize the Director General to confirm to the Centre d'acquisitions gouvernementales the participation of the Sir Wilfrid Laurier School Board to this tender;

AND THAT the Director General or, with their absence or with their knowledge, the Assistant Director General be authorized to sign all documentation concerning this mandate to the Centre d'acquisitions gouvernementales as well as any future authorization required with regard to the ensuing contract;

FURTHER THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the acquisition of equipment available in public tender 2021-7542-01 that is not to exceed \$750,000.00, including taxes, and authorize the Director of Information Technology to sign all purchase orders in this regard.

Carried unanimously

8.2.3 Public Tender 2021-7525-60 - Postes informatiques et moniteurs neufs

Public tender 2021-7525-60 - *Postes informatiques et moniteurs neufs* WHEREAS the Ministère de l'Éducation has mandated the Centre d'acquisitions gouvernementales (the CAG) to conduct a public tender for the acquisition of desktop computers, laptops, monitors, charging carts and high-performance workstations;

CC-210623-IT-0143 WHEREAS the CAG will be launching public tender 2021-7525-60 - *Postes informatiques et moniteurs neufs* on the Système électronique d'appel d'offres (SEAO) in June 2021 so that the equipment is made available for September 2021;

WHEREAS the duration of this mandate is for one (1) year with the possibility of two (2) extensions of six (6) months each, covering a potential total of two (2) years (September 1, 2021, to September 1, 2023);

WHEREAS the Sir Wilfrid Laurier School Board requires various quantities of equipment available on this tender for its schools, centre and administrative offices for the next two (2) years;

Commissioner Anick Brunet MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners authorize the Director General to confirm to the Centre d'acquisitions gouvernementales the participation of the Sir Wilfrid Laurier School Board to public tender 2021-7525-60 - *Postes informatiques et moniteurs neufs*;

AND THAT the Director General or, with their absence or with their knowledge, the Assistant Director General be authorized to sign all documentation concerning this mandate to the Centre d'acquisitions gouvernementales as well as any future authorization required with regard to the ensuing contract;

FURTHER THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the acquisition of equipment available in public tender 2021-7525-60 that is not to exceed \$225,000.00 annually, including taxes, and authorize the Director of Information Technology to sign all purchase orders in this regard.

Carried unanimously

8.3 Material Resources and Transportation

8.3.1 Engagement of Professional Services – Architects & Engineers – Renovation Projects

Engagement of
Professional Services –
Architects & Engineer –
Renovation Projects

CC-210623-MR-0144

WHEREAS professional services are required in the disciplines of architecture, civil and structural engineering as well as mechanical and electrical engineering for the projects that will be carried out in the next three (3) school years;

WHEREAS the public call for tenders was composed of five (5) lots for architecture, three (3) lots for civil and structural engineering and three (3) lots for mechanical and electrical engineering, for a total of eleven (11) separate lots;

WHEREAS the public call for tenders was made and tenders were opened on June 7, 2021;

WHEREAS a selection committee met on June 11, 2021, to report their evaluations of the bids received;

WHEREAS the conformability of all bidders has been verified;

Commissioner Karla Abraham Di Francesco MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the selection of professional services in the disciplines of architecture, civil and structural engineering as well as mechanical and electrical engineering as follows:

Amended by
resolution no. EC-
210820-MR-0007

Architecture	Lot 1	Bergeron Thouin Associés Architectes Inc.
	Lot 2	Ruccolo+Faubert Architectes Inc.
	Lot 3	ANA Architecture Inc.
	Lot 4	Arcand-Laporte-Klimpt, Architectes SENCRL
	Lot 5	Barin Architecture+Design
Civil and structural engineering	Lot 6	Cima+ S.E.N.C.
	Lot 7	GBI Experts-Conseils Inc.
	Lot 8	Cima+ S.E.N.C.
Mechanical and electrical engineering	Lot 9	Cima+ S.E.N.C.
	Lot 10	Bouthillette Parizeau Inc.
	Lot 11	Cima+ S.E.N.C.

Carried unanimously

8.3.2 Cleaning Supplies and Equipment

Cleaning Supplies and
Equipment

CC-210623-MR-0145

WHEREAS, in 2018, the Sir Wilfrid Laurier School Board joined a grouped tender for cleaning supplies and equipment with the Comité d'achats regroupés Laval-Laurentides-Lanaudière (CARLLL) led by the Commission scolaire des Samares;

WHEREAS the contract is effective from May 1, 2018, until September 30, 2021;

WHEREAS on October 31, 2020, the Government of Québec adopted the *Act respecting the Centre d'acquisitions gouvernementales*;

WHEREAS the Centre d'acquisitions gouvernementales ensures the continuation of the master contracts for the acquisition of goods and services identified by the Conseil du trésor;

WHEREAS the Conseil du trésor has mandated the Centre d'acquisitions gouvernementales to conduct public tenders on behalf of all public organizations across the province to obtain the best overall scenario and price structure;

WHEREAS the Centre d'acquisitions gouvernementales currently has an ongoing contract for cleaning supplies until October 31, 2022;

WHEREAS the Centre d'acquisitions gouvernementales has denied our request to join its existing contract;

WHEREAS the Comité d'achats regroupés Laval-Laurentides-Lanaudière (CARLLL) will extend its contract for a thirteen-month period by mutual agreement in order to align its termination date with the existing contract of the Centre d'acquisitions gouvernementales, which ends on October 31, 2022;

WHEREAS the purchase cost of cleaning supplies and equipment is estimated to be of \$255,000.00, before taxes;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the extension of the contract for cleaning supplies and equipment until October 31, 2022;

AND THAT the purchase of the required cleaning supplies and equipment be authorized for a thirteen-month period starting October 1, 2021;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all purchase orders until the termination of the extended contract.

Carried unanimously

Commissioner Vincent Cammisano excused himself for the evening. **TIME: 21:37 hours**

8.4 Corporate Affairs and Secretary General

8.4.1 Risk Management Plan

Risk Management Plan
CC-210623-CA-0146

WHEREAS the Conseil du trésor adopted the *Directive concernant la gestion des risques en matière de corruption et de collusion dans les processus de gestion contractuelle* (the Directive);

WHEREAS the Directive requires the Sir Wilfrid Laurier School Board to adopt, for each financial year, a risk management plan concerning corruption and collusion risks in contract management processes;

WHEREAS the Council of Commissioner of the Sir Wilfrid Laurier School Board approved resolution no. CC-191211-CA-0055, adopting the *2019-2020 and 2020-2021 Risk Management Plan Concerning Corruption and Collusion Risks in Contract Management Processes*;

WHEREAS a new *Risk Management Plan Concerning Corruption and Collusion Risks in Contract Management Processes* has been developed for 2021-2022;

Parent Commissioner Adam Gordon MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the *2021-2022 Risk Management Plan Concerning Corruption and Collusion Risks in Contract Management Processes*, as presented in document no. SWLSB-2021/06/23-CA-007.

Carried unanimously

8.4.2 2021-2022 Corporate Calendar

2021-2022 Corporate
Calendar

WHEREAS Annex 1 of procedure no. P2013-CA-08: *Corporate & Pedagogical Committees* must be reviewed and approved annually in June;

CC-210623-CA-0147

WHEREAS the Corporate Committee has reviewed Annex I of procedure no. P2013-CA-08: *Corporate & Pedagogical Committees*;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Corporate Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to Annex 1 of procedure no. P2013-CA-08: *Corporate & Pedagogical Committees*, as per document no. SWLSB-2021/06/23-CA-008.

Carried unanimously

8.5 Adult Education and Vocational Training / Service aux entreprises

8.5.1 Vocational Training Authorizations

8.5.1.1 Renewal Request

Vocational Training
Authorizations

WHEREAS the Council of Commissioners adopted resolution no. CC-180523-AE-0130, requesting a provisional authorization from the Ministère de l'Éducation for the AVS 5734 High-Pressure Welding program;

Renewal Request

CC-210623-AE-0148

WHEREAS this request was in partnership with the Centre de services scolaire des Mille-Îles (CSS des Mille-Îles) and the Centre de services scolaire de la Rivière-du-Nord (CSS de la Rivière-du-Nord);

WHEREAS this program is taking place at the Construc-Plus Vocational Centre;

WHEREAS this provisional authorization will be expiring on June 30, 2022;

WHEREAS the Sir Wilfrid Laurier School Board wishes to support the CSS des Mille-Îles and the CSS de la Rivière-du Nord with this renewal of the provisional authorization for 2022-2023, 2023-2024 and 2024-2025;

WHEREAS the Sir Wilfrid Laurier School Board wishes to request a renewal of the provisional authorization to offer the AVS 5734 High-Pressure Welding program;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Pedagogical Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request a renewal of the provisional authorization from the Ministère de l'Éducation for the following program:

- AVS 5734 High-Pressure Welding

Carried unanimously

8.5.1.2 New Request

Vocational Training
Authorizations

WHEREAS Orientation no. 2 of the Sir Wilfrid Laurier School Board's Commitment-to-Success Plan requires that the school board offer students a variety of choices through 21st century programs and curriculums;

New Request

CC-210623-AE-0149

WHEREAS Objective no. 3 of the Sir Wilfrid Laurier School Board's Commitment-to-Success Plan requires that the school board graduate a greater number of students from high school or vocational training before the age of 20;

WHEREAS Vocational Training is a priority for the Sir Wilfrid Laurier School Board as it wishes to support increased accessibility to programs for students on its territory;

WHEREAS the Sir Wilfrid Laurier School Board wishes to offer the *Pharmacy Technical Assistance* program in English;

WHEREAS the job prospects in Laval, Laurentides and Lanaudière as well as in the Greater Montreal area for the 2019-2023 period for *Pharmacy Technical Assistance* are excellent according to the labour market information provided by Service Québec's *IMT en ligne* website;

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Pedagogical Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board request a permanent authorization from the Ministère de l'Éducation to offer the following program:

- DVS 5841 Pharmacy Technical Assistance

Carried unanimously

8.6 Human Resources

8.6.1 Nomination of In-School Administrator – Vice-Principals

The Interim Director of Human Resources noted that several candidates were interviewed for this position on June 18, 2021, and that the candidate selected meets the requirements of the position and has been with the school board since 2005.

Nomination of In-School Administrator

WHEREAS the position of vice-principal at Laval Senior Academy will become vacant after June 30, 2021;

Vice-Principal

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied;

CC-210623-HR-0150

WHEREAS the position was posted and a Selection Committee was held on June 18, 2021;

Commissioner Emilio Migliozi MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following to the position of vice-principal, effective July 1, 2021.

SCHOOL	VICE-PRINCIPAL
Laval Senior Academy	Reno Vaccaro

Carried unanimously

The Chairperson congratulated Mr. Vaccaro and wished him the best in his new position.

The Director General welcomed Mr. Vaccaro to the Management team and wished him continued success.

Mr. Vaccaro thanked everyone for their kind words and that he is looking forward to the challenge.

9.0 Information Items

9.1 SWL Foundation Report:

There was no report

Commissioner Melissa Wall noted that at the graduations she had recently attended there was a representative from the Sir Wilfrid Laurier Foundation to present the its bursaries and to speak about its work.

9.2 Parent Commissioners Reports

9.2.1 Parents' Committee Report:

The report can be found in the meeting package.

9.2.2 SEAC Report:

Parent Commissioner Stéphane Henley drew the Council's attention to the report contained in the meeting package.

9.3 Report of QESBA

There was no report.

10.0 Question Period

The Director of Corporate Affairs and Secretary Generals advised that there were no questions.

11.0 Correspondence

There was no correspondence.

12.0 Varia

There were no varia items.

13.0 Adjournment

The Chairperson thanked everyone for who attended this evening. He also thanked students, employees, parents and stakeholders for their continued support and patience as we continue to hope for a better situation for the 2021-2022 school year. He wished everyone a relaxing and safe summer.

Parent Commissioner Tara Anderson MOVED the adjournment of the meeting.

Carried unanimously

TIME: 21:55 hours

NEXT MEETING ⇒ REGULAR ⇒ September 23, 2021