

**PROVINCE OF QUÉBEC**  
**Ville de Rosemère**

**A Special meeting** of the Executive Committee of the Sir Wilfrid Laurier School Board was held via videoconference on Friday, August 20, 2021, at 9:30 a.m., at which were:

**Present via videoconference:** Paolo Galati, Chairperson; Commissioner Bob Pellerin, Vice-Chairperson; Commissioners Donna Anber, Vincent Cammisano, James Di Sano, Olivia Landry and Parent Commissioner Adam Gordon; and Gaëlle Absolonne, Director General.

**Also present via videoconference were:** Parent Commissioner Tara Anderson; Frédéric Greschner, Assistant Director General; Anna Sollazzo, Secretary General and Director of Legal, Corporate and Communications; Robin Bennett, Director of Information Resources; Michel Dufour, Director of Material Resources and Transportation; Marilyne Demers, Assistant Director of Material Resources and Transportation; and Jocelyne Thompson-Ness, Administration Officer.

### 1.0 Opening of Meeting

The Chairperson called the meeting to order and confirmed with the Secretary General and Director of Legal, Corporate and Communications that the process for calling this special meeting was in conformity with the law.

**TIME: 9:30 hours**

The Secretary General and Director of Legal, Corporate and Communications confirmed quorum.

### 1.1 Acknowledgement of the Land:

*“We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien’keha:ka or Mohawk nation. The Mohawk Nation is also known as the “Eastern Door Keepers” and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.*

*All those who gather here are counted as esteemed stakeholders in our community and most importantly friends.”*

### 2.0 Approval of the Agenda:

Approval of the Agenda  
 EC-210820-CA-0005

Parent Commissioner Adam Gordon MOVED THAT the special Executive Committee agenda be approved as presented in document no. X-SWLSB-2021/08/20-CA-001.

**Carried unanimously**

### 3.0 Material Resources and Transportation

#### 3.1 Public Tender – Short-Term Leasing of Vehicles

In response to questions, the Director of Material Resources and Transportation noted that he would advise the Centre d’acquisitions gouvernementales (CAG) that this establishment is still a school board and not a Centre de service scolaire and request that the *mandat d’achat* be corrected. The resolution is being brought forth as it is necessary to have approval for the CAG to award contracts to multiple suppliers within 10% of the lowest bid.

Public Call for Tenders  
Short-Term Lease of  
Vehicles  
**EC-210820-MR-0006**

WHEREAS on October 31, 2020, the Government of Québec adopted the *Act respecting the Centre d'acquisitions gouvernementales*;

WHEREAS the Conseil du trésor has decreed that all agreements for the acquisition and leasing of vehicles must be negotiated by the CAG;

WHEREAS the CAG will be conducting public tender no. 2021-0698-01 to select a supplier for the short-term leasing of vehicles;

WHEREAS the CAG has opted to award the contract to all suppliers whose submitted price in respect of the services to be rendered does not exceed the lowest price by more than 10%;

WHEREAS the *Regulation respecting certain service contracts of public bodies* requires authorization from the Council of Commissioners (*dirigeant de l'organisme public*) before the publication of this type of tender;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board exercises all functions and powers of the Council of Commissioners during the period of July and August as per Appendix 1 of by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the participation of the Sir Wilfrid Laurier School Board in public tender no. 2021-0698-01 to select a supplier for the short-term leasing of vehicles;

AND THAT the Centre d'acquisitions gouvernementales be authorized to award contracts to multiple suppliers within 10% of the lowest bid;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this tender, as per by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*.

**Carried unanimously**

### **3.2 Amendment to Resolution – Engagement of Professional Services – Architects & Engineers – Renovation Projects**

In response to a question from Commissioner Donna Anber, the Director of Material Resources and Transportation noted that there is no difference in cost just the choice of firm. There is a regulation that dictates the professional fees.

Amendment to Resolution  
Engagement of  
Professional Services  
Architects & Engineers  
Renovation Projects  
**EC-210820-MR-0007**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210623-MR-0144, approving the list of professional firms selected for renovation projects to be carried out in the next three years;

WHEREAS an omission was discovered in the tender documents submitted by the highest ranked bidder for Lot 6, which necessitates the rejection of their bid;

WHEREAS it has now become necessary to select the next highest ranked bidder for Lot 6;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board exercises all functions and powers of the Council of Commissioners during the period of July and August, as per Appendix 1 of by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board amend resolution no. CC-210623-MR-0144 by adding Cima+ S.E.N.C. as the retained professional firm for Lot 6 in the discipline of civil and structural engineering.

Architecture	Lot 1	Bergeron Thouin Associés Architectes Inc.
	Lot 2	Ruccolo+Faubert Architectes Inc.
	Lot 3	ANA Architecture Inc.
	Lot 4	Arcand-Laporte-Klimpt, Architectes SENCRL
	Lot 5	Barin Architecture+Design
Civil and structural engineering	Lot 6	<b>Cima+ S.E.N.C.</b>
	Lot 7	GBI Experts-Conseils Inc.
	Lot 8	Cima+ S.E.N.C.
Mechanical and electrical engineering	Lot 9	Cima+ S.E.N.C.
	Lot 10	Bouthillette Parizeau Inc.
	Lot 11	Cima+ S.E.N.C.

Carried unanimously

**3.3 Professional Fees – Civil & Structural Engineers – New School in Lanaudière**

The Director of Material Resources and Transportation noted that this resolution will allow for a purchase order to be opened for these professional services.

Professional Fees WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210331-MR-0086, approving the list of professional firms selected for the construction of a new school in the Lanaudière region;

Civil & Structural Engineers

New School in Lanaudière WHEREAS GBI Experts-conseils Inc., the firm selected to provide civil and structural engineering services for this project, has submitted its professional fees in the amount of \$356,881.91, before taxes, or \$381,459.47, net taxes;

**EC-210820-MR-0008**

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board exercises all functions and powers of the Council of Commissioners during the period of July and August, as per Appendix 1 of by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the professional fees submitted by GBI Experts-conseils Inc. in the amount of \$356,881.91, before taxes, or \$381,459.47, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all purchase orders regarding the above-mentioned professional fees.

Carried unanimously

**3.4 Professional Fees – Mechanical & Electrical Engineers – New School in Lanaudière**

The Director of Material Resources and Transportation noted that, as with the professional services for civil and structural engineering, this resolution will allow for a purchase order to be opened.

Professional Fees

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210331-MR-0086, approving the list of professional firms selected for the construction of a new school in the Lanaudière region;

Mechanical & Electrical Engineers

WHEREAS Bouthillette Parizeau Inc., the firm selected to provide mechanical and electrical engineering services for this project, has submitted its professional fees in the amount of \$377,154.00, before taxes, or \$403,127.65, net taxes;

New School in Lanaudière

**EC-210820-MR-0009**

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board exercises all functions and powers of the Council of Commissioners during the period of July and August, as per Appendix 1 of by-law no. BL2008-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board;

Parent Commissioner Adam Gordon MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the professional fees submitted by Bouthillette Parizeau Inc. in the amount of \$377,154.00, before taxes, or \$403,127.65, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all purchase orders regarding the above-mentioned professional fees.

**Carried unanimously**

### **3.5 Reimbursement of Additional Costs Paid by Transportation Companies for Cleaning Products & PPES in 2020-2021**

In response to questions, the Director of Material Resources and Transportation, with the assistance of the Director General, noted the following:

- The costs indicated in the resolution below are included in the COVID-19 costs that are reported on a monthly basis to the government by Financial Resources. It has taken some time to determine the cost per day per transportation company;
- In July 2021, the school board received \$2,100,000.00, from the government to cover any COVID-19 costs. Financial Resources has advised that, at this time, the expenses and the monies received from the government are matching;
- If there is a surplus from the monies received for COVID-19 expenses and, if this is the case, the monies cannot be spent but will be used to offset the accumulated deficit.

Reimbursement of Additional Costs Paid by Transportation Companies for Cleaning Products & PPE in 2020-2021

WHEREAS, due to the COVID-19 pandemic, the Institut national de santé publique du Québec issued directives and recommendations to transportation companies for products to disinfect buses and minivans and for personal protective equipment (PPE) for the drivers and students (masks, gloves, visors);

**EC-210820-MR-0010**

WHEREAS the transportation companies have assumed these additional costs since the beginning of the 2020-2021 school year;

WHEREAS a study was conducted in cooperation with the Fédération des centres de services scolaires du Québec to establish pricing guidelines for the additional costs assumed by the transportation companies;

WHEREAS the original invoices received from the transportation companies have been adjusted to reflect these new pricing guidelines;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the payment of the additional costs for cleaning supplies and personal protective equipment to the following transportation companies:

<b>Transportation Company</b>	<b>Invoice no.</b>	<b>Amount (before tax)</b>	<b>Amount (net taxes)</b>
Autobus Campeau	14653	\$66,845.12	\$71,448.58
Autobus Georges D. Paquette Ltée	2630	\$46,520.60	\$49,724.36
Autobus Groupe Seguin Inc.	0030062021	\$35,528.32	\$37,975.07
Autobus La Diligence Inc.	13584	\$6,415.60	\$6,857.43
Groupe Renaud	5418	\$17,529.21	\$18,736.40
	5420	\$45,866.17	\$49,024.86
Les Autobus Brunet Inc.	30622	\$11,549.55	\$12,344.94
Les Autobus La Montréalaise Inc.	28624	\$5,409.86	\$5,782.42
Transport Shiro	112	\$10,358.61	\$11,071.98
Total:		\$246,023.04	\$262,966.03

**Carried unanimously**

#### **5.0 Adjournment:**

Parent Commissioner Adam Gordon MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 9:51 hours**

<b>NEXT MEETING ⇒ REGULAR ⇒ August 25, 2021</b>
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