

Minutes of the **SECOND (2ND)** meeting of the 2021-2022 Sir Wilfrid Laurier Parents Committee held on Thursday October 21th, 2021 at 7:15 p.m. via ZOOM videoconferencing and in-person at Laurentian Regional High School.

MEMBERS PRESENT:

Jonathan Korb	Arundel Elementary	Amanda Shipalesky	Rawdon Elementary
Laura Orzea	Crestview Elementary	Kristin Crowdis	Rosemere High
Dalia Ceron Gonzalez	Franklin Hill Elementary	Evan Goudis	Souvenir Elementary
Marina Santos	Genesis Elementary	Kate Gross	St. Jude Elementary
Jenny Georgiopoulos	Hillcrest Academy	Tammy Lalonde	St. Paul Elementary
Jennifer Subaihi	John F Kennedy Elementary	Chloée Alary	Ste-Adele Elementary
Alexandra Gagnon Rivet	Joliette Elementary	Jaqueline Celemencki	Ste-Agathe Academy
Steve Samanez	Jules Verne Elementary	Barbara Barrasso	Terry Fox Elementary
Tara Anderson	Laurentia Elementary	Nathalie Codner	Twin Oaks Elementary
Karl Trottier	McCaig Elementary	Richard Alary	Joliette High
Jason Stewart	Morin Heights Elementary	Adam Gordon	Lake of Two Mountains High
Lannie Richard	Mountainview Elementary	Michelle Deslauriers	Laurentian Regional High
Mathieu Hypolite	Our Lady of Peace Elementary	Polizoi Christodoulakis	Laval Junior Academy
Tania Mitchell	Pierre E. Trudeau Elementary	Laura Wittebol	Laval Senior Academy
Luis Wong	Pinewood Elementary	Tony Beliotis	SEAC Representative

ALSO PRESENT: Fred Greschner, Assistant Director General; Robin Bennett, Director, Information Resources; the alternate delegates from Hillcrest Academy, Laurentia Elementary, Souvenir Elementary, Terry Fox Elementary, Lake of Two Mountains High, SEAC

ABSENT: Grenville Elementary, Laurentian Elementary, St. Vincent Elementary

The chairperson called the meeting to order at 7:19 pm

1. WELCOME, INTRODUCTION OF GUESTS, AND OPENING OF MEETING

The chairperson welcomed the members and guests.

2. ROLL CALL and INTRODUCTION OF MEMBERS

Members introduced themselves.

3. ACKNOWLEDGEMENT OF THE LAND

Hillcrest Academy read the acknowledgement of the land.

4. APPROVAL OF AGENDA

PC20211021-01 Hillcrest Academy MOVED THAT the agenda be accepted. Seconded by Laurentia Elementary.

Carried **UNANIMOUSLY**

5. APPROVAL OF MINUTES OF OCTOBER 7, 2021

In response to a question from Rosemere High, the chairperson will look into the location of the PC pamphlet that the PC² created.

PC20211021-02 Terry Fox Elementary MOVED THAT the minutes from October 7, 2021 be approved. Seconded by Souvenir Elementary.

Carried **UNANIMOUSLY**

6. QUESTION PERIOD FROM THE PUBLIC

There were no questions

7. BUSINESS ARISING

7.1 Internal rules of procedure

PC20211021-03 Laval Senior Academy MOVED THAT the Internal Rules of Procedure be amended in 9.6 to include: If there is an e-vote it should be recorded in the minutes of the following meeting. Seconded by McCaig Elementary.

Carried **UNANIMOUSLY**

PC20211021-04 Lake of Two Mountains High MOVED THAT the Internal Rules of Procedure be amended in 9.6 to add: On the recommendation of the executive committee, the chairperson can call an e-vote, and that all e-votes must be sent with as much information and background as possible in order for members to make an informed decision and to reduce questions. Seconded by Souvenir Elementary.

Carried UNANIMOUSLY

The chairperson explained that this amendment is because there are times when he receives last minute consultations that need immediate attention and it gives the executive committee the opportunity to call an e-vote in a timely manner.

Members do not want this e-vote abused. As long as there is enough context given to members concerning the e-vote there is no problem with it.

PC20211021-05 Arundel Elementary MOVED THAT the PC Internal Rules of Procedure document be approved with the amendments in **PC20211021-03** and **PC20211021-04**. Seconded by SEAC.

Carried UNANIMOUSLY

7.2 Internal Financial Policy

In members' package.

Twin Oaks suggested the claims be allowed to be sent electronically using digital signatures. The chairperson acknowledged that this is in the works and will be brought back to the next meeting.

PC20211021-06 McCaig Elementary MOVED THAT point 14.1.2 be amended to include: With the treasurer's knowledge, that the chairperson or the vice chairperson can sign the expense claims on his behalf, until digital forms become available at which time only the treasurer will manage and process said claims. Seconded by Franklin Hill Elementary.

Carried UNANIMOUSLY

The chairperson explained that this is to ensure that the members get paid their expenses in a timely manner. During COVID it has been difficult to get the claims signed because meetings are not in-person.

PC20211021-07 Joliette High MOVED THAT the Internal Financial Policy document be approved with amendment **PC20211021-06**. Seconded by Laurentia Elementary.

Carried UNANIMOUSLY

7.3 Internal Rules of Procedure Parents' Committee Facebook Page

In members' package.

PC20211021-08 Laurentia Elementary MOVED THAT the Internal Rules of Procedure Parents' Committee Facebook Page document be approved as presented in members' package. Seconded by Joliette Elementary.

Carried UNANIMOUSLY

7.4 Internal Rules of Procedure PC²

In members' package.

PC20211021-09 Ste-Adele Elementary MOVED THAT the Internal Rules of Procedure PC² document be approved as presented in members' package. Seconded by Joliette High.

Carried UNANIMOUSLY

8. REPORTS

8.1 General Directorate (this report will be emailed to the chairperson to send to members) Since last PC meeting

- A Governing Board training was held on October 13.
 - 27 participants attended
 - Next session – February 9, 2022 where topics will be School Budget, Finances and School Fees

- Phoenix Alternative, LRHS and JHS held their graduations
- Provincial in-school/centre administrators week October 18 to 22

IDEaction project

- A project for our SWLSB community to reflect upon and discuss our issues related to inclusion, diversity and equity, and ultimately, act to refine our practices. We are aiming to get to empowerment.
- Dr. Myrna Lashley will accompany us in our timeline. She will be our consultant.
- A task force will be created with various stakeholders.
- Next steps - send a survey to all parents regarding inclusion, equity and diversity to collect information.

Proud Moments

- Making school yard games at Joliette elementary. Using recycled materials from home and local hardware store, grade 4/5 students created small games for the schoolyard. Some of these games are permanently fixed to the fences while others are games that students can bring outside during recess.
- Students who train at our adult education and vocational training centres are often hired at the SWLSB in various positions. Whenever we have an opportunity we hire our own.
- Partnership initiative with Carrefour jeunesse-emploi de Laval and Desjardins - financial literacy opportunity offer for our adult education students.

Opportunities

- Accounting course at CDC Pont Viau – next class starting on March 7, 2022
- Open House at LJA. Personalized postcard invitations were sent to all Laval grade 6 students. Three sessions will be offered in order to respect the maximum of 250 people in one place at a time. Masks required.
- Qualification – Our business training service provides customized and bilingual trainings to businesses in the LLL region, to develop their employees' skills and competencies in many courses. You can stay informed by subscribing to their newsletter at <https://bilingualtraining.ca/newsletter/>
- Embracing Diversity conferences – January 7, 2022 for employees. A free conference on January 18, 2022 for all families sponsored by SEAC.
 - SEAC enquired if there is a possibility to get the culinary course at the vocational training (VT) centre. The ADG explained that we need program authorization for all programs and it is not easy to get because it is already offered at another centre on our territory. Last year we have applied to get permission to offer Technical Assistance in Pharmacies. (we are still awaiting a response from MEQ). He went on to say that this can be on the back burner and that we are also looking at the Building Maintenance course.

Pinewood Elementary entered the meeting at 8:13

- In response to a question from Laurentia Elementary, the ADG will follow up on whether the recorded link to the October 13 GB training was sent out to GB members.

8.2 PC Chairperson

- Very little has taken place in the last two weeks. Will have a full report next month.
- Thank you to all those who have sent requests for topics on the agenda.
- The chairperson will scale back attending schools GB meetings. This year he will favor in-person events at schools rather than on zoom so that he can meet more members of the communities. If you would like the chair to be at your GB meeting, please send him an invitation.

8.3 Vice-chairperson

Attended the GB training - very informative session.

8.4 Secretary

- 8.4.1 Facebook subcommittee**
Nothing new

8.5 Treasurer

No report this month.

- The Director of Information Resources gave the members a demonstration of the digital expense form that will be coming out soon.
- In response to a question from Laurentia Elementary, the digital signature is available in regular adobe, you do not need the pro version.
- In response to a comment from SEAC, the forms are designed for one meeting only. Members should give their claims in after each meeting.
- A help guide will be prepared once the form is ready to be used.
- In response to a question from Hillcrest Academy, for those who share computers, more than one digital signature can be prepared.

8.6 Parent Commissioners

No report this month. Next meeting is October 27.

8.7 EPCA (English Parents Committee Association)

No report this month. Next meeting is October 30.

8.8 RCP-3L

No report this month.

They are planning a training (in French only) regarding the laws about public education and the topics of their meetings for the year.

8.9 SEAC

In members' packages.

- Congratulations to Stéphane Henley who was elected Chairperson and PC alternate and to Tony Beliotis, elected Vice Chairperson and PC delegate.
- January 18 - SEAC conference with guest speaker Anna Barrafato. Please refer to the invitation in the package for her bio and conference topic.
- Laval Senior Academy asked that if acronyms are used, could the full name be written as there are some members are not familiar with them.

9. NEW BUSINESS

9.1 RCP-3L Membership status

- There have been challenges getting members elected and to attend these meetings.
- We are paying a membership fee – are we getting value? Is it necessary for us to sit on this committee?
- In previous years when we were all school boards, there was more in common. Since now the francophone centres are not school boards anymore, they are service centres, there is not so much in common. There used to be a larger group and now there is a lower attendance. The last two meetings quorum was not met. There is no real structure and conversations are lengthy. The current delegate does not feel like we need to be a part of this committee.
- Souvenir Elementary - How do we compare as a school board to the other boards. The ADG responded that we have about 15,000 students in our board. We are the 4th largest board, but we represent a small percentage per territory. We are the only English school board on this committee.
- SEAC – although we are a small percentage, we are the only English board there. It keeps us abreast on what is happening within the territories. Feels the contact with the French side is worth something.
- McCaig Elementary – would the RCP-3L be interested in speaking to our PC to tell us the benefits of joining the group. Franklin Hill Elementary suggested that she could invite their chairperson to one of our meetings to explain.
- Franklin Hill Elementary – Are there deadlines to say that we want to continue. The chairperson responded that currently we are members and we must elect the delegates and alternates tonight.
- Laurentia Elementary – For the benefit of the new members, what are the objectives of the RCP-3L? The chairperson responded that it is a member of each school/centre's parents' committee that meet and share what is happening in their centre/board.

The chairperson launched a zoom poll on if members want to keep or cancel our membership. The results were close and it was decided to have this vote through a resolution.

PC20211021-10 Lake of Two Mountains High MOVED that the SWLSB PC cancels its membership status from RCP-3L. Seconded by Hillcrest Academy.

This motion was DEFEATED on the following division

For: Crestview Elementary, Genesis Elementary, Hillcrest Academy, Jules Verne Elementary, McCaig Elementary, Mountainview Elementary, Pierre E. Trudeau Elementary, Rawdon Elementary, Souvenir Elementary, St. Paul Elementary, Ste. Adele Elementary, Twin Oaks Elementary, Joliette High, Lake of Two Mountains High

Against: Arundel Elementary, Franklin Hill Elementary, John F. Kennedy Elementary, Joliette Elementary, Laurentia Elementary, Morin Heights Elementary, Our Lady of Peace Elementary, Pinewood Elementary, St Jude Elementary, Terry Fox Elementary, Chair-tie breaker, Laurentian Regional High,

Laval Junior Academy, Rosemere High, SEAC

Abstain: Laval Senior Academy
(14-15-1)

As the vote ended in a tie, and given that the vote was so close and the chairperson has the deciding vote, he voted against dissolving the membership.

Sainte Agathe Academy entered the meeting at 8:47 p.m.

9.2 Elections

9.2.1 Nomination/election of scrutineers (2)

PC20211021-11 Lake of Two Mountains High MOVED THAT Fred Greschner and Robin Bennett be named as scrutineers. Seconded by Hillcrest Academy.

Carried UNANIMOUSLY

9.2.2 Nomination/election to Transportation Advisory Committee

Maybe 3-4 meetings in the year, likely on a Wednesday night prior to council.

- Souvenir Elementary nominated Laval Junior Academy, Polizoi Christodoulakis - accepts
- Laurentia Elementary nominated Arundel Elementary, Jonathan Korb – gratefully declined
- SEAC nominated Twin Oaks Elementary, Nathalie Codner - accepts

The candidates presented themselves.

The members called for a closed vote. Members will email their vote to swlsbpc@gmail.com.

Congratulations to Nathalie Codner, Twin Oaks Elementary

PC20211021-12 Hillcrest Academy MOVED THAT Nathalie Codner, Twin Oaks Elementary be named to the Transportation Advisory Committee. Seconded by SEAC.

Carried UNANIMOUSLY

9.2.3 Nomination/election of EPCA Directors (2)

- English Parents Committee Association – official voice of English-speaking parents.
- 5 to 10 hours per month. Representing the SWLSB.
- At the end of last school year, Adam Gordon took over a 2-year mandate from a member who resigned, with the condition that he would resign prior to the elections this year, to give members the opportunity to vote in the person they want. His resignation letter to this effect is in the package.

St. Jude Elementary left the meeting at 9:16

Ste-Agathe Academy left the meeting at 9:17 p.m.

Rosemere High left the meeting at 9:18 p.m.

9.2.3.1 Election of 2-year term

- Laurentia Elementary nominates Lake of Two Mountains, Adam Gordon for 2 years – respectfully declines
- Souvenir Elementary nominates Hillcrest Academy, Jenny Georgiopoulos for 2 years – respectfully declines
- Pierre E. Trudeau, Tania Mitchell nominates herself for 2 years

PC20211021-13 Hillcrest Academy MOVED THAT Tania Mitchell, Pierre E. Trudeau Elementary be named as the director for EPCA for a 2-year term. Seconded by Ste-Adele Elementary.

Carried UNANIMOUSLY

9.2.3.2 Election of 1-year term

- Souvenir Elementary nominates Lake of Two Mountains High, Adam Gordon – accepts

PC20211021-14 Laurentia Elementary MOVED THAT Adam Gordon, Lake of Two Mountains High be named as the director for EPCA for a 1-year term. Seconded by Joliette Elementary.

Carried UNANIMOUSLY

Mountainview Elementary left the meeting at 9:28 p.m.

9.2.4 Nomination/election of RCP-3L Representatives (3)**9.2.4.1 Election of one delegate 2-year term**

- Hillcrest Academy nominates SEAC - accepts
- SEAC nominates Laval Junior Academy, Polizoi Christodoulakis – respectfully declines
- SEAC nominates Franklin Hill Elementary, Dalia Ceron Gonzalez – respectfully declines

PC20211021-15 Hillcrest Academy MOVED THAT Tony Beliotis, SEAC be named as a delegate of RCP-3L for a 2-year term. Seconded by Souvenir Elementary.

Carried UNANIMOUSLY

9.2.4.2 Election of two alternates 1-year term

- Joliette Elementary nominates herself
- SEAC nominates Franklin Hill, Dalia Ceron Gonzalez, respectfully declines
- Laurentia Elementary nominates Souvenir Elementary, Evan Goudis, respectfully declines

PC20211021-16 Laurentia Elementary MOVED THAT Alexandra Gagnon Rivet, Joliette Elementary be named as alternate to the RCP-3L for a 1-year term. Seconded by SEAC.

Carried UNANIMOUSLY

This item will be brought back at a future meeting as there is still room for one more alternate.

9.2.5 PC/SEAC Facebook subcommittee (3)

- Lake of Two Mountains nominates Laurentia Elementary, Tara Anderson - accepts
- Laval Senior Academy, Laura Wittebol nominates herself
- Terry Fox Elementary Alternate, Elena Ferrato nominates herself
- The PC Secretary is an automatic member.

PC20211021-17 Terry Fox Elementary MOVED THAT Tara Anderson, Laurentia Elementary, Laura Wittebol, Laval Senior Academy and Elena Ferrato, Terry Fox Elementary be named as members of the PC/SEAC Facebook subcommittee for the 2021-2022 school year. Seconded by Hillcrest Academy.

Carried UNANIMOUSLY

9.2.6 PC Publicity Committee (PC²) (3)

Souvenir Elementary nominates Terry Fox Elementary, Barbara Barrasso – accepts
 Souvenir Elementary nominates Laval Junior Academy, Polizoi Christodoulakis – respectfully declines
 Hillcrest Academy nominates Laurentia Elementary, Tara Anderson - accepts
 Pinewood Elementary alternate nominated himself
 The Vice-Chairperson is an automatic member and chairs the meetings.

PC20211021-18 Hillcrest Academy MOVED THAT Barbara Barrasso, Terry Fox Elementary, Tara Anderson, Laurentia Elementary and Luis Wong, Pinewood Elementary be named as members of the PC² subcommittee for the 2021-2022 school year. Seconded by McCaig Elementary.

Carried UNANIMOUSLY

10. VARIA**11. QUESTION PERIOD FROM THE PUBLIC**

A question from the public live stream: Can the governing board ask members to sign a confidentiality agreement so that documents that are distributed are not publicized on Facebook after meetings. The Assistant Director General explained that GB meetings are public so any documents distributed during the meeting are public. If there is anything that is shared that is a problem, the ADG encourages the GB member to get in touch with their principal.

PC20211021-19 Laurentia Elementary MOVED THAT the ballots from the Transportation Advisory Committee vote be destroyed. Seconded by Ste-Adele Elementary.

Carried UNANIMOUSLY

12. ADJOURNMENT

Next regular meetings:

- PC Thursday, November 4, 2021, 7:15 p.m. (LTMHS/Zoom). If you cannot make a meeting please ask your alternate to attend.
- SEAC Tuesday, November 16, 2021, (Zoom)

PC20211021-20 McCaig Elementary MOVED THAT the meeting be closed at 9:46 p.m. Seconded by Joliette Elementary.

Carried UNANIMOUSLY

Minutes approved _____, 2021

Chairperson

Secretary

Respectfully submitted by:
 Susan O'Keeffe, Recording Secretary